

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1
Bid Fax: (204) 983-0338

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Glassware Washer	
Solicitation No. - N° de l'invitation 6D063-132292/A	Date 2013-09-06
Client Reference No. - N° de référence du client PHAC	
GETS Reference No. - N° de référence de SEAG PW-\$WPG-016-8640	
File No. - N° de dossier WPG-3-36093 (016)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-10-21	
Time Zone Fuseau horaire Central Daylight Saving Time CDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Hall, Marlene	Buyer Id - Id de l'acheteur wpg016
Telephone No. - N° de téléphone (204) 984-6423 ()	FAX No. - N° de FAX (204) 983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PUBLIC HEALTH AGENCY OF CANADA UNIT 41 820 BERRY ST WINNIPEG Manitoba R3H1H2 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada - Western
Region
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

REQUEST FOR PROPOSAL GLASSWARE WASHER

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Solicitation No. - N° de l'invitation

6D063-132292/A

Client Ref. No. - N° de réf. du client

PHAC

Amd. No. - N° de la modif.

File No. - N° du dossier

WPG-3-36093

Buyer ID - Id de l'acheteur

wpg016

CCC No./N° CCC - FMS No/ N° VME

List of Annexes:

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is a security requirement associated with the requirement. For additional information, consult Part 4 - Evaluation Procedures and Basis of Selection, and Part 6 - Resulting Contract Clauses.

2. Requirement

The requirement is detailed under Article 2 of the resulting contract clauses.

3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
Insert: ninety (90) days

1.1 SACC Manual Clauses

B1000T 2007-11-30 Condition of Material

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least ten (10) days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

5. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in **Manitoba**.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

6. Mandatory Site Visit

It is mandatory that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for site visit to be held on **Monday, September 30, 2013 at 10:00 A.M., Winnipeg, Manitoba. Bidders must communicate with the Contracting Authority no later than one (1) day before the scheduled visit to confirm attendance and provide the names of the person(s) who will attend.**

Contracting Authority: Marlene Hall
Email: marlene.hall@pwgsc-tpsgc.gc.ca

Bidders will be required to sign an attendance form. Bidders should confirm in their bids that they have attended the site visit. Bidders who do not attend or send a representative will not be given an alternative appointment and their bids will be rejected as non-compliant. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (3 hard copies)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

1.1 Exchange Rate Fluctuation

C3011T 2010-01-11 Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

- (a) Bidders must have the ability to provide the goods and services as described in Annex A - Requirement;
- (b) Bidders must attend the mandatory site visit. Refer to Part 2, Article 5.

1.2 Financial Evaluation

- (a) Provision of pricing as detailed in Annex B, Basis of Payment.
- (b) *SACC Manual* Clause A0222T (2013-04-25), Evaluation of Price

2. Basis of Selection - Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

3. Security Requirement

- 1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 6 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 6 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
- 2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
- 3. For additional information on security requirements, bidders should consult the "Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders" (<http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31>) document on the Departmental Standard Procurement Documents website.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Human Resources and Skills Development Canada (HRSDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Workers Compensation Certification- Letter of Good Standing

The Bidder must have an account in good standing with the applicable provincial or territorial Workers' Compensation Board.

The Bidder must provide, within ten (10) days following a request from the Contracting Authority, a certificate or letter from the applicable Workers' Compensation Board confirming the Bidder's good standing account. Failure to comply with the request may result in the bid being declared non-responsive.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

The following security requirement (SRCL and related clauses) applies and form part of the Contract.

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid **RELIABILITY STATUS**, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - (a) Security Requirements Check List and security guide (if applicable), attached at Annex D;
 - (b) Industrial Security Manual (Latest Edition).

2. Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

3.2 Supplemental General Conditions

4001 (2013-01-28), Hardware Purchase, Lease and Maintenance, apply to and form part of the Contract.
4003 (2010-08-16), Licensed Softwar, apply to and form part of the Contract.
4004 (2013-04-25), Maintenance and Support Services for Licensed Software, apply to and form part of the Contract.

