

ANNEX 'A.1'
GROUP A BUILDINGS
CLEANING LEVEL OF SERVICE

Location: Lake Louise
Facilities: LLYK Field Unit Superintendent Offices - 2nd Floor Samson Mall
Number of buildings to be cleaned: 1
 (Note : Parks Canada is tenant in Samson Mall and only responsible for cleaning area it occupies.)
Cleaning Season: Year Round
Normal Operating/Cleaning Days: Monday through Friday
Normal Operating Hours: 7 am - 5 pm

Notes: There may be some offices that require cleaning during normal operating hours.
 Empty shredder bags, office paper bins, take away cardboard (May be more than weekly depending on the time of year) and take to recycle bins outside solid waste transfer station in Lake Louise
 Field Unit Superintendent and Human Resource Managers to remain locked and cleaned on a pre-arranged basis during operating hours.
 The following definitions are to be used with reference to the Level of Service Schedules:
Daily - means every operating day as defined in these specifications
Weekly - means once every seven days
Twice Weekly - means every three (3) or four (4) days (i.e. Monday and Thursday, or Tuesday and Friday)
Monthly - means twelve times per calendar year, or approximately every 30 days.
Twice Monthly - means every two (2) weeks or approximately every 14 days
Quarterly - means four (4) times per calendar year, or approximately every 90 days.
Semi-annually - means two (2) times per calendar year, or approximately every 180 days.
Annually - means once every twelve months or approximately every 365 days.
As required - means when and as needed to comply with the specified cleaning standards or as needed or directed by the Parks Canada Project Authority

	ACTIVITY (denote if constant through out year or varies seasonally, completing a form for each season)	Daily	Weekly	2x per Month	4x per Year	2x per Year	1x per Year	As Req'd
GENERAL INTERIOR AREAS (Reception, Offices, Cubicles, Boardrooms, etc)								
GI	Pick up trash, empty all waste and recycling receptacles, replace liners (if necessary)		2 x wk					
GI	Dust wipe window ledges and other horizontal surfaces such as wall decor, pictures within reach							√
GI	Dust and wipe all office equipment including computer screens		√					
GI	Dust, wipe and polish exposed areas of desks, furniture, partitions, countertops, file cabinets, chairs		√					
GI	Damp wipe and sanitize telephones			√				
GI	Clean black and whiteboards unless instructed otherwise							√
GI	Sweep, mop, sanitize hard surfaces floors and baseboards removing obvious marks where practicable		√					
GI	Spot clean marks next to light switches, doors and door frames		√					√
GI	Wash all light fixtures						√	
GI	Dust, vacuum and/or wash all ceiling vents, grills, diffusers and high ledges				√			
GI	Dust and/or wash blinds				√			
GI	Clean interior and exterior sides of windows						√	
GI	Clean all entrance glass doors and adjacent glass panes		√					
Hall and Stairways								
HS	Sweep, mop, sanitize hard surfaces floors and baseboards removing obvious marks where practicable		2 x wk					
HS	Vacuum carpeted areas including traffic mats			√				
HS	Spot clean marks next to light switches, doors and door frames		√					√
HS	Wash all light fixtures						√	
Washroom Areas (Both public and private)								
WR	Pick up trash, empty all waste and recycling receptacles, replace liners (if necessary)		2 x wk					
WR	Clean and disinfect sinks, toilet bowls, toilet seats and urinals		2 x wk					
WR	Clean and disinfect countertops, partitions, grab bars, change tables, hand dryers, dispensers		2 x wk					
WR	Clean mirrors, dry shine bright work (chrome and stainless steel finishes)		2 x wk					
WR	Refill dispensers - hand towels, toilet paper, soap, hand sanitizer.		√					
WR	Sweep, mop, sanitize hard surfaces floors paying attention to baseboards and corners		2 x wk					
WR	Clean ceiling vents, grills, diffusers and high ledges					√		
WR	Spot clean doors and doors frames							√
Lunchroom/Kitchen Areas								
LR	Pick up trash, empty all waste and recycling receptacles, replace liners (if necessary)		2 x wk					√
LR	Clean/disinfect exposed areas of tables, countertops, backsplashes		√					
LR	Wash/sanitize sink and dry shine.		√					
LR	Sanitize coffee pots/carafes		√					
LR	Refill and sanitize paper towel dispensers		√					
LR	Spot clean front of cabinets and major appliances including microwave							√
LR	Sweep, mop, sanitize hard surfaces floor paying attention to baseboards and corners		2 x wk					
LR	Dust vents, grills, diffusers and high ledges					√		
LR	Wash pedestals and/or table legs and chair legs					√		
LR	Dust wall decor, pictures, blinds and sills		√					
Other								
OTH	Dispose of all trash and recyclable materials in appropriate on site bins or external facilities		2 x wk					
OTH	Secure all lights and doors upon completion of work		2 x wk					
OTH	Keep janitorial supply and equipment storage areas neat and clean		√					
OTH	Unplug toilets							√

