

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
11 Laurier St./11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Special Projects/Projets Spéciaux
11 Laurier St./11, rue Laurier
Place du Portage/, Phase III
Floor 10C1/Étage 10C1
Gatineau
Québec
K1A 0S5

Title - Sujet MOVING SERVICES	
Solicitation No. - N° de l'invitation EN578-131825/B	Amendment No. - N° modif. 007
Client Reference No. - N° de référence du client 20131825	Date 2013-08-27
GETS Reference No. - N° de référence de SEAG PW-\$\$ZL-109-26299	
File No. - N° de dossier 109zl.EN578-131825	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-09-06	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Stephen, Renee	Buyer Id - Id de l'acheteur 109zl
Telephone No. - N° de téléphone (819) 956-6973 ()	FAX No. - N° de FAX (819) 956-2675
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This Amendment is raised to provide clarification and to extend the solicitation closing date to September 6, 2013 at 2:00 p.m. EDT.

Re: amendment 005 - Clarification:

The answer provided was in error. While the terminal handling charges are not included in the rates, the Administration fee does not apply to THC or demurrage. The Administration fee applies as per Annex B - Basis of Payment; clause 12.5

Attachment 1 to Part 3 has been revised as follows:

DELETE:

Attachment 1 to Part 3 in its entirety.

INSERT:

**ATTACHMENT 1 to PART 3
PRICING SCHEDULE**

- 1.0 The Bidder shall provide firm all-inclusive rates applicable for each of the two years (1 November 2013 to 31 October 2015) of any Resulting Contract as indicated below.
- 2.0 The inclusion of annual volumetric data in this document does not represent a commitment by Canada that Canada's future usage of the services described in the bid solicitation will be consistent with this data.

NOTE: An electronic version of the following tables is available in MS Word from the Contracting Authority named in Part 7 - Resulting Contract, paragraph 4.1.

- 3.0 The rates will be based on a total net weight basis using per hundred weight (cwt) units unless otherwise specified.

WESTBOUND

1.A Liftvans

Table 1			Bidder's Combined Origin/Destination Price	
FROM ZONE 6 TO	No. Of Moves	Weight (lbs)	Rate Per CWT	Total
Zone 1	1	1,000		
Zone 2	1	1,000		
Zone 3	1	2,709		
Zone 4	1	1,000		
Zone 5	1	1,000		
Total Bid Price				

Table 2			Bidder's Combined Origin/Destination Price	
FROM ZONE 7 TO	No. Of Moves	Weight (lbs)	Rate Per CWT	Total
Zone 1	1	1,000		
Zone 2	1	1,600		
Zone 3	1	1,000		
Zone 4	1	1,000		
Zone 5	1	1,000		
Total Bid Price				

1.B Loose Loads

Table 1			Bidder's Combined Origin/Destination Price	
FROM ZONE 6 TO	No. Of Moves	Weight (lbs)	Rate Per CWT	Total
Zone 1	5	49,713		
Zone 2	16	216,163		
Zone 3	110	1,050,160		
Zone 4	19	19,656		
Zone 5	2	23,398		
Total Bid Price				

Table 2			Bidder's Combined Origin/Destination Price	
FROM ZONE 7 TO	No. Of Moves	Weight (lbs)	Rate Per CWT	Total
Zone 1	1	6,967		
Zone 2	1	14,520		
Zone 3	11	118,701		
Zone 4	1	1,000		
Zone 5	1	1,000		
Total Bid Price				

Solicitation No. - N° de l'invitation

EN578-131825/B

Client Ref. No. - N° de réf. du client

20131825

Amd. No. - N° de la modif.

007

File No. - N° du dossier

109zIEN578-131825

Buyer ID - Id de l'acheteur

109zI

CCC No./N° CCC - FMS No/ N° VME

1.C Sea Shipments From Locations Not Otherwise Specified

Table 1 - Lift Vans			Bidder's Destination Price	
TO	No. of Moves	Weight (LB)	Rate Per CWT DS	Total
Zone 1	1	1,000		
Zone 2	1	1,377		
Zone 3	3	13,087		
Zone 4	1	6,640		
Zone 5	1	1,000		
Zone 6	1	1,500		
Zone 7	1	1,000		
Total Bid Price				

Table 2 Loose Loads			Bidder's Destination Price	
TO	No. of Moves	Weight (LB)	Rate Per CWT DS	Total
Zone 1	7	35,214		
Zone 2	4	17,075		
Zone 3	43	249,932		
Zone 4	7	47,672		
Zone 5	1	1,000		
Zone 6	3	32,165		
Zone 7	1	12,130		
Total Bid Price				

1.D Vehicle Shipments From UK, Continental Europe**Table 1: Door to Door, All Inclusive Rates:**

TO	FROM ZONE 6						Total
	Class I	Rate	Class II	Rate	Class III	Rate	
Zone 1	19		2		1		
Zone 2	30		4		1		
Zone 3	50		26		1		
Zone 4	17		1		1		
Zone 5	2		1		1		
Total Bid Price							

Solicitation No. - N° de l'invitation

EN578-131825/B

Client Ref. No. - N° de réf. du client

20131825

Amd. No. - N° de la modif.

007

File No. - N° du dossier

109zIEN578-131825

Buyer ID - Id de l'acheteur

109zI

CCC No./N° CCC - FMS No/ N° VME

Table 2

TO	FROM Zone 7						Total
	Class I	Rate	Class II	Rate	Class III	Rate	
Zone 1	2		1		1		
Zone 2	1		1		1		
Zone 3	6		3		1		
Zone 4	1		1		1		
Zone 5	1		1		1		
Total Bid Price							

EASTBOUND**2.A Liftvans****Table 1**

			Bidder's Combined Origin/Destination Price	
TO ZONE 6 FROM	No. Of Moves	Weight (lbs)	Rate Per CWT	Total
Zone 1	1	1,000		
Zone 2	1	1,000		
Zone 3	1	243		
Zone 4	1	1,160		
Zone 5	1	1,000		
Total Bid Price				

Table 2

			Bidder's Combined Origin/Destination Price	
TO ZONE 7 FROM	No. Of Moves	Weight (lbs)	Rate Per CWT	Total
Zone 1	1	1,000		
Zone 2	1	1,000		
Zone 3	1	1,255		
Zone 4	1	1,000		
Zone 5	1	1,000		
Total Bid Price				

2.B Loose Loads

Table 1			Bidder's Combined Origin/Destination Price	
TO ZONE 6 FROM	No. Of Moves	Weight (lbs)	Rate Per CWT	Total
Zone 1	6	51,478		
Zone 2	19	154,598		
Zone 3	91	635,800		
Zone 4	12	88,417		
Zone 5	2	17,820		
Total Bid Price				

Table 2			Bidder's Combined Origin/Destination Price	
TO ZONE 7 FROM	No. Of Moves	Weight (lbs)	Rate Per CWT	Total
Zone 1	1	11,222		
Zone 2	1	4,608		
Zone 3	6	30,368		
Zone 4	2	16,760		
Zone 5	1	1,000		
Total Bid Price				

2.C Sea Shipments To Locations Not Otherwise Specified

Table 1 - Lift Vans			Bidder's Origin Price	
FROM	No. of Moves	Weight (LB)	Rate Per CWT OS	Total
Zone 1	1	1,000		
Zone 2	1	7,020		
Zone 3	1	1,083		
Zone 4	1	1,000		
Zone 5	1	1,000		
Zone 6	1	800		
Zone 7	1	600		
Total Bid Price				

Solicitation No. - N° de l'invitation

EN578-131825/B

Client Ref. No. - N° de réf. du client

20131825

Amd. No. - N° de la modif.

