

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 1T3
Bid Fax: (902) 496-5016

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet FORKLIFT	
Solicitation No. - N° de l'invitation K3B34-139001/A	Date 2013-08-13
Client Reference No. - N° de référence du client K3B34-13-9001	
GETS Reference No. - N° de référence de SEAG PW-\$HAL-220-9052	
File No. - N° de dossier HAL-3-71067 (220)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-09-24	
Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Dunphy, Nancy	Buyer Id - Id de l'acheteur hal220
Telephone No. - N° de téléphone (902) 496-5481 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF THE ENVIRONMENT TRADE MART UNIT 8B 275 ROCKY LAKE DR. BEDFORD NOVA SCOTIA B4A2T3 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
B3J 3C9

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The requirement is detailed under Article 2 of the resulting contract clauses.

3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile or email to PWGSC will not be accepted.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (two hard copies)
Section II: Financial Bid (one hard copy)
Section III: Certifications (one hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with Annex B, Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

1.1 SACC Manual Clauses

C3011T (2010-01-11), Exchange Rate Fluctuation
A0222T (2013-04-25), Evaluation of Price

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria - as fully detailed in Annex "C".

1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian Dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

2. Basis of Selection

2.1 A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (<http://www.hrsdc.gc.ca/eng/labour/index.shtml>) available from Human Resources and Skills Development Canada (HRSDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid " list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex A.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2013-04-25) General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

4. Term of Contract

4.1 Delivery Date

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

K3B34-139001/A

hal220

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

K3B34-13-9001

HAL-3-71067

It is understood and agreed that if awarded a Contract, the Contractor's best delivery date offered is _____ days from date of award. (as specified by the Bidder)

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Nancy Dunphy
Title: Supply Officer
Public Works and Government Services Canada
Acquisitions Branch
Address: 1713 Bedford Row
Halifax, NS B3J 3C9
Telephone: (902) 496-5481
Facsimile: (902) 496-5016
E-mail address: nancy.dunphy@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The Project Authority for the Contract is: to be announced upon contract award.

Name: _____
Title: _____
Telephone: ____ ____ _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative (BIDDER TO FILL IN)

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : ____ ____ _____
Facsimile: ____ ____ _____
E-mail address: _____

6. Payment

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot price, as specified in Annex B, Basis of Payment for a cost of \$ _____ (insert the amount at contract award). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 SACC Manual Clauses

Limitation of Price

SACC Manual clause C6000C (2011-05-16), Limitation of Price

Single Payment

SACC Manual clause H1000C (2008-05-12), Single Payment

6.3 Delivery Terms

Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

FOB Destination (275 Rocky Lake Drive, Bedford Nova Scotia) including all delivery charges and customs duties and Applicable Taxes.

6.4 Taxes - Foreign-based Contractor

Unless specified otherwise in the Contract, the price includes no amount for any federal excise tax, state or local sales or use tax, or any other tax of a similar nature, or any Canadian tax whatsoever. The price, however, includes all other taxes. If the Work is normally subject to federal excise tax, Canada will, upon request, provide the Contractor a certificate of exemption from such federal excise tax in the form prescribed by the federal regulations.

Canada will provide the Contractor evidence of export that may be requested by the tax authorities. If, as a result of Canada's failure to do so, the Contractor has to pay federal excise tax, Canada will reimburse the Contractor if the Contractor takes such steps as Canada may require to recover any payment made by the Contractor. The Contractor must refund to Canada any amount so recovered.

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

8. Certifications

8.1 Compliance

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

8.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and HRSDC-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "FCP Limited Eligibility to Bid" list. The imposition of such a sanction by HRSDC will constitute the Contractor in default as per the terms of the Contract.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Nova Scotia.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2012-11-19) General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Cross Reference;
- (f) the Contractor's bid dated _____ (insert date of bid).

11. Insurance

The Contractor is responsible for deciding if insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any insurance acquired or maintained by the Contractor is at its own expense and for its own benefit and protection. It does not release the Contractor from or reduce its liability under the Contract.

ANNEX "A"**STATEMENT OF REQUIREMENT**

For the supply and delivery of one (1) Alternate Current (AC) Driven Fork Lift to Environment Canada, located in 275 Rocky Lake Rd, Unit 8B, Bedford, Nova Scotia. The requirement includes Warranty Maintenance and Repairs of the forklift, and the successful Contractor must provide forklift operator training in accordance with the requirement specified herein.

1.0 Mandatory Technical Criteria:**I. The Fork Lift Must:**

- A. Be a new, 4-wheel sit-down electric lift truck most current manufacturer model year still in production.
- B. Be from a manufacturer who has demonstrated acceptability by manufacturing and selling this type and size class of vehicle for at least 1 year.
- C. Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture.
- D. Have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.

II. Must have the following Specifications:**A. Engine****Minimum**

- 1. Alternating Current (AC) Drive Motor w/ Easy Service Access: 48 Volt -
- 2. One (1) Charger
- 3. Electric Battery powered - maximum capacity battery for chosen model
- 4. Sealed, Variable Speed Transmission

B. Lift System

- 1. Variable Speed, Hydraulic Lift and Lower
- 2. 8000 lb Load Capacity @ 24" load centre - Minimum
- 3. 3 - Stage with a 190" Extended Mast Height - Minimum
- 4. Fork Dimensions (in.): 2 x 6 x 48 - Minimum - Class III
- 5. Mechanical Lever Operation with separate lift and tilt levers
- 6. 5 Degree Forward and Backward Fork Tilt - Minimum
- 7. Side Shifting Lift Forks with side shift capabilities at height of full extension

C. Drive Train

- 1. Automatic On-demand;
- 2. Loaded Travel Speed: 6 mph - Minimum

D. Brakes

- 1. Oil Cooled, Wet, Hydraulic Disc Brakes or Regenerative Braking
- 2. Auto Deceleration/Power Assisted Braking
- 3. Automatic Parking Brake - Mechanical
- 4. Hand Parking Brake

E. Tires

1. Cushion Tires, (Magnum tread)
- F. Steering
1. Rear Axle Power Steering - Hydrostatic On Demand
 2. Steering Wheel and Fully Adjustable Tilt/Tilt Steering column
 3. Full Hydraulic Power Steering
- G. Exterior/Cab
1. Unitized Frame Construction
 2. Open Cab w/ Overhead Grid Guard and Roll Cage
 3. Two (2) Load Illumination Lamps - Minimum
 4. Metal Flooring w/ Rubber Mat
- H. Seat
1. Vinyl, Cloth or Leather w/ Arm Rests
 2. Full Suspension
 3. Fully Adjustable Seat Back and Weight Control
 4. Seat belt
- I. Instrumentation
1. Gauge type - Digital
 2. Battery State of Charge Indicator
 3. Hour Meter
 4. Fault Indicator
 5. Performance Mode Indicator
- J. Occupational Health and Safety Tools
1. Key Start
 2. Seat Side Power Disconnect Button
 3. Warning Strobe Light (Yellow) - Top Mounted on Operator's Safety Cage
 4. OSHA and ANSI/ITSDF B56.1 compliance
- K. Additional Features
1. PDI: Pre-delivery inspection - Standard
 2. Shipping: FOB Destination
 3. Delivery: To be delivered and offloaded at the delivery location with no additional equipment or manpower provided by the client.
 4. Colour: Industry Standard Commercial Paint
 5. Keys: Two (2) sets of keys - Minimum
 6. Side Shifter
 7. Back-up Chime
 8. Mirror
- L. Warranty
1. The contractor must supply a minimum of one (1) year/2000 hour total warranty on components, parts, and installation for the costs incurred to replace defective parts and components.
 2. The contractor must supply a minimum of two (2) year/4000 hour powertrain warranty.

ANNEX "B"

Basis of Payment

1. Basis of Payment - Firm Unit Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a "firm unit price(s)", as specified in Annex A for a cost of \$ _____ FOB Destination. Customs duties are "included" and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

The contractor is responsible for all delivery charges, administration costs and risks of transport and customs clearance, including the payment of customs duties and taxes to the destination.

A bid must comply with the requirements of the bid solicitation and meet all mandatory criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for a award of contract.

Requirement	Qty.	Firm Unit Price	Extended Price
New AC Driven Fork Lift	1	\$	\$
Subtotal for evaluation purposes (A)			\$

Year: _____

Manufacturer: _____

Model: _____

ANNEX "C"

Mandatory Technical Criteria

Instructions

The Bidder **must** address each Mandatory Technical Criteria listed below and must indicate whether the product/service offered "Meets" or "Does Not Meet".

By submitting Annex "C" Mandatory Technical Criteria, the bidder certifies the product they are offering meets and will be built as per the Mandatory Technical Criteria. Failure to meet any Mandatory Technical Criteria will deem the bid non-responsive and will not be evaluated further.

It will be to your advantage to furnish as much detail as possible to support your comments and your claims of compliance for each specification.

NOTE: The Crown is under NO obligation to seek clarification of the bid(s) or the supporting technical documentation provided. Failure to meet any of the following will render your proposal non-compliant and will be given no further consideration.

No.	Specification	Compliance		Comment(s)
		Yes	No	
I.	The Forklift Must:			
A.	Be a new, 4-wheel sit down electric lift truck and be the most current manufacturer model year still in production, and must be from a manufacturer who has demonstrated acceptability by manufacturing and selling this type and size class of vehicle for at least 1 year.			
B.	Be from a manufacturer who has demonstrated acceptability by manufacturing and selling this type and size class of vehicle for at least 1 year.			
C.	Conform to all applicable laws, regulations and industrial standards governing manufactures, safety, noise levels and pollution in effect in Canada at the time of manufacture.			
D.	Have systems and components capacities not greater than their published ratings (i.e. product or component brochures) or accompanied by proof of compliance.			
II.	The Forklift Must have the following Specifications:			
A.	Engine			

1.	Alternate Current Driven Motor with easy service Access: 48 Volt – Minimum			
2.	One (1) Charger			

ANNEX “C” con’t

No.	Specification	Compliance		Comment(s)/ Cross Reference
		Yes	No	
3.	Electric Battery Powered - Maximum Capacity Battery for chosen model			
4.	Sealed, Variable Speed Transmission			
5.	Battery Charger			
B.	Lift System			
1.	Variable Speed, Hydraulic Lift and lower			
2.	8000 lb. Load Capacity @ 24" load centre- Minimum			
3.	3-stage 190" Extended Mast Height - Minimum			
4.	Fork Dimensions (inches): 2 x 6 x 48 - Min. Class III			
5.	Mechanical Lever Operation with separate lift, slide and tilt levers			
6.	5 Degree Forward and Backward Fork Tilt - Minimum Side Shifting Lift Forks with side shift capabilities at height of full extension.			
7.	Side Shifting Lift Forks with side shift capabilities at height of full extension			
C.	Drive Train			
1.	Automatic On – Demand			
2.	Loaded Travel Speed: 6 mph – Minimum			
D.	Brakes			
1.	Oil Cooled, Wet, Hydraulic Disc Brakes or Regenerative Braking			
2.	Auto Deceleration/ Power Assisted Braking			
3.	Automatic Parking Brake – Mechanical			
4.	Hand Parking Brake			
E.	Tires			
1.	Cushion Tires (Magnum Tread)			
F.	Steering			
1.	Rear Axle Power Steering – Hydrostatic On Demand			
2.	Steering Wheel and Fully Adjustable Tilt/Tilt Steering column			
3.	Full Hydraulic Power Steering			
G.	Exterior/Cab			
1.	Unitized Frame Construction			

2.	Open Cab with Overhead Grid Guard and Roll Cage			
3.	Two (2) Load Illumination Lamps - Minimum			
4.	Metal Flooring with Rubber Mat			