ANNEX 'A.1'
GROUP A BUILDINGS
CLEANING LEVEL OF SERVICE

Location: Lake Louise
 Facilities: Operations Building Lake Louise Compound
 Number of buildings to be cleaned: 1
 Cleaning Season: Year Round
 Normal Operating/Cleaning Days: Sunday through Saturday
 Note: Used seven days a week - shift workers
 Normal Operating Hours: 5am - 9pm

Notes: There may be some offices that require cleaning during normal operating hours.
 Empty shredder bags, office paper bins, take away cardboard (May be more than weekly depending on the time of year) and take to recycle bins outside solid waste transfer station in Lake Louise
 In winter, floors likely need daily cleaning DOWNSTAIRS, upstairs remains same year round
 Trades shops/offices, cold storage, vehicle maintenance bays/rooms, rescue room are specifically excluded.

The following definitions are to be used with reference to the Level of Service Schedules:
 Daily - means every operating day as defined in these specifications
 Weekly - means once every seven days
 Twice Weekly - means every three (3) or four (4) days (i.e. Monday and Thursday, or Tuesday and Friday)
 Monthly - means twelve times per calendar year, or approximately every 30 days.
 Twice Monthly - means every two (2) weeks or approximately every 14 days
 Quarterly - means four (4) times per calendar year, or approximately every 90 days.
 Semi-annually - means two (2) times per calendar year, or approximately every 180 days.
 Annually - means once every twelve months or approximately every 365 days.
 As required - means when and as needed to comply with the specified cleaning standards or as needed or directed by the Parks Canada Project Authority.

ACTIVITY (delete if constant through out year or varies seasonally, completing a form for each season)	Daily	Weekly	2 x per Month	4 x per Year	2 x per Year	1 x per Year	As Req'd
GENERAL INTERIOR AREAS (Reception, Offices, Corridors, Boardrooms etc)							
GI Pick up trash, empty all waste and recycling receptacles, replace liners (if necessary)	✓						
GI Dust and wipe window ledges and other horizontal surfaces such as wall decor, pictures within reach		✓					✓
GI Dust and wipe all office equipment including computer screens		✓					
GI Dust, wipe and polish exposed areas of desks, furniture, partitions, countertops, file cabinets, chairs		✓					
GI Damp wipe and sanitize telephones			✓				
GI Clean and disinfect drinking fountains and polish bright works	✓						
GI Sweep, mop, sanitize hard surfaces floors and baseboards removing obvious marks where practicable		2 x wk					✓
GI Vacuum carpeted areas including under desks and traffic mats		2 x wk					
GI Spot clean marks next to light switches, doors and door frames		✓					✓
GI Wash all light fixtures						✓	
GI Dust, vacuum and/or wash all ceiling vents, grills, diffusers and high ledges				✓			
GI Dust and/or wash blinds				✓			
GI Clean interior and exterior sides of windows					✓		
GI Clean all entrance glass doors and adjacent glass panes		✓					
GI Shampoo carpets						✓	
GI Strip, seal and wax all lino'ed floors						✓	
Hall and Stairways							
HS Sweep, mop, sanitize hard surfaces floors and baseboards removing obvious marks where practicable	✓						
HS Vacuum carpeted areas including traffic mats		2 x wk					
HS Spot clean marks next to light switches, doors and door frames		✓					✓
HS Clean and disinfect railings		✓	✓				
HS Refill hand sanitizers		✓					
HS Wash all light fixtures						✓	
HS Shampoo /clean rubber mats and runners			✓				
HS Strip, seal and wax all tiled floors						✓	
Restroom Areas (Both public and private)							
WR Pick up trash, empty all waste and recycling receptacles, replace liners (if necessary)	✓						
WR Clean and disinfect sinks, toilet bowls, toilet seats and urinals	✓						
WR Clean and disinfect countertops, partitions, grab bars, change tables, hand dryers, dispensers	✓						
WR Clean mirrors, dry shine bright work (chrome and stainless steel finishes)	✓						
WR Refill dispensers - hand towels, toilet paper, soap, hand sanitizer	✓						
WR Sweep, mop, sanitize hard surfaces floors paying attention to baseboards and corners	✓						
WR Clean ceiling vents, grills, diffusers and high ledges					✓		
WR Spot clean doors and door frames							✓
WR Showers	✓						
Lunchroom/Kitchen Area							
LR Pick up trash, empty all waste and recycling receptacles, replace liners (if necessary)	✓						
LR Clean/disinfect exposed areas of tables, countertops, backsplashes	✓						
LR Wash/sanitize sink and dry shine	✓						
LR Sanitize coffee pots/carafes		✓					
LR Refill and sanitize paper towel dispensers		✓					
LR Spot clean front of cabinets and major appliances including microwave							✓
LR Sweep, mop, sanitize hard surfaces floor paying attention to baseboards and corners		2 x wk					
LR Vacuum carpeted areas and spot clean		2 x wk					
LR Maintain and arrange tables, chairs and counters in a neat and orderly fashion		✓					
LR Dust vents, grills, diffusers and high ledges					✓		
LR Wash pedestals and/or table legs and chair legs					✓		
LR Dust wall decor, pictures, blinds and sills		✓					
Other							
OTH Dispose of all trash and recyclable materials in appropriate on site bins or external facilities	✓						
OTH Secure all lights and doors upon completion of work	✓						
OTH Keep janitorial supply and equipment storage areas neat and clean	✓						
OTH Unplug toilets							✓
OTH Pick up trash and debris around exterior of building and empty any trash bins/ashtrays		✓					✓