007

File No. - N° du dossier

109zIEN578-131825

Buyer ID - Id de l'acheteur

109zI

CCC No./N° CCC - FMS No/ N° VME

Table 2 - Loose Loads			Bidder's Origin Price	
FROM	No. of Moves	Weight (LB)	Rate Per CWT OS	Total
Zone 1	2	6,774		
Zone 2	14	62,888		
Zone 3	38	145,867		
Zone 4	6	22,740		
Zone 5	1	1,000		
Zone 6	5	26,880		
Zone 7	1	12,560		
Total Bid Price				

2.D Vehicle Shipments To UK, Continental Europe

Table 1: Door to Door, All Inclusive Rates:

FROM	TO Zone 6						Total
	Class I	Rate	Class II	Rate	Class III	Rate	
Zone 1	8		2		1		
Zone 2	25		4		1		
Zone 3	46		5		1		
Zone 4	18		1		1		
Zone 5	2		1		1		
Total Bid Price							

Table 2

FROM	TO Zone 7						Total
	Class I	Rate	Class II	Rate	Class III	Rate	
Zone 1	2		1		1		
Zone 2	1		1		1		
Zone 3	4		3		1		
Zone 4	1		1		1		
Zone 5	1		1		1		
Total Bid Price							

3.A Air Priority Shipments Transportation Rates To And From UK And Europe

Table 1 - Westbound			Bidder's Combined Origin/Destination Price	
FROM ZONE 6 TO (from overseas locations)	No. of Moves	Weight (LB)	Rate Per CWT	Total
Zone 1	1	1,000		
Zone 2	21	4,861		
Zone 3	3	1,540		
Zone 4	1	1,000		
Zone 5	1	320		
Total Bid Price				

Table 2 - Westbound			Bidder's Combined Origin/Destination Price	
FROM ZONE 7 TO (from overseas locations)	No. of Moves	Weight (LB)	Rate Per CWT	Total
Zone 1	4	1,298		
Zone 2	22	3,852		
Zone 3	1	1,000		
Zone 4	2	840		
Zone 5	1	320		
Total Bid Price				

Table 3 - Eastbound			Bidder's Combined Origin/Destination Price	
TO ZONE 6 FROM (to European Airports)	No. of Moves	Weight (LB)	Rate Per CWT	Total
Zone 1	2	573		
Zone 2	10	3,045		
Zone 3	2	521		
Zone 4	2	752		
Zone 5	1	320		
Total Bid Price				

Solicitation No. - N° de l'invitation

EN578-131825/B

Client Ref. No. - N° de réf. du client

20131825

Amd. No. - N° de la modif.

007

File No. - N° du dossier

109zIEN578-131825

Buyer ID - Id de l'acheteur

109zI

CCC No./N° CCC - FMS No/ N° VME

Table 4 - Eastbound

			Bidder's Combined Origin/Destination Price	
TO ZONE 7 FROM (to European Airports)	No. of Moves	Weight (LB)	Rate Per CWT	Total
Zone 1	1	220		
Zone 2	12	3,457		
Zone 3	2	521		
Zone 4	4	752		
Zone 5	1	220		
Total Bid Price				

3.B Air Shipments To/From Locations Not Otherwise Specified**Table 1**

			Bidder's Origin Services Price	
TO LOCATIONS N.O.S. FROM	No. of Moves	Weight (LB)	Rate Per CWT	Total
Zone 1	7	2,293		
Zone 2	10	3,250		
Zone 3	38	16,188		
Zone 4	12	6,672		
Zone 5	10	5,280		
Zone 6	4	1,280		
Zone 7	3	960		
Total Bid Price				

Table 2

			Bidder's Destination Services Price	
FROM LOCATIONS N.O.S. TO	No. of Moves	Weight (LB)	Rate Per CWT	Total
Zone 1	12	3,050		
Zone 2	10	3,320		
Zone 3	46	66,552		
Zone 4	14	5,964		
Zone 5	9	2,934		
Zone 6	2	640		
Zone 7	31	520		
Total Bid Price				

Solicitation No. - N° de l'invitation

EN578-131825/B

Client Ref. No. - N° de réf. du client

20131825

Amd. No. - N° de la modif.

007

File No. - N° du dossier

109zIEN578-131825

Buyer ID - Id de l'acheteur

109zI

CCC No./N° CCC - FMS No/ N° VME

4. EUROPE - Intra/Local Moves**Table 1**

			Bidder's Origin and Destination Price	
Distance	No. of Moves	Weight (LB)	Rate Per CWT	Total
Up to 999 KM	1	1,000		
1,000 to 1,999 KM	1	9,220		
2,000 to 2,999 KM	6	31,522		
3,000 to 3,999 KM	1	5,964		
4,000 to 4,999 KM	1	12,934		
Total Bid Price				

5.0 HG & E Replacement Cost Protection and PMV Protection Coverage

Criteria	Value of Goods Shipped (for evaluation purposes only) (a)	Rate per \$1,000 value (b)	Total (a) x (b) =
Overseas Move Coverage (includes SIT at origin or destination) - up to 10,000 lbs inclusive (up to \$100,000 coverage)	1,677,178 lbs x \$10.00 = \$16,771,780		
Overseas Move Coverage (includes SIT at origin or destination) - increments of \$1000 over \$100,000 (over 10,000 lbs)	1,818,510 lbs x \$10.00 = \$18,185,100		
Europe Intra/Local Move Coverage (includes SIT up to 120 days)- up to 10,000 lbs inclusive (up to \$100,000 coverage)	47,109 lbs x \$10.00 = \$471,090		
Europe Intra/Local Move Coverage (includes SIT up to 120 days) - increments of \$1000 over \$100,000 (over 10,000 lbs)	144, 714 lbs x \$10.00 = \$1,447,140		
Personal Motor Vehicle Protection Coverage (includes SIT at origin or destination up to 30 days)	Appraised Value \$3,350,260		
Excess Replacement Cost Protection (Annex E refers)			
Long Haul	\$250,000		
Local Move	\$10,000		
Total Bid Price			

Solicitation No. - N° de l'invitation

EN578-131825/B

Client Ref. No. - N° de réf. du client

20131825

Amd. No. - N° de la modif.

007

File No. - N° du dossier

109z1EN578-131825

Buyer ID - Id de l'acheteur

109z1

CCC No./N° CCC - FMS No/ N° VME

6.0 Storage In Transit (SIT) Over 30 Days

Table 1			Bidder's Price	
	No. Of Moves	Weight (lbs)	Rate Per CWT per day	Total
Storage in Transit Over 30 Days	5	15,000		
Total Bid Price				

7.0 Repack After Customs Inspection

Table 1			Bidder's Price	
	No. Of Moves	Weight (lbs)	Rate Per CWT	Total
Repack after Customs Inspection	5	22,000		
Total Bid Price				

8.0 Summary of Tables (For 01 November 2013 to 31 October 2015)

The Bidder shall add its Total Bid Price of the indicated tables.