4. Term of Contract

4.1 Delivery Date

All the deliverables must be received on or before March 31, 2014.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Marlene Hall
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
100 - 167 Lombard Avenue
Winnipeg, MB. R3C 2Z1

Telephone: 204-984-6423
Fax: 204-983-7796
E-mail address: marlene.hall@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The Project Authority for the Contract is:

TBD

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

Name: _____ Title: _____

Telephone: _____ Facsimile: _____

E-mail address: _____

6. Payment

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm lot prices as specified in Annex B for a cost of \$ _____ (insert the amount at contract award). Customs duties are excluded and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 Single Payment

SACC *Manual* clause H1000C (2008-05-12) Single Payment

6.3 SACC *Manual* Clauses

C2000C	2007-11-30	Taxes - Foreign-based Contractor
C2605C	2008-05-12	Canadian Customs Duties and Sales Tax- Foreign-based Contractor

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

Public Health Agency Canada
Ste T2380 T Block
1015 Arlington Street
Winnipeg, Manitoba
Canada R3E 3R2
 - (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

8. Certifications

8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplementary general conditions 4001 (2013-01-28), Hardware Purchase, Lease and Maintenance;
- (c) the supplementary general conditions 4003 (2010-08-16), Licensed Software;
- (d) the supplementary general conditions 4004 (2013-04-25), Maintenance and Support Services for Licensed Software;
- (e) the general conditions 2010A (2013-04-25), General Conditions - Goods (Medium Complexity);
- (f) Annex A, Requirement;
- (g) Annex B, Basis of Payment;
- (h) Annex C, Insurance Requirement
- (i) Annex D, Security Requirements Check List;
- (j) the Contractor's bid dated _____ (*insert date of bid*).

11. SACC Manual Clauses

A0285C (2007-05-25)	Workers Compensation
A9039C (2008-05-12)	Salvage
A9068C (2010-01-11)	Government Site Regulations
B1501C (2006-06-16)	Electrical Equipment
B7500C (2006-06-16)	Excess Goods
C5201C (2008-05-12)	Prepaid Transportation Costs

11.1 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

ANNEX "A"**REQUIREMENT**

The Public Health Agency Canada, has a requirement for the supply, delivery, and installation of two (2) Laboratory Glassware Washers at Canadian Science Centre for Human and Animal health (CSCHAH, 1015 Arlington Street, Winnipeg Manitoba, Canada.

This requirement includes the removal of three (3) old washers prior to installation of new washers.

The laboratory glassware washers must be automatic heavy duty floor mounted with microprocessor controls. Washers must have the treatment capability of prewash, wash, rinse, pure water rinse and dry. Washers to be equipped with microprocessor control to control temperature and times during a specified cycle run. The laboratory glassware washers offered must meet the mandatory specifications identified in the compliance matrix.

Mandatory Site Visit:

It is mandatory that all potential Bidder(s) or a representative(s) of the Bidder attend the Mandatory Site Visit prior to bidding on this tender. The purpose of the meeting will be to review physical requirements for washers, service requirements for washers, removal of three (3) old washers and other issues related to equipment installation. Bidders to confirm during this meeting that their washers will fit in the allocated space. To register, reference Part 2, Article 5 - Mandatory Site Visit.

Delivery, FOB Destination:

**Public Health Agency Canada
820 Berry Street, Unit 41
Winnipeg, MB.
R3H 1H2
Attn: _____**

Failure to meet any of the items listed in the compliant matrix will render your proposal non-compliant and will be given no further consideration. To be declared responsive, a bid must:

- (a) comply with all the requirements of the bid solicitation; and
- (b) meet all mandatory technical evaluation criteria, and submit a completed compliance matrix at Annex A; and
- (c) attendance at the mandatory site visit.

