

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving
PWGSC
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5
Bid Fax: (905) 615-2095**

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Snow Removal and Ice Control	
Solicitation No. - N° de l'invitation W0113-130067/A	Date 2013-09-23
Client Reference No. - N° de référence du client W0113-130067	
GETS Reference No. - N° de référence de SEAG PW-\$TOR-016-6368	
File No. - N° de dossier TOR-3-36120 (016)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-11-04	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Yari, Helen	Buyer Id - Id de l'acheteur tor016
Telephone No. - N° de téléphone (905) 615-2081 ()	FAX No. - N° de FAX (905) 615-2060
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE 16 Ramillies Rd, Bldg. P-154 Borden Ontario L0M1C0 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada
Ontario Region
33 City Centre Drive
Suite 480
Mississauga
Ontario
L5B 2N5

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Statement of Work

The Work to be performed is detailed under Article 2 of the resulting contract clauses.

3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2012-11-19) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days
Insert: ninety (90) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Former Public Servant - Competitive Requirements

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below before contract award.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined

in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c.C-17, the Defence Services Pension Continuation Act, 1970, c.D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c.R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c.R-11, the Members of Parliament Retiring Allowances Act, R.S., 1985, c.M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c.C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? Yes () No ()

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? Yes () No ()

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

4. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 7 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

5. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

6. Mandatory Site Visit

It is mandatory that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for site visit to be held on **10 October 2013 at 10:00 a.m. at 16 Ramillies Road (P-154), Room 234, CFB Borden, Borden, Ontario.**

Bidders must communicate with the Contracting Authority no later than 3 day(s) before the scheduled visit to confirm attendance and provide the names of the person(s) who will attend. Bidders will be required to sign an attendance form. Bidders should confirm in their bids that they have attended the site visit. Bidders who do not attend or send a representative will not be given an alternative appointment and their bids will be rejected as non-compliant. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

The Bidder must meet the following mandatory technical criteria in order to be considered responsive.

M1. Experience

The bidder must demonstrate that they have a minimum of 5 years relevant corporate experience similar* to this requirement for Snow Removal and Ice Control Services. To demonstrate this experience, the bidder must provide with their bid details of three (3) similar contracts that they have held and performed within the last 5 years of bid closing date.

Details must include:

- Company name;
- location;
- contact name;

- current telephone number;
- current e-mail address;
- brief work description;
- period of the contract; and
- estimated value of the contract.

Each Client will be contacted to validate the information and to validate successful completion and satisfaction of contract.

* "Similar" – for purpose of evaluation, means the extent of comparability in terms of scope, magnitude, operating environment and business sector.

M2. Plan/Schedule/Equipment

The bidder must provide a written plan, schedule and listing of equipment. Bidder must demonstrate how they intend to execute the work laid out in the Statement of Work and the areas detailed in the drawings (which will be provided at the site visit). The plan, schedule and equipment listing must demonstrate the following:

- how the Bidder will handle multiple snow removal contracts at the same time;
- that they have sufficient resources to carry out the contract;
- provide proof in the form of an equipment list and photographs that they possess proposed equipment that is capable of meeting or exceeding this requirement. Equipment list must include all equipment indicating the year, make and model.
- contingency plan for equipment breakdowns, snow removal during a prolonged period of snow fall, resources and equipment.

1.2 Financial Evaluation

1.2.1 Mandatory Financial Criteria

- a) Bidders must submit their financial bid in accordance with the Annex B, Basis of Payment. Pricing must be firm in Canadian currency.
- b) Bidder must provide pricing for all items detailed in Annex B, Basis of Payment
- c) Bids must not contain any alteration or any condition or qualification placed upon their bid.
- d) Bidder's evaluated price is calculated in accordance with Annex E, Price Evaluation.

1.2.2 Evaluation of Price

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

2. Basis of Selection - Mandatory Technical Criteria

- 2.1** A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are, in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Human Resources and Skills Development Canada (HRSDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the " Limited Eligibility to Bid " list at the time of contract award.

1.3 Insurance Requirements

The Bidder must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Bidder, if awarded a contract as a result of the bid solicitation, can be insured in accordance with the Insurance Requirements specified in Annex C .

If the information is not provided in the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

2.1 Task Authorization

A portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

2.1.1 Task Authorization Process

1. The Technical Authority will provide the Contractor with a description of the task using DND 626 Task Authorization Form.
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis (bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Project Authority, within same day of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Technical Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

2.1.2 Task Authorization Limit

The DND CFB Borden Technical Authority may authorize individual task authorizations up to a limit of \$60,000.00, Goods and Services Tax or Harmonized Sales Tax included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the PWGSC Contracting Authority before issuance.

2.1.3 Canada's Obligation - Portion of the Work - Task Authorization

Canada's obligation with respect to the portion of the Work under the Contract that is performed through task authorizations is limited to the total amount of the actual tasks performed by the Contractor.

2.1.4 Periodic Usage Reports - Contracts with Task Authorizations

The Contractor must compile and maintain records on its provision of services to the federal government under authorized Task Authorizations issued under the Contract.

The Contractor must provide this data in accordance with the reporting requirements detailed below. If some data is not available, the reason must be indicated. If services are not provided during a given period, the Contractor must still provide a "NIL" report.

The data must be submitted on a semi-annual basis to the Contracting Authority.

The semi-annual periods are defined as follows:

- 1st semi-annual: 1 June to 31 December; and
2nd semi-annual: 1 January to 31 May.

The data must be submitted to the Contracting Authority no later than 10 calendar days after the end of the reporting period.

Reporting Requirement- Details

A detailed and current record of all authorized tasks must be kept for each contract with a task authorization process. This record must contain:

For each authorized task:

- i. the authorized task number or task revision number(s);
- ii. a title or a brief description of each authorized task;
- iii. the total estimated cost specified in the authorized Task Authorization (TA) of each task, exclusive of Applicable Taxes;
- iv. the total amount, exclusive of Applicable Taxes, expended to date against each authorized task;
- v. the start and completion date for each authorized task; and
- vi. the active status of each authorized task, as applicable.