In Canadian dollars, the Bidder values the submitted tender package at:

1. WESTBOUND

Liftvans (Para 1A. Sum of Tables 1 and 2) \$ _____

Loose Loads (Para 1B. Sum of Tables 1 and 2) \$ _____

Lift Vans from Locations NOS (Table 1) \$ _____

Loose Loads from Locations NOS (Table 2) \$ _____

Vehicle Shipments (Sum of Table 1 and 2) \$ _____

2. EASTBOUND

Liftvans (Para 2A. Sum of Tables 1 and 2) \$ _____

Loose Loads (Para 2B. Sum of Tables 1 and 2) \$ _____

Lift Vans from Locations NOS (Table 1) \$ _____

Loose Loads from Locations NOS (Table 2) \$ _____

Vehicle Shipments (Sum of Tables 1 and 2) \$ _____

3. AIR PRIORITY SHIPMENTS

Westbound (Sum of Para 3A. Table 1 and Table 2) \$ _____

Eastbound (Sum of Para 3A Table 3 and Table 4) \$ _____

From LNOS (Para 3B, Table 1) \$ _____

To LNOS (Para 3B, Table 2) \$ _____

4. Europe – Intra/Local Moves \$ _____

5. Replacement Cost Protection (Para 4.0) \$ _____

6. Storage in Transit over 30 Days (Para 5.0) \$ _____

7. Repack after Customs Inspection (Para 6.0) \$ _____

TOTAL ANNUAL BID PRICE FOR EACH YEAR OF YEARS 1 AND 2 (01 NOVEMBER 2013 TO 31 OCTOBER 2015)

\$ _____

RATE ESCALATION DURING THE PERIOD OF THE CONTRACT

(Part 7, Resulting Contract, Annex B, Basis of Payment, Para 11.0 refers)

1. EPA Escalation calculation during the life of the contract: Bidders shall quote pricing in constant 2013 dollars and must propose an EPA escalation based on a Statistics Canada Index(ices) or available Foreign Government Index (ices) using the formula provided at reference. For contract period 3 and for each of the three option periods, revised prices will be calculated using the EPA formula and the index (ices) offered. **Failure to provide an eligible Statistics Canada index (ices) or eligible Foreign Government Index (ices) to allow PWGSC to calculate escalation costs (for assessment as well as contract purposes), will result in the proposal not meeting the bid mandatory criteria and will deem the proposal non-responsive.**

AND

2. Ceiling Percentage Increase: Bidders are required to submit a ceiling percentage increase that will apply for each of the identified periods.

Contract Period	Date	Ceiling Percentage Increase
Contract Period 3	Nov 01/15 to Oct 31/16	
Option Period 1	Nov 01/16 to Oct 31/17	
Option Period 2	Nov 01/17 to Oct 31/18	
Option Period 3	Nov 01/18 to Oct 31/19	

Where:

- Contract Period 3 applies to rates quoted by the Bidder in 2013 dollars;
- Option Period 1 applies to the rates in effect for Contract Period 3;
- Option Period 2 applies to the rates in effect for Option Period 1; and,
- Option Period 3 applies to the rates in effect for Option Period 2.

CALCULATION OF TOTAL PRICE

For Evaluation Purposes ONLY: Bidders will not be asked to perform nor respond to this calculation:

1. 2 x the annual evaluation total calculated in the Summary Table above (Para 8.0)
2. Annual valuation total calculated in the Summary Table above (Para 8.0) x (1 + ceiling percentage bid for Contract period 3)
3. Annual valuation total from Line 2 x (1 + ceiling percentage bid for Option period 1)
4. Annual valuation total from Line 3 x (1 + ceiling percentage for bid Option period 2)
5. Annual valuation total from Line 4 x (1 + ceiling percentage for bid Option period 3)

Grand Total (Line 1 to 5 inclusive)

\$ _____

Annex B has been revised as follows:

DELETE:

Annex B in its entirety.

INSERT:

ANNEX B

BASIS OF PAYMENT

The Contractor will be paid in accordance with the following Basis of Payment for work performed pursuant to the Contract.

1.0 General

1.1 All amounts in this section are quoted in Canadian dollars.

1.2 Invoices must be submitted in Canadian dollars and must be paid in Canadian dollars.

2.0 Rates

The rates for moves to, and from points in Europe and the UK have been developed on the basis of 7 zones, 5 in Canada and 2 in Europe. The rates will be based on a total net weight basis using per hundred weight (cwt) units unless otherwise specified.

- a. Split shipments - if a shipment is scheduled to move as a loose load in a sea container and does not fit with the overflow having to be loaded in a lift van(s), the loose load rate will apply for the whole shipment.

The zones are as follows:

2.1 ZONES IN CANADA:

Zone	Regions Included
1	British Columbia
2	Alberta, Saskatchewan, Manitoba
3	Ontario & Quebec excluding Northern Area
4	Maritimes
5	Newfoundland, Northern Ontario beginning outside of the local area of North Bay, Northern Quebec beginning north of the local area of CFB Bagotville, Northwest Territories and Yukon.

Note: Shipments to/from Continental USA, including PMV's and Air Priority Shipments, will be on an actual cost-plus basis with the administrative fee applied as defined for "Locations Not Otherwise Specified."

2.2 ZONES IN EUROPE AND UK:

Zone	Regions Included
6	United Kingdom, Germany, North- France including Paris, Denmark, Belgium, Netherlands, Austria
7	South France (South of Paris) Italy and Norway, Switzerland, Spain, Portugal, Poland, Turkey, and Hungary

2.3 Personal Motor Vehicles (PMV)

The vehicle classes for the above historical PMV shipment data were as follows:

Class	Description
Class I	All passenger cars. Less than 1.60 M in height and Max 14 cubic meters (CBM)
Class II	All mini-vans, sport utility vehicles except Ford Expedition, Navigator, Excursion and Chev/GMC Tahoe, Yukon & Suburban. Less than 2.00 M in height and Max 17 CBM
Class III	All large sport utilities (Ford Expedition, Navigator, Excursion and Chev/GMC Tahoe, Yukon & Suburban), pickups, larger van and all other oversized vehicles up to ¾ ton rating. Greater than 2.00M in height and Max 25 CBM

3.0 Westbound

3.1 LIFTVAN SHIPMENTS FROM UK AND EUROPE (ZONE 6 AND 7)

Rate per cwt on a total net weight basis:

From Zone "6" to	Combined Origin and Destination Services
Zone 1	\$x.xx/cwt
Zone 2	\$x.xx/cwt
Zone 3	\$x.xx/cwt
Zone 4	\$x.xx/cwt
Zone 5	\$x.xx/cwt

From Zone "7" to	Combined Origin and Destination Services
Zone 1	\$x.xx/cwt
Zone 2	\$x.xx/cwt
Zone 3	\$x.xx/cwt
Zone 4	\$x.xx/cwt
Zone 5	\$x.xx/cwt

3.1.1 Rates include the pre-move consultation; pre-packing; packing; physical handling of HG&E between the residence and the conveyance; loading; Inland transportation in Europe and Canada, Ocean charges, waiting time; unloading; unpacking; shuttle service; parking permits; hoisting; lowering; rigging; up to 30 days of SIT if required; document preparation, and any other services that are required to execute the move that may not be otherwise specified excluding duties and taxes.

