

TENDER ADDENDUM

**Jeanne d'Arc Courtyard Landscape
Rehabilitation
Tender File # AL1453
August 21, 2013
ADDENDUM NO: 1**

ADDENDA À LA SOUMISSION

**Cour Jeanne d'Arc – Réfection des
aménagement paysagers
Dossier de soumission de la CCN no. AL1453
Le 21 août, 2013
ADDENDA NO: 1**

The following shall be read in conjunction with and shall form an integral part of the Tender/Proposal and Contract Documents:

1. The Invitation to Tender & Acceptance Form is revised as per the attached rev1 version. Please disregard previous form.
2. Q1: The plant list quantities on dwg L5.1 do not match the quantities in the tender form. Please advise so we can send the nurseries the correct information.

A1. The plant quantities should be bid as per drawing L5.1. Refer to the revised Unit Price Table attached.

Q2: Is the tender form page titled Additional Prices the Third Party Items? If these items are not part of the NCC contract are they optional if we bid them or not?

A2. Items listed on the Unit Price table as "Additional Prices" are what is otherwise referred to as "Potential Pay Items with a Third Party Stakeholder" under the General Instructions. Submitting unit prices for these items is optional however the NCC would like to forward the submitted unit prices to the third party for review. Note these optional items do not form part of the basis of award nor the potential contract with the NCC.

Allan Lapensée
Senior Contract Officer
Procurement Services

Ce qui suit doit être interprété comme faisant partie intégrante de la proposition/appel d'offres et des documents relatifs au contrat :

1. Le formulaire de soumission et acceptation est révisé selon la version rév1 en annexe. Svp ignorez la version précédente.
2. Q1 : Les quantités du bordereau de plantation sur le dessin L5.1 ne concordent pas avec les quantités du Tableau des prix unitaires. S'il vous plaît, confirmer quelle est la bonne quantité afin d'envoyer la bonne information aux pépinières.

R1. Les quantités du matériel végétal devront être soumises selon le dessin L5.1. Voir le tableau des prix unitaires révisé ci-inclus.

Q2 : Est-ce que la page du Tableau des prix unitaires nommé « demande de prix additionnel » représente les éléments de la tierce partie? Si ces articles ne font pas partie du contrat de la CCN, est-ce une option si nous soumissionnons sur ces articles ou non?

R2. Les articles énumérés dans le Tableau des prix unitaires à titre de « prix additionnel » sont référés dans les instructions générales comme « articles de paiement éventuels avec des intervenants de tierces parties ». Soumettre des prix unitaires pour ces articles est optionnelle mais la CCN aimerait transmettre les prix soumis aux intervenants de tierces parties pour leur revue. Svp notez que ces prix additionnel s ne sont pas compris dans la base d'attribution ni le contrat potentiel avec la CCN.

Allan Lapensée
Agent principal des contrats
Services d'approvisionnement

RETURN TENDERS TO: National Capital Commission 40 Elgin Street, 3rd Floor, Service Centre Ottawa, ON K1P 1C7 TENDER CLOSING DATE Wednesday, August 28, 2013 AND TIME: at 3pm Ottawa time	NCC Tender File # AL1453
	NCC Contract Number

DESCRIPTION OF WORK: Jeanne d'Arc Courtyard Landscape Rehabilitation

1. BUSINESS NAME AND ADDRESS OF BIDDER

Name: _____

Address: _____

Telephone number: _____ **Fax number:** _____

2. THE OFFER

The Bidder offers to the National Capital Commission (NCC) to perform and complete the work for the above mentioned project in accordance with the tender documents for the total tender amount (to be expressed in numbers only) of:

Sub Total \$ _____

OHST – 13% \$ _____

TOTAL \$ _____

3. TENDER VALIDITY PERIOD

The tender shall not be withdrawn for a period of 60 days following the date and time of tender closing.

4. CONTRACT DOCUMENTS

1. The following are the contract documents:
 - (a) Invitation to Tender & Acceptance Form when signed by the NCC;
 - (b) Duly completed Invitation to Tender & Acceptance Form and any Appendices attached thereto;
 - (c) Drawings and Specifications;
 - (d) General Conditions (GC1 to GC10);
 - (e) Supplementary Conditions, if any;
 - (f) Insurance Terms;
 - (g) Fair Wages and Hours of Labour – Labour Conditions;
 - (h) Occupational Health and Safety Requirements;
 - (i) Addenda
 - (j) Schedules of Wage Rates for Federal Construction Contracts;
 - (k) Any amendments issued or any allowable tender revision received before the date and time set for tender closing;
 - (l) Any amendment incorporated by mutual agreement between the NCC and the Contractor before acceptance of the tender; and
 - (m) Any amendment or variation of the contract documents that is made in accordance with the General Conditions;
 - (n) Security Requirements.
2. Schedules of Wage Rates for Federal Construction contracts are included by reference and may be accessed from the Website: <http://www.hrsdc.gc.ca/asp/gateway.asp?hr=en/lp/lo/lswf/fw/schedule.shtml&hs=cgp>.
3. The language of the contract documents shall be the language of the Invitation to Tender & Acceptance Form submitted.