For all authorized tasks:

- i. the amount (exclusive of Applicable Taxes) specified in the contract (as last amended, as applicable) as Canada's total liability to the contractor for all authorized TAs; and
- ii. the total amount, exclusive of Applicable Taxes, expended to date against all authorized TAs.

2.1.5 Task Authorization - Department of National Defence

The administration of the Task Authorization process will be carried out by the Technical Authority, Department of National Defence, CFB Borden. This process includes monitoring, controlling and reporting on expenditures of the contract with task authorizations to the Contracting Authority.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010C (2013-04-25), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

4. Term of Contract

4.1 Period of the Contract

The period of the Contract is from date of contract to 31 May 2014 inclusive.

4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to three

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

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File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

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(3) additional 1 year periods under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Helen Yari
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Address: 33 City Centre Dr., Suite 480, Mississauga, ON L5B 2N5
Telephone: 905-615-2081
Facsimile: 905-615-2060
E-mail address: helen.yari@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority or Technical Authority

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone : ____ _
Facsimile: ____ _
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone : ____ _
Facsimile: ____ _
E-mail address: _____

6. Proactive Disclosure of Contracts with Former Public Servants *(If applicable)*

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

7. Payment

7.1 Basis of Payment - Firm price, Firm Unit Price(s) or Firm Lot Price(s)

For the Work described at “**A.1 Firm Requirement**” of the Basis of Payment, Annex B:

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm lot price, as specified in Annex B for a cost of \$ _____ (insert the amount at contract award). Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

7.2 Basis of Payment - Firm Unit Price(s) or Firm Lot Prices - Task Authorizations

For the Work described at **Section B and C, “As and When Requested Requirements (Task Authorization)”** of the Basis of Payment, Annex B:

In consideration of the Contractor satisfactorily completing all of its obligations under the authorized Task Authorization (TA), the Contractor will be paid the firm unit or lot price(s) in accordance with the basis of payment, in Annex B, as specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

7.3 Limitation of Expenditure - Cumulative Total of all Task Authorizations

For the Work described at **Section B and C, “As and When Requested Requirements (Task Authorization)”** of the Basis of Payment, Annex B:

1. Canada's total liability to the Contractor under the Contract for all authorized Task Authorizations (TAs), inclusive of any revisions, must not exceed the sum of \$ _____ (insert the amount at contract award). Customs duties are included and the Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.
2. No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.
3. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - a. when it is 75 percent committed, or

- b. three (3) months before the contract expiry date, or
- c. as soon as the Contractor considers that the sum is inadequate for the completion of the Work required in all authorized TAs, inclusive of any revisions,

whichever comes first.

- 4. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

7.4 Monthly Payment

SACC Manual clause H1008C (2008-05-12) Monthly Payment

7.5 Time Verification

SACC Manual clause C0711C (2008-05-12) Time Verification

7.6 SACC Manual Clauses

SACC Manual clause A9117C (2007-11-30) T1204 - Direct Request by Customer Department

8. Invoicing Instructions

- 1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

For invoices against Task Authorization, each invoice must be supported by:

- a. a copy of the Task Authorization, DND 626;
- 2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

9. Certifications

9.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

10. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010C (2013-04-25) General Conditions - Services (Medium Complexity);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Insurance Requirements;
- (f) the signed Task Authorizations (including all of its annexes, if any);
- (g) the Contractor's bid dated _____ (*insert date of bid*).

12. SACC Manual Clauses

A9062C (2011-05-16) Canadian Forces Site Regulations

13. Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex C. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

ANNEX A

STATEMENT OF WORK

SNOW CLEARING/REMOVAL AND ICE CONTROL

1.0 GENERAL

To provide winter grounds maintenance for Department of National Defence (DND), Canadian Forces Base (CFB) Borden, Borden, Ontario. The contract covers:

- six (6) critical buildings;
- various roads (approximately 11.653m);
- parking lots (approximately 193,484 sq. meters);
- sidewalks (approximately 41.129m); and
- the following optional areas: Area 2 consisting of parking lots (130,850 sq. meters) and roads (5,539m); and Area 3 consisting of parking lots (18,710 sq. meters) and roads (15,940m);

all within the DND CFB Borden site property limits as identified on drawings, L-B147-8412/110-101 & L-B147-8412/116-101.

1.1 Contractor's Responsibilities

1.1.1 The Contractor must provide all supervision, labour, equipment, transportation and any incidentals necessary for snow clearing/removal and ice control services under this contract.

1.1.2. The Contractor must be available on a daily basis for snow maintenance for critical buildings specified herein and on an as and when requested basis, 24 hours a day, 7 days per week, to meet DND, CFB Borden operational requirements.

1.1.3. Only the TA or TA's authorized representative thereof is authorized to request services for the work for the snow clearing/removal and ice control identified in the Scope of Work. No payment will be made to the Contractor for any work performed without the authorization of the TA or TA's representative thereof.

1.1.4. The Contractor must use and confirm the daily weather conditions by utilizing the DND's CFB Borden Weather Office for snow fall amounts. It is the responsibility of the Contractor to monitor accumulation, local weather reports and current site conditions and respond within 30 minutes and be on site within one hour when contacted by the TA to proceed with the work.

2.0 Scope of Work

2.1. Firm Requirement – Daily Snow Maintenance

The Contractor must inspect and provide on a daily basis snow maintenance, clear all snow and ice control (sanding or salting), as required for the following critical buildings identified on drawing L-B147-8412/116-101 as "Per Season" :

Physio Therapy Building (O-157);
 Buell Fitness Centre (T-118 & T-148);
 MFRC (E-182);
 Daycare (E-123);
 Mental Health (E-179); and

Base HQ (0-102).

2.2 On an as and when Requested Basis – Snow Removal and Ice Control

2.2.1 Contractor must provide snow clearing and ice control of roads, parking lots, storage compounds, sidewalks, loading areas, as well as building entrances and exits within DND, CFB Borden property limits on an as and when requested basis.

2.1.2. The Contractor must respond to service call within 30 minutes and be on site within one hour when contacted by the TA to proceed with the work.

2.2.3. Snow clearing and ice control will commence within one (1) hour after 5 centimetres of snow fall accumulation. Immediately after snow clearing, the contractor will immediately carry out the mandatory application of pickled sand (DND supplied) to the bare pavement of roads and parking lots and all sidewalks with sufficient equipment and personnel.