ANNEX 'A.1'
GROUP A BUILDINGS
CLEANING LEVEL OF SERVICE

Location: Lake Louise
Facilities: Technical Services Office - trailer Lake Louise Compound
Number of buildings to be cleaned: 1
Cleaning Season: Year Round
Normal Operating/Cleaning Days: Monday through Friday
Normal Operating Hours: 7 am - 5 pm

Notes:

Empty shredder bags, office paper bins, take away cardboard (May be more than weekly depending on the time of year) and take to recycle bins outside solid waste transfer station in Lake Louise

The following definitions are to be used with reference to the Level of Service Schedules:

Daily - means every operating day as defined in these specifications

Weekly - means once every seven days

Twice Weekly - means every three (3) or four (4) days (i.e. Monday and Thursday, or Tuesday and Friday)

Monthly - means twelve times per calendar year, or approximately every 30 days.

Twice Monthly – means every two (2) weeks or approximately every 14 days

Quarterly - means four (4) times per calendar year, or approximately every 90 days.

Semi-annually - means two (2) times per calendar year, or approximately every 180 days.

Annually - means once every twelve months or approximately every 365 days.

As required – means when and as needed to comply with the specified cleaning standards or as needed or directed by the Parks Canada Project Authority.

	ACTIVITY (denote if constant through out year or varies seasonally, completing a form for each season)	Daily	Weekly	2 x per Month	4 x per Year	2 x per Year	1 x per Year	As Req'd
	GENERAL INTERIOR AREAS (Reception, Offices, Cubicles, Boardrooms, etc)							
GI	Pick up trash, empty all waste and recycling receptacles, replace liners (if necessary)	√						
GI	Dust wipe window ledges and other horizontal surfaces such as wall decor, pictures within reach							√
GI	Dust and wipe all office equipment including computer screens		√					
GI	Dust, wipe and polish exposed areas of desks, furniture, partitions, countertops, file cabinets, chairs		√					
GI	Damp wipe and sanitize telephones			√				
GI	Sweep, mop, sanitize hard surfaces floors and baseboards removing obvious marks where practicable		2 x wk					√
GI	Spot clean marks next to light switches, doors and door frames		√					√
GI	Wash all light fixtures						√	
GI	Dust, vacuum and/or wash all ceiling vents, grills, diffusers and high ledges				√			
GI	Dust and/or wash blinds				√			
GI	Clean interior and exterior sides of windows					√		
GI	Clean all entrance glass doors and adjacent glass panes	√						
	Other							
OTH	Dispose of all trash and recyclable materials in appropriate on site bins or external facilities	√						
OTH	Secure all lights and doors upon completion of work	√						
OTH	Pick up trash and debris around exterior of building and empty any trash bins/ashtays							√
OTH	Shovel snow from sidewalks and stairs servicing building and apply de-icing and traction products	√						√

