



RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
11 Laurier St./11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Special Projects/Projets Spéciaux
11 Laurier St./11, rue Laurier
Place du Portage/, Phase III
Floor 10C1/Étage 10C1
Gatineau
Québec
K1A 0S5

Title - Sujet MOVING SERVICES	
Solicitation No. - N° de l'invitation EN578-131825/B	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client 20131825	Date 2013-08-20
GETS Reference No. - N° de référence de SEAG PW-\$\$ZL-109-26299	
File No. - N° de dossier 109z1.EN578-131825	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-08-30	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Stephen, Renee	Buyer Id - Id de l'acheteur 109z1
Telephone No. - N° de téléphone (819) 956-6973 ()	FAX No. - N° de FAX (819) 956-2675
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This Amendment is raised to provide clarification and answers to questions from potential suppliers.

In order to provide better clarity, the following updates are applicable:

Under Attachment 1 to Part 4 - Technical Criteria; 1.2 - Point-Rated Technical Criteria:

INSERT:

Note: With regard to experience requirements relative to RT1, RT2, RT3, RT4, and RT5.2, overlapping timeframes submitted as experience will not be double counted.

Example: Jun 2006 – Dec 2007 and June 2007 – Sept 2008.

With regard to the example, the timeframes – if counted separately – would equate to 33 months or 2 years, 9 months:

Jun 2006 – Dec 2007 = 18 months

June 2007 – Sept 2008 = 15 months

As the 6 month overlap will not be counted twice, the months of experience will be 27 months or 2 years, 3 months.

Question 1:

1) Attachment 1 to Part 3 - Pricing Schedule

2. Ceiling Percentage Increase. Please confirm that the Ceiling Percentage Increase for:

- Contract Period 3 applies to rates quoted by the Bidder in 2013 dollars;
- Option Period 1 applies to the rates in effect for Contract Period 3;
- Option Period 2 applies to the rates in effect for Option Period 1; and,
- Option Period 3 applies to the rates in effect for Option Period 2.

In this way, the cumulative effect of compounding from one year to the next, when applicable (i.e., after Contract Period 2) is taken into account.

Further, in the Calculation of Total Price used by Canada for evaluation purposes, please confirm that the goal is to determine the net present value of the entire contract to its full potential term (i.e., three years plus three option period years). Thus, to represent the annual, cumulative effect of each years' Ceiling Percentage Increase in determining the Grand Total, the Calculation of Total Price should read:

1. 2 x the annual evaluation total calculated in the Summary Table above (Para 8.0)
 2. Annual valuation total calculated in the Summary Table above (Para 8.0) x (1 + ceiling percentage bid for Contract period 3)
 3. Annual valuation total from Line 2 x (1 + ceiling percentage bid for Option period 1)
 4. Annual valuation total from Line 3 x (1 + ceiling percentage for bid Option period 2)
 5. Annual valuation total from Line 4 x (1 + ceiling percentage for bid Option period 3)
- Grand Total** (Line 1 to 5 inclusive)

Answer 1:

That is correct, the Ceiling Percentage Increase and Calculation of Total Price is cumulative.

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Under Attachment 1 to Part 3 - Pricing Schedule

DELETE:

2. Ceiling Percentage Increase: Bidders are required to submit a ceiling percentage increase that will apply for each of the identified periods.

Contract Period	Date	Ceiling Percentage Increase
Contract Period 3	Nov 01/15 to Oct 31/16	
Option Period 1	Nov 01/16 to Oct 31/17	
Option Period 2	Nov 01/17 to Oct 31/18	
Option Period 3	Nov 01/18 to Oct 31/19	

CALCULATION OF TOTAL PRICE

For Evaluation Purposes ONLY: Bidders will not be asked to perform nor respond to this calculation:

1. 2 x the annual evaluation total calculated in the Summary Table above (Para 8.0)
2. Plus (annual valuation total x ceiling percentage bid for Contract period 3)
3. Plus (annual valuation total x ceiling percentage bid for Option period 1)
4. Plus (annual valuation total x ceiling percentage for bid Option period 2)
5. Plus (annual valuation total x ceiling percentage for bid Option period 3)

Grand Total (Line 1 to 5 inclusive) \$ _____

INSERT:

2. Ceiling Percentage Increase: Bidders are required to submit a ceiling percentage increase that will apply for each of the identified periods.

Contract Period	Date	Ceiling Percentage Increase
Contract Period 3	Nov 01/15 to Oct 31/16	
Option Period 1	Nov 01/16 to Oct 31/17	
Option Period 2	Nov 01/17 to Oct 31/18	
Option Period 3	Nov 01/18 to Oct 31/19	

Where:

- Contract Period 3 applies to rates quoted by the Bidder in 2013 dollars;
- Option Period 1 applies to the rates in effect for Contract Period 3;
- Option Period 2 applies to the rates in effect for Option Period 1; and,
- Option Period 3 applies to the rates in effect for Option Period 2.