2.2.4. The Contractor will continue to work without let up until all areas have been cleared as specified in the 2 drawings referenced herein. . Relief operators, supervisors, and labourers must be made available to provide continuity of operation.

2.2.5 The Contractor will remove all snow accumulation on all priority areas in the order shown on drawings, L-B147-8412/110-101 & L-B147-8412/116-101.

2.2.6. Under no circumstances will snow be dumped, pushed, or piled against fences, buildings or landscaped areas.

2.2.7. Clear all driveway entrances/exits servicing the roadways, parking lots, sidewalks, building entrances/exits and storage compounds, loading and unloading areas, and in front of all waste and recycle containers to the full width, in areas designated in the contract. Ensure snow banks do not in any manner obstruct the view of traffic signs and/or vehicular traffic.

2.2.8. Snow clearing must include ice control. Apply pickled sand at entrances/exits, roadways, driving lanes between vehicle parking, storage compounds, loading and unloading areas, in front of all waste and recycle containers, sidewalks and walkways immediately after clearing snow away to prevent hazardous conditions such as slips, falls and loss of control of vehicle(s).

2.2.9. The Contractor must observe the one-way traffic signs throughout the Base. Do not obstruct the view of traffic signs or vehicular traffic.

2.3 On an as and when Requested Basis – Additional Work

2.3.1 Contractor must provide the additional services listed herein, on an as and when requested basis, 24 hours a day, 7 days per week.

2.3.2. Contractor must not refuse any request for service by the TA or TA's authorized representative and must respond to the service within 30 minutes and commence the requested service within one hour of service call.

2.3.3 The additional services may include:

.1 Ice Control Services:

The Contractor will apply DND supplied Pickled Sand as directed by DND.

.2 Removal of Snow Accumulation:

The Contractor will remove snow accumulated in parking areas and road intersections, which are a safety hazard for vehicle operation. The Contractor will provide the necessary equipment and operator. Contractor will be responsible to transport snow to a location designated by the TA or representative thereof.

.3 Walkways

The Contractor will clear all walkways of snow and apply DND supplied sand.

3.0 Safety, Security and Protection of Property

The Contractor must comply with all Site and Security Regulations that are in effect at DND, CFB Borden which relate to the safety of persons on the site, or the protection of property against loss or damage from any and all causes including fire. The Contractor must be responsible for observing and enforcing safety in accordance with all Provincial Labour Laws/Regulations in effect for the Contractor and their personnel and representatives.

3.1 WHMIS

3.1.1 The Contractor must comply with requirements of Workplace Hazardous Materials Information System (WHMIS) regarding use, handling, storage and disposal of hazardous materials; and regarding labelling and provision of Material Safety Data Sheets (MSDS) acceptable to DND and Health Canada.

3.1.2 The Contractor must provide the TA or representative thereof with copies of MSDSs for all hazardous materials brought onto the site by the Contractor.

3.2 Safety

3.2.1 The Contractor must report immediately to the TA or representative thereof all potentially hazardous materials disturbed during routine maintenance or accidental spills made of any potential hazardous materials.

3.2.2 In case of a spill or accident involving a hazardous material (i.e. fuel, hydraulic fluid, glycol, etc.), the TA or representative thereof must be contacted immediately. If so directed by the TA or representative thereof, the Contractor will be responsible to clean affected area(s) until all deficiencies are corrected. All costs associated in an environmental clean-up will be the sole responsibility of the Contractor.

3.2.3 In accordance with the Canadian Environmental Protection Act and DND, CFB Borden Environmental Management System procedures, the Contractor must use to the fullest extent possible environmentally safe, non-toxic and non-hazardous products and materials.

3.3 Protection of Property

3.3.1. Contractor must take precautions to prevent any damage to DND, CFB Borden property and equipment during snow clearing/removal and ice control operations and will be responsible to repair any damage caused throughout the course of the work in this contract. A damage report must be completed by the Contractor for each incident of damages.

3.3.2. In case of an accident with a Contractor's vehicle while on DND's property, the Military police must be notified immediately at 705-424-1200 ext. 2241.

3.3.3. The Contractor must install highly visible coloured markers or signs where any damage to existing facilities, i.e., fire hydrants, water shutoff valves, etc., could result from snow removal operations.

3.3.4. The Contractor must replace markers or signs as required during the snow removal season and remove all markers and signs at the end of the snow clearing season, or as otherwise instructed by the TA or representative thereof.

3.3.5. Damages to grass areas caused by the Contractor will be repaired at no cost to DND. Repairs will be completed in the spring of the contract year or as soon as weather permits.

4.0 Supervision, Liaison, Communication and Personnel

4.1 The Contractor must supervise or provide a site supervisor as their representative in fully supervising the performance of their personnel and the services provided for under the contract, or as otherwise directed by the TA or representative thereof for DND, CFB Borden.

4.2 The Contractor must provide experienced labour (supervisors and flagmen), skilled and qualified (and where required, certified) in this field of work.

4.3 The Contractor must ensure that all personnel performing the work under the contract are trained and know the Service Standard under this Contract.

4.4 The Contractor must upon verbal request of the TA or representative thereof, immediately remove from the site any Contractor's personnel, who in the opinion of the TA or representative thereof, is deemed unqualified, incompetent or has conducted him/herself inappropriately, (noting DND has a zero tolerance harassment policy). The Contractor must not permit any person who has been removed to return to any DND work site.

4.5 The Contractor must provide the TA with a telephone or mobile device number (at Contractor's expense) to allow communication between the TA or TA's authorized representative and the Contractor or the Contractor's site supervisor on a 24/7 basis. The Contractor's telephone or mobile device must be equipped with voice mail (at Contractor's expense) to allow the TA or representative thereof to leave messages for the Contractor or Contractor's site supervisor as required.

5.0 Service Standard (Workmanship)

5.1 Service Standard must be of a uniformly high quality and in accordance with standard practice of grounds maintenance services for industrial, commercial and airport facilities.

