

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
1550 D'Estimauville Avenue  
1550, Avenue d'Estimauville  
Québec  
Québec  
G1J 0C7

**Request For a Standing Offer  
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)  
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and  
Government Services Canada, hereby requests a Standing Offer  
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et  
Services Gouvernementaux Canada, autorise par la présente,  
une offre à commandes au nom des utilisateurs identifiés  
énumérés ci-après.

**Comments - Commentaires**

**Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
TPSGC/PWGSC  
BFC Bagotville, CP 380  
CFB Bagotville, PO Box 380  
Bâtiment 71, local 115  
Building 71, Room 115  
Alouette  
Québec  
G0V1A0

<b>Title - Sujet</b> S/O Machining Service	
<b>Solicitation No. - N° de l'invitation</b> W0106-13R145/A	<b>Date</b> 2013-08-28
<b>Client Reference No. - N° de référence du client</b> W0106-13R145	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$BAL-002-15574
<b>File No. - N° de dossier</b> BAP-3-36135 (002)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-10-08</b>	
<b>Time Zone Fuseau horaire</b> Heure Avancée de l'Est HAE	
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Larouche, Denise	<b>Buyer Id - Id de l'acheteur</b> bal002
<b>Telephone No. - N° de téléphone</b> (418)677-4000 (4137)	<b>FAX No. - N° de FAX</b> (418)677-3288
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> MINISTERE DE LA DEFENSE NATIONALE 5e Bataillon des services du Canada Cie Transport Édifice 110 Garnison, Valcartier COURCELETTE Québec G0A4Z0 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b>	<b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## PART 1 - GENERAL INFORMATION

### 1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1            General Information: provides a general description of the requirement;
- Part 2            Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3            Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4            Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5            Certifications: includes the certifications to be provided;
- Part 6            6A, Standing Offer, and 6B, Resulting Contract Clauses:
- 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
- 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include:    Annexe "A" Part I - the Statement and Part II - Basis of Payment

Solicitation No. - N° de l'invitation

W0106-13R145/A

Amd. No. - N° de la modif.

File No. - N° du dossier

BAP-3-36135

Buyer ID - Id de l'acheteur

ba1002

CCC No./N° CCC - FMS No/ N° VME

W0106-13R145

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## **2. Summary**

To supply, on an as and when ordered basis, a machining service, including parts manufacturing, for various types of vehicules for the 5 Canadian Service Battalion (5 CDN Svc B) of the Department of National Defence - Valcartier, Garrison, Quebec, as per the Requirement described under Annex "A" within the Request for the Standing offer.

## **3. Debriefings**

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

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## PART 2 - OFFEROR INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2013-06/01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: (120) days

### 2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

Your proposal can be transmitted **by fax** to no **418-648-2209** or **by mail** to the following address:

→ **Bid Receiving Unit**  
**Public Works and Government Services Canada (PWGSC)**  
**1550 D'Estimauville Avenue**  
**Quebec City, Quebec, Canada, G1J 0C7.**

### 3. Former Public Servant

Les contrats attribués à des anciens fonctionnaires qui touchent une pension ou qui ont reçu un paiement forfaitaire doivent résister à l'examen scrupuleux du public et constituer une dépense équitable des fonds publics. Afin de respecter les politiques et les directives du Conseil du Trésor sur les contrats avec des anciens fonctionnaires, les offrants doivent fournir l'information exigée ci-dessous avant l'émission d'une offre à commandes.

#### Définitions

Pour les fins de cette clause,

« *ancien fonctionnaire* » signifie tout ancien employé d'un ministère au sens de la Loi sur la gestion des finances publiques, L.R., 1985, ch. F-11, un ancien membre des Forces armées canadiennes ou de la Gendarmerie royale du Canada. Un ancien fonctionnaire peut être :

un individu;

un individu qui s'est incorporé;

une société de personnes constituée d'anciens fonctionnaires; ou

une entreprise à propriétaire unique ou une entité dans laquelle la personne visée détient un intérêt important ou majoritaire.

« *période du paiement forfaitaire* » signifie la période mesurée en semaines de salaire à l'égard de laquelle un paiement a été fait pour faciliter la transition vers la retraite ou vers un autre emploi par suite de la mise en place des divers programmes visant à réduire la taille de la fonction publique. La période du paiement forfaitaire ne comprend pas la période visée par l'allocation de fin de services, qui se mesure de façon similaire.

« *pension* » signifie une pension ou une allocation annuelle versée en vertu de la Loi sur la pension de la fonction publique (LPFP), L.R., 1985, ch. P-36, et toute augmentation versée en vertu de la Loi sur les prestations de retraite supplémentaires L.R., 1985 ch. S-24, dans la mesure où elle touche la LPFP. La pension ne comprend pas les pensions payables conformément à la Loi sur la pension de retraite des Forces canadiennes, L.R., 1985, ch. C-17, à la Loi sur la continuation de la pension des services de défense, 1970, ch. D-3, à la Loi sur la continuation des pensions de la Gendarmerie royale du Canada, 1970, ch. R-10, et à la Loi sur la pension de retraite de la Gendarmerie royale du Canada, L.R., 1985, ch. R-11, à la Loi sur les allocations de retraite des parlementaires, L.R., 1985, ch. M-5, et à la partie de la pension versée conformément à la Loi sur le régime de pensions du Canada, L.R., 1985, ch. C-8.