CALCULATION OF TOTAL PRICE

For Evaluation Purposes ONLY: Bidders will not be asked to perform nor respond to this calculation:

1. 2 x the annual evaluation total calculated in the Summary Table above (Para 8.0)
2. Annual valuation total calculated in the Summary Table above (Para 8.0) x (1 + ceiling percentage bid for Contract period 3)
3. Annual valuation total from Line 2 x (1 + ceiling percentage bid for Option period 1)
4. Annual valuation total from Line 3 x (1 + ceiling percentage for bid Option period 2)
5. Annual valuation total from Line 4 x (1 + ceiling percentage for bid Option period 3)

Grand Total (Line 1 to 5 inclusive)

\$ _____

Question 2:

2) Annex A - Statement of Work; 4.12 - Delivery/Unloading at Shipper's Residence (4.12.2)

The Contractor only has up to two (2) business days to complete delivery, even if the TTG has not yet expired. Will the Service Failure (LD6) Monetary Imposition of \$600 per day apply even if the TTG has not expired? (page 62, 112)

Answer 2:

When the shipment is at destination and the Contractor requests delivery instructions from the TA, the shipment is no longer in transit. The TA will advise the shipper to obtain the paperwork from the Contractor and to make arrangements to clear the shipment through CBSA as soon as possible. Depending on the availability of the CBSA office to clear the shipment, the container is held at the warehouse. When the member has his paperwork stamped by CBSA with an acquittal number, the TA will coordinate delivery of the shipment to residence. The Contractor will be given up to two business days to gather logistic and personnel to unload and unpack the shipment at residence.

It was agreed that two business days was enough time for the Contractor to complete the delivery.

Question 3:

3) Annex A - Statement of Work; 4.12 - Delivery/Unloading at Shipper's Residence (4.4.8, 4.12.2j)

As shippers are not able to sign a bill of lading at loading, will a packing inventory be a sufficient substitute? (pages 57, 62)

Answer 3:

A signed and dated inventory listing by the member and the Contractor's representative will be enough to prove that contractor took control of the shipment.

Question 4:**4) Appendix 3 - Transit Time Guide (TTG); 2.0 - Transit Time Guide Tables (2.1.1)**

Sailing times for shipments in Zone 7 are often 30 days on the water alone. With a TTG of 32 days, will extensions be made on a case-by-case basis, or is the Service Failure (LD6) Monetary Imposition of \$600 per day starting on day 33 firm? (page 77, 112)

Answer 4:

As per Appendix 3, para 2.1.1, shipments to and from Zone 7 and shipments of 2,500 lbs or less, add 5 days to the TTG table. Furthermore, if the delay is beyond the control of the Contractor, and upon receipt of a well documented request for extension, the DA may authorize an extension to the transit time (normally done before the TTG has expired).

Question 5:**5) Annex B - Basis of Payment**

What is the minimum weight for Air Priority shipments? (pages 87 - 97)

Answer 5:

Air shipments will be invoiced based on the actual total net weight (scaled weight). No minimum weight will apply.

Question 6:**6) Annex B - Basis of Payment; 3.0 - Westbound / 4.0 Eastbound (3.1.1, 3.2.1, 3.3.1, 4.1.1, 4.2.1, 4.3.1)**

In reference to the use of the term "conveyance", does "between the residence and conveyance" refer to the port of loading? (sections 3.1.1, 3.2.1, 3.3.1, 4.1.1, 4.2.1, 4.3.1; pages 87-93)

Answer 6:

Conveyance means the container on chassis as a means of transport. "Between the residence and conveyance" refers to carrying the HG&E between the residence to the container, and properly loading the HG&E in the container - this has nothing to do with the port of loading - "conveyance" is not the ship, train, or plane.

Question 7:**7) Annex B - Basis of Payment; 3.0 - Westbound / 4.0 Eastbound (3.1.1, 3.2.1, 3.3.1, 4.1.1, 4.1.2, 4.3.1, 5.1.1, 8.2.2)**

Will there be any circumstances where accessorial will be paid for by Canada, including delays caused by customs or otherwise? (section 3.1.1 - page 87; section 3.2.1 - page 88; section 3.1.1 - page 89; sections 4.1.1. & 4.1.2 - page 92; section 4.3.1 - page 93; section 5.1.1 - page 95; section 8.2.2 - page 98)

Answer 7:

Canada will pay charges, such as charges for X-Ray done at foreign Port of Entry, as long as the charges are supported by documented third party paid invoice and the charges are not the result of the Contractor's error or omission.