5.2 Contractor must remove all snow and ice accumulation to bare surface level for all areas.

5.3 Perform work with minimum disturbance to building occupants and operation.

5.4 Correct defective work as soon as notified by the TA or TA's authorized representative thereof.

6.0 EQUIPMENT AND MATERIALS

6.1 Equipment

6.1.1. All snow and ice clearing machines and equipment must be licensed by Ontario Department of Transport for use on all public roads and streets.

6.1.2 All operators of snow and ice clearing machines and equipment must be licensed by the Ontario Department of Transport for the equipment they are operating.

6.1.3. All snow and ice clearing machines and equipment must be equipped with safety equipment including lights and signal flashers of a type required by Provincial regulation.

6.1.4. All snow and ice clearing machines and equipment must be in first class mechanical working condition and of sufficient quantity to carry out work as specified within the contract.

6.2 Equipment Breakdown

6.2.1. The Contractor will not receive remuneration for time lost due to the breakdown of its vehicles or equipment.

6.2.2. The Contractor must immediately inform the TA or representative thereof of any such breakdowns and an estimate of delay in providing necessary services. It is the responsibility of the Contractor to secure, at their own expense, alternative equipment (i.e. through a sub-contract) in order to complete the services without unreasonable delay.

6.3 Materials

6.3.1 For the performance of work under the contract, only the following materials provided by DND, CFB Borden will be used for ice control:

- a) Pickled Sand: a ratio of 36.3 kg of coarse road salt to one tonne of screened sand;
- b) Screened Sand: "minus road salt"; and
- c) Coarse Road Salt.

6.3.2. The use of pickled sand is to be used exclusively throughout the site unless directed by the TA or authorized representative thereof. In the event of a shortage of supply, a suitable alternative provided by DND, CFB Borden may be used only upon the approval and acceptance by the TA or representative thereof.

6.3.3. The DND, CFB Borden, TA or authorized representative thereof reserves the right to refuse and/or reject all materials brought on site that do not comply with any Federal Government Act or regulations, and/or DND, CFB Borden standard operating procedures and regulations.

6.4 Storage of Equipment

Storage of equipment and materials is the sole responsibility of the Contractor. Indoor storage of equipment and materials on DND, CFB Borden property is strictly prohibited. Outdoor storage space on DND, CFB Borden property is available under the sole direction of the TA or representative thereof.

ANNEX B**BASIS OF PAYMENT**

Prices are firm, all inclusive in Canadian funds. The total amount of Goods and Services Tax or Harmonized Sales Tax is to be shown separately, if applicable.

Initial Contract Period – from date of contract to 31 May 2014**A. Firm Requirement**

1.	Daily Snow Maintenance – Firm all-inclusive lot price for the season for the provision of daily snow maintenance as per SOW - 2.1 "Firm Requirement – Daily Snow Maintenance".	Firm Lot Price For Season \$ _____
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Note: Firm Lot Price For Season for A.1 above will be prorated by the months and paid on a monthly basis. Same will apply for the 3 option years.

B. As and When Requested Requirements (Task Authorization) – Snow Removal and Ice Control

1.	Firm all-inclusive lot prices for each occurrence of executing and completing Snow Removal and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	Firm Lot Price Per Occurrence \$ _____
2.	Firm all-inclusive lot price, for executing and completing Snow Removal, Sanding and De-icing of doorways, ramps and approaches as per drawing no. L-B147-8412/110-101 (Area 3 - Roads and Parking Lots).	Firm Lot Price Per Request \$ _____
3.	Firm all-inclusive lot price, for executing and completing Snow Removal, and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and drawing no. L-B147-8412/110-101 (Area 2 - Roads and Parking Lots).	Firm Lot Price Per Request \$ _____
4.	Application of Pickled Sand (DND supplied) on all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	Firm Lot Price Per Request \$ _____
5.	Firm all-inclusive lot price per request for snow removal and application of sand (DND supplied) as per drawing no. L-B147-8412/116-101 (All sidewalks).	Firm Lot Price Per Request \$ _____

Initial Contract Period – from date of contract to 31 May 2014

C. As and When Requested Requirements (Task Authorization) – Additional Services

1. Removal of Snow Accumulation:

1.1 Service Calls - including all travel charges to and from the work site, all equipment and operator charges and one (1) hour of on-site productive labour:

		Per Service Call
i)	Plow (grader type)	\$ _____
ii)	Plow (truck mount)	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	\$ _____

Charges for Service Calls will not apply if equipment and operator are already on site for other work

1.2 Equipment & Operator Only – in addition to 1.1 above, after the 1st hour of on-site productive labour:

		Per Hour
i)	Plow (grader type)	\$ _____
ii)	Plow (truck mount)	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	\$ _____

Option Period 1 – from 1 June 2014 to 31 May 2015
A. Firm Requirement

1.	Daily Snow Maintenance – Firm all-inclusive lot price for the season for the provision of daily snow maintenance as per SOW - 2.1 "Firm Requirement – Daily Snow Maintenance".	Firm Lot Price For Season \$ _____
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Note: Firm Lot Price For Season for A.1 above will be prorated by the months and paid on a monthly basis. Same will apply for the 3 option years.

B. As and When Requested Requirements (Task Authorization) – Snow Removal and Ice Control

1.	Firm all-inclusive lot prices for each occurrence of executing and completing Snow Removal and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	Firm Lot Price Per Occurrence \$ _____
2.	Firm all-inclusive lot price, for executing and completing Snow Removal, Sanding and De-icing of doorways, ramps and approaches as per drawing no. L-B147-8412/110-101 (Area 3 - Roads and Parking Lots).	Firm Lot Price Per Request \$ _____
3.	Firm all-inclusive lot price, for executing and completing Snow Removal, and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and drawing no. L-B147-8412/110-101 (Area 2 - Roads and Parking Lots).	Firm Lot Price Per Request \$ _____
4.	Application of Pickled Sand (DND supplied) on all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	Firm Lot Price Per Request \$ _____
5.	Firm all-inclusive lot price per request for snow removal and application of sand (DND supplied) as per drawing no. L-B147-8412/116-101 (All sidewalks).	Firm Lot Price Per Request \$ _____

