Camera

Pixels: No less than 2 mega-pixel
Colour: 16 million (24 bit colour) in JPG/JPEG format
Usually included: USB cable; Video cable; Camera-to-computer software; 16 MB Memory Card

Guidelines for Photos of Veteran Grave Markers

Upright grave markers should be taken in the "portrait mode"; flat grave markers should be taken in the "landscape mode". The marker should fill 75-85% of the frame.

Water may be sprayed on the stone to bring out the inscription. Avoid getting your shadow on the marker.

Landscape: 640 pixels wide by 480 pixels height

Portrait: 480 pixels wide by 640 pixels height

1. Download images from the camera to the computer.
2. Name each grave marker image with the Veteran's last name and either the initial or name (depending on if there is more than one Veteran with that initial). An example of the naming process would be Smith_J, if there is more than one J. Smith, then it would have to be Smith_John.
3. Copy the images from the computer to CD.
4. Label each CD with the name of the cemetery, the location and company name. If there is more than one CD, number each CD (ie. 1 of 3, 2 of 3, 3 of 3).
5. Keep a digital copy of the image for your files, in case the CD is lost or damaged in shipping.