3.1.2 Minimum weight 500 lbs;

3.1.3 The rates are to be applied to the Total Net Weight (excluding Air Priority Shipments);

3.1.4 Terminal charges when applicable will be as per actual invoices paid to third party; and

3.1.5 Repack after Custom Inspections \$ **x.xx**/cwt. This will apply will only apply if the shipment of HG&E is unloaded in a warehouse for inspection by Customs.

3.2 LOOSE LOAD SHIPMENTS FROM UK AND EUROPE (Zones 6 and 7)

Rate per cwt on a total net weight basis:

From Zone "6" to	Combined Origin and Destination Services
Zone 1	\$x.xx/cwt
Zone 2	\$x.xx/cwt
Zone 3	\$x.xx/cwt
Zone 4	\$x.xx/cwt
Zone 5	\$x.xx/cwt

From Zone "7" to	Combined Origin and Destination Services
Zone 1	\$x.xx/cwt
Zone 2	\$x.xx/cwt
Zone 3	\$x.xx/cwt
Zone 4	\$x.xx/cwt
Zone 5	\$x.xx/cwt

3.2.1 Rates include the pre-move consultation; pre-packing; packing; physical handling of HG&E between the residence and the conveyance; loading; Inland transportation in Europe and Canada, Ocean charges, waiting time; unloading; unpacking; shuttle service; parking permits; hoisting; lowering; rigging; up to 30 days of SIT if required; document preparation, and any other services that are required to execute the move that may not be otherwise specified excluding duties and taxes.

3.2.2 Minimum Weight: 500 lbs; (Apply only to sea shipments)

3.2.3 The rates are to be applied to the Total Net Weight (excluding Air Priority Shipments);

3.2.4 Terminal charges when applicable will be as per actual invoices paid to third party; and

3.2.5 Repack after Custom Inspections \$ x.xx/cwt. This will only apply if the shipment of HG&E is unloaded in a warehouse for inspection by Customs.

3.3. SEA AND AIR SHIPMENTS FROM LOCATIONS NOT OTHERWISE SPECIFIED

Lift Vans - Rate per cwt on a total net weight basis:

TO	From N.O.S Locations	Destination Services - HG&E
Zone 1		\$x.xx/cwt
Zone 2		\$x.xx/cwt
Zone 3		\$x.xx/cwt
Zone 4		\$x.xx/cwt
Zone 5		\$x.xx/cwt
Zone 6		\$x.xx/cwt
Zone 7		\$x.xx/cwt

Loose Loads - Rate per cwt on a total net weight basis:

TO	From N.O.S Locations	Destination Services - HG&E
Zone 1		\$x.xx/cwt
Zone 2		\$x.xx/cwt
Zone 3		\$x.xx/cwt
Zone 4		\$x.xx/cwt
Zone 5		\$x.xx/cwt
Zone 6		\$x.xx/cwt
Zone 7		\$x.xx/cwt

Air Shipments - Rate per cwt on a total net weight basis:

TO	From N.O.S Locations	Destination Services - HG&E
Zone 1		\$x.xx/cwt
Zone 2		\$x.xx/cwt
Zone 3		\$x.xx/cwt
Zone 4		\$x.xx/cwt
Zone 5		\$x.xx/cwt
Zone 6		\$x.xx/cwt
Zone 7		\$x.xx/cwt

3.3.1 Rates include the physical handling of HG&E between the conveyance and the residence, inland transportation, waiting time; unloading; unpacking; shuttle service; parking permits; hoisting; lowering; rigging; up to 30 days of SIT if required; document preparation, and any other services that are required to execute the move that may not be otherwise specified excluding duties and taxes.

3.3.2 Minimum Weight: 500 lbs; (Apply only to sea shipments);

3.3.3 The rates are to be applied to the Total Net Weight (excluding Air Priority Shipments);

3.3.4 The majority of shipments from a LNOS will be moved by sea, except for some locations where the Contractor will be directed to use air freight. Contractor must obtain three quotes for the sea or air movement of HG&E and for a PMV, Inland transport and origin services. Contractor must submit for approval original quotes obtained or provide justification when fewer than three quotes were obtained. Quotes must to be reviewed and approved by the DA prior to commencement of services. Sea or air freight quotes for HG&E and for PMV must include the TTG and it must be adhered to. These quotes, as well as the actual invoices paid to third parties, shall be submitted with the invoices for the move. The Contractor, on occasion, may request their sub-contractors to obtain quotes on their behalf. Canada will only pay the actual cost paid to the third party service provider and the admin fee will be applied as per para 12.5;

3.3.5 When applicable, terminal charges will be as per actual invoices paid to third party;

3.3.6 Repacking after Customs Inspection: \$ x.xx/cwt. This will only apply if the shipment of F & E is unloaded in a warehouse for inspection by Customs; and

3.3.7 Foreign Currency Protection (FCP) will not apply.

3.4 VEHICLE SHIPMENTS FROM UK, CONTINENTAL EUROPE

Door to Door, all inclusive Rates:

TO	FROM ZONE '6'		
	Class I	Class II	Class III
Zone 1	\$xx.xx	\$xx.xx	\$xx.xx
Zone 2	\$xx.xx	\$xx.xx	\$xx.xx
Zone 3	\$xx.xx	\$xx.xx	\$xx.xx
Zone 4	\$xx.xx	\$xx.xx	\$xx.xx
Zone 5	\$xx.xx	\$xx.xx	\$xx.xx

TO	FROM ZONE '7'		
	Class I	Class II	Class III
Zone 1	\$xx.xx	\$xx.xx	\$xx.xx
Zone 2	\$xx.xx	\$xx.xx	\$xx.xx
Zone 3	\$xx.xx	\$xx.xx	\$xx.xx
Zone 4	\$xx.xx	\$xx.xx	\$xx.xx
Zone 5	\$xx.xx	\$xx.xx	\$xx.xx

Required Services Include:

3.4.1 At Origin: accepting vehicle at origin, completion of the vehicle condition report (VCR), cleaning to CFIA standard or equivalent foreign agency requirements, loading, blocking and bracing in accordance with the shipping method selected, inland transportation within Europe, inland transportation within Canada, ocean freight charges, document preparation and any other services that are required to execute the move that may not be otherwise specified excluding duties and taxes.