Option Period 1 – from 1 June 2014 to 31 May 2015

C. As and When Requested Requirements (Task Authorization) – Additional Services

1. Removal of Snow Accumulation:

1.1 Service Calls - including all travel charges to and from the work site, all equipment and operator charges and one (1) hour of on-site productive labour:

		Per Service Call
i)	Plow (grader type)	\$ _____
ii)	Plow (truck mount)	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	\$ _____

Charges for Service Calls will not apply if equipment and operator are already on site for other work

1.2 Equipment & Operator Only – in addition to 1.1 above, after the 1st hour of on-site productive labour:

		Per Hour
i)	Plow (grader type)	\$ _____
ii)	Plow (truck mount)	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	\$ _____

Option Period 2 – from 1 June 2015 to 31 May 2016
A. Firm Requirement

1.	Daily Snow Maintenance – Firm all-inclusive lot price for the season for the provision of daily snow maintenance as per SOW - 2.1 "Firm Requirement – Daily Snow Maintenance".	Firm Lot Price For Season \$ _____
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Note: Firm Lot Price For Season for A.1 above will be prorated by the months and paid on a monthly basis. Same will apply for the 3 option years.

B. As and When Requested Requirements (Task Authorization) – Snow Removal and Ice Control

1.	Firm all-inclusive lot prices for each occurrence of executing and completing Snow Removal and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	Firm Lot Price Per Occurrence \$ _____
2.	Firm all-inclusive lot price, for executing and completing Snow Removal, Sanding and De-icing of doorways, ramps and approaches as per drawing no. L-B147-8412/110-101 (Area 3 - Roads and Parking Lots).	Firm Lot Price Per Request \$ _____
3.	Firm all-inclusive lot price, for executing and completing Snow Removal, and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and drawing no. L-B147-8412/110-101 (Area 2 - Roads and Parking Lots).	Firm Lot Price Per Request \$ _____
4.	Application of Pickled Sand (DND supplied) on all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	Firm Lot Price Per Request \$ _____
5.	Firm all-inclusive lot price per request for snow removal and application of sand (DND supplied) as per drawing no. L-B147-8412/116-101 (All sidewalks).	Firm Lot Price Per Request \$ _____

Option Period 2 – from 1 June 2015 to 31 May 2016

C. As and When Requested Requirements (Task Authorization) – Additional Services

1. Removal of Snow Accumulation:

1.1 Service Calls - including all travel charges to and from the work site, all equipment and operator charges and one (1) hour of on-site productive labour:

		Per Service Call
i)	Plow (grader type)	\$ _____
ii)	Plow (truck mount)	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	\$ _____

Charges for Service Calls will not apply if equipment and operator are already on site for other work

1.2 Equipment & Operator Only – in addition to 1.1 above, after the 1st hour of on-site productive labour:

		Per Hour
i)	Plow (grader type)	\$ _____
ii)	Plow (truck mount)	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	\$ _____

Option Period 3 – from 1 June 2016 to 31 May 2017

A. Firm Requirement

1.	Daily Snow Maintenance – Firm all-inclusive lot price for the season for the provision of daily snow maintenance as per SOW - 2.1 “Firm Requirement – Daily Snow Maintenance”.	Firm Lot Price For Season \$ _____
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Note: Firm Lot Price For Season for A.1 above will be prorated by the months and paid on a monthly basis. Same will apply for the 3 option years.

B. As and When Requested Requirements (Task Authorization) – Snow Removal and Ice Control

1.	Firm all-inclusive lot prices for each occurrence of executing and completing Snow Removal and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	Firm Lot Price Per Occurrence \$ _____
2.	Firm all-inclusive lot price, for executing and completing Snow Removal, Sanding and De-icing of doorways, ramps and approaches as per drawing no. L-B147-8412/110-101 (Area 3 - Roads and Parking Lots).	Firm Lot Price Per Request \$ _____
3.	Firm all-inclusive lot price, for executing and completing Snow Removal, and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and drawing no. L-B147-8412/110-101 (Area 2 - Roads and Parking Lots).	Firm Lot Price Per Request \$ _____
4.	Application of Pickled Sand (DND supplied) on all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	Firm Lot Price Per Request \$ _____
5.	Firm all-inclusive lot price per request for snow removal and application of sand (DND supplied) as per drawing no. L-B147-8412/116-101 (All sidewalks).	Firm Lot Price Per Request \$ _____

Option Period 3 – from 1 June 2016 to 31 May 2017

C. As and When Requested Requirements (Task Authorization) – Additional Services

1. Removal of Snow Accumulation:

1.1 Service Calls - including all travel charges to and from the work site, all equipment and operator charges and one (1) hour of on-site productive labour:

		Per Service Call
i)	Plow (grader type)	\$ _____
ii)	Plow (truck mount)	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	\$ _____

Charges for Service Calls will not apply if equipment and operator are already on site for other work

1.2 Equipment & Operator Only – in addition to 1.1 above, after the 1st hour of on-site productive labour:

		Per Hour
i)	Plow (grader type)	\$ _____
ii)	Plow (truck mount)	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	\$ _____

ANNEX C

INSURANCE REQUIREMENT

1. Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - (a) Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - (b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - (c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - (d) Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - (e) Cross Liability/Separation of Insured's: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - (f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - (g) Employees and, if applicable, Volunteers must be included as Additional Insured.
 - (h) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (SIB) or similar program)
 - (i) Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - (j) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - (k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
 - (l) Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
 - (m) Non-Owned Automobile Liability - Coverage for suits against the Contractor

resulting from the use of hired or non-owned vehicles.

- (n) Sudden and Accidental Pollution Liability (minimum 120 hours): To protect the Contractor for liabilities arising from damages caused by accidental pollution incidents
- (o) Litigation Rights: Pursuant to subsection 5(d) of the *Department of Justice Act*, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:

Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

2. Automobile Liability Insurance.

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.
2. The policy must include the following:
 - (a) Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - (b) Accident Benefits - all jurisdictional statutes
 - (c) Uninsured Motorist Protection
 - (d) Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

Solicitation No. - N° de l'invitation

W0113-130067/A

Amd. No. - N° de la modif.

File No. - N° du dossier

TOR-3-36120

Buyer ID - Id de l'acheteur

tor016

Client Ref. No. - N° de réf. du client

W0113-130067

CCC No./N° CCC - FMS No/ N° VME

ANNEX D

Task Authorization Form, DND 626

See attached.