ANNEX 'A.2'
GROUP B BUILDINGS
CLEANING LEVEL OF SERVICE

Location: Lake Louise
Facilities: Visitor Reception Center
Number of buildings to be cleaned: 1
Cleaning Season: Year Round
 Summer Season for washrooms : mid May to Thanksgiving
Normal Operating/Cleaning Days: Office area: 7 days per week during summer
 Monday to Fridays during winter
 Public washrooms and reception area: seven days per week
Normal Operating Hours: 7 am - 7 pm, summer
 7 am - 5 pm, winter
Notes: There may be some offices that require cleaning during normal operating hours.
 Resealed Concrete floor throughout public area requires attention (vacuuming/cleaning) 4x per year, or as required after a big event.
 Empty shredder bags, office paper bins, take away cardboard - can be more than weekly depending on the time of year and transport to recycle bins outside transfer station in LL

The following definitions are to be used with reference to the Level of Service Schedules:
Daily - means every operating day as defined in these specifications
Twice Daily - means two times a day, usually once in morning and once in afternoon
Weekly - means once every seven(7) days
Monthly - means twelve times per calendar year, or approximately every 30 days.
Twice Monthly - means every two (2) weeks or approximately every 14 days
Quarterly - means four (4) times per calendar year, or approximately every 90 days.
Semi-annually - means two (2) times per calendar year, or approximately every 180 days.
Annually - means once every twelve months or approximately every 365 days.
As required - means when and as needed to comply with the specified cleaning standards or as needed or directed by the Parks Canada Project Authority.

ACTIVITY (Specify if consistent throughout year or varies seasonally, completing 9 form for each season)	Daily	2 x Daily	Weekly	2 x per Month	4 x per Year	2 x per Year	1 x per Year	As Req'd
GENERAL INTERIOR AREAS (Reception, Offices, Conicles, Boardrooms, etc)								
GI Pick up trash, empty all waste and recycling receptacles, replace liners (if necessary)	✓							
GI Dust wipe window ledges and other horizontal surfaces such as wall decor, pictures within reach								✓
GI Dust and wipe all office equipment including computer screens			✓					
GI Dust, wipe and polish exposed areas of desks, furniture, partitions, countertops, file cabinets, chairs			✓					
GI Damp wipe and sanitize telephones			✓					
GI Clean and disinfect drinking fountains and polish bright works	✓							
GI Sweep, mop, sanitize hard surfaces floors and baseboards removing obvious marks where practicable			✓					
GI Vacuum carpeted areas including under desks and traffic mats			✓					
GI Spot clean marks next to light switches, doors and door frames			✓					✓
GI Wash all light fixtures							✓	
GI Dust, vacuum and/or wash all ceiling vents, grills, diffusers and high ledges					✓			
GI Dust and/or wash blinds					✓			
GI Clean interior and exterior sides of windows						✓		
GI Clean all entrance glass doors and adjacent glass panes	✓							
GI Shampoo carpets								✓
Hall and Stairways								
HS Sweep, mop, sanitize hard surfaces floors and baseboards removing obvious marks where practicable	✓							
HS Vacuum carpeted areas including traffic mats			✓					
HS Spot clean marks next to light switches, doors and door frames								✓
HS Clean and disinfect railings				✓				
HS Refill hand sanitizers	✓							
HS Wash all light fixtures							✓	
HS Shampoo /clean rubber mats and runners	✓							
Washroom Areas (Both public and private)								
WR Pick up trash, empty all waste and recycling receptacles, replace liners (if necessary)	✓	✓						
WR Clean and disinfect sinks, toilet bowls, toilet seats and urinals	✓	✓						
WR Clean and disinfect countertops, partitions, grab bars, change tables, hand dryers, dispensers	✓	✓						
WR Clean mirrors, dry shine bright work (chrome and stainless steel finishes)	✓	✓						
WR Refill dispensers - hand towels, toilet paper, soap, hand sanitizer.	✓	✓						
WR Sweep, mop, sanitize hard surfaces floors paying attention to baseboards and corners	✓	✓						
WR Clean ceiling vents, grills, diffusers and high ledges						✓		
WR Spot clean doors and door frames								✓
Lunchroom/Kitchen Areas								
LR Pick up trash, empty all waste and recycling receptacles, replace liners (if necessary)	✓							
LR Clean/disinfect exposed areas of tables, countertops, backsplashes	✓							
LR Wash/sanitize sink and dry shine.	✓							
LR Refill and sanitize paper towel dispensers			✓					
LR Spot clean front of cabinets and major appliances including microwave								✓
LR Vacuum carpeted areas and spot clean			✓					
LR Maintain and arrange tables, chairs and counters in a neat and orderly fashion	✓							
LR Dust vents, grills, diffusers and high ledges						✓		
LR Wash pedestals and/or table legs and chair legs				✓				
LR Dust wall decor, pictures, blinds and sills			✓					
Other								
OTH Dispose of all trash and recyclable materials in appropriate on site bins or external facilities	✓							
OTH Secure all lights and doors upon completion of work	✓							
OTH Keep janitorial supply and equipment storage areas neat and clean	✓							
OTH Unplug toilets								✓
OTH Pick up trash and debris around exterior of building and empty any trash bins/ashtrays	✓							
OTH Shovel snow from sidewalks and stairs servicing building and apply de-icing and traction products (winter)	✓							✓
OTH Walk through picnic area(s), clean up litter, report damage (summer)	✓							✓