- 3.4.2 At Destination: monitoring shipment of PMV to meet TTG, customs manifest and/or customs abstract, making vehicle available for CFIA inspection or equivalent foreign agency inspection, removal of blocks and braces and unloading the vehicle from the container, if required, hold the vehicle in a bonded facility while the shipper clears the vehicle through CBSA or the equivalent foreign agency, making documentation available for the shipper to clear customs, vehicle cleaning prior to inspection by the shipper, vehicle inspection with the shipper with the VCR completed at origin, annotating any new damage and handover of the vehicle to the shipper at residence. The rate will cover any other services that are required to execute the move that may not be otherwise specified excluding duties and taxes.
- 3.4.3 Secure storage for up to 30 calendar days;
- 3.4.4 When applicable, terminal charges will be as per actual invoices paid to third party;
- 3.4.5 Foreign Currency Protection (FCP) will apply.
- 3.4.6 For vehicles being transported from a LNOS to Zones 1 through 7, the following rate will apply:
- a. Rate includes acceptance of vehicle at destination, unload container as required, completion of the vehicle condition report (VCR), cleaning to meet the requirements of CFIA or equivalent agency overseas, transport and handover the vehicle to the shipper at residence, secured storage for up to thirty (30) days and documentation preparation.

Firm all inclusive rate

\$xx.xx CDN

4.0 Eastbound

4.1 LIFTVAN SHIPMENTS TO CONTINENTAL UK AND EUROPE (ZONES 6 and 7)

Rate per cwt on a total net weight basis:

To Zone "6" From	Combined Origin and Destination Services
Zone 1	\$x.xx/cwt
Zone 2	\$x.xx/cwt
Zone 3	\$x.xx/cwt
Zone 4	\$x.xx/cwt
Zone 5	\$x.xx/cwt

To Zone "7" From	Combined Origin and Destination Services
Zone 1	\$x.xx/cwt
Zone 2	\$x.xx/cwt
Zone 3	\$x.xx/cwt
Zone 4	\$x.xx/cwt
Zone 5	\$x.xx/cwt

4.1.1 Rates include the pre-move consultation; pre-packing; packing; physical handling of HG&E between the residence and the conveyance; loading; Inland transportation in Europe and Canada, Ocean charges, waiting time; unloading; unpacking; shuttle service; parking permits; hoisting; lowering; rigging; up to 30 days of SIT if required; document preparation, and any other services that are required to execute the move that may not be otherwise specified excluding duties and taxes.

4.1.2 Minimum weight: 500 lbs; (applies only to sea shipments)

4.1.3 The rates are to be applied to the Total Net Weight (excluding Air Priority Shipments); and

4.1.4 When applicable, terminal charges will be as per actual invoices paid to third party.

4.2 LOOSE LOAD SHIPMENTS TO UK AND EUROPE (ZONES 6 and 7)

Rate per cwt on a total net weight basis:

To Zone "6" From	Combined Origin and Destination Services
Zone 1	\$x.xx/cwt
Zone 2	\$x.xx/cwt
Zone 3	\$x.xx/cwt
Zone 4	\$x.xx/cwt
Zone 5	\$x.xx/cwt

To Zone "7" From	Combined Origin and Destination Services
Zone 1	\$x.xx/cwt
Zone 2	\$x.xx/cwt
Zone 3	\$x.xx/cwt
Zone 4	\$x.xx/cwt
Zone 5	\$x.xx/cwt

4.2.1 Rates include the pre-move consultation; pre-packing; packing; physical handling of HG&E between the residence and the conveyance; loading; Inland transportation in Europe and Canada, Ocean charges, waiting time; unloading; unpacking; shuttle service; parking permits; hoisting; lowering; rigging; up to 30 days of SIT if required; document preparation, and any other services that are required to execute the move that may not be otherwise specified excluding duties and taxes.

4.2.2 Minimum weight: 500 lbs; (applies only to sea shipments)

4.2.3 The rates are to be applied to the Total Net Weight (excluding Air Priority Shipments); and

4.2.4 When applicable, terminal charges will be as per actual invoices paid to third party.

4.3 SEA AND AIR SHIPMENTS TO LOCATIONS NOT OTHERWISE SPECIFIED

Lift Vans - Rate per cwt on a total net weight basis:

FROM	To N.O.S Locations	Origin Services
Zone 1		\$x.xx/cwt
Zone 2		\$x.xx/cwt
Zone 3		\$x.xx/cwt
Zone 4		\$x.xx/cwt
Zone 5		\$x.xx/cwt
Zone 6		\$x.xx/cwt
Zone 7		\$x.xx/cwt

Loose Loads - Rate per cwt on a total net weight basis:

FROM	To N.O.S Locations	Origin Services
Zone 1		\$x.xx/cwt
Zone 2		\$x.xx/cwt
Zone 3		\$x.xx/cwt
Zone 4		\$x.xx/cwt
Zone 5		\$x.xx/cwt
Zone 6		\$x.xx/cwt
Zone 7		\$x.xx/cwt

Air Shipments - Rate per cwt on a total net weight basis:

FROM	To N.O.S Locations	Origin Services
Zone 1		\$x.xx/cwt
Zone 2		\$x.xx/cwt
Zone 3		\$x.xx/cwt
Zone 4		\$x.xx/cwt
Zone 5		\$x.xx/cwt
Zone 6		\$x.xx/cwt
Zone 7		\$x.xx/cwt

4.3.1 Rates include the pre-move consultation; pre-packing; packing; physical handling of HG&E between the residence and the conveyance; loading; Inland transportation in Canada or Europe, waiting time; shuttle service; parking permits; hoisting; lowering; rigging; up to 30 days of SIT if required; document preparation, and any other services that are required to execute the move that may not be otherwise specified excluding duties and taxes.

- 4.3.2 Minimum weight: 500 lbs; (applies only to sea shipments)
- 4.3.3 The rates are to be applied to the Total Net Weight (excluding Air Priority Shipments);
- 4.3.4 The majority of shipments to a LNOS will be moved by sea, except for some locations where the Contractor must obtain three quotes for the sea or air freight movement of HG&E and for a PMV, inland transportation and destination services. The Contractor shall submit original quotes obtained or provide justification when fewer than three quotes were obtained. Quotes must be reviewed and approved by the DA prior to the commencement of services. The sub-contractor will conduct a visual at member's residence to confirm the estimated weight and volume and adjust the estimated cost accordingly. A revised estimate must be submitted to DA for action. Sea or air freight quotes for HG&E and PMV must include the transit time which shall be adhered to. These quotes, as well as the actual invoices paid to third parties, shall be submitted with the invoices for the move. The Contractor on occasion, may request their sub-contractors to obtain quotes on their behalf. However, Canada will only pay the actual cost paid to the third party service provider and the admin. fee will be applied as per para 12.5. A copy of these paid invoices must be submitted with the final invoice.
- 4.3.5 When Applicable, terminal charges will be as per actual invoices paid to third party; and
- 4.3.6 Foreign Currency Protection (FCP) will not apply.

