

## RETURN BIDS TO:

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11 Laurier St./11, rue Laurier

Place du Portage, Phase III

Core 0A1 / Noyau 0A1

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

## Revision to a Request for a Standing Offer

## Révision à une demande d'offre à commandes

Departmental Individual Standing Offer (DISO)

Offre à commandes individuelle du département(OCID)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

## Comments - Commentaires

There is a security requirement.

## Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

## Issuing Office - Bureau de distribution

Special Projects/Projets Spéciaux

11 Laurier St./11, rue Laurier

Place du Portage/, Phase III

Floor 10C1/Étage 10C1

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> COURT REPORTING SERVICES		
<b>Solicitation No. - N° de l'invitation</b> 4R001-13R001/A		<b>Date</b> 2013-07-24
<b>Client Reference No. - N° de référence du client</b> 4R001-13R001		<b>Amendment No. - N° modif.</b> 001
<b>File No. - N° de dossier</b> 104zL.4R001-13R001	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZL-104-26229		
<b>Date of Original Request for Standing Offer</b>		2013-07-09
<b>Date de la demande de l'offre à commandes originale</b>		
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-08-01</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>Address Enquiries to: - Adresser toutes questions à:</b> Carriere, Gerry		<b>Buyer Id - Id de l'acheteur</b> 104zl
<b>Telephone No. - N° de téléphone</b> (819) 956-6260 ( )	<b>FAX No. - N° de FAX</b> (819) 956-9235	
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>		
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

**This amendment is raised to update the Pricing Schedule and the basis of payment and to extend the closing date to August 1, 2013.**

**1. Under Attachment 1 to Part 3 - Pricing Schedule**

Delete the entire Pricing Schedule and replace with below.

**ATTACHMENT 1 to PART 3  
PRICING SCHEDULE**

The Offeror should complete this pricing schedule and include it in its financial offer once completed. As a minimum, the Offeror must respond to this pricing schedule by including in its financial offer for each of the periods specified below its quoted firm all inclusive price (in Cdn \$).

**1. Standing Offer Period (from issuance to June 30, 2015)**

**1.1 Attendance Fees**

Table 1a - Attendance Fees				
A	B	C	D	E
Item	Requirement	Estimated Frequency	Firm All Inclusive Price per Hour	Total Price = (C*D)
i)	Attendance for recording purposes only (conference calls) - 1 hour or less.	1	\$	\$
ii)	Attendance for recording purposes only (conference calls) - more than 1 hour.	1	\$	\$
Total Estimated Price (excluding GST/HST) =				\$

Table 1b - Attendance Fees

A	B	C	D	E
Item	Requirement	Estimated Frequency	Firm All Inclusive Price	Total Price = (C*D)
i)	Attendance per 15 min. of overtime.  Note:  The above overtime will be paid when each 15 minute cycle is started e.g. If 22 minutes of overtime was worked then the payout would be for 30 minutes (1st payout 0 to 15 minutes, 2nd payout greater than 15 minutes to 22 minutes).	1	\$	\$
ii)	Attendance for recording purposes only (excluding conference calls) - 3 hours or less.	1	\$	\$
iii)	Attendance for recording purposes only (excluding conference calls) - Greater than 3 hours but less than 8 hours.	1	\$	\$
iv)	In regards to cancellation of services - contractor is notified less than 48 hours (including weekends) prior to the commencement of a hearing.	1	\$	\$
v)	In regards to cancellation of services - contractor is notified less than 24 hours (including weekends) prior to the commencement of a conference call.	1	\$	\$
Total Estimated Price (excluding GST/HST) =				\$