Question 8:

8) Annex B - Basis of Payment; 3.0 - Westbound / 4.0 Eastbound (3.1.1, 3.2.1, 3.4.3, 4.4.5, 6.1.2, 6.2.2)

30 days of SIT is to be provided for without regard to the reason. Historically, what percentage of members will not have destination housing available? Will payment be considered if the need for SIT is caused by other delays outside the Contractor's control, such as delays with paperwork clearance by an Embassy in a LNOS area? (section 3.1.1 - page 87; section 3.2.1 - page 88; section 3.1.1 - page 89 & section 3.4.3 - page 91; section 4.4.5 - page 95; sections 6.1.2 & 6.2.2 - page 97)

Answer 8:

In the past contracts, SIT occurrences were minimal to and from Zones. Most shipments are direct delivery to residence after being cleared by CBSA in Canada or depending of availability of transport from port to residence and parking permits requirements in Europe. We have encountered a few storage requirements for shipments to NOS locations while waiting for member's accreditation from host countries. Since accreditation needs to be obtained prior to the member leaving for the NOS countries, the SIT is at origin (approx. 7-10/year). In a few rare instances there may be a SIT requirement when an ember is posted from one overseas location to an NOS location that requires accreditation (one every couple of years).

Question 9:

9) Annex B - Basis of Payment; 3.0 - Westbound / 4.0 Eastbound (3.1.1, 3.2.1, 4.1.1, 4.2.1)

Please confirm in 3.1.1 (page 87), 3.2.1 (page 88), 4.1.1 (page 92), and 4.2.1 (page 92) that the ocean freight costs are to be included in the Origin Services Rate.

Answer 9:

Filing rates is at the discretion of the Contractor. Origin Service rates are mostly based on service rendered from residence to port of entry.

Question 10:

10) Annex B - Basis of Payment; 3.0 - Westbound / 4.0 Eastbound (3.1.1, 3.2.1, 3.3.1, 4.1.1, 4.2.1, 4.3.1, 5.1.1, 8.2.2)

As the zones in Canada cover entire provinces, will there be any consideration for mileage reimbursement for out-of-area bases like Medicine Hat, Cold Lake, or Wainright? (section 3.1.1 - page 87; section 3.2.1 - page 88; section 3.3.1 - page 89; sections 4.1.1 & 4.2.1 - page 92; section 4.3.1 - page 93; section 5.1.1 - page 95; section 8.2.2 - page 98)

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Answer 10:

We have not received or entertained any request for mileage in the past international contracts. The Contractor must file their rates to include shipments to and from these locations.

Question 11:

11) Annex B - Basis of Payment; 3.0 - Westbound / 4.0 Eastbound (3.4, 4.4)

For PMV rates, please confirm that the rates should be quoted on a flat, all-inclusive basis and not "per cwt on a total net weight basis". Car carriers do not work on a net weight basis. (pages 90, 94)

Answer 11:

Please see response to question 3 in amendment 002.

Question 12:

12) Annex B - Basis of Payment; 7.0 - Storage in Transit After 30 Days (7.1)

Please confirm that warehouse handling can be charged separately if the shipment requires SIT after 30 days.

Answer 12:

The filed rates will include all services related to SIT up to 30 days (Whse handling in and out, cartage to residence and storage up to 30 days) If the shipments are requiring storage over 30 days, the Contractor will invoice based on the rate filed for storage only.

Question 13:

13) Annex B - Basis of Payment; 8.0 - Europe - Intra/Local Moves (8.2.2)

Please confirm that the Rates ("Rate per cwt on a total net weight basis") exclude terminal charges and ferry charges, which will be treated as pass-through charges at cost on the invoice.

Answer 13:

As per Annex B, para 8.2.3, Canada will pay for ferry charges only supported by paid invoice.

Question 14:

14) Annex D - Service Failures; Table 1 - Delivery Shortfalls (P6)

If a sea container cannot be loaded at residence due to access restrictions or other circumstances beyond the Contractor's control, will Canada waive the \$250 Monetary Imposition? (page 110)

Answer 14:

Service Failures are more as a guideline for the Contractor to train the sub-contractors in adhering to the SOW. As indicated in the introduction of Annex D, Canada would prefer a corrective action being taken instead of the issuance of service failures. There is situations that are beyond the control of the Contractor such as mentioned access restrictions or shortage of containers that will prevent the loading of container at residence. A well documented request to the DA or TA requesting deviation approval will prevent issuance of service failure and appeal.

