

REQUEST FOR PROPOSAL AMENDMENT

RETURN BIDS TO:

Environment Canada
Procurement & Contracting
867 Lakeshore Road
P.O. Box 5050
Burlington, Ontario
L7R 4A6

Title: St. Marys River Rapids Habitat Feasibility Study

Date: 06 August 2013

**Request For Proposal No:KW405-13-0614
Amendment Number: 002**

Solicitation Closes

**At: 14:00:00 HRS. DST
On: 10 September 2013**

Address Enquiries To: Heidi Noble

**Telephone No: (905) 319-6982
Facsimile No: (905) 336-8907
E-Mail: Heidi.Noble@ec.gc.ca**

CONTRACTOR NAME & ADDRESS

(Print or type complete legal entity)

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.....
.....

Telephone No:

Facsimile No:

I (We), the undersigned, hereby offer to sell to Her Majesty the Queen in right of Canada, as represented by the Minister of Environment, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the services and/or supplies listed herein and on any attached sheets at the price(s) set out therefor.

.....
Name and title of person authorized to sign on behalf of vendor (type or print).

.....
Signature

.....
Date

Amendment No. 002 is being raised to provide questions and answers in regards to the requirement.

1. Section 3.7 (p.15): The technical evaluation criteria add up to 100 points, with cost another 20 points, and combined they make 120 points; but it is also stated in this section that "The proposal with the highest technical points receives the maximum 120 points..." - is the technical score 100 points, or 120 points?

Technical evaluation criteria is a total of 100 points and cost is a total of 20 points, therefore the proposal with the highest technical points will receive the maximum 100 points

2. A discussion of project understanding, methodology and schedule is one of the mandatory requirements (listed in Section 1.4), but the technical evaluation criteria (Section 3.7) address only the team experience. How will the project understanding, methodology and schedule be evaluated?

Proposals require an understanding of the objectives and responsibilities, a methodology, and a time schedule as it relates to the requirement of the Request for Proposal. Points will be awarded in accordance with the rated criteria of the RFP and the anticipated time schedule is from approximately September 16, 2013 to March 31, 2015.

3. If time is of the essence of the contract, what is the reason for the long timeframe between the Final Summary Report delivery and the Community Meeting?

The long timeframe between the delivery of the Final Summary Report and the Community Meeting may not even be necessary. Environment Canada decided to build-in that additional time in order to create some "buffer" space should the timeline/delivery of the preceding milestones go off schedule, and to grant extra time (only if needed) for the Contractor, Environment Canada, and/or the Binational Public Advisory Council (the target audience) to make the necessary plans and arrangements between receiving and reviewing the Final Summary Report to the time when the Community Meeting is scheduled. It is not anticipated this whole buffer will be needed; and should the timing be appropriate to go ahead and host the community meeting soon after the final summary report is ready, then that can be arranged.

4. We have assumed that there is only one community meeting to plan for, is this correct? If so, is a location for this meeting established yet? For the sake of budgeting should we assume it will be located in the City of Sault St. Marie?

Yes, there will only be one community meeting. It will be held in Sault Ste. Marie, Ontario at a venue to be secured by Environment Canada. The Contractor will not pay for the venue rental or associated expenses such as refreshments, etc.