

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Regional Manager/Real Property
Contracting/PWGSC
Ontario Region, Tendering Office
12th Floor, 4900 Yonge Street
Toronto, Ontario
M2N 6A6
Ontario

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Hamilton, ON - Burlington Lift Brid		
Solicitation No. - N° de l'invitation EQ754-140995/A	Date 2013-08-29	
Client Reference No. - N° de référence du client R.013514.001		
GETS Reference No. - N° de référence de SEAG PW-\$PWL-003-1881		
File No. - N° de dossier PWL-3-36034 (003)	CCC No./N° CCC - FMS No./N° VME	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-10-08		Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>		
Address Enquiries to: - Adresser toutes questions à: Dhanna, Sheila		Buyer Id - Id de l'acheteur pw1003
Telephone No. - N° de téléphone (416) 512-5855 ()		FAX No. - N° de FAX (416) 512-5862
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PWGSC-TPSGC Burlington Lift Bridge 1157 Beach Blvd Hamilton, ON L8H 6Z9		

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Issuing Office - Bureau de distribution

Regional Manager/Real Property Contracting/PWGSC
Ontario Region, Tendering Office
12th Floor, 4900 Yonge Street
Toronto, Ontario
M2N 6A6
Ontario


 Public Works and Government Services Canada		Travaux publics et Services gouvernementaux Canada		Document No.EQ754-140995/A		Part - Partie 1 of - de 2 See Part 2 for Clauses and Conditions Voir Partie 2 pour Clauses et Conditions			
Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination Plant/Usine		Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	bridge maintenance services	Total		1	Each	\$	XXXXXXXXXXXX		

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PART 1 - GENERAL INFORMATION

1. INTRODUCTION

The bid solicitation and resulting contract document is divided into seven (7) parts plus appendices as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation and states that the Bidder agrees to be bound by the clauses and conditions contained in all parts of the bid solicitation;
- Part 3 Bid Preparation Instructions: provides bidders with instructions on how to prepare their bid;
- Part 4 Basis of Selection: indicates mandatory requirement, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security Requirement: includes specific requirements that must be addressed by bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

List of Annexes:

- Annex "A" Statement of Work
- Annex "B" Security Requirements Check List (SRCL)
- Annex "C" Basis of Payment
- Annex "D" Call-up against a Contract Form

2. SUMMARY

2.1 Requirement

To provide services for maintenance (electrical) required for Public Works and Government Services Canada (PWGSC), at Burlington, Lift Bridge, 1157 Beach Blvd., located in, Hamilton, Ontario, Canada. The services must be provided in accordance with the Interior Plant maintenance Scope of Work, attached at Annex "A".

2.2 Period of Contract

The period of any resulting Contract shall be for a period of two (2) years with two (2), one (1) year options to extend the contract each for an additional consecutive twelve (12) month period.

Solicitation No. - N° de l'invitation

EQ754-140995/A

Amd. No. - N° de la modif.

File No. - N° du dossier

PWL-3-36034

Buyer ID - Id de l'acheteur

pwl003

Client Ref. No. - N° de réf. du client

R.013514.001

CCC No./N° CCC - FMS No/ N° VME

2.3 Option to Extend Contract

The Contractor hereby grants to Canada two (2) irrevocable options to extend the term of the Contract each for an ADDITIONAL CONSECUTIVE TWELVE (12) MONTH PERIOD, under the same terms and conditions as contained in the Contract. It is to be noted that Canada is not obliged to exercise any of these two (2) options. The exercise of any option will be at Canada's sole discretion, by providing notification in writing to the Contractor at least sixty (60) days prior to the Contract expiry date or the expiry date of an exercised option period.

Solicitation No. - N° de l'invitation

EQ754-140995/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

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File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

R.013514.001

PWL-3-36034

2.4 Security Requirement

There is a security requirement associated with this requirement. For additional information, consult Part 6 - Security Requirement, and Part 7 - Resulting Contract Clauses. Bidders should consult the " Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders" (<http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31>) document on the Departmental Standard Procurement Documents Web site.

2.5 Trade Agreement

The requirement is subject to the provisions of the *North American Free Trade Agreement (NAFTA)*,

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://sacc.pwgsc.gc.ca/sacc/index-e.jsp>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 , 2008-12-12 Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 4.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. ENQUIRIES - BID SOLICITATION

All enquiries must be submitted in writing to the Contracting Authority no later than **seven (7)** calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a "proprietary " nature must be clearly marked "proprietary" at each relevant item. Items identified as proprietary will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province or territory where the work is performed.

5. Mandatory Site Visit

It is **MANDATORY** that the bidder attend the site visit at the designated date and time to examine the scope of the work required and the existing conditions. **A maximum of two (2) representatives per bidder will be permitted to examine the sites.**

The site visit will be held on September 17, 2013 at 10:00 A.M. at the site workshop, 1157 Beach Blvd, Hamilton, ON L8H 6Z9.

Bidders who, for any reason, cannot attend at the specified date and time will not be given an alternative appointment to view the site and their proposals, therefore, will be considered as non-responsive.

NO EXCEPTIONS WILL BE MADE.

As proof of attendance, at the site visit, the Contracting Authority will have an Attendance Form which **MUST** be signed by the bidder's representative. It is the responsibility of all bidders to ensure they have signed the Mandatory Site Visit Attendance Form prior to leaving the site. Proposals submitted by bidders who have not attended the site visit or failed to sign the Attendance Form will be deemed non-responsive.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Section I: Technical Bid

1.1 Signature of Person Authorized to Sign on Behalf of Vendor/Firm

Bidders shall duly complete and **SIGN** the first page of their Request For Proposal document.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

Section I: Technical Bid

In their technical bid, bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Bid

1. Bidders must submit their financial bid in accordance with the Basis of Pricing detailed below. The total amount of Goods and Services Tax or Harmonized Sales Tax is to be shown separately, if applicable.

1.1 SACC Manual Clauses

C3011T (2010-01-11) Exchange Rate Fluctuation

Section III: Authority

1. Contractor's Representative:

The name and particulars of the person to be contacted for general enquiries and follow-up purposes:

Name: _____
 Telephone Number: _____
 Cellular Number: _____
 Facsimile Number: _____
 E-Mail: _____

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1 Evaluation Procedures

Bids will be examined to determine their compliance with the following Mandatory Requirements:

- (1) Site Visit attendance
- (2) Bidders shall duly complete and SIGN the first page of their Proposal document;
- (3) Provision of the Mandatory Company Registration;
- (4) Provision of the Mandatory Contractor's Experience and Past Performance;
- (5) Provision of the Mandatory Full-time Supervisor(s) Expertise or Experience;

It is mandatory that the documentation requested above be submitted with the proposal. If not included with the proposal, the bid will be deemed non-responsive.

Only proposals found to meet **ALL** the mandatory requirements will be deemed acceptable proposals and will be further evaluated in accordance with the evaluation criteria. Proposals not meeting **ALL** of the mandatory requirements will be deemed non-responsive and will be given **NO** further consideration.

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria - Requirement

Bidder must provide proof of trade experience in maintaining synchro-tie control systems including but not limited to reactor panels, diesel emergency power, PLC programming. Bidder's failure to comply will result in their bid being deemed non-compliant.

they Three (3), corporate references, with contact name and phone number, showing that performed this type of service on this type of equipment for identical work in the last 3 years and must be submitted with bid. Contractor must receive favourable responses from references with respect to services provided. Without a favourable response, the contractor will be deemed non-compliant under this mandatory requirement.

CORPORATE REFERENCE	SCORE
<p>References The bidder must provide a minimum of three (3) references from former clients within the last three (3) years.</p> <p>a) Provide the Names and contact phone numbers</p> <p>Comments provided by your references will be evaluated and scored as part of the evaluation criteria.</p> <p>Bidder must receive a favourable response from each reference for both questions. A favourable response is a rating GREATER THAN 5 on a scale of 1 to 10</p>	
Each Question: (responses receiving 5 or less will receive 0 pts;)	
1) How would you rate the service level in terms of troubleshooting any problems? On a scale of 1 to 10 (10 is excellent troubleshooting and 1 is poor troubleshooting) where would you score their service?	
2) How would you rate the work performed under the contract (such as response time to addressing issues of complaints and quality of work performed)? again the scale 1 to 10 (10 excellent work quality and managing issues of complaints, 1 is poor work quality and managing issues of complaints).	

1.2 Financial Evaluation

SACC Manual Clause A0220T (2007-05-25), Evaluation of Price

2. Basis of Selection

The lowest priced responsive bid which meets the requirement of the Basis of Selection - Mandatory Technical Criteria indicated herein will be recommended for award of a contract.

Contractors will not be reimbursed for the cost of responding to this Request for Proposal.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify the bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Certifications Precedent to Contract Award

The certifications listed below should be submitted with the bid but may be completed and submitted afterwards. If any of these required certifications is not completed or submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

1.1 Federal Contractors Program for Employment Equity - \$200,000 or more (A3030T 2008-12-12)

1. The Federal

(c) () is subject to the requirements of the FCP-EE, having a workforce of 100 or more permanent full time, part-time or temporary employees in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;

(d) () has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: _____

Further information on the FCP-EE is available on the following HRSDC Web site:
<http://www.hrsdc.gc.ca/en/labour/equality/fcp/index.shtml>.

PART 6 - SECURITY REQUIREMENT

1. Security Requirement

1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 7 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites.
2. Canada will not delay the award of any contract to allow bidders to obtain the required clearance.
3. For additional information on security requirements, bidders should consult the "Security Requirements on PWGSC Bid Solicitation - Instructions for Bidders" document on the Departmental Standard Procurement Documents Website (<http://www.pwgsc.gc.ca/acquisitions/text/plain/plainpm-e.html#a31>).

PART 7 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

1. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

2. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<http://sacc.pwgsc.gc.ca/sacc/index-e.jsp>) issued by Public Works and Government Services Canada.

2.1 General Conditions

2035, (2008-12-12) General Conditions - Services, apply to and form part of the Contract.

3. Security Requirement

SECURITY REQUIREMENT FOR CANADIAN SUPPLIER:

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - (a) Security Requirements Check List and security guide (if applicable).
 - (b) Industrial Security Manual (Latest Edition).

4. Term of Contract

To be dertermine at time of award.

4.1 Period of Contract

This Contract is valid during the period of November 1, 2013 to September September 30, 2015 with two (2) options to extend the contract each for an additional consecutive twelve (12) month period.

4.2 Option to Extend Contract

The Contractor hereby grants to Canada two (2) irrevocable options to extend the term of the Contract each for an ADDITIONAL CONSECUTIVE TWELVE (12) MONTH PERIOD, under the same terms and conditions as contained in the Contract. It is to be noted that Canada is not obliged to exercise any of these two (2) options. The exercise of any option will be at Canada's sole discretion, by providing notification in writing to the Contractor at least sixty (60) days prior to the Contract expiry date or the expiry date of an exercised option period.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Sheila Dhanna
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Directorate: Ontario Region
Address: 4900 Yonge Street, 12th Floor, Toronto, Ontario. M2N 6A6

Telephone: 416-512-5855
Facsimile: 416-512-5862
E-mail address: sheila.dhanna@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Technical Authority

The Technical Authority for the Contract is:

- Will be provided at time of Award.

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative:

The name and particulars of the person to be contacted for general enquiries and follow-up purposes:

Name: _____
Telephone Number: _____
Cellular Number: _____
Facsimile Number: _____
E-Mail: _____

5.4 Specific Person(s)

The Contractor must provide the services of the following person(s) to perform the Work as stated in the Contract: _____ Supervisor

6. Payment

6.1 Basis of Payment

6.1.1 For the firm work described in the Statement of Work in Annex "A":

- In consideration of the Contractor satisfactorily completing its obligations under the Contract, the Contractor will be paid firm lot prices, as specified in the Basis of Payment in Annex "C" for a cost of \$ will be filled in at contract award. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.
- For the firm price portion of the Work only, Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.1.2 For the "as and when requested" work described in section "Additional Work" of the Statement of Work in Annex "A":

- The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, as determined in accordance with the Basis of Payment in Annex "C", to a limitation of expenditure of \$ will be provided at contract award. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

All service work will be authorized by the Project Authority using form GC227. Individual Authorizations must not exceed \$25,000.00 (Harmonized Sales Tax Included) for the Project Authority OR \$75,000.00 (Harmonized Sales Tax Included) for the Contracting Authority..

6.3 Limitation of Expenditure

The Contractor will provide services under the Contract to an estimated total expenditure not exceeding \$ (will be provided at contract award) (HST included).

6.3.1 "As and when requested" portion

Canada's total liability under the "as and when requested" portion of the Contract shall not exceed \$ (to be determined).