ANNEX 'A.3'
GROUP C BUILDINGS
CLEANING LEVEL OF SERVICE

Location: Lake Louise
Facilities: Lower Parking Lot Toilet Building - Upper Lake Louise
Number of buildings to be cleaned: 1
Cleaning Season: Year Round
Normal Operating/Cleaning Days: Seven days a week
Normal Operating Hours: 24 hours/day

Notes:
 Lower Washroom - ULL also gets a 3rd light clean in the afternoon.

Daily - means every operating day as defined in these specifications
 Twice Daily - means two (2) times every day once early in morning (08:00 and 10:00) and once in evening (19:00 to 21:00)
 Weekly - means once every seven days
 Monthly - means twelve times per calendar year, or approximately every 30 days.
 Twice Monthly -- means every two (2) weeks or approximately every 14 days
 Quarterly - means four (4) times per calendar year, or approximately every 90 days.
 Semi-annually - means two (2) times per calendar year, or approximately every 180 days.
 Annually - means once every twelve months or approximately every 365 days.
 As required – means when and as needed to comply with the specified cleaning standards or as needed or directed by the Parks Canada Project Authority.

ACTIVITY	Daily (WINTER)	2 x Daily (SUMMER)	Weekly	2 x per Month	4 x per Year	2 x per Year	1 x per Year	As Req'd
Flush Toilet Facility		SEE NOTE						
FT Pick up trash, empty all waste and recycling receptacles, replace liners (if necessary)	✓	✓						
FT Sweep hard surfaces floors paying attention to baseboards and corners, removing gum,etc	✓	✓						
FT Clean and disinfect sinks, toilet bowls, toilet seats, covers and urinals	✓	✓						
FT Clean and disinfect countertops, partitions, grab bars, change tables, hand dryers, dispensers	✓	✓						
FT Clean mirrors, dry shine bright work (chrome and stainless steel finishes)	✓	✓						
FT Refill dispensers - hand towels, toilet paper, soap, hand sanitizer.	✓	✓						
FT Mop, sanitize hard surfaces floors paying attention to baseboards and corners	✓	✓						
FT Clean ceiling vents, grills, diffusers and high ledges	✓	✓						
FT Spot clean doors and doors frames	✓	✓						
Other								
OTH Keep janitorial supply and equipment storage areas neat and clean	✓							
OTH Unplug toilets						✓		
OTH Shovel sidewalks of snow and apply de-icing and traction products	✓					✓		

ANNEX 'A.3'
GROUP C BUILDINGS
CLEANING LEVEL OF SERVICE

Location Lake Louise

Facilities: Divide DUA
 Moraine Trailhead (Moraine Lk Rd)
 Baker Creek DUA (1A/Bow Valley Parkway)
 Taylor Creek DUA (TCH)
 Temple Viewpoint (TCH)

Number of buildings to be cleaned: 5

Cleaning Season: Year Round

Normal Operating/Cleaning Days: Seven days a week

Normal Operating Hours: 24 hours

Notes:

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Weekly - means once every seven days

Twice Weekly - means every three (3) or four (4) days (i.e. Monday and Thursday, or Tuesday and Friday)

Monthly - means twelve times per calendar year, or approximately every 30 days.

Twice Monthly -- means every two (2) weeks or approximately every 14 days

Quarterly - means four (4) times per calendar year, or approximately every 90 days.

Semi-annually - means two (2) times per calendar year, or approximately every 180 days.

Annually - means once every twelve months or approximately every 365 days.

As required -- means when and as needed to comply with the specified cleaning standards or as needed or directed by the Parks Canada Project Authority.