ANNEX E**PRICE EVALUATION**

The proposed pricing on Annex B will be used herein for evaluation of price. If there are any discrepancies in the pricing, the pricing on Annex B will prevail.

The Estimated Quantities (Qty) herein are estimates only for the purposes of evaluation. The estimates are based on historical usages. These are not a guarantee of business.

Initial Contract Period – from 1 June 2013 to 31 May 2014**A. Firm Requirement**

		Estimated Qty.	Firm Lot Price For Season	Extended Price
1.	Daily Snow Maintenance – Firm all-inclusive lot price for the season for the provision of daily snow maintenance as per 2.1 "Firm Requirement – Daily Snow Maintenance" in the SOW.	1	\$ _____	\$ _____

B. As and When Requested Requirements (Task Authorization) – Snow Removal and Ice Control

		Estimated Qty.	Firm Lot Price Per Occurrence	Extended Price
1.	Firm all-inclusive lot prices for each occurrence of executing and completing Snow Removal and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	30	\$ _____	\$ _____
2.	Firm all-inclusive lot price, for executing and completing Snow Removal, Sanding and De-icing of doorways, ramps and approaches as per drawing no. L-B147-8412/110-101 (Area 3 - Roads and Parking Lots).	4	\$ _____	\$ _____
3.	Firm all-inclusive lot price, for executing and completing Snow Removal, and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and drawing no. L-B147-8412/110-101 (Area 2 - Roads and Parking Lots).	18	\$ _____	\$ _____
4.	Application of Pickled Sand (DND supplied) on all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	5	\$ _____	\$ _____
5.	Firm all-inclusive lot price per request for snow removal and application of sand (DND supplied) as per drawing no. L-B147-8412/116-101 (All sidewalks).	12	\$ _____	\$ _____

C. As and When Requested Requirements (Task Authorization) – Additional Services**1. Removal of Snow Accumulation:**

1.1 Service Call (S/C) - including all travel charges to and from the work site, all equipment and operator charges and one (1) hour of on-site productive labour:

		Estimated Qty.	Per Service Call	Extended Price
i)	Plow (grader type)	5	\$ _____	\$ _____
ii)	Plow (truck mount)	5	\$ _____	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	10	\$ _____	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	10	\$ _____	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	10	\$ _____	\$ _____

1.2 Equipment & Operator Only – in addition to 1.1 above, after the 1st hour of on-site productive labour:

		Estimated Qty.	Per Hour	Extended Price
i)	Plow (grader type)	10	\$ _____	\$ _____
ii)	Plow (truck mount)	10	\$ _____	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	30	\$ _____	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	30	\$ _____	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	30	\$ _____	\$ _____

Total Extended Price for Initial Contract Period - \$ _____

Option Period 1 – from 1 June 2014 to 31 May 2015

A. Firm Requirement

		Estimated Qty.	Firm Lot Price For Season	Extended Price
1.	Daily Snow Maintenance – Firm all-inclusive lot price for the season for the provision of daily snow maintenance as per 2.1 “Firm Requirement – Daily Snow Maintenance” in the SOW.	1	\$ _____	\$ _____

B. As and When Requested Requirements (Task Authorization) – Snow Removal and Ice Control

		Estimated Qty.	Firm Lot Price Per Occurrence	Extended Price
1.	Firm all-inclusive lot prices for each occurrence of executing and completing Snow Removal and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	30	\$ _____	\$ _____
2.	Firm all-inclusive lot price, for executing and completing Snow Removal, Sanding and De-icing of doorways, ramps and approaches as per drawing no. L-B147-8412/110-101 (Area 3 - Roads and Parking Lots).	4	\$ _____	\$ _____
3.	Firm all-inclusive lot price, for executing and completing Snow Removal, and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and drawing no. L-B147-8412/110-101 (Area 2 - Roads and Parking Lots).	18	\$ _____	\$ _____
4.	Application of Pickled Sand (DND supplied) on all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	5	\$ _____	\$ _____
5.	Firm all-inclusive lot price per request for snow removal and application of sand (DND supplied) as per drawing no. L-B147-8412/116-101 (All sidewalks).	12	\$ _____	\$ _____

C. As and When Requested Requirements (Task Authorization) – Additional Services

1. Removal of Snow Accumulation:

1.1 Service Call (S/C) - including all travel charges to and from the work site, all equipment and operator charges and one (1) hour of on-site productive labour:

		Estimated Qty.	Per Service Call	Extended Price
i)	Plow (grader type)	5	\$ _____	\$ _____
ii)	Plow (truck mount)	5	\$ _____	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	10	\$ _____	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	10	\$ _____	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	10	\$ _____	\$ _____

1.2 Equipment & Operator Only – in addition to 1.1 above, after the 1st hour of on-site productive labour:

		Estimated Qty.	Per Hour	Extended Price
i)	Plow (grader type)	10	\$ _____	\$ _____
ii)	Plow (truck mount)	10	\$ _____	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	30	\$ _____	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	30	\$ _____	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	30	\$ _____	\$ _____

Total Extended Price for Option Period 1 \$ _____

Option Period 2 – from 1 June 2015 to 31 May 2016

A. Firm Requirement

		Estimated Qty.	Firm Lot Price For Season	Extended Price
1.	Daily Snow Maintenance – Firm all-inclusive lot price for the season for the provision of daily snow maintenance as per 2.1 “Firm Requirement – Daily Snow Maintenance” in the SOW.	1	\$ _____	\$ _____

B. As and When Requested Requirements (Task Authorization) – Snow Removal and Ice Control

		Estimated Qty.	Firm Lot Price Per Occurrence	Extended Price
1.	Firm all-inclusive lot prices for each occurrence of executing and completing Snow Removal and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	30	\$ _____	\$ _____
2.	Firm all-inclusive lot price, for executing and completing Snow Removal, Sanding and De-icing of doorways, ramps and approaches as per drawing no. L-B147-8412/110-101 (Area 3 - Roads and Parking Lots).	4	\$ _____	\$ _____
3.	Firm all-inclusive lot price, for executing and completing Snow Removal, and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and drawing no. L-B147-8412/110-101 (Area 2 - Roads and Parking Lots).	18	\$ _____	\$ _____
4.	Application of Pickled Sand (DND supplied) on all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	5	\$ _____	\$ _____
5.	Firm all-inclusive lot price per request for snow removal and application of sand (DND supplied) as per drawing no. L-B147-8412/116-101 (All sidewalks).	12	\$ _____	\$ _____

