Amendment no. 2 to Request for Proposal no. 9F052-130356/A

Amendment(s):

1) On the cover page:

   Delete: "Bid Submission Deadline: October 3rd, 2013 at 2:00 PM (EDT)"

   Insert: "Bid Submission Deadline: October 7th, 2013 at 2:00 PM (EDT)"

2) Delete ATTACHMENT 1 to PART 4, TECHNICAL AND FINANCIAL CRITERIA in its entirety and replace with the attached revision.

ALL OTHER CLAUSES, TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED

ATTACHMENT 1 TO PART 4
TECHNICAL AND FINANCIAL CRITERIA
Revision 1

1.1 Mandatory Technical and Financial Criteria

The bid must meet the mandatory technical and financial criteria specified below. The Bidder must provide the necessary documentation to support compliance with this requirement.

Bids which fail to meet the ALL mandatory criteria will be declared non-responsive. Each mandatory criterion should be addressed separately.

To be compliant, the bidder's proposal must meet the following mandatory criterion:

M1. Compliance of established budget
The financial proposal must respect the maximum established budget of $50,000.00 including Travel and Living expenses. Goods and Services Tax and Quebec Sales Tax are extra, if applicable.

No points are awarded for the mandatory criterion, but it must be met in order for the bidder's proposal to be considered for further evaluation according to the point rated criteria.

1.2 Point Rated Technical Criteria

Proposals meeting all the mandatory criteria will be evaluated and scored as specified in the table inserted below.

Proposals which fail to obtain the required minimum number of points specified will be declared non-responsive. Each point rated technical criterion should be addressed separately.

Criteria	Title	Minimum Required Score	Maximum Score (points)
R1.	**Methodology**	**N/A**	**20**
R2.	**Experience of the Bidder**	**N/A**	**20**
R3.	**Team Expertise**	**N/A**	**20**
R4.	**Number of Samples to be Analyzed and Delivered**	**A (25%)**	**20**
R5.	**Number of laboratory techniques that will be employed**	**A (25%)**	**20**
	Overall Total Score:	**70%**	**100**

The evaluation of the rated criteria is supported by a set of 5 benchmark statements (0, A, B, C, D). Each of these statements has a corresponding relative value:

0 = 0% of maximum point rating
A = 25% of maximum point rating
B = 50% of maximum point rating

C = 75% of maximum point rating
D = 100% of maximum point rating

As an example, if the maximum point rating for the "X" technical criterion is 10 points and if a bid receives a "C" for this criterion in the evaluation process, then the score attributed for this criterion will be: 75% of 10 points = 7.5 points (score).

A maximum overall score of 100 points will be awarded for the rated criteria.

In order to be declared responsive, a bid must obtain a minimum overall score of 70% for the rated criteria.

R1. Methodology

This criterion assesses the extent to which the methodology presented in the bidder's Technical Bid has been developed, its overall feasibility, the degree to which it is capable of delivering the technical and management objectives of this Statement of Work.

0) The feasibility of achieving the technical and project management objectives is not demonstrated.

A) The methodology is deemed inappropriate.

B) The methodology is reasonable, but gaps exist in the proposed technical methodology or in the proposed project management methodology.

C) The technical Bid is based on a methodical approach. The effectiveness of the proposed methodology in achieving the technical and project management objectives is both clear and substantiated.

D) The technical Bid follows a clearly defined methodology. The effectiveness of the proposed methodology in achieving the technical and project management objectives is clear, substantiated and credible.

R2. Experience of the Bidder*

The bidder has a track record of managing projects with similar scope in the past.

0) The bidder did not demonstrate experience with a similar project.

A) The bidder seems to have limited experience with projects of similar scope.

B) The proposal clearly demonstrates that the bidder successfully managed at least one project of similar scope.

C) The proposal clearly demonstrates that the bidder successfully managed projects of similar scope, performing the work within budget and schedule.

D) The proposal clearly demonstrates that the bidder successfully managed several projects of similar scope with success performing the work within budget and schedule. The contractor followed established management procedure.

** The Bidder should provide previous projects summaries demonstrating the Bidder's experience and complexity of the duties performed and should be presented as follows:*

- Title of Project

- Name of the client organization where the project was executed

- Description of project, the approach and methodology used, the pertinence of the project as it relates to the tasks mentioned in the attached Statement of Work;

- Tasks undertaken by the Bidder;

- Duration of the project (identify start and end dates and length of time the Bidder was involved;

- Value of the project;

- Contact information of a reference representing the end user within the client organization

R3. Team Expertise**

Team members should be clearly identified. They should have experience with projects of similar scope. Key personnel should have a substantial involvement in the project; their availability for this activity should be clearly shown.

0) The bidder did not identify any project manager and/or technical team members in its proposal.

A) The project manager and technical team members have been identified. They have limited experience with projects of similar scope. The technical expertise does not cover the entire scope of the work to be performed.

B) The project manager and technical team members have been identified. They have substantial experience with projects of similar scope. However, expertise is lacking in some area required to perform the work.

C) The project manager and technical team members have been identified and they have substantial experience with projects of similar scope. Key personnel contributed significantly to the projects and had clearly defined roles. The technical expertise covers the entire scope of the work to be performed.

D) The project manager and technical team members have been identified and they have substantial experience with projects of similar scope. Key personnel contributed significantly to the projects and had clearly defined roles. The technical expertise covers the entire scope of the work to be performed. The bidder has identified backup personnel with significant expertise.

***Note: Each proposed individual's résumé should demonstrate, to the satisfaction of the CSA, their qualifications and degree of experience in the tasks they are to perform. In addition to the résumé, a short description of recent and relevant experience should be included for each proposed individual which includes:*

- *Names/descriptions of the projects in which they have participated which required similar skill applications,*
- *A description of the role played in these projects,*
- *An overview of the results of their efforts,*

Bidders are asked to provide references (contact person) for similar projects.

R4. Number of Samples to be Analyzed and Delivered

Sample requirements are provided at Section 4 of the SoW. To be counted as one distinctive sample, each sample has to be of a different rock type and cannot be a duplicate of a sample already in CSA's collection (see Section 4.1 of the Statement of Work). Rock types are described in Section 4.2. Geological products of large impacts, as mentioned in Section 4.2, also count as distinctive samples.

0) <6 samples

A) 6-9 samples

B) 10-14 samples

C: 15-19 samples

D) 20 samples or more

R5. Number of laboratory techniques that will be employed

Laboratory techniques are described in Section 5 of the SoW. A laboratory technique has to be employed on all samples, including on the samples already in CSA's collection, to be counted as one.

0) Zero (0) technique will be employed.

A) One (1) or two (2) techniques will be employed.

B) Three (3) or four (4) techniques will be employed.

C) Five (5) or six (6) techniques will be employed.

D) More than six (6) techniques will be employed.