ACTIVITY	Daily	Weekly	2 x per Month	4 x per Year	2 x per Year	1 x per Year	As Req'd
Vault Toilet Facility							
VT Pick up trash on trail to and in exterior vicinity of toilet	√						
VT Pick up trash, empty all waste and recycling receptacles, replace liners (if necessary)	√						
VT Sweep hard surfaces floors paying attention to baseboards and corners removing gum etc	√						
VT Clean and disinfect toilet riser, toilet seats and covers	√						
VT Clean and disinfect walls, partitions, grab bars, dispensers	√						
VT Refill dispensers - toilet paper, hand sanitizer.	√						
VT Mop, sanitize hard surfaces floors paying attention to baseboards and corners (except in winter)	√						
VT Clean ceiling vents, grills, diffusers and high ledges				√			
VT Spot clean doors and doors frames					√		
Other:							
OTH Shovel sidewalks of snow and apply de-icing and traction products							√
OTH Walk through picnic areas, clean up litter, report damage	√						

ANNEX 'A.3'
GROUP C BUILDINGS
CLEANING LEVEL OF SERVICE

Location Lake Louise

Facilities:
 Moraine Lake DUA
 Fairview DUA
 Corral Creek DUA (1A/Bow Valley Parkway)
 Storm Mountain DUA (93 S)
 Canoe Put-In DUA (TCH)
 Herbert Lake DUA (93 N/Icefields Parkway)
 Train Station Portapotty Toilet (Lake Louise)

Number of buildings to be cleaned: 9

Cleaning Season: Summer = mid May (or when snow melts) to Thanksgiving

Normal Operating/Cleaning Days: Seven days a week

Normal Operating Hours: 24 hours/day

Notes:
 Need the special blue stuff for the portapotty and will have to monitor and call for pump-out for Train Station Portapotty

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Daily - means every operating day as defined in these specifications
Twice Daily - means two (2) times every day once early in morning and once in evening
Weekly - means once every seven days
Monthly - means twelve times per calendar year, or approximately every 30 days.
Twice Monthly – means every two (2) weeks or approximately every 14 days
Quarterly - means four (4) times per calendar year, or approximately every 90 days.
Semi-annually - means two (2) times per calendar year, or approximately every 180 days.
Annually - means once every twelve months or approximately every 365 days.
As required – means when and as needed to comply with the specified cleaning standards or as needed or directed by the Parks Canada Project Authority.

ACTIVITY	SUMMER Daily	Weekly	2 x per Month	4 x per Year	2 x per Year	1 x per Year	As Req'd
Vault Toilet Facility							
VT Pick up trash on trail to and in exterior vicinity of toilet	✓						
VT Pick up trash, empty all waste and recycling receptacles, replace liners (if necessary)	✓						
VT Sweep hard surfaces floors paying attention to baseboards and corners removing gum etc	✓						
VT Clean and disinfect toilet riser, toilet seats and covers	✓						
VT Clean and disinfect walls, partitions, grab bars, dispensers	✓						
VT Refill dispensers - toilet paper, hand sanitizer.	✓						
VT Mop, sanitize hard surfaces floors paying attention to baseboards and corners	✓						
VT Clean ceiling vents, grills, diffusers and high ledges					✓		
VT Spot clean doors and doors frames	✓						✓
VT Deep Clean thorough cleaning at end of season						✓	
Other							
Walk through picnic areas, clean up litter, report damage	✓						

Annex A4

List of Estimated Consumable Products to be Supplied by Contractor, upper Lake Louise DUA washrooms only. Fiscal year 2011-12

Please note: This listing is intended as a guideline only. Supply orders differ yearly depending on weather, visitor traffic, equipment rust-out and other circumstances.

Item	# Units Ordered (Total Yoho/LL)	# units ordered ULL Washrooms only	Unit description	Comments	Usage Notes:
Materials - Paper and manufactured from paper					
PAPER, TOILET 1 PLY JUMBO/case (12)	117	55.81	case, 12 jumbo rolls per case		for flush toilets
PAPER, TOILET 1 PLY SM ROLL/roll	1	0.00	individual		
PAPER, TOILET 2 PLY JUMBO/case (8)	130	0.00	cases, 8 jumbo rolls per case		for privies
PAPER, TOWEL ROLL/roll	321	0.00	individual, 205 foot rolls	unbleached	for PCA offices
PAPER, TOWEL SINGLE FOLD/case	78	0.00	cases, 4000 towels per case		20+ cases at HWYs, other 75% at LTVRC (but being replaced by hand dryers so will drop)
Materials - Chemical and related Products					
AUTO, WW FLUID 4L	13	3.25	individual items		
ICE MELT	15	3.75	individual items	10 kg bag	
SUNSCREEN	2	0.50	individual items	120 ml	
FUEL, GAS	8775	2895.75	litres		3 vehicles, assume 1/3 each
Materials: Cleaning & Sanitation supplies					
AIR FRESHENER, DISC/JAR OF 12	9	2.25	12 discs per jar		