Question 15:

15) Annex E - Replacement Cost Protection (RCP); 3.0 - Optional Coverage Provisions (3.1)

Please confirm/provide the definition of the term "optional insurance." (page 114)

Answer 15:

Optional insurance can be defined as coverage tailored to meet special requirements such as fine arts coverage or provide another level of protection that suits the individual needs for his/her modified vehicle.

Question 16:

16) Annex E - Replacement Cost Protection (RCP); 5.0 - Exclusions (5.1)

Please remove "unless specific additional coverage has been purchased from the Contractor by the Shipper" as specific additional coverage would not available to the Shipper. (sections 5.1.1 through 5.1.8; pages 114, 115)

Answer 16:

Under Annex E - Replacement Cost Protection (RCP); 5.0 - Exclusions (5.1)

DELETE:

The following items are excluded from the Protection Coverage, unless specific additional coverage has been purchased from the Contractor by the Shipper:

INSERT:

The coverage shall include all risks of physical loss or damage that is attributable to carrier mishandling and to incidents which occur during the storage and/or transportation of the household furniture and personal effects of employees, with the following exclusions:

Question 17:

17) Annex E - Replacement Cost Protection (RCP); 6.0 - Basis of Settlement - HG&E and PMV (6.4)

Please clarify the definition of a "collection". Further, the section should stipulate that the set or collection must be complete and undamaged in order for the remaining terms to apply. (page 115)

Answer 17:

Under Annex E - Replacement Cost Protection (RCP); 6.0 - Basis of Settlement - HG&E and PMV (6.4)

DELETE:

The value of the loss or damage to a set or collection, when a part of the set or collection cannot be repaired or replaced with a part of like kind and quality, is 100 percent of the replacement cost of the lost or irreparable piece(s), and 50 percent of the replacement cost of the remainder of the set;

INSERT:

The value of the loss or damage to a set, when a part of the set cannot be repaired or replaced with a part of like kind and quality, is 100 percent of the replacement cost of the lost or irreparable piece(s), and 50 percent of the replacement cost of the remainder of the set;

Question 18:

18) Annex E - Replacement Cost Protection (RCP); 6.0 - Basis of Settlement - HG&E and PMV (6.6)

Please define "other documentation." (page 115)

Answer 18:

Other documentation can be defined as legal document to prove ownership of an article such as statutory declaration (affidavits)

Question 19:

19) Annex E - Replacement Cost Protection (RCP); 6.0 - Basis of Settlement - HG&E and PMV (6.10)

The act of assigning a private, third-party, professional insurance adjuster to work with the Shipper should be left to the Contractor's discretion. (page 116)

Answer 19:

DELETE:

In the event of a major loss, the Contractor must hire, at its own expense, a private third party professional insurance adjuster to work with the Shipper to assist the Contractor in settling the claim;

INSERT:

In the event of a major loss, the Contractor may hire, at its own expense, a private third party professional insurance adjuster to work with the Shipper to assist the Contractor in settling the claim;

Question 20:

20) Annex E - Replacement Cost Protection (RCP); 6.0 - Basis of Settlement - HG&E and PMV (6.13/6.16)

These sections should be re-written to state that these terms apply only if the vehicle is delivered in an inoperable or unsafe-to-drive state. (page 116)

Answer 20:

These paragraphs will remain as published. It is the responsibility of the Contractor or their representative to evaluate the extend of the damages to the vehicle and to provide the shipper with vehicle rental options.

Question 21:

21) Annex E - Replacement Cost Protection (RCP); 7.0 - Claim Settlement Process (7.1/7.1.10)

Claims Settlement Process. Please define "co-insurance" in the context of items 7.1 and 7.1.10. (pages 116, 117)

Answer 21:

Co-insurance is where there is a deductible where the insured is responsible for a percentage of each and every loss. It also refers to an instance where there may be another insurance covering the load while in the care of the van line such as Marine co-insurance which if applied can affect claim settlements.

Question 22:

22) Annex E - Replacement Cost Protection (RCP); 7.0 - Claim Settlement Process (7.1.3)

Please define the term "properly documented claim." (page 117)

Answer 22:

Properly documented claim means that it meets the Contractor's requirements, that all pertinent information is provided to initiate claim settlement.

Question 23:

23) Annex E - Replacement Cost Protection (RCP); 7.0 - Claim Settlement Process (7.1.9)

Please confirm that the \$10,000 threshold for reporting payment details for catastrophes represents the sum of actual claim settlement expenditures for a specific claim meeting or exceeding that amount and not merely the amount being claimed by the Shipper. (page 118)

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Answer 23:

All claims are to be reported using the periodic reporting criteria, in the case of catastrophes, the \$10,000 threshold is used for those that need to be immediately reported to the DA.

ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.