

**MANDATORY COMPLIANCE CHECKLIST**  
*(Revised September 19, 2013)*

**APPENDIX F**

1) Part I, Section 5 - Solicitation Deadline:

Proposal must be received by **2:00 pm on October 22, 2013**

2) The Proposal must be submitted in two (2) separate, sealed Envelopes as follows:

ENVELOPE 1 – Labelled: Solicitation # 01R11-14-S025 - Certification Requirements.

**M2 - Certification Requirements:**

**A. ANNEX A - CERTIFICATION REQUIREMENTS**

Bidder must fill all sections. If any forms are not applicable, please indicate on the form.

1. Acceptance of AAFC's Terms and Conditions
2. Legal entity and Corporate Name
3. Validity of Proposal
4. Availability and status of personnel
5. Federal Contractors Program for Employment Equity
6. Insurance Certificate
7. Former Public Servant - Status and Disclosure

**B. ANNEX B - JOINT VENTURE**

**C. ANNEX C - LIST OF SUB-CONTRACTORS**

ENVELOPE 2 - Labelled: Solicitation # 01R11-14-S025 - Financial Proposal.

**M3 - Financial Proposal** - The cost shall be exclusive of all applicable taxes.