

REQUEST FOR PROPOSAL / DEMANDE DE PROPOSITION

Return Bids to: - Retourner les soumissions à :

**Canada Revenue Agency
Agence du revenu du Canada**

See herein / Voir dans ce document

Proposal to: Canada Revenue Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à: l'Agence du revenu du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Bidder's Name and Address -
Raison sociale et adresse du Fournisseur/de
l'entrepreneur**

Telephone No. – No de téléphone

(____) _____

Fax No. – No de télécopieur

(____) _____

Title – Sujet Cardboard Boxes for Forms	
Solicitation No. – No de l'invitation 1000289689	Date September 5, 2013
Solicitation closes – L'invitation prend fin On – le: September 30th, 2013 At – À: 2:00 P.M. Time zone – Fuseau horaire: EDT	
Contracting Authority – Autorité contractante Kathy Hutton Address E-mail address See herein / Voir dans ce document	
Telephone No. – No de téléphone (613) 946-0790	
Fax No. – No de télécopieur (613) 957-6655	
Destination - Destination See herein / Voir dans ce document	

This document consists of :

A. Questions and Answers

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Q1. Can you please advise us who the incumbent supplier is for these boxes?

A1. We have purchased these boxes from a few different suppliers over the past few years, using a sole-source contract or small-volume purchases. Last year, these boxes were purchased from Induspac. This is the first time that CRA is issuing a multi-year contract.

Q2. Can you please provide some clarity on the cost of integrating with and maintaining an ASN membership and how they are billed (i.e. by month, year etc...)? We require this information so that we can estimate its cost for the initial Contract Period and for any potential option years as well.

A2. The supplier is required to establish and maintain a membership on the Ariba Supplier Network and is responsible for all fees incurred. The vendor must contact Ariba directly to determine the cost and the billing process. They can be contacted through the following website: www.ariba.com. Once on the website, click on the Help option and scroll down to "Supplier Support" for assistance.