

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1
Bid Fax: (204) 983-0338

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada -
Western Region
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1

Title - Sujet Nursing Services	
Solicitation No. - N° de l'invitation H3551-123194/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client H3551-123194	Date 2013-08-13
GETS Reference No. - N° de référence de SEAG PW-\$WPG-207-8588	
File No. - N° de dossier WPG-2-35306 (207)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-08-22	Time Zone Fuseau horaire Central Standard Time CST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Parker, LaVona	Buyer Id - Id de l'acheteur wpg207
Telephone No. - N° de téléphone (204) 984-2351 ()	FAX No. - N° de FAX (204) 983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This Amendment 002 is to answer questions from the industry and modify solicitation H3551-123194/A as follows:

QUESTIONS FROM THE INDUSTRY

Question 1.

- a) Would FNIHB consider requiring the immunization competencies and e-chart certification at task authorization rather than at bid stage or to provide bidders a ramp up period after the contract award date to meet the requirements?

Answer : The immunization competencies and the eChart certification will be removed from the 1.1.1 Mandatory Technical Criteria but will be required in order to be on the active roster.

- b) If BLS obtained through Heart and Stroke Foundation is the only acceptable form of BLS certification, a ramp up period should be provided to allow nurses with current BLS certification from other institutions to enrol and obtain the certification through Heart and Stroke Foundation.

Answer: All nurses must have Heart and Stroke Foundation Basic Life Support for Healthcare Providers certification or the equivalent BLS level "C". BLS must include Adult, Children and Infant certification with defibrillator. All nurses must have current BLS certification at bid close.

Question 2.

- a) Communication of Individual Contract Nurse Placement Restrictions.
With limited resources to meet Health Canada's service requirements, how can agencies work with Health Canada to resolve outstanding issues? It is to both parties' benefit for quick resolution to mitigate any negative impact on service delivery to the communities.

Answer: It is the agencies responsibility to address any issues with their staff and provide HC with an acceptable remedial plan that satisfies HC of resolving the issue. A formal letter will be provided to the agency informing them of HC decision.

- b) please provide the current list of nurses that HC has deemed "Cannot be used – Could not be used under PWGSC SOAs H3551-081973" to provide services, due to Band Council Resolutions or due to community requests.

Answer: No such list will be provided.

Question 3.

- a) Contract Nurse Performance and Conduct of Work

Please advise what is the standard turnaround time for Health Canada to address any professional practice or conduct issues and respond to an agency.

Answer: A specific timeframe cannot be provided. It will be dependent on the issue and what steps the agency takes to address the issue. Each situation will vary.

- b) Please also provide a copy of the Agency Placement Assessment form referenced in paragraph 3.

Answer: No such form will be provided for this RFP process.

Question 4.

- a) Certification Requirements/Competencies

We have been advised by the University of Ottawa that the Controlled Drugs and Substances Modules for First Nations and Inuit Health Branch is not available. Can Health Canada please provide bidders with a copy of the modules?

Answer: No, these modules will be the agencies responsibility to purchase for their staff once available mid to end of August.

- b) To ensure the most timely and quality service to First Nations communities, can the nurse roster be updated and maintained as information is provided.

Answer: The roster will be updated as indicated in the RFP.

Question 5:

- a) Annex B, Basis of Payment.

To be competitive in a market where there's a global shortage of healthcare professionals, it is important to recognize FNIHB is competing inter-provincially and internationally for the same pool of nurses. \$150 each way fixed rate for travel time is significantly below industry standards. Was the time to disembark and transport between nursing station and airport taken into consideration when establishing the \$150 flat rate?

Answer: Yes.

Question 6:

Under the existing federal government collective agreement, are FNIHB Manitoba nurses compensated for call-backs in 15-minute increments?

Answer: No. The RFP will be amended to remove actual time worked for call backs and replace with the current 3 hr process.

Question 7:

Is it possible to submit an electronic as opposed to a paper copy of the Invoice to the Contracting Authority?

Answer: PWGSC is currently reviewing the invoice process to address this question.

Question 8:

There is a discrepancy between Annex B – Basis of Payment and Annex C Electronic Invoice Template. Annex B states: "all travel time to and from the community will be paid a flat rate of \$150.00 each way. The Electronic Invoice Template in Annex C states: Travel Time Flat Rate \$150.00. Please clarify .