C. As and When Requested Requirements (Task Authorization) – Additional Services

1. Removal of Snow Accumulation:

1.1 Service Call (S/C) - including all travel charges to and from the work site, all equipment and operator charges and one (1) hour of on-site productive labour:

		Estimated Qty.	Per Service Call	Extended Price
i)	Plow (grader type)	5	\$ _____	\$ _____
ii)	Plow (truck mount)	5	\$ _____	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	10	\$ _____	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	10	\$ _____	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	10	\$ _____	\$ _____

1.2 Equipment & Operator Only – in addition to 1.1 above, after the 1st hour of on-site productive labour:

		Estimated Qty.	Per Hour	Extended Price
i)	Plow (grader type)	10	\$ _____	\$ _____
ii)	Plow (truck mount)	10	\$ _____	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	30	\$ _____	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	30	\$ _____	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	30	\$ _____	\$ _____

Total Extended Price for Option Period 2 \$ _____

Option Period 3 – from 1 June 2016 to 31 May 2017

A. Firm Requirement

		Estimated Qty.	Firm Lot Price For Season	Extended Price
1.	Daily Snow Maintenance – Firm all-inclusive lot price for the season for the provision of daily snow maintenance as per 2.1 "Firm Requirement – Daily Snow Maintenance" in the SOW.	1	\$ _____	\$ _____

B. As and When Requested Requirements (Task Authorization) – Snow Removal and Ice Control

		Estimated Qty.	Firm Lot Price Per Occurrence	Extended Price
1.	Firm all-inclusive lot prices for each occurrence of executing and completing Snow Removal and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	30	\$ _____	\$ _____
2.	Firm all-inclusive lot price, for executing and completing Snow Removal, Sanding and De-icing of doorways, ramps and approaches as per drawing no. L-B147-8412/110-101 (Area 3 - Roads and Parking Lots).	4	\$ _____	\$ _____
3.	Firm all-inclusive lot price, for executing and completing Snow Removal, and Ice Control (application of DND supplied sand), at all parking lots, sidewalks and roadways in accordance with the SOW and drawing no. L-B147-8412/110-101 (Area 2 - Roads and Parking Lots).	18	\$ _____	\$ _____
4.	Application of Pickled Sand (DND supplied) on all parking lots, sidewalks and roadways in accordance with the SOW and as indicated in Green on drawings nos. L-B147-8412/116-101 and L-B147-8412/110-101.	5	\$ _____	\$ _____
5.	Firm all-inclusive lot price per request for snow removal and application of sand (DND supplied) as per drawing no. L-B147-8412/116-101 (All sidewalks).	12	\$ _____	\$ _____

C. As and When Requested Requirements (Task Authorization) – Additional Services

1. Removal of Snow Accumulation:

1.1 Service Call (S/C) - including all travel charges to and from the work site, all equipment and operator charges and one (1) hour of on-site productive labour:

		Estimated Qty.	Per Service Call	Extended Price
i)	Plow (grader type)	5	\$ _____	\$ _____
ii)	Plow (truck mount)	5	\$ _____	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	10	\$ _____	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	10	\$ _____	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	10	\$ _____	\$ _____

1.2 Equipment & Operator Only – in addition to 1.1 above, after the 1st hour of on-site productive labour:

		Estimated Qty.	Per Hour	Extended Price
i)	Plow (grader type)	10	\$ _____	\$ _____
ii)	Plow (truck mount)	10	\$ _____	\$ _____
iii)	Small Loader (1/2 – 1 yd. bucket)	30	\$ _____	\$ _____
iv)	Small Dump Truck (5 – 10 yd. cap)	30	\$ _____	\$ _____
v)	Large Loader (3 – 5 yd. bucket)	30	\$ _____	\$ _____

Total Extended Price for Option Period 3 \$ _____

Evaluated Price will be the sum of the Total Extended Prices \$ _____
(Initial Contract Period + Option Period 1 + Option Period 2 + Option Period 3)

**TASK AUTHORIZATION
AUTORISATION DES TÂCHES**

All invoices/progress claims must show the reference Contract and Task numbers. Toutes les factures doivent indiquer les numéros du contrat et de la tâche.		Contract no. – N° du contrat
		Task no. – N° de la tâche
Amendment no. – N° de la modification	Increase/Decrease – Augmentation/Réduction	Previous value – Valeur précédente
To – À	<p>TO THE CONTRACTOR</p> <p>You are requested to supply the following services in accordance with the terms of the above reference contract. Only services included in the contract shall be supplied against this task.</p> <p>Please advise the undersigned if the completion date cannot be met. Invoices/progress claims shall be prepared in accordance with the instructions set out in the contract.</p> <p>À L'ENTREPRENEUR</p> <p>Vous êtes prié de fournir les services suivants en conformité des termes du contrat mentionné ci-dessus. Seuls les services mentionnés dans le contrat doivent être fournis à l'appui de cette demande.</p> <p>Prière d'aviser le signataire si la livraison ne peut se faire dans les délais prescrits. Les factures doivent être établies selon les instructions énoncées dans le contrat.</p>	
Delivery location – Expédié à	<p>_____</p> <p style="text-align: center;">Date</p> <p style="text-align: right;">_____ for the Department of National Defence pour le ministère de la Défense nationale</p>	
Delivery/Completion date – Date de livraison/d'achèvement		
Contract item no. N° d'article du contrat	Services	Cost Prix
	GST/HST TPS/TVH	
	Total	
<p>APPLICABLE ONLY TO PWGSC CONTRACTS: The Contract Authority signature is required when the total value of the DND 626 exceeds the threshold specified in the contract.</p> <p>NE S'APPLIQUE QU'AUX CONTRATS DE TPSGC : La signature de l'autorité contractante est requise lorsque la valeur totale du formulaire DND 626 est supérieure au seuil précisé dans le contrat.</p>		
<p>_____ for the Department of Public Works and Government Services pour le ministère des Travaux publics et services gouvernementaux</p>		

Instructions for completing DND 626 - Task Authorization

Contract no.