Annex A4

Item	# Units Ordered (Total Yoho/LL)	# units ordered ULL Washrooms only	Unit description	Comments	Usage Notes:
BAG, GARBAGE 22 X 20/BOX	1	0.25	cases, 500 Per case		will be more next year as were using up a huge found supply so didn't sign many out of stores
BAG, GARBAGE 26 X 36/BOX	9	2.25	cases, 200 Per case		
BAG, GARBAGE 42 X 48/BOX	39	9.75	cases, 75 Per case		for single baggers, recycle bins etc
BAGS, VACUUM/bag	3	0.75	individual items		
BOTTLE, SPRAY & NOZZLE	5	1.25	individual items		
BROOM, SOFT MAGNETIC	1	0.25	individual items		
BRUSH, TOILET BOWL	4	1.00	individual items		
BUCKET, RECTANGLE	1	0.25	individual items		
CLEANER, BLEACH 4L	5	1.25	individual items		
CLEANER, CLEAN BY PROXY	1	0.25	individual items	0.946 litre bottle	
CLEANER, CONSUME	4	1.00	individual items	0.946 litre bottle	
CLEANER, DAMP MOP QUAT 4L	65	16.25	individual items		used everywhere - quaternary disinfectant
CLEANER, GLASS 4L	6	1.50	individual items		
CLEANER, NON ACIDIC CREME BLUE	5	1.25	individual items	0.946 litre bottle	
CLEANER, URINE DIGESTANT	17	0.00	individual items	0.946 litre bottle	used at privies mostly
FLOOR MOPS, VARIOUS	7	1.75	individual items		
MOP, TOILET BOWL	32	8.00	individual items		
PUMP, 4L	2	0.50	individual items		
SCRUBBIE, GREEN	18	4.50	individual items		floors, concrete walls, doodlebugs

Annex A4

Item	# Units Ordered (Total Yoho/LL)	# units ordered ULL Washrooms only	Unit description	Comments	Usage Notes:
SOAP, DEB FOAMING HAND EA	368	175.54	individual items	1 l bottle	for washrooms with water (VRCs, ULL)
SOAP, HAND PINK 4L	7	0.00	individual items		HWYs
SOAP, HAND SANITIZER FOAM EA	3	0.00	individual items	250 ml bottle	PCA offices
SOAP, HAND SANITIZER GEL EA	3	0.00	individual items	354 ml bottle	for staff
SOAP, SANITIZER REFILLS EA	409	0.00	individual items	800 ml refill	for privies
SPONGE, COMPRESSED	116	29.00	individual items		
Supplies - hardware supplies					
TAPE, DUCT 3M	1	0.25	individual items		
BATTERY, AA	4	1.00	individual items		
Supplies - Protective Clothing					
GLASSES, SAFETY CLEAR	5	1.25	individual items		
GLOVE, NITRILE XL/box	1	0.25	case, 100 per case		
GLOVE, RUBBER CLEANING various sizes	150	37.50	individual items		
GLOVE, SUMMER WORK LG SHORT	6	1.50	individual items		
GLOVE, WINTER, various	13	3.25	individual items		
Supplies - Pharmaceutical					
BAG, SANI NAPKIN	9	2.25	boxes, 500 bags per box		
EYEWASH SOLUTION, 4L	1	0.25	individual items		
KLEENEX	5	1.25	individual items	boxes of 100	

Annex A5

List of Estimated Consumable Products to be Supplied by Contractor: BNP Lake Louise Area, not including Upper Lake Louise DUA Washrooms

Fiscal Year 2011-12

Please note: This listing is intended as a guideline only. Supply orders differ yearly depending on weather, visitor traffic, equipment rust-out and other circumstances.