## 1.2 Transcription Fees

Table 2 - Transcription Fees				
A	B	C	D	E
Item	Requirement	Estimated Number of Pages	Firm All Inclusive Price per Page	Total Price = (C*D)
i)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>1 day delivery</b> .	13,000	\$	\$
ii)	Price per page for additional copies in excess of i) above - <b>1 day delivery</b> .	26,000	\$	\$
iii)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports- <b>2 day delivery</b> .	1,000	\$	\$
iv)	Price per page for additional copies in excess of iii) above - <b>2 day delivery</b> .	500	\$	\$
v)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>5 day delivery</b> .	1,000	\$	\$
vi)	Price per page for additional copies in excess of v) above - <b>5 day delivery</b> .	1,000	\$	\$
vii)	Price per page for one paper copy & CD ROM for sale to parties and the public.	3,000	\$	\$
viii)	Price per page for additional copies - one, for sale to parties and the public.	500	\$	\$
Total Estimated Price (excluding GST/HST) =				\$

## 2. Extension Period 1 (from July 1, 2015 to June 30, 2017)

### 2.1 Attendance Fees

Table 3a - Attendance Fees				
A	B	C	D	E
Item	Requirement	Estimated Frequency	Firm All Inclusive Price per Hour	Total Price = (C*D)
i)	Attendance for recording purposes only (conference calls) - 1 hour or less.	1	\$	\$
ii)	Attendance for recording purposes only (conference calls) - more than 1 hour.	1	\$	\$
Total Estimated Price (excluding GST/HST) =				\$

Table 3b - Attendance Fees

A	B	C	D	E
Item	Requirement	Estimated Frequency	Firm All Inclusive Price	Total Price = (C*D)
i)	Attendance per 15 min. of overtime.  Note:  The above overtime will be paid when each 15 minute cycle is started e.g. If 22 minutes of overtime was worked then the payout would be for 30 minutes (1st payout 0 to 15 minutes, 2nd payout greater than 15 minutes to 22 minutes).	1	\$	\$
ii)	Attendance for recording purposes only (excluding conference calls) - 3 hours or less.	1	\$	\$
iii)	Attendance for recording purposes only (excluding conference calls) - Greater than 3 hours but less than 8 hours.	1	\$	\$
iv)	In regards to cancellation of services - contractor is notified less than 48 hours (including weekends) prior to the commencement of a hearing.	1	\$	\$
v)	In regards to cancellation of services - contractor is notified less than 24 hours (including weekends) prior to the commencement of a conference call.	1	\$	\$
Total Estimated Price (excluding GST/HST) =				\$

## 2.2 Transcription Fees

Table 4 - Transcription Fees				
A	B	C	D	E
Item	Requirement	Estimated Number of Pages	Firm All Inclusive Price per Page	Total Price = (C*D)
i)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>1 day delivery.</b>	13,000	\$	\$
ii)	Price per page for additional copies in excess of i) above - <b>1 day delivery.</b>	26,000	\$	\$
iii)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports- <b>2 day delivery.</b>	1,000	\$	\$
iv)	Price per page for additional copies in excess of iii) above - <b>2 day delivery.</b>	500	\$	\$
v)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>5 day delivery.</b>	1,000	\$	\$
vi)	Price per page for additional copies in excess of v) above - <b>5 day delivery.</b>	1,000	\$	\$
vii)	Price per page for one paper copy & CD ROM for sale to parties and the public.	3,000	\$	\$
viii)	Price per page for additional copies - one, for sale to parties and the public.	500	\$	\$
Total Estimated Price (excluding GST/HST) =				\$

### 3. Extension Period 2 (from July 1, 2017 to June 30 2019)

#### 3.1 Attendance Fees

Table 5a - Attendance Fees				
A	B	C	D	E
Item	Requirement	Estimated Frequency	Firm All Inclusive Price per Hour	Total Price = (C*D)
i)	Attendance for recording purposes only (conference calls) - 1 hour or less.	1	\$	\$
ii)	Attendance for recording purposes only (conference calls) - more than 1 hour.	1	\$	\$
Total Estimated Price (excluding GST/HST) =				\$