Answer: \$150.00 flat rate each way is correct, the total amount per TA would be \$300.00. The Electronic Invoice Template will be amended.

Question 9:

Where do we document Call-back hours on the Electronic Invoice Template?

Answer: A column will be added for overtime on the template for after clinic hours.

Question 10:

Can you please provide specific examples of billable miscellaneous expenses that require prior approval.

Answer: some examples are hotel expenses due to inclement weather requiring the nurse to overnight until flights resume, Health Canada requested location changes for any change fees at actual cost with no mark up.

Question 11:

Can FNIHB please clarify if the column "Certifications" on Annex L Nurse Evaluation Table is referring to the additional certifications as detailed in the Rating Scale on page 43 of the RFP e.g. ACLS, PALS/ENPCC, ITLS/TNCC, NRP/NALS, ALARM or if it refers to all 7 certifications listed in the Annex I Nurse Experience Form e.g. CRNM, BLS, Imm'n, PALS.ENPC, ITLS/TNCC, eChart, ACLS?

Answer: Annex L is a role up of Annex I. The "certifications" column in Annex L would refer to all 7 certifications in Annex I .

MODIFICATIONS TO THE REQUEST FOR PROPOSAL**Reference – Annex B Basis of Payment**

Solicitation No. - N° de l'invitation

H3551-123194/A

Amd. No. - N° de la modif.

002

Buyer ID - Id de l'acheteur

wpg207

Client Ref. No. - N° de réf. du client

H3551-123194

File No. - N° du dossier

WPG-2-35306

CCC No./N° CCC - FMS No/ N° VME

DELETE:

"Call back" is when a Contract Nurse is called back to work any time outside normal working hours. When a Contract Nurse is called back to work, having been on standby, the services for the actual time worked in 15 minute increments, are payable, at 1.5 times the regular hourly rate for the year in which the services are provided.

INSERT: Annex B Basis of Payment

"Call back" is when a Contract Nurse is called back to work any time outside normal working hours. A minimum of three hours pay at the overtime rate is paid or if greater than three hours each hour worked

Reference Annex C – Electronic Invoice Template

DELETE:

in its entirety

INSERT:

**ANNEX C
ELECTRONIC INVOICE TEMPLATE**

AGENCY: _____

CONTRACT NURSE: LAST NAME _____ FIRST NAME _____

Employee: _____ OR Subcontractor: _____ Aboriginal Employee _____

Task Authorization placement period:

Location of Placements :

Task Authorization # :

DESCRIPTION	HOURS / KMS	RATE	TOTAL
AIRFARE			
TRAVEL TIME Flat Rate			\$300.00
MILEAGE (to community)		\$0.20	
CLINIC HOURS			

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Buyer ID - Id de l'acheteur

wpg207

CCC No./N° CCC - FMS No/ N° VME

OVERTIME			
Stand - By			
Call backs			
MISC (prior approval required, documentation must accompany)			

The Contractor hereby certifies the above noted is correct:

Signature of person authorized to sign

Reference Annex I

DELETE:

In its entirety

INSERT:

**ANNEX I
NURSE EXPERIENCE FORM**

AGENCY: _____

CONTRACT NURSE: LAST NAME _____ FIRST NAME _____

Employee: _____ OR Subcontractor: _____ Aboriginal Employee _____

Experience & Education

	Years of Experience
Northern Nursing Experience	
Nursing Experience - non northern	
Education	

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Approved Education

Certifications

CRNM	Yes ____ No ____	PALS/ENPC	Yes ____ No ____
BLS	Yes ____ No ____	ITLS/TNCC	Yes ____ No ____
Imm'n	Yes ____ No ____	eChart	Yes ____ No ____
NCDS	Yes ____ No ____	ACLS	Yes ____ No ____

CRNM - active College of Registered Nurses of Manitoba registration with no restrictions.

BLS/CPR - current Heart and Stroke Foundation; Basic Life Support for Healthcare Providers (C)

ITLS/TNCC - current International Trauma Life Support / Trauma Nursing Core Course certification

PALS/ENPCC - current Pediatric Advanced Life support / Emergency Nursing Pediatric Core Course Certification

ACLS - current Advanced Cardiac Life Support certification

Imm'n - Immunization competencies

eChart certification with user ID/password

NCDS-Narcotics & Controlled Drugs

NOTE: Copies of the certifications/registrations above must be provided to the Contracting Authority for any designated nurse used in this Task Authorization contract.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED