



**Royal Canadian Mounted Police
Gendarmerie Royale du Canada**

**RETOURNER LES
SOUMISSIONS A:
RETURN BIDS TO:**

Bid Receiving Unit
Procurement & Contracting Services
Branch
VISITOR'S CENTRE
Royal Canadian Mounted Police
73 Leikin Drive
Ottawa, Ontario K1A 0R2

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION
Proposal to: Royal Canadian Mounted
Police**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services and construction listed herein and on any attached sheets at the price(s) set out therefore.

**Proposition aux: Gendarmerie royale du
Canada**

Nous offrons par la présente de vendre à Sa Majesté I Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqués(s).

Comments – Commentaries
Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Telephone No.
no de téléphone:

Facsimili /Télécopier:

Canada

Title-Sujet	
SHOES, PUMP, BLACK, FEMALE	
Solicitation No. - No. de l'invitation	Date
M0077-13-G601	August 21, 2013
Client Reference No. - No. De Référence du Client	
Solicitation Closes - L'invitation prend fin	
At/ à: 2:00 pm	
On: September 16, 2013	
Shipping See Herien Voir aux présentes	
Address Enquiries to: - Adresser toutes questions	
à: Hélène Fleury-Soucie	
Telephone No. - No de téléphone	Fax No. - N° de FAX:
613-843-3805	613-825-0082
Destination of Goods and Services: Destinations des biens et services: See Herein Voir aux présentes	
Delivery Required - Livraison exigée: See Herein Voir aux présentes	Delivery Offered – Livraison proposée See Herein Voir aux présentes
Name and title of person authorized to sign on behalf of Vendor/Firm - Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur	
Signature	Date



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PD – PC - 23 dated 2013-01-08



PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The Royal Canadian Mounted Police (RCMP) has a requirement for a firm quantity of **six hundred and eight (608) Pairs of Shoes, Pump, Black, Female.**

In addition, there is a requirement for up to **two hundred and forty-eight (248) Flexible Stock**, "as and when requested" regular sized **Pairs of Shoes, Pump, Black, Female.** The period for placing the Flexible orders will be within **24 months** from the contract award date.

The requirement is to be supplied in accordance with RCMP Purchase Description **PD-PC-23 dated 2013-01-08.**

The requirement will be conditionally limited to Canadian Goods.

For further details please reference Annex "A".

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within **15 working days** of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by RCMP, any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Section 01 – Code of Conduct and Certification – Bid of 2003 referenced above is amended as follows:



Delete subsection 1.4 and 1.5 in their entirety.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred and twenty (120) days

2. Submission of Bids

Bids must be submitted only to Royal Canadian Mounted Police (RCMP) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile or by email to the RCMP will not be accepted.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than **seven (7) calendar days before the bid closing date**. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

5. Specifications and Standards

5.1 Canadian General Standards Board (CGSB) – Standards

A copy of the CGSB Standards referred to in the bid solicitation is available and may be purchased from:

Canadian General Standards Board Sales Centre



Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5644
Email: ncr.cgsb-ongc@pwgsc.gc.ca
CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/cgsb/home/index-e.html>

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work. **(Refer to PART 4 – 1.1.1)**

Section II: Financial Bid

Bidders must submit their financial bid in accordance with Annex A – Requirement and Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

1.1 Exchange Rate Fluctuation



C3011T (2010-01-11), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine first if there are three (3) or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than three responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

As part of the technical evaluation, to confirm a Bidder's capability of meeting the technical requirements, one (1) pre-award sample of the following item: **one (1) Pair of Size (8) Shoes, Pump, Black, Female** will be required after the bid closing date, upon a written request from the Contracting Authority, from the lowest four (4) bidders. Should the four (4) lowest bidders not be technically compliant the next four (4) lowest bidders will be requested to submit pre-award samples, and so on until a technically compliant bid is found.

The requirement for a pre-contract award sample may be waived if the bidder has:

- a) Submitted a pre-contract award sample of the item(s) on a previous requirement or through a separate pre-qualification process by the RCMP Technical Authority to the latest specification and where the pre-contract award sample was found to be compliant. Bidders may be requested to submit a copy of the evaluation report to validate compliance.

If the above has been met, the bidder must sign this representation and warrants that no significant changes have occurred in their manufacturing processes or their organization since the last award or pre-award qualification which could affect the manufacturing of the referenced item.

Signature

Date



The Bidder must ensure that the required pre-award sample is manufactured in accordance with the technical requirement and are fully representative of the bid submitted. Rejection of the pre-award samples will result in the bid being declared non-responsive.

The bidders must deliver the required pre-award sample at no charge to Canada and must ensure that they are received within **30 calendar days** from request. Failure to submit the required pre-award samples within the specified time frame will result in the bid being declared non-responsive. The samples submitted by the bidders will remain the property of Canada.

The pre-award samples will be evaluated for quality of workmanship and conformance to specified materials and measurements. Minor observations will not be a reason to reject the sample(s) unless, in the opinion of the technical evaluator(s), they are considered to render the item unserviceable. However, only one deviation will result in the bid being declared non-responsive.

The requirement for a pre-award sample will not relieve the successful bidder from submitting sample(s) as required by the contract terms or from strictly adhering to the technical requirement of this Request for Proposal and any resultant contract.

1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, Delivery Duty Paid (DDP) Ottawa, Ontario, Canadian customs duties and excise taxes included

2. Basis of Selection

2.1 A bid must comply with all requirements of the bid solicitation and meet all mandatory technical and financial evaluation criteria to be declared responsive.

Evaluation will be established using the firm and the flexible stock quantities

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and related documentation to be awarded a contract. Canada will declare a bid non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications, to provide the related documentation or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation



By submitting a bid, the Bidder certifies, for himself and his affiliates, to be in compliance with the Code of Conduct and Certifications clause of the Standard instructions. The related documentation hereinafter mentioned will help Canada in confirming that the certifications are true. By submitting a bid, the Bidder certifies that it is aware, and that its affiliates are aware, that Canada may request additional information, certifications, consent forms and other evidentiary elements proving identity or eligibility. Canada may also verify the information provided by the Bidder, including the information relating to the acts or convictions specified herein, through independent research, use of any government resources or by contacting third parties. Canada will declare non-responsive any bid in respect of which the information requested is missing or inaccurate, or in respect of which the information contained in the certifications is found to be untrue, in any respect, by Canada. The Bidder and any of the Bidder's affiliates, will also be required to remain free and clear of any acts or convictions specified herein during the period of any contract arising from this bid solicitation.

2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Human Resources and Skills Development Canada \(HRSDC\) - Labour's](http://www.hrsdc.gc.ca) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.hrsdc.gc.ca)" list at the time of contract award.

2.2 Former Public Servant Certification

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:



- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means, a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c.C-17, the [Defence Services Pension Continuation Act](#), 1970, c.D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c.R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c.R-11, the [Members of Parliament Retiring Allowances Act](#), R.S., 1985, c.M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c.C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes** () **No** ()

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Reduction Program

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? **Yes** () **No** ()



If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

2.3 Canadian Content Certification

2.3.1 SACC MANUAL CLAUSE

A3050T 2010/01/11 Canadian Content Definition

RULES OF ORIGIN - APPAREL

With reference to the Canadian Content Certification clause, apparel goods are considered to be Canadian goods according to the North American Free Trade Agreement Rules of Origin as follows:

Apparel goods classified in Chapters 61 and 62 of the Harmonized System that are both cut (or knit to shape) and sewn in Canada will be considered Canadian goods.

CANADIAN CONTENT CERTIFICATION

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids for items with a certification that the item(s) offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the bid will result in the item(s) offered being treated as non-Canadian goods.

Bidders must clearly identify below which items meet the definition of Canadian good and complete the certification below (reference Annex "A").



Item 1 Yes _____ No _____

Item 2 Yes _____ No _____

The Bidder certifies that:

() the item(s) offered and identified as Canadian goods are Canadian goods as defined in paragraph 1 of clause A3050T.

Plant Location : _____

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The Royal Canadian Mounted Police (RCMP) has a requirement for a firm quantity of **six hundred and eight (608) Pairs of Shoes, Pump, Black, Female.**

In addition, there is a requirement for **two hundred and forty-eight (248) Flexible Stock**, "as and when requested" regular sized **Pairs of Shoes, Pump, Black, Female.** The period for placing the Flexible Stock orders will be within **24 months** from the contract award date.

The requirement is to be supplied in accordance with RCMP Purchase Description **PD-PC-23 dated 2013-01-08.**

This requirement is conditionally limited to Canadian goods.

For further details please reference Annex "A".

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by RCMP, any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

3.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.



Section 29 - Code of Conduct and Certifications - Contract of 2010A referenced above is amended as follows:

Delete subsection 29.4 in its entirety.

4. Term of Contract

4.1 Delivery Date

Delivery Required (Desirable) – Firm Quantity

The firm quantity must be made within **45 calendar days** of the date of the written notice of approval of the pre-production sample.

Should the requested delivery date indicated above be impossible to meet, the supplier is to offer their very best delivery schedule below:

Delivery – Firm Quantity – Phased

The first delivery must be made within _____ calendar days from the date of the written notice of approval of pre-production samples. The quantity delivered must be _____ **Pairs of Shoes, Pump, Black, Female**. The balance must be delivered at a rate of _____ **Pairs of Shoes, Pump, Black, Female** every two weeks after the first delivery until completion of the contract.

4.2 Delivery Required – Flexible Stock Quantities, “As and When Requested”.

Reference – Annex “A”.

4.3 Shipping Instructions – Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) Ottawa, Ontario Incoterms 2000 for shipments from a commercial contractor.

4.4 Packaging, Marking, Rejected Goods, Overrun and Underrun

Packaging

Packing must be in accordance with standard commercial goods practice to ensure safe delivery at destination. **Each pair of shoes is to have (one left shoe and one right shoe in each box).** **Eight (8) Pairs of Shoes, Pump, Black, Female are to be placed in plain shipping containers.**

Marking

RCMP Stock Item Numbers are a requirement solely of the purchaser and should not interfere with the manufacturer's normal sizing or marking procedures. Inability to provide the detail as stated below must be indicated hereafter:



- (a) Size and RCMP Stock Item Number to be indicated on merchandise, if item consists of more than one piece (pair, set) each piece to be marked.
- (b) Size, quantity and RCMP Stock Item Number to be indicated on single unit package, when specified.
- (c) Sizes, quantities and RCMP Stock Item Numbers to be indicated on carton.
- (d) Proper shipping documents must accompany each shipment. Packing slips must include the contract number, item description, size, RCMP stock item number and quantity per size being shipped.
- (e) Manufacturer's markings/advertisements will not appear on this item except on the inside label as per the specification/purchase description. Failure to comply with this article may result in rejection of goods upon inspection.

Overrun/Underrun

The quantities stated herein represent the quantities to be delivered in satisfaction of this requirement/contract. No overruns or underruns will be permitted. However, should the contractor experience an overrun, they must provide the details in writing to the Contracting Authority only after contracted quantities have been accepted by the RCMP. At their discretion, the Government may consider all or part of the overruns at a discount from the firm price on the original contract. Any unauthorized overruns will be returned to the contractor at their expense.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Hélène FLEURY-SOUCIE

Royal Canadian Mounted Police
Procurement & Contracting Branch
Kit & Clothing, Purchasing Unit
M1 - Room 901-88, 4th Floor
73 Leikin Dr.
Ottawa, ON K1K 2C4 Canada
Telephone: (613) 843-6935
Fax: (613) 825-0082
Email: Helene.Fleury-Soucie@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Technical Authority

The Technical Authority for the Contract is:



Mailing & Shipping Address:

RCMP – Uniform & Equipment Program
Policy, Design & Specification Section
440 Coventry Road., Warehouse Bldg.
Ottawa, Ontario K1A 0R2

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the work under the Contract. Technical matters may be discussed with the Technical Authority however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

General enquiries

Delivery follow-up

Name: _____

Name: _____

Telephone No.: _____

Telephone No.: _____

Facsimile No.: _____

Facsimile No.: _____

E-mail address: _____

E-mail address: _____

6. Payment

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as detailed at Annex A – Requirement and Basis of Payment. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 SACC Manual Clause

H1001C (2008/05/12) Multiple Payments

7. Invoicing Instructions

7.1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.



7.2 Invoices must be distributed as follows:

(a) The original and one (1) copy must be forwarded to the following address for certification and payment:

Royal Canadian Mounted Police
Uniform & Equipment Program
Attn: Planning & Accounting Section
440 Coventry Rd. (Warehouse Bldg.)
Ottawa, Ontario
K1A 0R2

(b) A copy of the invoice(s) must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the contract.

8. Certifications

8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) The Articles of Agreement;
- (b) 2010A (2013-04-25) General Conditions – Goods (Medium Complexity);
- (c) Annex A, Requirement and Basis of Payment;
- (d) Annex B, Specification;
- (e) Drawings as per the Specification;
- (f) The Contractor's bid dated _____

11. Materials: Contractor's Total Supply

The Contractor will be responsible for obtaining all materials required in the manufacture of the items specified (Reference Annex "A")

12. Plant Closing



The Contractor's plant closing for Christmas and summer holidays are as follows. During this time there will be no shipments.

Summer Holiday From: _____ To: _____

Christmas Holiday From: _____ To: _____

13. Plant Location

Items will be manufactured at: _____

14. Subcontractors

The following subcontractor(s) will be utilized in the performance of the contract.

Name of Company: _____

Location: _____

Nature of subcontracting work performed: _____

15. Pre-Production Samples

Unless a waiver is requested by the contractor and granted by the RCMP Technical Authority, the following is required for evaluation prior to full production.

- 15.1. A pre-production sample of **one (1) Pair of Size (8) Shoes, Pump, Black, Female**, must be forwarded to the Technical Authority for acceptance **within 30 calendar days** from date of contract award.
- 15.2. If the first pre-production sample is rejected, the contractor must submit the second pre-production sample within **14 calendar days** of notification of rejection from the Technical Authority.
- 15.3. The Technical Authority must notify the Contractor, in writing, of the conditional acceptance or rejection of the sample(s). A copy of this notification is to be provided by the Technical Authority to the Contracting Authority. The notice of conditional acceptance or acceptance must not relieve the Contractor from complying with all requirements of the specification(s) and all other terms of the Contract.
- 15.4. The Contractor must not commence or continue with production of the items and must not make any deliveries until the Contractor has received notification from the Technical Authority that the samples are acceptable. Any production of items before sample acceptance will be at the sole risk of the Contractor.
- 15.5. Rejection by the Technical Authority of the second pre-production samples submitted by the Contractor for failing to meet the contract requirements will be grounds for termination of the Contract for default.



16. Production Sample

The RCMP has the right to request a Production Sample at its discretion at any time during the production stage. The requirement for a Production Sample will be requested in writing by the RCMP Technical Authority.

17. Specifications and Standards

17.1 Canadian General Standards Board (CGSB) -Standards

A copy of the CGSB Standards referred to in the bid solicitation is available and may be purchased from:

Canadian General Standards Board Sales Centre
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Quebec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5740
E-mail: ncr.cgsb-ongc@pwgsc.gc.ca
CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/cgsb/home/index-e.html>



ANNEX "A"

REQUIREMENT AND BASIS OF PAYMENT

1. Technical Requirement

The Contractor is required to provide the Royal Canadian Mounted Police (RCMP) with **Shoes, Pump, Black, Female** in accordance with Purchase Description **PD-PC-23 dated 2013-01-08**.

2. Addresses

Destination Address	Invoicing Address
Royal Canadian Mounted Police Uniform & Equipment Program 440 Coventry Road, East Door Ottawa, Ontario K1K 2C4	Royal Canadian Mounted Police Uniform & Equipment Program, 2 nd Floor Attn: Planning & Accounting Section 440 Coventry Road (Warehouse Bldg.) Ottawa, Ontario K1A 0R2

3. Basis of Payment

Firm Quantity

Item	Description	Firm Quantity	Unit of Issue	Firm Unit Price, DDP, GST/HST extra	Extended Price (A)
1	Shoes, Pump, Black, Female	608	Pair	\$ _____	\$ _____

SIZE ROLL

Stock #	Size	Quantity
5130 - 002	4 - B	8
5130 - 005	4.5 - B	8
5130 - 010	5 - B	8
5130 - 015	5.5 - B	8
5130 - 025	6.5 - B	8
5130 - 030	7 - B	16
5130 - 035	7.5 - B	16
5130 - 040	8 - B	16



SIZE ROLL (Continued)

Stock #	Size	Quantity
5130 - 045	8.5 – B	24
5130 - 050	9 – B	16
5130 - 055	9.5 - B	16
5130 - 065	10.5 – B	8
5130 - 205	5 – D	8
5130 - 210	5.5 – D	8
5130 - 215	6 – D	40
5130 - 220	6.5 – D	32
5130 - 225	7 – D	64
5130 - 230	7.5 – D	72
5130 - 235	8 – D	72
5130 - 240	8.5 – D	64
5130 - 245	9 - D	40
5130 - 250	9.5 – D	24
5130 - 255	10 – D	16
5130 - 260	10.5 – D	8
5130 - 265	11 - D	8

3. “FLEXIBLE STOCK” QUANTITIES - Identified as Item 2 – (as and when requested-regular size range)

Under this Contract, the Contractor is required to provide certain goods to Canada on an “as and when requested” basis. Except as expressly provided in this Contract, Canada is not obliged to request any such goods under this Contract and this Contract does not represent a commitment to purchase such goods exclusively from the Contractor.

RCMP may issue orders for flexible stock, “as and when requested” quantities directly to the Contractor detailing the exact quantities of goods being ordered and the delivery date during the effective period and in accordance with the predetermined conditions.

The quantity of “as and when requested” goods specified under item 2 can be ordered up to the maximum quantity stated here in. Flexible Stock (regular stocked sizes) will be requested on a RCMP order form by the Contracting Authority stated herein.

The period for placing Flexible Stock, “as and when requested” orders will be within **24 months** from contract award date.

**Royal Canadian Mounted Police
Gendarmerie Royale du Canada**



Government
of Canada

Gouvernement
du Canada

Solicitation No./ No del'invitation: M0077-13-G601

The RCMP is requesting that delivery of regular sizes be made within **30 calendar days** after receipt of order document.

Should the requested delivery date indicated above be impossible to meet, the supplier is to offer their very best delivery lead time:

Delivery of regular sizes will be made within _____ calendar days after receipt of order document.

Deliveries made against orders of the Flexible Stock, "as and when requested" quantities will be inspected by the Consignee at destination.

Item	Description	Maximum Quantity	Unit of Issue	Firm Unit Price, DDP, GST/HST extra	Extended Price (B)
2	FLEXIBLE STOCK – Shoes, Pump, Black, Female (Sizes To Be Determined)	248	Pair	\$ _____	\$ _____

Total Price (*For Evaluation Purposes) A + B =	\$ _____
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Annex "B"

Specifications

>>> This Annex "B" contains **7 pages.** <<<