Table 5b - Attendance Fees

A	B	C	D	E
Item	Requirement	Estimated Frequency	Firm All Inclusive Price	Total Price = (C*D)
i)	Attendance per 15 min. of overtime.  Note:  The above overtime will be paid when each 15 minute cycle is started e.g. If 22 minutes of overtime was worked then the payout would be for 30 minutes (1st payout 0 to 15 minutes, 2nd payout greater than 15 minutes to 22 minutes).	1	\$	\$
ii)	Attendance for recording purposes only (excluding conference calls) - 3 hours or less.	1	\$	\$
iii)	Attendance for recording purposes only (excluding conference calls) - Greater than 3 hours but less than 8 hours.	1	\$	\$
iv)	In regards to cancellation of services - contractor is notified less than 48 hours (including weekends) prior to the commencement of a hearing.	1	\$	\$
v)	In regards to cancellation of services - contractor is notified less than 24 hours (including weekends) prior to the commencement of a conference call.	1	\$	\$
Total Estimated Price (excluding GST/HST) =				\$

## 3.2 Transcription Fees

Table 6 - Transcription Fees				
A	B	C	D	E
Item	Requirement	Estimated Number of Pages	Firm All Inclusive Price per Page	Total Price = (C*D)
i)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>1 day delivery</b> .	13,000	\$	\$
ii)	Price per page for additional copies in excess of i) above - <b>1 day delivery</b> .	26,000	\$	\$
iii)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports- <b>2 day delivery</b> .	1,000	\$	\$
iv)	Price per page for additional copies in excess of iii) above - <b>2 day delivery</b> .	500	\$	\$
v)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>5 day delivery</b> .	1,000	\$	\$
vi)	Price per page for additional copies in excess of v) above - <b>5 day delivery</b> .	1,000	\$	\$
vii)	Price per page for one paper copy & CD ROM for sale to parties and the public.	3,000	\$	\$
viii)	Price per page for additional copies - one, for sale to parties and the public.	500	\$	\$
Total Estimated Price (excluding GST/HST) =				\$

Solicitation No. - N° de l'invitation

4R001-13R001/A

Client Ref. No. - N° de réf. du client

4R001-13R001

Amd. No. - N° de la modif.

001

File No. - N° du dossier

104z14R001-13R001

Buyer ID - Id de l'acheteur

104z1

CCC No./N° CCC - FMS No/ N° VME

#### 4. Summary

Summary Table		
1	Total Evaluated Price (sum of Table 1a to Table 6 inclusive) =	\$
2	GST/HST as applicable =	\$

## 2. Under Annex B - Basis of Payment

Delete the entire Basis of payment and replace with below.

### ANNEX B BASIS OF PAYMENT

#### Section - A

All deliverables include delivery charges and Canadian customs duty, when applicable.

There will be no charge in the event that the hearing is recessed or adjourned.

Conference calls are usually recorded remotely from the court reporter's office. A court reporter does not have to be physically present in the conference room unless specifically requested by the Project authority. Attendance for a full day of hearing is considered to be 8.0 hours including one half hour for lunch.

#### 1. Standing Offer Period (from award to June 30, 2015)

##### 1.1 Attendance Fees

Table 1a - Attendance Fees		
A	B	C
Item	Requirement	Firm All Inclusive Price Per hour
i)	Attendance for recording purposes only (conference calls) - 1 hour or less.	\$ (filled in at issuance)
ii)	Attendance for recording purposes only (conference calls) - more than 1 hour.	\$ (filled in at issuance)

Table 1b - Attendance Fees

A	B	C
Item	Requirement	Firm All Inclusive Price
i)	Attendance per 15 min. of overtime.  Note:  The above overtime will be paid when each 15 minute cycle is started e.g. If 22 minutes of overtime was worked then the payout would be for 30 minutes (1st payout 0 to 15 minutes, 2nd payout greater than 15 minutes to 22 minutes).	\$ (filled in at issuance)
ii)	Attendance for recording purposes only (excluding conference calls) - 3 hours or less.	\$ (filled in at issuance)
iii)	Attendance for recording purposes only (excluding conference calls) - Greater than 3 hours but less than 8 hours.	\$ (filled in at issuance)
iv)	In regards to cancellation of services - contractor is notified less than 48 hours (including weekends) prior to the commencement of a hearing.	\$ (filled in at issuance)
v)	In regards to cancellation of services - contractor is notified less than 24 hours (including weekends) prior to the commencement of a conference call.	\$ (filled in at issuance)

Total Estimated Cost of Attendance Fees: \$\_\_\_\_\_ (filled in at issuance).