The responsive bid with the lowest evaluated price will be recommended for award of a contract

Compliance Matrix - Mandatory Requirements

<p><u>Completion and submission of Mandatory Specification is required to be considered responsive and for your bid to be given further consideration.</u></p> <p>1. Bidders must record whether they meet (YES) or not meet (NO) each of the specifications. 2. Bidders must cross reference where in their technical bid, the technical specification is located.</p> <p>Where you have indicated compliant, provide the specification being offered which meets or exceeds and cross-reference as to where the supporting documentation is found within your proposal. If there is insufficient space in the table, assign SIR # (Supplementary Information Reference) and provide the appropriate details on a separate page in your proposal. Where published supporting documentation is not available in the form of brochures, technical data sheets etc., mark in the table "certification by signature"</p> <p>Bidders are REQUESTED to provide the MODEL NUMBER offered: _____</p>			
<p>Note: All work and materials herein specified must meet and maintain minimum Canadian and Provincial certification(s) and approval(s) as applicable by Industry Standards.</p>			
Item		<p>Bidder Response: indicate how they meet the specifications addressed below/ cross-reference where this technical specification is indicated in their bid documentation</p>	<p>Compliant: (Yes/No)</p>
1.	<p>GENERAL REQUIREMENTS:</p> <ul style="list-style-type: none"> • Steam-heated units • Floor mounted installation • Double door configuration • Washers to be recessed through one wall 		
2.	<p>CERTIFICATIONS:</p> <ul style="list-style-type: none"> • MUST BE CSA or UL(c) APPROVED 		
3.	<p>DIMENSIONS:</p>		
3.a	<ul style="list-style-type: none"> • External or overall Dimensions: Minimum 56" W x 78" H x 32"D 		
3.b	<ul style="list-style-type: none"> • Internal Chamber Load Size: Minimum 39" W x 25" H x 26" D. 		
3.c	<ul style="list-style-type: none"> • Maximum Clearances available for both washers: 137" W x 84" H (ceiling height). 		

4.	REQUIRED FEATURES:		
4.1	<ul style="list-style-type: none"> Vertical powered double doors with interlock feature to prevent cross-contamination. 		
4.b	<ul style="list-style-type: none"> Range of interchangeable headers and baskets to ensure correct coverage for all types of glassware. 		
4.c	<ul style="list-style-type: none"> Three manifold connectors and two rotary spray arms suspended from the top. 		
4.d	<ul style="list-style-type: none"> Capable of processing loads on two levels. 		
4.e	<ul style="list-style-type: none"> Recirculated water Temperature Guarantee to be maintained during the recirculated wash and rinse cycle. Cycle timing begins only when recirculated water temperature reaches set point. 		
4.f	<ul style="list-style-type: none"> Adjustable peristaltic pumps to automatically dispense a selected amount of detergents and chemicals. 		
4.g	<ul style="list-style-type: none"> Removable debris screen. 		
4.h	<ul style="list-style-type: none"> Safety Features: Doors to be equipped with a safety sensor(s) to automatically open the door if obstruction is detected in the doorway and/or must not start cycle if the door(s) is not full closed. Washer must stop if door is opened during a cycle. 		
4.i	<ul style="list-style-type: none"> Integrated Printer: to provide record of cycle data. 		
4.j	<ul style="list-style-type: none"> Internal Battery: To back-up all cycle memory data. In case of a power disruption occurs during a cycle, the batter permits the completion of cycle. 		
4.k	<ul style="list-style-type: none"> Seismic anchoring 		
5.	WASHERS CONSTRUCTION REQUIREMENT:		
5.a	<ul style="list-style-type: none"> Washing Chamber and Chamber Sump: one-piece stainless steel welded construction, smooth and polished. 		
5.b	<ul style="list-style-type: none"> Chamber door: Power vertical sliding full-size viewing door constructed of tempered safety glass with stainless steel edge. 		
5.c	<ul style="list-style-type: none"> Doors must be equipped with compress gasket seal to prevent air and water leakage. 		
5.d	<ul style="list-style-type: none"> Washer's door must be equipped with hardware to manually open during power failure. 		
5.e	<ul style="list-style-type: none"> Washers equipped with Dual speed pump. 		