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**Ancien fonctionnaire touchant une pension**

Selon les définitions ci-dessus, est-ce que l'offrant est un ancien fonctionnaire touchant une pension?

**Oui ( ) Non ( )**

Si oui, l'offrant doit fournir l'information suivante pour tous les anciens fonctionnaires touchant une pension, le cas échéant :

le nom de l'ancien fonctionnaire;

la date de cessation d'emploi dans la fonction publique ou de la retraite.

En fournissant cette information, les offrants acceptent que le statut de l'offrant retenu, en tant qu'ancien fonctionnaire touchant une pension en vertu de la LPFP, soit publié dans les rapports de divulgation proactive des marchés, sur les sites Web des ministères, et ce conformément à l'Avis sur la Politique des marchés : 2012-2 et les Lignes directrices sur la divulgation des marchés.

Directive sur le réaménagement des effectifs

Est-ce que l'offrant est un ancien fonctionnaire qui a reçu un paiement forfaitaire en vertu de la Directive sur le réaménagement des effectifs?

**Oui ( ) Non ( )**

Si oui, l'offrant doit fournir l'information suivante :

le nom de l'ancien fonctionnaire;

les conditions de l'incitatif versé sous forme de paiement forfaitaire;

la date de la cessation d'emploi;

le montant du paiement forfaitaire;

le taux de rémunération qui a servi au calcul du paiement forfaitaire;

la période correspondant au paiement forfaitaire, incluant la date du début, d'achèvement et le nombre de semaines;

nombre et montant (honoraires professionnels) des autres contrats assujettis aux conditions d'un programme de réaménagement des effectifs.

Pour tous les contrats attribués pendant la période du paiement forfaitaire, le montant total des honoraires qui peut être payé à un ancien fonctionnaire qui a reçu un paiement forfaitaire est limité à 5 000 \$, incluant les taxes applicables.



#### **4. Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

#### **5. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Quebec.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

## PART 3 - OFFER PREPARATION INSTRUCTIONS

### 1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Financial Offer (one copy)

Section II: Certifications (one copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html)

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Financial Offer**

Offerors must submit their financial offer in accordance with the Annex "A" Part II - Basis of Payment. The total amount of Applicable Taxes must be shown separately.

### Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a)  Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA \_\_\_\_\_

Master Card \_\_\_\_\_

- (b)  Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

### Section II: Certifications

Offerors must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
  
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **1.1 Financial Evaluation**

The Offeror must submit firm prices inclusive compliance and in the format used in the basis of payment to Annex "A" to this request. The offeror must complete this section and attach with the offer.

### **2. Basis of Selection**

- 2.1** *SACC Manual clauses: M0069T (2007-05-07) Méthode de sélection*

## PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and documentation to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default, if any certification is found to be untrue whether during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply with this request will also render the Offer non-responsive or may result in the setting aside of the Standing Offer or will constitute a default under the Contract.

### 1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer

#### 1.1 Code of Conduct and Certifications - Related documentation

By submitting an offer, the Offeror certifies that the Offeror and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Offer of Standard Instructions 2006 . The related documentation therein required will assist Canada in confirming that the certifications are true.

#### 1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [HRSDC-Labour's website](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

## PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

### A. STANDING OFFER

#### 1. Offer

- 1.1 The Offeror offers to fulfill the requirement in accordance with the Statement of Requirement at Annex "A".

#### 2. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### 2.1 General Conditions

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### 2.2 Standing Offers Reporting

###### 2.2.1 Periodic reports utilisation - Standing Offers

The Offeree must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The data must be submitted on every (6) six months to the Public Works and Government Services Canada Standing Offer Authority.

#### 3. Term of Standing Offer

##### 3.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from **January 1, 2014 to December 31, 2015 (2 years)** with possibility of **two (2) option years**.

- 3.2 If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional three (3) period of 12 month each, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

**4. Authorities**

**4.1 Standing Offer Authority**

The Standing Offer Authority is:

Name: Denise Larouche  
Public Works and Government Services Canada  
Telephone: (418)677-4000 ext. 4137  
E-mail address: denise.larouche@tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

**4.2 Contact client's Department (Contact to be specify in the Standing Offer)**

**The Project Authority**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Tel: \_\_\_\_\_  
Courriel: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

**4.3 Offeror's Representative**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Tel: \_\_\_\_\_  
Courriel: \_\_\_\_\_

## 5. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:  
National Defence - Transport Company , building 110 Valacartier Québec.