## 1.2 Transcription Fees

Table 2 - Transcription Fees		
A	B	C
Item	Requirement	Firm All Inclusive Price
i)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>1 day delivery.</b>	\$ (filled in at issuance)
ii)	Price per page for additional copies in excess of i) above - <b>1 day delivery.</b>	\$ (filled in at issuance)
iii)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>2 day delivery.</b>	\$ (filled in at issuance)
iv)	Price per page for additional copies in excess of iii) above - <b>2 day delivery.</b>	\$ (filled in at issuance)
v)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>5 day delivery.</b>	\$ (filled in at issuance)
vi)	Price per page for additional copies in excess of v) above - <b>5 day delivery.</b>	\$ (filled in at issuance)
vii)	Price per page for one paper copy & CD ROM for sale to parties and the public.	\$ (filled in at issuance)
viii)	Price per page for additional copies - one, for sale to parties and the public.	\$ (filled in at issuance)

Total Estimated Cost of Transcription Fees: \$\_\_\_\_\_ (filled in at issuance).

## 2. Travel and Living Expenses

The Contractor will be paid its authorized travel and living expenses when hearings are held outside the NCR or outside hearing locations mentioned in article 8 - Locations of Hearings, of the Statement of Work.

The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the National Joint Council Travel Directive ; and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

Travel expenses will only be paid to the Contractor from the closest city listed in article 8 - Locations of Hearings, of the Statement of Work (for example, if a hearing is held in Charlottetown, Prince Edward Island and the closest city listed is Halifax, N.S., travel will only be paid from Halifax to Charlottetown).

It is understood that no travel expenses will be charged to the Tribunal for hearings held in all cities where the court reporter resides, or resides within a 40 mile/64 kilometer radius of the hearing location, whether the court reporter is an employee of the Contractor or under an agreement with the Contractor.

All travel must have the prior written authorization of the RCT Project Authority.

The Tribunal must not accept any travel and living expenses incurred by the Contractor as a consequence of any Contractor relocation required to satisfy the terms of any resulting contract.

Total Estimated Cost - Travel and Living Expenses: \$ \_\_\_\_\_ (filled in at issuance).

## 3. Total Estimated Cost

Total Estimated Cost Standing Offer Period: \$ \_\_\_\_\_ (filled in at issuance).

## Section - B

This section is only applicable if the option to extend the Contract is exercised by Canada.

### 1. Extension Period 1 (From July 1, 2015 to June 30, 2017)

All deliverables include delivery charges and Canadian customs duty, when applicable.

There will be no charge in the event that the hearing is recessed or adjourned.

Conference calls are usually recorded remotely from the court reporter's office. A court reporter does not have to be physically present in the conference room unless specifically requested by the Project authority. Attendance for a full day of hearing is considered to be 8.0 hours including one half hour for lunch.

