



Architectural and Engineering Design Services

Amendment No. 2: To the Tender Documents

RFP-CMIP2013-6

Amendment Date: August 23, 2013

All Proponents:

The Purpose of this Amendment is to address the following questions:

- 1) Will the Museum have a direct tender for the lighting design, or is it best for us to try to contact architects or exhibit designers?**

The lighting designer is part of the architectural team. They will work with the exhibit designers to establish the design.

- 2) Would the lighting design consultant be more in the design or architecture tender?**

The lighting designer is part of the architectural team. They will work with the exhibit designers to establish the design.

- 3) Can you please clarify if there would be a conflict of interest if the Functional Planner on the Architectural and Engineering Design Services team and the Museum Consultant as indicated in the Museum Exhibition Development Services RFP are from the same firm?**

A conflict would not exist.

- 4) In the above noted RFP it indicates that the Client will engage the services of a construction cost consultant (Engagement of Quantity Surveying Services - Schedule A to Document 6). Would you be able to advise as to how and when this service will be requested?**

The Cost Consultant has already been engaged.

- 5) According to the RAIC Schedule A, the bid price of the successful proponent should include "Graphic Design, Signage and Similar Services". Can you please clarify whether the desired services are limited to the 'Marketing Material' as specified in section A.3.7 of the RFP and 'Marketing Material' section of the RAIC Schedule A, or whether the Architectural consultant is responsible for also delivering a wayfinding and / or signage package for the Building and / or for the Exhibits.**

"Graphic Design, Signage and Similar Services" is to include Marketing Material and Building wayfinding. It will not include the wayfinding within the exhibits.



6) According to the RAIC Schedule A, the bid price of the successful proponent should include "Provision of Information Technology Design Services". Does the Museum currently have a defined scope or outline of the required IT Design services? (such as AV materials delivered to the theatre, the requirement for an IT consultant in delivering the base-building portion of interactive exhibits, office requirements, etc.)

The IT Design Services will include, but are not limited to:

- AV and equipment in the new Kenneth C. Rowe Heritage Hall, which includes tech, sound, stage lighting, video, etc... speakers and sound system components are being reused, possible extra speakers for NEW Welcome Pavilion.
- Base-building portion of the interactive exhibits.
- Slight augmentation of the theatre, if required. The renovation of the theatre consists more of a reconfiguration of the seats and screen position.

7) According to the RAIC Schedule A, the Client (Canadian Museum of Immigration at Pier 21, via MHPM) will be responsible for "Quantity Surveying Services" (in Pre-Design Services). Further in the document, it is stipulated that the "Updated Estimate of Probable Construction Cost" (in Construction Documents Phase) is the responsibility of the Architectural consultant. Can you please a) confirm that Cost Consulting services will be rendered by a third party contracted by the Client, and b) clarify whether the Architectural Consultant need retain a Cost Consultant or provide a Cost Estimate of the project (irrespective of the Client's Cost Consultant) at any time during the project?

The Cost Consultant is a third party contracted by the client. The Architectural Consultant must participate in costing activities that are led by the Owner's Cost Consultant. The Architectural Consultant does not need their own Cost Consultant.

8) We understand that the Design Lead is responsible for the successful coordination of the entire project's design and delivery. Can you please clarify the relationship between the Client (CMIP), Client Representative (MHPM), Design Lead, Museum Consultant and Exhibit Designer/Fabricator? The purpose of this question is to better understand the Design Lead's responsibility with regards to the overall quality of design, cost, fabrication, and successful of Exhibits, and assign the appropriate resources (as required) to the related activities and travel.

The relationships between all project participants are outlined in the Reporting Structure in A.4.1. MHPM is the Project Manager. The Museum Consultant, Exhibition Design/ Fabrication/ Install Consultant, and Project Architect are responsible for their respective contents; whereas the Design Lead is responsible for overall verification of quality and coordination of design and effort between the Museum Consultant side and Project Architect side. Also, the Museum will look to the Design Lead for advice, guidance, and seasoned lessons learned in the realm of permanent exhibitions. The Design Lead may also be the primary designer of the concept for



the Project Architect's scope of work. That effort allocation is up to the Architectural Consultant. All parties are required to perform in terms of cost and schedule as per their direct contracts with the Museum. The Design Lead will be expected to manage and coordinate that performance. The Design Lead is the one point of contact between the Project Manager and the two design teams; hence, is expected to be able to report on overall progress and be able to manage/mitigate shortcomings.

9) ADDITIONAL CHANGE

The requirement for the Exhibition Design/Production Consultant to contract directly with the Museum Consultant has been deleted; therefore, the RFP must be changed to revise the Reporting Structure in A.4.1. The link between Museum Consultant and Exhibition Design/Production Consultant will now read 'Reporting' instead of 'Contractual and Reporting'. The Exhibition Design/Production Consultant will contract directly with CMIP.

End of Document