The Contractor shall not be obliged to perform any work or provide any service that would cause the total liability of Canada to be exceeded without the prior written approval of the Contracting Authority. The Contractor shall notify the Contracting Authority in writing as to the adequacy of this sum when:

- (a) it is 75 percent committed, or
- (b) if the Contractor considers the funds provided are inadequate for the completion of the Work,

whichever comes first.

In the event that the notification refers to inadequate funds, the Contractor shall provide to the Contracting Authority, in writing, an estimate for the additional funds required. Provision of such notification and estimate for the additional funds does not increase Canada's liability.

No increase in the total liability of Canada or in the price of the Work resulting from any changes, modifications or interpretations of the Specifications, will be authorized or paid to the Contractor unless such changes, modifications or interpretations shall have been approved by the Minister prior to their incorporation in the Work

6.4 SACC Manual Clauses

H1008C 2008-05-12 Monthly Payment

A9116C 2007-11-30 T1204 - Information Reporting by Contractor

7. Invoicing Instructions

1. All invoices are to be mailed as per page one (1) of any resulting/this contractual document and must include the following before any payments can be processed. All taxes are to be listed as separate items. Failure to submit the correct information may result in the rejection of invoices for processing.

The Contractor shall state the following on the invoice for item (i) above:

- A. Name and address of company
- B. Contract number
- C. Invoice Serial number and date;
- D. Date of delivery of services and any report(s) requested in the Statement of Work
- E. Subtotal before HST
- F. Amount of HST
- G. Total of invoice

7.2 Invoicing of "as and when requested Work"

For Work not invoiced using 7.1 the Contractor must invoice on a monthly basis and must include:

- a. Completed GC227 Call-Up document
- b. A description and breakdown of the work performed;
- c. Unit of pricing in accordance with Basis of Payment "as and when Requested" work;
- d. The area where the work was performed;
- e. The date the work was completed.

8. Certifications

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province or territory where the work is performed.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2035 2008-12-12;
- (c) Annex "A" Istatement of Work;
- (d) Annex "B" Security Requirements Check List (SRCL)
- (e) Annex "C", Basis of Payment
- (f) the Contractor's proposal dated _____ (*insert date of bid*), as amended _____ (*insert date(s) of amendment(s) if applicable*)

11. Insurance Requirements

11.1 Insurance Requirements

The Contractor must comply with the insurance requirements specified in the **following article 11.2 Commercial General Liability Insurance**. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

11.2 Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.

2. The Commercial General Liability policy must include the following:

- (a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
- (b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
- (c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
- (d) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
- (e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
- (f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
- (g) Employees and, if applicable, Volunteers must be included as Additional Insured.
- (h) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
- (i) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
- (j) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
- (k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
- (l) Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.

12. Workers' Compensation

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It is mandatory that all persons performing the work be covered under the applicable workers' compensation legislation provided for the benefit of injured employees.

13. Site Regulations

The Contractor must comply with all rules, instructions and directives in force on the site where the Work is performed.

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ANNEX "A"

STATEMENT OF WORK

(see attached PDF)

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ANNEX "B"

SECURITY REQUIREMENTS CHECK LIST (SRCL)

(see attached PDF)

ANNEX "C"**BASIS OF PAYMENT**

The all-inclusive pricing is for the provision of services as detailed in the Statement of Work at Annex A. The pricing is expressed in Canadian dollars and excludes the Harmonized Sales Tax.

Item	Class of Labour, Plant or Material	Committed Hours per month	Unit of measurement	Quantities of measurement (estimated)	Price per unit	Total Estimated Price
1	Electrical maintenance of the Burlington Lift Bridge providing committed hours of labour as per the statement of work	Minimum 24 hours per month person hours	per month	12 months		
2	Non-emergency work on top of committed hours	hours to be scheduled	per hour	300 hours		
3	Emergency service call provided only on call from PWGSC available 24 hrs per day. (Contractor must be onsite within 30 minutes of emergency call)	not applicable	per hour	90 hours		
4	Percentage mark up over suppliers quote for materials	not applicable	%	3,000		
5	Technical Support		Per hour	700 hours		
TOTAL BID AMOUNT						
Excluding applicable taxes						

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ANNEX "D"

CALL-UP AGAINST A CONTRACT FORM GC227

(see attached PDF)

Call-up against a contract form GC227, issued by Project Authority (name to be provided at award) is limited to \$25,000.00 Harmonized Sales Tax Included (HSTI); maximum call-up approval by the PWGSC, Contracting Authority is \$75,000.00 (HSTI).