ANNEX "C" con't

	Specification	Compliance		Comment(s)/ Cross Reference
		Yes	No	
H.	Seat			
1.	Vinyl, Cloth or Leather w/ Arm Rests			
2.	Full Suspension			
3.	Fully Adjustable Seat Back and Weight Control			
4.	Seat Belt			
I.	Instrumentation			
1.	Gauge type – Digital			
2.	Battery State of Charge Indicator			
3.	Hour Meter			
4.	Fault Indicator			
5.	Performance Mode Indicator			
J.	Occupational Health and Safety Tools			
1.	Key Start			
2.	Seat Side Power Disconnect Button			
3.	Warning Strobe Light (YELLOW) – Top Mounted on Operator's Safety Cage			
4.	OSHA and ANSI/ITSDF B56.1 compliance			
K.	Additional Features			
1.	Pre-delivery inspection – Standard			
2.	FOB Destination - ALL INCLUSIVE FIRM PRICE			
3.	To be delivered and offloaded at the delivery location with no additional equipment or manpower provided by the client.			
4.	Color: Industry Standard Commercial Paint			
5.	Two (2) sets of Keys - Minimum			
6.	Side Shifter			
7.	Back-up Chime			
8.	Mirror			
L.	Warranty			
1.	The contractor must supply a minimum of one (1) year/2000 hour total warranty on components, parts, and installation for the costs incurred to replace defective parts and components.			

2.	The contractor must supply a minimum of two (2) year/4000 hour powertrain warranty.			
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ANNEX "C" con't

No.	Specification	Compliance		Comment(s)/ Cross Reference
		Yes	No	
N.	Warranty Maintenance and Repairs and Logistical Support			
1.	If Warranty Maintenance and Repairs Service are to be carried on outside of the Bedford site, the Warranty Maintenance and Repairs Services must be provided no more than 100 kilometres from the Environment Canada, 275 Rocky Lake Rd, Bedford, NS B4A 2T3			Distance between the delivery location and the dealer and/or agent: _____km Name: _____ Address: _____ Telephone#: _____
2.	The Contractor must meet all the requirements under Warranty Maintenance and Repairs and Integrated Logistical Support			
3.	Documentation			
	The Contractor must provide the following documentation:			
a	Vehicle Manuals - Manuals required for safe operation, maintenance and repair of the vehicles. It is preferred that a complete set of manuals be provided on CD/DVD-ROM, however, a complete set of Operator's Manuals must be provided in paper format, as a minimum, excluding the parts manual which may be available online. The Vehicle Manuals must include:			
i	<u>Operator's Manuals</u> – in English, as a minimum;			
ii	<u>Parts Manuals</u> – in English, as a minimum;			
iii	<u>Maintenance. (Shop Repair), Manuals</u> – in English, as a minimum.			
b	<u>Warranty Letter</u> - The Contractor must supply a paper copy of the completed bilingual Warranty Letter with the vehicle. The Contractor must send a copy of the Warranty Letter, in electronic format, to the Technical Authority, at shipment.			
4.	Forklift Operator Training			
	The Contractor must meet all the requirements for the Forklift Operator Training.			

Required:

Solicitation No. - N° de l'invitation

K3B34-139001/A

Amd. No. - N° de la modif.

File No. - N° du dossier

HAL-3-71067

Buyer ID - Id de l'acheteur

hal220

Client Ref. No. - N° de réf. du client

K3B34-13-9001

CCC No./N° CCC - FMS No/ N° VME

Canada reserves the right to verify that any and all of the above mandatory specifications are met prior to award of contract.

Mandatory specifications found not to be met will result in a non-compliant bid, and if found after contract award may result in the termination of the contract.

Bidder certifies that all of the above mandatory requirements are met:

Signature: _____ Date: _____

ANNEX "D"
Board of Directors

COMPLETE LIST OF EACH INDIVIDUAL WHO ARE CURRENTLY DIRECTORS OF THE BIDDER.

NOTE TO BIDDERS
WRITE DIRECTOR'S SURNAMES AND GIVEN NAMES IN BLOCK LETTERS