5.f	<ul style="list-style-type: none"> Automatic precise detergent and/or chemical injection system into chamber sump. 		
5.g	<ul style="list-style-type: none"> Service and utility hook-up (top or bottom) to be discussed at mandatory site visit. 		
6.	<p>TYPICAL CYCLE:</p> <p>Must remove all detergents and city water particles from the glassware so they won't interfere with test performances.</p>		
6.a	<ul style="list-style-type: none"> Pre-wash (hot water) 		
6.b	<ul style="list-style-type: none"> Detergent wash (hot water) 		
6.c	<ul style="list-style-type: none"> Rinse 1 (hot water) 		
6.d	<ul style="list-style-type: none"> Neutralizer wash (hot water) 		
6.e	<ul style="list-style-type: none"> Rinse 3 (80°C or 180°F minimum hot water) 		
6.f	<ul style="list-style-type: none"> Rinse 4 (RO water) 		
6.g	<ul style="list-style-type: none"> Drying (optional) 		
7.	<p>WASHER ACCESSORIES:</p> <p>To be discussed at Mandatory Site Visit</p>		
7.a	<ul style="list-style-type: none"> 4x General Purpose Basket: used with Bottom Rotary Spray Header to wash beakers and miscellaneous hardware. 		
7.b	<ul style="list-style-type: none"> 4 x Basket Cover: used with Purpose Basket to hold down lightweight plastic/glassware. 		
7.c	<ul style="list-style-type: none"> 12x Spindle Headers or Glassware Rack; with 2, 8, 18, 32, 50 position (TBD at mandatory site visit) 		
7.d	<ul style="list-style-type: none"> 4x Support baskets to support large glassware remain in upright position during washing and drying (or Divided Basket Rack) 2, 4, 8 Sections 		
7.e	<ul style="list-style-type: none"> Double Level Manifold Rack 		
7.f	<ul style="list-style-type: none"> 4x Test Tube Basket and covers 		
7.g	<ul style="list-style-type: none"> 3x Washing Rack Transfer Table 		
7.h	<ul style="list-style-type: none"> 12x Glassware protective Mesh 		
8	<p>INSTALLATION:</p> <p>Installation and removal of old washers <u>to be performed between THURSDAY - SUNDAY ONLY</u> because of the operation requirements.</p>		

8.a	<ul style="list-style-type: none"> Removal of old washer units from site. 		
8.b	<ul style="list-style-type: none"> Prior to commencement of installation, mounting devices, members and surfaces are satisfactory for fitting and adequate for securing of work. 		
8.c	<ul style="list-style-type: none"> Inspect and verify required utilities are available and in proper locations prior to installation of units. 		
8.d	<ul style="list-style-type: none"> Coordinate with CSCHAH mechanical and electrical staff location, size and type of services required 		
8.e	<ul style="list-style-type: none"> Installation must meet manufacturer's recommended specifications; tightly fitted, and level or flush to adjacent surfaces 		
8.f	<ul style="list-style-type: none"> Secure fixed washer to building structure as required to maintain it permanently in place to function properly and with no damaging vibrations to the building itself. 		
	In order to replace old washers, there will be a larger opening created, therefore MODULAR WALL or PANEL SYSTEM is required for partition and filling gaps between clean and dirty side.		
8.g	<ul style="list-style-type: none"> Prefabricated system required to provide wall partition along front and back of washers to close gaps (or opening created after the removal of old washers). 		
8.h	<ul style="list-style-type: none"> Provide panels, supports and trim angles to provide a permanent enclosure with attachment to wall and floor surfaces. 		
8.i	<ul style="list-style-type: none"> Concealed components including support structure: stainless steel or mild steel with corrosion-resistant finish and smooth finish on exposed edges of materials including holes and cut-outs 		
8.j	<ul style="list-style-type: none"> Box shaped panel construction must be fabricated to minimum 1.2 mm thick stainless steel sheet with finish to match washers. 		
9.	START-UP:		
9.a	<ul style="list-style-type: none"> Start systems prior to demonstration to ensure proper supply of services and functions of units. Demonstrate the successful completion of two consecutive standard cycles. 		