#### 1.1 Attendance Fees

Table 1a - Attendance Fees		
A	B	C
Item	Requirement	Firm All Inclusive Price Per hour
i)	Attendance for recording purposes only (conference calls) - 1 hour or less.	\$ (filled in at issuance)
ii)	Attendance for recording purposes only (conference calls) - more than 1 hour.	\$ (filled in at issuance)

Table 1b - Attendance Fees

A	B	C
Item	Requirement	Firm All Inclusive Price
i)	Attendance per 15 min. of overtime.  Note:  The above overtime will be paid when each 15 minute cycle is started e.g. If 22 minutes of overtime was worked then the payout would be for 30 minutes (1st payout 0 to 15 minutes, 2nd payout greater than 15 minutes to 22 minutes).	\$ (filled in at issuance)
ii)	Attendance for recording purposes only (excluding conference calls) - 3 hours or less.	\$ (filled in at issuance)
iii)	Attendance for recording purposes only (excluding conference calls) - Greater than 3 hours but less than 8 hours.	\$ (filled in at issuance)
iv)	In regards to cancellation of services - contractor is notified less than 48 hours (including weekends) prior to the commencement of a hearing.	\$ (filled in at issuance)
v)	In regards to cancellation of services - contractor is notified less than 24 hours (including weekends) prior to the commencement of a conference call.	\$ (filled in at issuance)

Total Estimated Cost of Attendance Fees: \$\_\_\_\_\_ (filled in at issuance).

## 1.2 Transcription Fees

Table 2 - Transcription Fees		
A	B	C
Item	Requirement	Firm All Inclusive Price
i)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>1 day delivery.</b>	\$ (filled in at issuance)
ii)	Price per page for additional copies in excess of i) above - <b>1 day delivery.</b>	\$ (filled in at issuance)
iii)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>2 day delivery.</b>	\$ (filled in at issuance)
iv)	Price per page for additional copies in excess of iii) above - <b>2 day delivery.</b>	\$ (filled in at issuance)
v)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>5 day delivery.</b>	\$ (filled in at issuance)
vi)	Price per page for additional copies in excess of v) above - <b>5 day delivery.</b>	\$ (filled in at issuance)
vii)	Price per page for one paper copy & CD ROM for sale to parties and the public.	\$ (filled in at issuance)
viii)	Price per page for additional copies - one, for sale to parties and the public.	\$ (filled in at issuance)

Total Estimated Cost of Transcription Fees: \$\_\_\_\_\_ (filled in at issuance).

## 2. Travel and Living Expenses

The Contractor will be paid its authorized travel and living expenses when hearings are held outside the NCR or outside hearing locations mentioned in article 8 - Locations of Hearings, of the Statement of Work.

The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the National Joint Council Travel Directive ; and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

Travel expenses will only be paid to the Contractor from the closest city listed in article 8 - Locations of Hearings, of the Statement of Work (for example, if a hearing is held in Charlottetown, Prince Edward Island and the closest city listed is Halifax, N.S., travel will only be paid from Halifax to Charlottetown).

It is understood that no travel expenses will be charged to the Tribunal for hearings held in all cities where the court reporter resides, or resides within a 40 mile/64 kilometer radius of the hearing location, whether the court reporter is an employee of the Contractor or under an agreement with the Contractor.

All travel must have the prior written authorization of the RCT Project Authority.

The Tribunal must not accept any travel and living expenses incurred by the Contractor as a consequence of any Contractor relocation required to satisfy the terms of any resulting contract.

Total Estimated Cost - Travel and Living Expenses: \$ \_\_\_\_\_ (*filled in at issuance*).

## 3. Total Estimated Cost

Total Estimated Cost Standing Offer Period: \$ \_\_\_\_\_ (*TBD*).

## Section - C

This section is only applicable if the option to extend the Contract is exercised by Canada.

### 1. Extension Period 2 (From July 1, 2017 to June 30, 2019)

All deliverables include delivery charges and Canadian customs duty, when applicable.

There will be no charge in the event that the hearing is recessed or adjourned.

Conference calls are usually recorded remotely from the court reporter's office. A court reporter does not have to be physically present in the conference room unless specifically requested by the Project authority. Attendance for a full day of hearing is considered to be 8.0 hours including one half hour for lunch.