NCC Tender File # AL1453

NCC Contract Number

5. APPENDICES

The tender includes Appendix(ces) Nos 1 and 11 to the Invitation to Tender & Acceptance Form.

6. ACCEPTANCE AND CONTRACT

Upon acceptance of the Contractor's offer by the NCC, a binding Contract shall be formed between the NCC and the Contractor. The documents forming the Contract shall be the contract documents referred to in 4 – CONTRACT DOCUMENTS.

7. CONSTRUCTION TIME

The Contractor shall perform and complete the Work no later than November 30, 2013.

8. UNIT PRICE TABLE

The Bidder agrees that

- (a) the Unit Price Table designates that part of the Work to which a Unit Price Arrangement applies.
- (b) the Price per Unit and the Estimated Total Price must be entered for each item listed;
- (c) the Price per Unit as tender governs in calculating the Total Estimated Amount, and any errors in the extension of the Price per Unit and in the addition of the Estimated Total Prices shall be corrected by the NCC in order to obtain the Total Estimated Amount; and
- (d) the following table is the Unit Price Table for the purposes of the tender and the Contract:

UNIT PRICE TABLE

Note: Transmit the estimated total of the unit price table, under item 2, The Offer of this Invitation to Tender & Acceptance Form.

ITEM#	DESCRIPTION	UOM	QTY	UNIT PRICE	LS price or total for item
1	Mobilization and Overall General Requirements	l.s	1		
2	Removal and disposal of existing concrete unit pavers - Area 'A'	l.s.	1		
3	Removal and delivery/salvaging of existing cobblestones - Area 'B'	l.s.	1		
4	Removal and disposal of existing concrete corner blocks	l.s.	1		
5	Removal and disposal of existing bollard	l.s.	1		
6	Removal, delivery, pick up and reinstallation of existing benches	ea.	6		
7	Vertical realignment of existing area drains	ea.	5		
8	Locate and assess condition of existing irrigation system	l.s.	1		
9	Repairs to existing irrigation system (allowance)	allowance	n/a	n/a	\$10,000.00
10	Supply and installation of granular fill for settled ground	l.s.	1		
11	Supply and installation of prefabricated concrete corner blocks	ea.	8		
12	Supply and installation of unit pavers Type 1	m ²	157		
13	Supply and installation of unit pavers Type 2	m ²	187		
14	Supply and installation of unit pavers Type 3	m ²	335		
15	Installation of salvaged cobblestone	m ²	55		
16	Supply and installation of 1 (one) bollard	ea.	1		
17	Sandblasting of existing concrete wall	m ²	30		
18	Supply and installation of soil amendment	m ²	222		
19	Supply and installation of shrubs	ea.	53		
20	Supply and installation of perennials	ea.	597		
21	Supply and installation of bulbs	ea.	750		
22	Division and installation of transplanted material	ea	65		
23	Supply and installation of mulch	m ²	222		

				SUB-TOTAL EXCL TAXES	
ADDITIONAL PRICES					
	Description	Units	Qty	Unit Price	
	Construction supervision	hr.	tbd		
	<u>11 YORK</u>				
	Trenching and backfilling	m ³	tbd		
	Foundation drain supply and installation	l.m.	tbd		
	Foundation walls sealing/waterproofing	m ²	tbd		
	<u>17 YORK</u>				
	Repointing of mortar joints on west wall	ft ²	32		
	Excavation to basement level and backfilling	m ³	8'		

9. The basis of award is low total cost to the Commission including all taxes.
10. I/We acknowledge receipt of the following addenda and have included for the requirement of it/them in my/our tendered price: _____ (Bidder to enter number of addenda issued, if any).

11. TENDER SECURITY

1. The Bidders shall enclose tender security with its tender in accordance with GI08 TENDER SECURITY REQUIREMENTS.
2. If the security furnished does not comply fully with the requirements referred to in paragraph 1) herein, the tender shall be disqualified.
3. If a security deposit is furnished as tender security, it shall be forfeited in the event that the tender is accepted by the NCC and the Contractor fails to provide Contract Security in accordance with GC9 CONTRACT SECURITY, provided that the NCC may, if it is in the public interest, waive the forfeiture of the security deposit.

12. REVISIONS

Item 1c) of GC10.3.2.1 (refer under GC10 Insurance, section 10.3.2 Commercial General Liability, sub-section 10.3.2.1 Scope of Policy) is deleted.

13. INVOICING

Send the original invoice and 1 copy to:

Accounts Payable
 National Capital Commission
 202-40 Elgin Street
 Ottawa, ON K1P 1C7

Or by email at the following address: payables@ncc-ccn.ca

To ensure prompt payment, please prepare your invoice in accordance with the prices quoted. Errors in invoicing can cause delay of payment. Submit your invoice to the address shown above and clearly indicate the Contract number.

We hereby offer to supply to the NCC in accordance with the terms and conditions set out herein, the construction work listed above and on any attached sheets at the submitted price(s).

Name and title of person authorized to sign on behalf of Bidder (please print or type)	Signature	Date
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Your tender is accepted to supply to the NCC, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the construction services listed herein and on any attached sheets at the price(s) set out therefore.

Name and title of the person authorized to sign on behalf of the NCC (please print or type)	Signature	Date
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