9.b	<ul style="list-style-type: none"> Test and adjust equipment as per CSCHAH's protocol. 		
9.c	<ul style="list-style-type: none"> Provide a startup kit: including but not limited to detergents, neutralizer chemical, pump to dispense detergent and dispensing tubing. 		
10.	CLEANING:		
10.a	<ul style="list-style-type: none"> Prior to final acceptance, clean soiled surfaces and repair or replace items that become damaged. 		
10.b	<ul style="list-style-type: none"> Remove debris and other waste resulting from installation of equipment. 		
11.	ADJUSTING:		
11.a	<ul style="list-style-type: none"> Adjust equipment and apparatus installed to ensure performance meets specified requirements (a Detergent RESIDUE TEST SOP and materials required for glassware detergent test will be provided prior to installation). 		
11.b	<ul style="list-style-type: none"> Test and adjust controls and safeties. 		
12.	DEMONSTRATION & TESTING:		
12.a	<ul style="list-style-type: none"> Provide demonstration and training to CSCHAH wash-up staff. 		
12.b	<ul style="list-style-type: none"> Provide one day of instruction on operation and maintenance for each type of equipment to CSCHAH wash-up operating personnel. 		
13.	WARRANTY:		
13.a	<ul style="list-style-type: none"> Provide written warranty: minimum one year after substantial performance//complete installation; signed by manufacturer against failures in products which occur within warranty period. Warranty must include all corrections, repairs and/or replacement parts. 		
13.b	<ul style="list-style-type: none"> Maintenance Service: beginning at substantial completion, provide 12 month full maintenance service by qualified technicians of washer manufacturer. Service includes: regular preventative maintenance, repair or replacement of worn or defective components, lubrication, cleaning, and adjusting as required for operation. Provide parts and supplies same as those used in the manufacture and installation of original equipment. 		

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13.c	<ul style="list-style-type: none"> Perform maintenance during normal working hours. Normal building work and access hours are 0700 and 1800 hours, Monday to Friday, excluding holidays. 		
13.d	<ul style="list-style-type: none"> Response Times: within one working day after being notified by CSCHAH staff. 		
14	<p>Confirm your commitment to mandatory:</p> <p>(a) removal of old washers;</p> <p>(b) delivery of new washers on or before March 31, 2014;</p> <p>(c) on-site installation on or before March 31, 2014.</p>	<p>Yes/No: _____</p> <p>Best delivery date offered is _____ (ARO).</p> <p>Best installation date offered is _____ (ARO).</p>	

**ANNEX B
BASIS OF PAYMENT**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm prices, as specified below. Applicable taxes are extra, and are/is to be shown as a separate item on any resulting invoice if applicable.

Prices below must be firm including all costs associated with providing the requirement in accordance with Annex A - Compliance Matrix, removal of old washer units, Canadian Customs duties, and all shipping and offloading charges, FOB destination, to the Canadian Science Centre for Human and Animal Health, 1015 Arlington Street, in Winnipeg, Manitoba (Canada).

Item	Description	Qty	Unit Price	Unit of Issue	Extended Price
1	<p>LABORATORY GLASSWARE WASHER - in accordance with the Requirement at Annex A, including the Compliance Matrix.</p> <p><u>Lot Price Includes:</u> Removal of old washer units, all freight delivery and offloading charges, installation and training and travel.</p>	2	\$	Lot	\$
SUB-TOTAL					\$
Applicable Taxes					\$
TOTAL					\$

Annex C Insurance Requirements

1. Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - (a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - (b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - (c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - (d) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - (e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - (f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - (g) Employees and, if applicable, Volunteers must be included as Additional Insured.
 - (h) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - (i) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - (j) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - (k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - (l) Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.

2. Automobile Liability Insurance

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
2. The policy must include the following:
 - (a) Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - (b) Accident Benefits - all jurisdictional statutes
 - (c) Uninsured Motorist Protection
 - (d) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

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ANNEX "D"

SECURITY REQUIREMENTS CHECK LIST

REFERENCE ATTACHED DOCUMENT - Security Requirements Check List (SRCL)