4.4 VEHICLE SHIPMENTS TO UK, CONTINENTAL EUROPE

Door to Door all inclusive rates:

FROM	TO ZONE '6'		
	Class I	Class II	Class III
Zone 1	\$xx.xx	\$xx.xx	\$xx.xx
Zone 2	\$xx.xx	\$xx.xx	\$xx.xx
Zone 3	\$xx.xx	\$xx.xx	\$xx.xx
Zone 4	\$xx.xx	\$xx.xx	\$xx.xx
Zone 5	\$xx.xx	\$xx.xx	\$xx.xx

FROM	TO ZONE '7'		
	Class I	Class II	Class III
Zone 1	\$xx.xx	\$xx.xx	\$xx.xx
Zone 2	\$xx.xx	\$xx.xx	\$xx.xx
Zone 3	\$xx.xx	\$xx.xx	\$xx.xx
Zone 4	\$xx.xx	\$xx.xx	\$xx.xx
Zone 5	\$xx.xx	\$xx.xx	\$xx.xx

Required services include:

- 4.4.1 At origin: accepting vehicle at origin, completion of the vehicle condition report (VCR), cleaning the vehicle to CFIA standard or equivalent foreign agency, loading, blocking and bracing in accordance with the shipping method selected, inland transportation within Europe, inland transportation within Canada, ocean freight charges and document preparation. The rates will cover any other services that are required to execute the move that may not be otherwise specified excluding duties and taxes.

4.4.2 Destination: monitoring the shipment of the PMV to meet the TTG, customs manifest and/or customs abstract, making the vehicle available for CFIA inspection(s) or equivalent foreign agency, removal of blocks and braces and unloading the vehicle from the container, if required, hold the vehicle in a bonded facility while the Shipper clears the vehicle CBSA or equivalent foreign agency, make documentation available for the Shipper to clear customs, arranging for vehicle cleaning prior to inspection by the Shipper, vehicle inspection with the Shipper with the VCR completed at origin, annotate any new damage and handover of the vehicle to the Shipper at residence. The rates will cover any other services that are required to execute the move that may not be otherwise specified excluding duties and taxes.

4.4.3 Secure storage for up to 30 calendar days.

4.4.4 When applicable, terminal charges will be as per actual invoices paid to third party;

4.4.5 Foreign Currency Protection (FCP) will apply;

4.4.6 For vehicles being transported from Zones 1 through 7 to a LNOS, the following rate will apply:

- a. Rate includes acceptance of the vehicle at origin, completion of the vehicle condition report (VCR), cleaning to meet the agricultural requirements of the receiving country, secured storage for up to thirty (30) days and documentation preparation excluding duties and taxes.

Firm All inclusive Rate

\$xx.xx CDN

Loading, blocking and bracing in the container as required to prevent shifting while in transit

\$xx.xx CDN

5.0 Air Priority Shipments Transportation Rates To and From UK and Europe

5.1 The services included in the per CWT rate are:

- 5.1.1 The rate for a door -to-door service within the given transit time will include: packing, cartage from residence to local warehouse for air preparation, transportation to the commercial airport, air freight charges including airport handling and taxes, delivery to residence at destination, unpacking, document preparation and first 30 days SIT. The rate will cover any other services that are required to execute the move that may not be otherwise specified excluding duties and taxes.

5.2 Rate per cwt on a total net weight basis:

5.2.1 Westbound:

From Zone "6" To	Combined Origin and Destination Services
Zone 1	\$x.xx/cwt
Zone 2	\$x.xx/cwt
Zone 3	\$x.xx/cwt
Zone 4	\$x.xx/cwt
Zone 5	\$x.xx/cwt

From Zone "7" To	Combined Origin and Destination Services
Zone 1	\$x.xx/cwt
Zone 2	\$x.xx/cwt
Zone 3	\$x.xx/cwt
Zone 4	\$x.xx/cwt
Zone 5	\$x.xx/cwt

Note: UK airports sometimes include storage charges because C2 custom declaration form is required by the shipper before customs will authorize the release of the shipment.

5.2.2 Eastbound:

To Zone "6" From	Combined Origin and Destination Services
Zone 1	\$x.xx/cwt
Zone 2	\$x.xx/cwt
Zone 3	\$x.xx/cwt
Zone 4	\$x.xx/cwt
Zone 5	\$x.xx/cwt

To Zone "7" From	Combined Origin and Destination Services
Zone 1	\$x.xx/cwt
Zone 2	\$x.xx/cwt
Zone 3	\$x.xx/cwt
Zone 4	\$x.xx/cwt
Zone 5	\$x.xx/cwt

5.2.3 Pickup of Priority Air Shipments from residence other than with main shipment: Extra Pick-up: \$x.xx /cwt.

5.2.4 When applicable, terminal charges will be as per actual invoices paid to third party;

5.2.5 Foreign Currency Protection (FCP) will not apply.

5.2.6 A separate bill of lading must accompany each invoice for air priority shipments transportation. Air Priority Shipments will be invoiced separately.

6.0 Air Priority Shipments:

6.1 FROM LOCATIONS NOT OTHERWISE SPECIFIED

Rate per cwt on a total net weight basis:

TO	From N.O.S Locations	Destination Services
Zone 1		\$x.xx/cwt
Zone 2		\$x.xx/cwt
Zone 3		\$x.xx/cwt
Zone 4		\$x.xx/cwt
Zone 5		\$x.xx/cwt
Zone 6		\$x.xx/cwt
Zone 7		\$x.xx/cwt

6.1.1 The Contractor must obtain three quotes for the air freight movement of air priority shipment and origin services. The Contractor shall submit original quotes obtained or provide justification when fewer than three quotes were obtained. Quotes must be reviewed and approved by the DA prior to commencement of services. These quotes, as well as the actual invoices paid to third parties, shall be submitted with the invoices for the move. The Contractor, on occasion, may request their sub-contractors to obtain quotes on their behalf. However, Canada will only pay the actual cost paid to the third party service provider and the admin fee will be applied as per para 12.5. A copy of these paid invoices must be submitted with the final invoice.

6.1.2 The rate will include cartage from the airport to the local warehouse, delivery to residence at destination, unpacking, document preparation and up to the first 30 days SIT.

6.1.3 When applicable, terminal charges will be as per actual invoices paid to third party; and

6.1.4 Foreign Currency Protection (FCP) will not apply.

6.2 TO LOCATIONS NOT OTHERWISE SPECIFIED

Rate per cwt on a total net weight basis:

FROM	To N.O.S Locations	Origin Services
Zone 1		\$x.xx/cwt
Zone 2		\$x.xx/cwt
Zone 3		\$x.xx/cwt
Zone 4		\$x.xx/cwt
Zone 5		\$x.xx/cwt
Zone 6		\$x.xx/cwt
Zone 7		\$x.xx/cwt

- 6.2.1 The Contractor must obtain three quotes for the air freight movement of air priority shipment and destination services. The Contractor shall submit original quotes obtained or provide justification when fewer than three quotes were obtained. Quotes must be reviewed and approved by the DA prior to commencement of services. These quotes, as well as the actual invoices paid to third parties, shall be submitted with the invoices for the move. The Contractor, on occasion, may request their sub-contractors to obtain quotes on their behalf. However, Canada will only pay the actual cost paid to the third party service provider and the admin fee will be applied as per para 12.5. A copy of these paid invoices must be submitted with the final invoice.
- 6.2.2 Origin services must include packing, cartage from residence to local warehouse for air preparation, delivery to airport, document preparation and first 30 days SIT.
- 6.2.3 When applicable, terminal charges will be as per actual invoices paid to third party; and
- 6.2.4 Foreign Currency Protection (FCP) will not apply.