Enter the PWGSC contract number in full.

Task no.

Enter the sequential Task number.

Amendment no.

Enter the amendment number when the original Task is amended to change the scope or the value.

Increase/Decrease

Enter the increase or decrease total dollar amount including taxes.

Previous value

Enter the previous total dollar amount including taxes.

To

Name of the contractor.

Delivery location

Location where the work will be completed, if other than the contractor's location.

Delivery/Completion date

Completion date for the task.

for the Department of National Defence

Signature of the DND person who has delegated **Authority** for signing DND 626 (level of authority based on the dollar value of the task and the equivalent signing authority in the PAM 1.4). **Note:** the person signing in this block ensures that the work is within the scope of the contract, that sufficient funds remain in the contract to cover this task and that the task is affordable within the Project/Unit budget.

Services

Define the requirement briefly (attach the SOW) and identify the cost of the task using the contractor's quote on the level of effort. The Task must use the basis of payment stipulated in the contract. If there are several basis of payment then list here the one(s) that will apply to the task quote (e.g. milestone payments; per diem rates/labour category hourly rates; travel and living rates; firm price/ceiling price, etc.). All the terms and conditions of the contract apply to this Task Authorization and cannot be ignored or amended for this task. Therefore it is not necessary to restate these general contract terms and conditions on the DND 626 Task form.

Cost

The cost of the Task broken out into the individual costed items in **Services**.

GST/HST

The GST/HST cost as appropriate.

Total

The total cost of the task. The contractor may not exceed this amount without the approval of DND indicated on an amended DND 626. The amendment value may not exceed 50% (or the percentage for amendments established in the contract) of the original value of the task authorization. The total cost of a DND 626, including all amendments, may not exceed the funding limit identified in the contract.

Applicable only to PWGSC contracts

This block only applies to those Task Authorization contracts awarded by PWGSC. The contract will include a specified threshold for DND sole approval of the DND 626 and a percentage for DND to approve amendments to the original DND 626. Tasks that will exceed these thresholds must be passed to the PWGSC Contracting Authority for review and signature prior to authorizing the contractor to begin work.

Note:

Work on the task may not commence prior to the date this form is signed by the DA Authority - for tasks within the DND threshold; and by both DND and PWGSC for those tasks over the DND threshold.

Instructions pour compléter le formulaire DND 626 - Autorisation des tâches

N° du contrat

Inscrivez le numéro du contrat de TPSGC en entier.

N° de la tâche

Inscrivez le numéro de tâche séquentiel.

N° de la modification

Inscrivez le numéro de modification lorsque la tâche originale est modifiée pour en changer la portée.

Augmentation/Réduction

Inscrivez le montant total de l'augmentation ou de la diminution, y compris les taxes.

Valeur précédente

Inscrivez le montant total précédent, y compris les taxes.

À

Nom de l'entrepreneur.

Expédié à

Endroit où le travail sera effectué, si celui-ci diffère du lieu d'affaires de l'entrepreneur.

Date de livraison/d'achèvement

Date d'achèvement de la tâche.

pour le ministère de la Défense nationale

Signature du représentant du MDN auquel on a délégué le **pouvoir d'approbation** en ce qui a trait à la signature du formulaire DND 626 (niveau d'autorité basé sur la valeur de la tâche et le signataire autorisé équivalent mentionné dans le MAA 1.4). **Nota :** la personne qui signe cette attache de signature confirme que les travaux respectent la portée du contrat, que suffisamment de fonds sont prévus au contrat pour couvrir cette tâche et que le budget alloué à l'unité ou pour le projet le permet.

Services

Définissez brièvement le besoin (joignez l'ET) et établissez le coût de la tâche à l'aide de la soumission de l'entrepreneur selon le niveau de difficulté de celle-ci. Les modalités de paiement stipulées dans le contrat s'appliquent à la tâche. Si plusieurs d'entre elles sont prévues, énumérez ici celle/celles qui s'appliquera/ront à la soumission pour la tâche à accomplir (p.ex. acompte fondé sur les étapes franchies; taux quotidien ou taux horaire établi selon la catégorie de main-d'œuvre; frais de déplacement et de séjour; prix fixe ou prix plafond; etc.). Toutes les modalités du contrat s'appliquent à cette autorisation de tâche et ne peuvent être négligées ou modifiées quant à la tâche en question. Il n'est donc pas nécessaire de répéter ces modalités générales afférentes au contrat sur le formulaire DND 626.

Prix

Mentionnez le coût de la tâche en le répartissant selon les frais afférents à chaque item mentionné dans la rubrique **Services**.

TPS/TVH

Mentionnez le montant de la TPS/TVH, s'il y a lieu.

Total

Mentionnez le coût total de la tâche. L'entrepreneur ne peut dépasser ce montant sans l'approbation du MDN, formulaire DND 626 modifié à l'appui. Le coût de la modification ne peut pas être supérieur à 50 p. 100 du montant initial prévu dans l'autorisation de tâche (ou au pourcentage prévu dans le contrat pour les modifications). Le coût total spécifié dans le formulaire DND 626, y compris toutes les modifications, ne peut dépasser le plafond de financement mentionné dans le contrat.

Ne s'applique qu'aux contrats de TPSGC

Le présent paragraphe s'applique uniquement aux autorisations de tâche accordées par TPSGC. On inscrira dans le formulaire DND 626 un plafond précis qui ne pourra être approuvé que par le MDN et un pourcentage selon lequel le MDN pourra approuver des modifications au formulaire DND 626 original. Les tâches dont le coût dépasse ces plafonds doivent être soumises à l'autorité contractante de TPSGC pour examen et signature avant qu'on autorise l'entrepreneur à débiter les travaux.

Nota :

Les travaux ne peuvent commencer avant la date de signature de ce formulaire par le responsable du MDN, pour les tâches dont le coût est inférieur au plafond établi par le MDN, et par le MDN et TPSGC pour les tâches dont le coût dépasse le plafond établi par le MDN.