

AMENDMENTS

QUESTIONS AND ANSWERS

File: DND 13/0001585

Initiative: Laundry and Dry Cleaning

RFP Issued: 31 Jul 2013

RFP Closes: 2 Oct 2013 at 14:00

Number	Questions/Answers/Amendments	Date Received/ Replied
Question 1:	What is the expected volume per item per year?	13 Aug 2013
Answer 1:	<p>DND estimates the annual volume to be as follows:</p> <p>Approximately five to six hundred (each) Sleeping Bag Inners(Item 42), Sleeping Bag Outers (Item 43), Sleeping Bag Liners(Item 44) and Sleeping Bag Hoods (Item 46).</p> <p>and</p> <p>Approximately 50-60 Thermal Blanket Lightweight (Item 49) annually and approx. 90 dress shirts (Items 56 and 57) in batches of 45 each semi-annually.</p> <p>The remaining items will be on an as and when required basis but relatively low in volume. This is only a calculated historical estimate and does not account for unforeseen requirements.</p>	12 Sep 2013
Question 2:	<p>The pre programmed wash cycle suggested in the RFP. Do we need to use exact process or can we use our own program that we have good results from experience? Example: we use an organic process for grease removal which is non bleach and non toxic.</p>	13 Aug 2013
Answer 2:	<p>DND has determined that exact process detailed in paragraph 2.1.4 in the Statement of Work is required for washing of grease-laden non-dyed cotton clothing (all whites).</p>	12 Sep 2013
Question 3:	<p>Why is the calculation for final competition based on (A items x70%) + (B items x 30%)? Can you provide ratio of number of B items verses the number of A items?</p>	13 Aug 2013

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Answer 3:	The calculation is based on anticipated volume where A items consist of 70% total anticipated volume, and B items consist of 30% total anticipated volume.	12 Sep 2013
Question 4:	Can we have an estimated total expected budget from previous years?	13 Aug 2013
Answer 4:	Previous total budget was \$50,000 per year for the past two years.	12 Sep 2013
Question 5:	Can we get some samples of greased clothes for us to clean and process to verify results are in line with expectations?	13 Aug 2013
Answer 5:	DND has determined that providing samples and evaluating results is not part of this RFP process.	12 Sep 2013
Question 6:	You have mentioned must have experience in hotels + hospitals etc. If we can provide adequate proof that we have been servicing DND for large volume very similar items with a capacity of 8 triwalls per week cleaning. Would we still be considered?	13 Aug 2013
Answer 6:	Yes, the Department of National Defence would be considered a large professional organization.	12 Sep 2013
Question 7:	What is the weekly pickup volume? We note that you have suggested a small minivan with seats folded. Does it mean that your weekly volume will be one triwall or less? If so can you provide us with a typical mix of weekly items that need to be cleaned?	13 Aug 2013
Answer 7:	This would fluctuate but on average we send out 3 x 1/2 Tri-walls per week of items requiring laundry or dry cleaning. A typical mix would be approximately 12 each Sleeping Bag Inners and Outers, 12 Hoods, 12 Liners etc., 3-4 Ground Sheets and 5 Bivy bags (Item 7).	12 Sep 2013
Question 8:	What do you mean by having a permit for dry cleaning? What kind of specific documentation do you require?	13 Aug 2013
Answer 8:	Please see amendment 1 below.	12 Sep 2013
Question 9:	Can you provide any estimate quantities for the contract? For example lbs per week, or per month, or per year? as economies of scale will obviously dictate the financial bid.	15 Aug 2013

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Answer 9:	See Answer 1, 3 and 7.	12 Sep 2013
Question 10:	For Tunics, pants and shirts it is listed as folded, would you not like these items ironed and placed on a hanger?	20 Aug 2013
Answer 10:	As per 2.1.1 of the Statement of work all garments must be neatly folded without pressing and returned in the box in which they were picked up.	12 Sep 2013
Question 11:	What is the percentage of alterations needed in a year? (The price is to include alterations; however this makes the overall price higher. But if we knew numbers it could be priced accordingly.)	20 Aug 2013
Answer 11:	The percentage of alterations will be extremely low in volume and very limited. DND estimates alterations will only be required five or ten times per year.	12 Sep 2013
Question 12:	What are the quantities of the individual items? (Just a ballpark number is great.)	20 Aug 2013
Answer 12:	See Answer 1, 3 and 7.	12 Sep 2013

Amendment Number	Amendment	Date Amended
Amendment 2	<p>RFP DND 13/0001585 is hereby amended as follows:</p> <ol style="list-style-type: none"> 1. Mandatory Criteria M1 is DELETED in its entirety. 2. Appendix 2, Item 41 – Shelter Half, Tent (Ground Sheet) is no longer greyed out. Item is now a “B” Item (weighted at 30%). 	12 Sep 2013