7.0 Storage in Transit After 30 Days

- 7.1 SIT after 30 days: \$ x.xx /cwt/per day;

Rate of SIT will apply if shipment is unloaded into a warehouse or is left in sea container. No other charges will be entertained such as demurrage.

8.0 Europe - Intra/Local Moves

The Contractor will be paid in accordance with the following Basis of Payment for work performed pursuant to the Contract. Contractor must always attempt to scale shipments either at origin or destination.

8.1 GENERAL

Unless specified, all amounts in this section are quoted in Canadian dollars. Foreign Currency Protection (FCP) will not apply.

8.2 RATES

- 8.2.1 The rates for moves to, from and within points in Europe and the United Kingdom (UK) have been developed as per SOW.
- 8.2.2 Rates include the pre-move consultation; pre-packing; packing; physical handling of HG&E between the residence and the conveyance; loading; transportation from Origin to Destination (door-to-door) by road or by sea as applicable, waiting time; unloading; unpacking; shuttle service; parking permits; hoisting; lowering; rigging; up to 30 days of SIT if required; document preparation, and any other services that are required to execute the move that may not be otherwise specified excluding duties and taxes.

Rate per cwt on a total net weight basis:

Distance	Combined Origin and Destination Services
up to 999 KM	\$ x.xx per cwt
1,000 to 1,999 KM	\$ x.xx per cwt
2,000 to 2,999 KM	\$ x.xx per cwt
3,000 to 3,999 KM	\$ x.xx per cwt
4,000 to 4,999 KM	\$ x.xx per cwt

8.2.3 Charges paid for Ferriage will be reimbursed at the actual cost supported by an invoice.

8.3 VEHICLE SHIPMENTS - INTRA EUROPE

8.3.1 Contractor must obtain three quotes door-to-door all inclusive for the movement of the PMV for the sea, inland transport, destination services or quotes from car carriers if sea transport is not an option. Contractor must submit for approval original quotes obtained and justification must be submitted if less than three quotes are obtained. The quotes will be reviewed and approved by the DA prior to service commencement. All quotes must include the TTG which will be adhered to. These quotes, as well as the actual invoices paid to third parties, shall be submitted with the invoices for the move. The Contractor, on occasion, may request their sub-contractors to obtain quotes on their behalf. However, Canada will only pay the actual cost paid to the third party service provider and the admin fee will be applied as per para 12.5. A copy of these paid invoices must be submitted with the final invoice.

8.3.2 If the PMV is shipped by sea: rate includes acceptance of the vehicle at origin, completion of the vehicle condition report (VCR), cleaning to meet the agricultural requirements of the receiving country, secure storage for up to thirty (30) days and document preparation.

Firm all-inclusive rate: \$xx.xx CDN

Loading, blocking and bracing in a container as required to prevent shifting while in transit: \$xx.xx CDN

9.0 HG & E Replacement Cost Protection (RCP) and Personal Motor Vehicle Protection Coverage

9.1 RATES

Liability for loss or damage to the HG&E and/or PMV is the responsibility of the Contractor. Terms of the coverage will be as per the SOW of this contract. RCP will be paid on the actual weight of the sea and air shipments combined and 110% rule will not apply. Foreign Currency Protection (FCP) will not apply.

9.1.1 Overseas Move Coverage (Includes SIT at origin or destination)

Up to 10,000 lbs incl. (up to \$100,000 coverage).....\$x.xx

For each increment of \$1,000 over \$100,000 coverage (over 10,000 lbs).....\$x.xx

9.1.2 Europe - Intra/Local Move Coverage (includes SIT at origin or destination)

Up to 10,000 lbs incl. (up to \$100,000 coverage).....\$x.xx

For each increment of \$1,000 over \$100,000 coverage (over 10,000 lbs).....\$x.xx

9.1.3 Additional Replacement Cost Protection coverage for shipper declared valuations over value as per SOW, Annex A (to be invoiced to the shipper):

9.1.3.1 Long Haul:\$ x.xx per \$1,000 of value

9.1.3.2 Local Moves: \$ x.xx per \$1,000 of value

9.1.4 Personal Motor Vehicle (PMV) Protection Coverage

PMV Protection Coverage is the liability for loss or damage to the vehicle while in the possession of the Contractor when the Contractor is handling the move from origin to destination. PC will be paid based on the valuation form the Canadian Red Book (Official Used Car Valuations and Canadian Older Car/Light Truck) effective the month in which the move order is issued plus any major original equipment manufacturer's options or the appraised value.

\$x.xx per \$1,000 of value

10.0 Foreign Currency Protection (FCP)

Exchange rates will be incorporated as follows, based on 25 percent of Origin Services (OA), 50 percent of costs pertaining to Transportation (normally paid in US dollars) and 25 percent of Destination Services (DA). Exchange rates will be based on the Bank of Canada monthly average exchange rate for the month in which the service was performed.

http://www.bankofcanada.ca/en/rates/exchange_avg_pdf.html

For Example: Move in May 2014 from Europe to Canada; exchange rates were: EURO - 1.4159 and USD - \$1.1095

Based on Contract values, shipment invoiced cost is \$10,000.

\$2,500 is in Euros (25%), \$5,000 is in U.S. dollars (50%), and \$2,500 is in Canadian Dollars (25%)

$\$2,500.00 \times 1.4159 = 3,539.75$

$\$5,000.00 \times 1.1095 = 5,547.50$

$\$2,500.00 \times 1.00 = 2,500.00$

Total invoice = 11,587.25

11.0 Rate Escalation

For the Contract period from November 01, 2015 to October 31, 2016 and for the option periods November 01, 2016 to October 31, 2017, November 01, 2017 to October 31, 2018 and November 01, 2018 to October 31, 2019, the tariff will be revised as follows:

The Contractor will provide, as part of the conditions precedent to contract commencement, a copy of their agreement with the shipping line for the first two years should the Contractor wish to be compensated for actual shipping cost increases. At the end of the first two years, the Contractor will provide their renewed agreement with the shipping line. Canada will increase the shipping portion of the firm all inclusive rates (50% of the total cost) based on the actual percentage increase in the shipping rate. This will not be subject to a ceiling. The remaining 50% of the firm all inclusive rate covering overseas and North American services will be subject to the lesser of the Bidder selected indices, or the Bidder selected ceiling.

If the Contractor does not provide a copy of their agreement with the shipping line for the first two years of the contract prior to commencement of the contract, all firm all inclusive rates covering all services will be subject to the lesser of the Bidder selected indices, or the Bidder selected ceiling.

11.1 EPA ESCALATION CALCULATION DURING THE LIFE OF THE CONTRACT

EPA Escalation Formula:

$$R = M\% \left(\frac{A_o - A}{A} \right) + N\% \left(\frac{B_o - B}{B} \right) \dots \times 100$$

where,

R = Escalation percentage from August 2014 to August current year

A = Index of first index at August 2014

A_o = Index of first index at August of current year

B = Index of second index at August 2014

B_o = Index of second index at August of current year

M% = Weighting factor of first index

N% = Weighting factor of second index

Note: For the purposes of this example only two Indices were used. More than two indices may be used to formulate your Economic Price Adjustment (EPA) however the sum of the Weighting factors cannot exceed 100%.