Item	# Units Ordered (Total Yoho/LL)	# units ordered LL Area (no ULL Washrooms)	Unit description	Comments	Usage Notes:
List of Estimated Consumable Products to be Supplied by Contractor: BNP Lake Louise Area, <u>not including</u> Upper Lake Louise DUA Washrooms					
PAPER, TOILET 1 PLY JUMBO/case (12)	117	18.95	case, 12 jumbo rolls per case		for flush toilets
PAPER, TOILET 1 PLY SM ROLL/roll	1	1.00	individual		
PAPER, TOILET 2 PLY JUMBO/case (8)	130	57.72	cases, 8 jumbo rolls per case		for privies
PAPER, TOWEL ROLL/roll	321	141.24	individual, 205 foot rolls	unbleached	for PCA offices
PAPER, TOWEL SINGLE FOLD/case	78	78.00	cases, 4000 towels per case		20+ cases at HWY's, other 75% at LLVRC (but being replaced by hand dryers so will drop)
Materials - Chemical and related Products					
AUTO, WW FLUID 4L	13	4.88	individual items		
ICE MELT	15	5.63	individual items	10 kg bag	
SUNSCREEN	2	0.75	individual items	120 ml	
FUEL, GAS	8775	2895.75	litres		3 vehicles, assume 1/3 each
Materials: Cleaning & Sanitation supplies					
AIR FRESHENER, DISC/JAR OF 12	9	3.38	jars, 12 discs per jar		will be more next year as were using up a huge found supply so didn't sign many out of stores
BAG, GARBAGE 22 X 20/BOX	1	0.38	cases, 500 Per case		
BAG, GARBAGE 26 X 36/BOX	9	3.38	cases, 200 Per case		
BAG, GARBAGE 42 X 48/BOX	39	14.63	cases, 75 Per case		for single baggers, recycle bins etc

Item	# Units Ordered (Total Yoho/LL)	# units ordered LL Area (no ULL Washrooms)	Unit description	Comments	Usage Notes:
BAGS, VACUUM/bag	3	1.13	individual items		
BOTTLE, SPRAY & NOZZLE	5	1.88	individual items		
BROOM, SOFT MAGNETIC	1	0.38	individual items		
BRUSH, TOILET BOWL	4	1.50	individual items		
BUCKET, RECTANGLE	1	0.38	individual items		
CLEANER, BLEACH 4L	5	1.88	individual items		
CLEANER, CLEAN BY PROXY	1	0.38	individual items	0.946 litre bottle	
CLEANER, CONSUME	4	1.50	individual items	0.946 litre bottle	
CLEANER, DAMP MOP QUAT 4L	65	24.38	individual items		used everywhere - quaternary disinfectant
CLEANER, GLASS 4L	6	2.25	individual items		
CLEANER, NON ACIDIC CREME BLUE	5	1.88	individual items	0.946 litre bottle	
CLEANER, URINE DIGESTANT	17	7.50	individual items	0.946 litre bottle	used at privies mostly
FLOOR MOPS, VARIOUS	7	2.63	individual items		
MOP, TOILET BOWL	32	12.00	individual items		
PUMP, 4L	2	0.75	individual items		
SCRUBBIE, GREEN	18	6.75	individual items		floors, concrete walls, doodlebugs
SOAP, DEB FOAMING HAND EA	368	59.60	individual items	1 l bottle	for washrooms with water (VRCs, ULL)
SOAP, HAND PINK 4L	7	7.00	individual items		HWYs
SOAP, HAND SANITIZER FOAM EA	3	1.32	individual items	250 ml bottle	PCA offices
SOAP, HAND SANITIZER GEL EA	3	1.32	individual items	354 ml bottle	for staff

Item	# Units Ordered (Total Yoho/LL)	# units ordered LL Area (no ULL Washrooms)	Unit description	Comments	Usage Notes:
SOAP, SANITIZER REFILLS EA	409	181.6	individual items	800 ml refill	for privies
SPONGE, COMPRESSED	116	43.50	individual items		
Supplies - hardware supplies					
TAPE, DUCT 3M	1	0.38	individual items		
BATTERY, AA	4	1.50	individual items		
Supplies - Protective Clothing					
GLASSES, SAFETY CLEAR	5	1.88	individual items		
GLOVE, NITRILE XL/box	1	0.38	case, 100 per case		
GLOVE, RUBBER CLEANING various sizes	150	56.25	individual items		
GLOVE, SUMMER WORK LG SHORT	6	2.25	individual items		
GLOVE, WINTER, various	13	4.88	individual items		
Supplies - Pharmaceutical					
BAG, SANI NAPKIN	9	3.38	boxes, 500 bags per box		
EYEWASH SOLUTION, 4L	1	0.38	individual items		
KLEENEX	5	1.88	individual items	boxes of 100	