## 6. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form  
*PWGSC-TPSGC 942, Call-up Against a Standing Offer* or an electronic version.

## 7. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$20 000 (Applicable Taxes included).

## 8. Financial Limitation

The total cost to Canada resulting from call-ups against the Standing Offer must not exceed the sum of **\$72 000 (for 2 years)** and two options at **\$36 000** for one option for a total of **\$144 000** for 4 years. (Tax excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call-ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority

## 9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012-11-19), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010C (2013-06-27) General Conditions - Services(Medium Complexity)
- e) General Conditions 2029 (2013-04-25) General Conditions - Goods or Services (low Dollar Value)
- f) Annex A, Part I Statement of Requirement & Part II - Basis of Selection
- g) the Offeror's offer dated \_\_\_\_\_ (if the offer was clarified or amended, insert at the time of issuance of the offer.



## 10. Certifications

### 10.1 Compliance

Compliance with the certifications and related documentation provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## 11. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **1. Statement of Requirement**

The Contractor must perform the Work described in the call-up against the Standing Offer.

### **2. Standard Clauses and Conditions**

#### **2.1 General Conditions**

2029 (2013-04-25), General Conditions - Goods or Services (Low Dollar Value) apply to and form part of the Contract.

### **3. Term of Contract**

#### **3.1 Period of the Contract**

The work must be completed and parts delivery in accordance with the callup against the Standing offer.

### **4. Payment**

#### **4.1 Basis of Payment - Firm Price**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit price(s), as specified in Annex "A". Customs duties are included, and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work

#### **4.2 SACC Manual Clause**

C6000C (2011-05-16) Limitation of Price

H1001C (2008-05-12) Multiple Payments

A9117C (2007-11-30), T204 - Direct Request by Customer Department

C0711C (2008-05-12), Time verification

#### **4.3 Payment by Credit Card**

The following credit card is accepted: \_\_\_\_\_.

*OR*

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_.

### **5. Invoicing Instructions**

#### **5.1 Invoicing Instruction - Maintenance**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions 2010C. Invoices cannot be submitted until all work identified in the invoice is completed.

### **6. SACC Manual Clauses**

A9062C (16/05/11) Canadian Forces Regulations

A9006C (16/07/12) Defence Contract

G1005C (12/05/08) Assurance

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ba1002

CCC No./N° CCC - FMS No/ N° VME

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## ANNEX « A »

### **PART I - STATEMENT OF REQUIREMENT**

#### **Description :**

Provide, as and when needed, a machining service, including parts manufacturing, for various types of vehicles for the Department of National Defence.

The service is required for the 5 Canadian Service Battalion (5 Cdn Svc Bn) Transport Company, Building 110, at Valcartier Garrison.

#### **Estimates :**

When the designated DND representative requires it, the contractor must submit a detailed estimate within 48 hours of the price of the parts and/or work requested. Once the cost estimate has been submitted to the designated DND representative and he/she has accepted it, the work and services must be fully delivered at a cost that does not exceed the quoted price unless authorization is received from the designated DND representative.

The contractor may be asked to travel to DND facilities to produce certain estimates.

#### **Delivery of work requested :**

The estimate must be valid for 90 days.

Occasionally, the contractor must be able to respond to urgent requests in less than eight hours (urgent requests make up less than 10% of requests).

The contractor must be able to carry out certain work inside DND facilities at Valcartier Garrison.

The contractor must be able to make deliveries on request within 48 hours, and delivery costs must be included.

The contractor must carry out the work requested within 48 hours of receiving an order or the designated DND representative accepting a cost estimate. If the contractor requires additional time as a result of the complexity of the work to be performed, the additional time must be included in the cost estimate submitted to the designated DND representative.

#### **Warranty :**

The warranty period on the work and parts must not be shorter than the minimum warranty period set out in the PWGSC 2029 (2013-04-25 General Conditions (item 05) Inspection, Acceptance and Warranty.

**ANNEX « A »****PART II - BASIS OF PAYMENT****Period of Standing Offer : from January 1st, 2014 to to December 31, 2015.**

(Estimate Value of the Standing Offer: \$72,000.00 (for two (2 ans) taxes extras / \$36 000 for one year)

**1) Direct or productive labour devoted solely to the work**Approximate use percentageA) Labour at the DND workshops **10%**

Flat hourly rate: \$\_\_\_\_\_/hour.

B) Labour at the supplier's workshop. **70%**

Flat hourly rate: \$\_\_\_\_\_/hour.

**2) Parts **20%****In accordance with the current price suggested by the manufacturer  
minus a discount of \_\_\_\_\_%

(FOB destination, all transport and unloading costs included).

**Warranty**

The period of warranty offered : \_\_\_\_\_ (must not be shorter than the minimum warranty period set out in the PWGSC 2029 general conditions.

**→ To provide a percentage (%) increase of cost for the first and second year in option: -----> \_\_\_\_\_%**