The applicable year prices/rates to be included in the Basis of Payment section of the contract, on an annual basis, will be determined by applying the percentage increase in the EPA escalation, using the EPA Formula, to the prices/rates as quoted by the Bidder in 2013 dollars. The percentage increase will be calculated from the base period of August 2013 to August of the year in which the current contract period starts, i.e., November 1.

For example, in year commencing November, 2015, the third year of the initial contract period, the prices/rates quoted by the Bidder, in 2013 dollars, would be adjusted as follows.

Assumptions:

R = Escalation percentage from August 2014 to August 2015

A = 140.0 (First Index at August 2014)

A_o = 146.5 (First Index at August 2015)

B = 370.6 (Second Index at August 2014)

Bo = 396.3 (Second Index at August 2015)

M% = 70% (First Index Weighting)

N% = 30% (Second Index Weighting)

$$R = \frac{M\% (A_o - A)}{A} + \frac{N\% (B_o - B)}{B} \times 100$$

$$R = \frac{.70 (146.5 - 140.0)}{140.0} + \frac{.30 (396.3 - 370.6)}{370.6} \times 100$$

$$R = (.0325 + .0208) \times 100$$

$$R = 5.33\%$$

Therefore, the prices/rates quoted for the year commencing November 1, 2015, in 2013 dollars, would be increased by 5.33%.

For each of the 12 month periods specified, applicable pricing will be adjusted commencing 1 November of each new year. The Contractor must notify the Contracting Authority in writing and provide copies of the index(ices) used to compute the requested increase or the website address(es) from which the index(ices) were obtained. The Contracting Officer will in turn verify the information and amend the contract accordingly to reflect the revised prices. Until such time as the price adjustments are made through a contract amendment, the prices for the last 12 month period will be used.

If any of the Economic Price Adjustment indices set out in the contract are discontinued, the parties should immediately thereafter agree to establish replacement indices or formulate adjustments consistent with those set forth in the contract.

Any amount determined by using the formula specified by the Contractor, which is less than zero, will be deemed to be equal to zero.

OR

11.2 CEILING PERCENTAGE INCREASE

Contract Period	Date	Ceiling Percentage Increase
Contract Period 3	Nov 01/15 to Oct 31/16	
Option Period 1	Nov 01/16 to Oct 31/17	
Option Period 2	Nov 01/17 to Oct 31/18	
Option Period 3	Nov 01/18 to Oct 31/19	

12.0 Invoicing

12.1 The Contractor shall:

- submit invoices reflecting all charges, filed rates and/or third party charges for services rendered within 60 days of the delivery instructions to DMCSS 5 Central Payment section;
- submit separate invoice for HG&E (air and sea) shipments and one for PMV shipments;
- include the following information on the invoice: date of invoicing, shipper's name,

-
- d. move order number, DSR, name of origin and destination, actual or constructive weight and all applicable charges with relevant information and/or authorizing documents; invoice all services based filed rates and/or approved third party charges. Invoices are in Canadian currency.
- e. If conversion is required, it must be done based on the Bank of Canada Currency Converter using the date the payment was made to the supplier or the date of receipt of the invoice. Copy of the Bank of Canada Converter must be attached to the invoice.
- f. provide the following supporting documentation:
- i. for HG&E shipment: original weigh scale tickets, copy of move order, copy of pre-move survey, Bill of Lading and/or Airway bill, Inventory Listings signed and dated, and unpacking certificate signed and dated;
 - ii. for PMV shipment: Vehicle Condition Report signed and dated at origin and at destination, Bill of Lading;
 - iii. for LNOS HG&E shipment: copy of the quotes obtained and DA approval email, copy of pre-move survey, revised approved quotes based on surveyed weight, copy of third party paid invoices, original weigh scale tickets, inventory listing dated and signed, bill of lading, and any supporting document required to support approved charges;
 - iv. for LNOS PMV Shipment: copy of the quotes obtained and DA approval email, copy of third party paid invoices, Vehicle Condition Report signed and dated at origin and destination, bill of lading and any document to support approved additional charges;
- 12.2 Canada reserves the right to conduct a 100% audit to any invoices. As such, the Contractor shall provide additional documentation/substantiation to the DA upon request. Canada will pay all invoices by cheque or electronic transfer.
- 12.3 Canada will return invoices submitted with errors or omissions to the Contractor with a brief description of the observations for correction and resubmission.
- 12.4 If there are any discrepancies between the invoice received and the payment made, the Contractor shall notify the DA within 30 days of receiving payment.
- 12.5 Third party invoices must accompany the Contractor's invoice to support payment of the Administrative Fee. Third party invoices for LNOS locations and for those instances when Terminal Charges are incurred as a result of a customs inspection at the port on westbound movements may only incur one invoice per move order. Administrative Fee is a flat \$100.00 per move order as applicable.
- 13.0 110% Rule**
- 13.1 Where the actual weight exceeds the estimated weight by more than 10%, Canada will pay no more than the total charges related to 110% of the estimated weight. The Contractor may amend the estimate at any time but no later than the day before loading. TA and shipper must be provided with a copy of the revised estimate.
- 13.2 Contractor must submit invoices reflecting, as necessary, charges relating to a maximum of 110% of the estimated weight. For example, if the estimated weight was 10,000 pounds, and the actual weight as determined by the weigh scale ticket was 12,000 pounds, the Contractor must invoice based on 11,000 pounds (110% of the estimated weight).

14.0 Storage

- 14.1 SIT will not be authorized until the complete shipment has arrived at destination
- 14.2 Invoice(s) for all storage charges must show the weight of the household goods being stored at public expense. In addition, the dates of receipt and delivery plus the signature of the shipper, or the carrier/warehouseman, on a copy of the Bill of Lading signifying receipt of goods must be shown.
- 14.3 There will be occasions where a move order will be issued for a shipment destined for long term storage in Canada; the shipment must be addressed to a sub-contractor's bonded warehouse. Upon receipt of shipment, destination TA will raise a separate move order under the domestic HGMS Contract to take over the shipment while in long term storage in Canada. All charges are pre-paid under the HGMS-I, only long term storage and RCP charges will be paid. Domestic HGMS Contract conditions and rates will apply.

15.0 Rush Moves - Incentive

- 15.1 Rush moves to/from Overseas locations booked between 0 to 10 calendar days prior to load date will receive a \$500 incentive. Incentives are to be included on the final invoice submitted for the move. Foreign Currency Protection will not apply.

16.0 Charges

- 16.1 Canada will pay only those charges listed in this contract that are authorized and actually incurred, at the rates which are in effect on the date of loading (DSR).

17.0 Invoices Amendments

Invoice adjustments will be made as described below for the following situations:

- a. When non-admissible items are carried: adjustment of weight and charges;
- b. When limited items are carried and limits are exceeded: adjustment of weight and charges;
- c. When non-admissible services are invoiced: adjustment of charges.