#### 1.1 Attendance Fees

Table 1a - Attendance Fees		
A	B	C
Item	Requirement	Firm All Inclusive Price Per hour
i)	Attendance for recording purposes only (conference calls) - 1 hour or less.	\$ (filled in at issuance)
ii)	Attendance for recording purposes only (conference calls) - more than 1 hour.	\$ (filled in at issuance)

Table 1b - Attendance Fees

A	B	C
Item	Requirement	Firm All Inclusive Price
i)	Attendance per 15 min. of overtime.  Note:  The above overtime will be paid when each 15 minute cycle is started e.g. If 22 minutes of overtime was worked then the payout would be for 30 minutes (1st payout 0 to 15 minutes, 2nd payout greater than 15 minutes to 22 minutes).	\$ (filled in at issuance)
ii)	Attendance for recording purposes only (excluding conference calls) - 3 hours or less.	\$ (filled in at issuance)
iii)	Attendance for recording purposes only (excluding conference calls) - Greater than 3 hours but less than 8 hours.	\$ (filled in at issuance)
iv)	In regards to cancellation of services - contractor is notified less than 48 hours (including weekends) prior to the commencement of a hearing.	\$ (filled in at issuance)
v)	In regards to cancellation of services - contractor is notified less than 24 hours (including weekends) prior to the commencement of a conference call.	\$ (filled in at issuance)

Total Estimated Cost of Attendance Fees: \$\_\_\_\_\_ (filled in at issuance).

## 1.2 Transcription Fees

Table 2 - Transcription Fees		
A	B	C
Item	Requirement	Firm All Inclusive Price
i)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>1 day delivery.</b>	\$ (filled in at issuance)
ii)	Price per page for additional copies in excess of i) above - <b>1 day delivery.</b>	\$ (filled in at issuance)
iii)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>2 day delivery.</b>	\$ (filled in at issuance)
iv)	Price per page for additional copies in excess of iii) above - <b>2 day delivery.</b>	\$ (filled in at issuance)
v)	Price per page for original copy and 1 CD ROM that contains: an MS Word document, a PDF document, a digital recording with annotations and the chess clock reports - <b>5 day delivery.</b>	\$ (filled in at issuance)
vi)	Price per page for additional copies in excess of v) above - <b>5 day delivery.</b>	\$ (filled in at issuance)
vii)	Price per page for one paper copy & CD ROM for sale to parties and the public.	\$ (filled in at issuance)
viii)	Price per page for additional copies - one, for sale to parties and the public.	\$ (filled in at issuance)

Total Estimated Cost of Transcription Fees: \$\_\_\_\_\_ (filled in at issuance).

## 2. Travel and Living Expenses

The Contractor will be paid its authorized travel and living expenses when hearings are held outside the NCR or outside hearing locations mentioned in article 8 - Locations of Hearings, of the Statement of Work.

The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of the Work, at cost, without any allowance for profit and administrative overhead, in accordance with the meal, private vehicle and incidental expenses provided in Appendices B, C and D of the National Joint Council Travel Directive ; and with the other provisions of the directive referring to "travellers", rather than those referring to "employees".

Travel expenses will only be paid to the Contractor from the closest city listed in article 8 - Locations of Hearings, of the Statement of Work (for example, if a hearing is held in Charlottetown, Prince Edward Island and the closest city listed is Halifax, N.S., travel will only be paid from Halifax to Charlottetown).

It is understood that no travel expenses will be charged to the Tribunal for hearings held in all cities where the court reporter resides, or resides within a 40 mile/64 kilometer radius of the hearing location, whether the court reporter is an employee of the Contractor or under an agreement with the Contractor.

All travel must have the prior written authorization of the RCT Project Authority.

The Tribunal must not accept any travel and living expenses incurred by the Contractor as a consequence of any Contractor relocation required to satisfy the terms of any resulting contract.

Total Estimated Cost - Travel and Living Expenses: \$ \_\_\_\_\_ (*filled in at issuance*).

## 3. Total Estimated Cost

Total Estimated Cost Standing Offer Period: \$ \_\_\_\_\_ (*TBD*).