

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1
Bid Fax: (204) 983-0338

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet X-ray Repair and Maintenance	
Solicitation No. - N° de l'invitation H3551-132253/B	Date 2013-09-26
Client Reference No. - N° de référence du client HC	
GETS Reference No. - N° de référence de SEAG PW-\$WPG-207-8654	
File No. - N° de dossier WPG-3-36074 (207)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-11-07	Time Zone Fuseau horaire Central Daylight Saving Time CDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Parker, LaVona	Buyer Id - Id de l'acheteur wpg207
Telephone No. - N° de téléphone (204) 984-2351 ()	FAX No. - N° de FAX (204) 983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF HEALTH Health Canada - FNIH 300-391 York Avenue WINNIPEG Manitoba R3C4W1 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada - Western
Region
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

 Public Works and Government Services Canada	Travaux publics et Services gouvernementaux Canada	Document No. H3551-132253/B	Part - Partie 1 of - de 2 See Part 2 for Clauses and Conditions Voir Partie 2 pour Clauses et Conditions								
Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM	Destination	Plant/Usine	Del. Offered Liv. offerte	Delivery Req. Livraison Req.	See Herein
2	xx	H3551	H3551	1	Lot	\$	XXXXXXXXXXXX	XXXXXXXXXXXX			

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Annex "E" Task Authorization Usage Report

PART 1 - GENERAL INFORMATION

1. Introduction

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security, Financial and Other Requirements: includes specific requirements that must be addressed by bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment, the Insurance Requirements, the Task Authorization Form 572 and any other annexes.

2. Summary

To provide all labour, material, transportation, tools, supervision and equipment necessary for the repair and maintenance of X-ray equipment in Health Canada's Northern Nursing Stations within Manitoba on an as and when requested basis. The period of this Contract is for a one year period from date of award (approx 01 December 2013) with Canada retaining the irrevocable option to extend for an additional two (2) one (1) year periods.

bidders must provide a list of names, or other related information as needed, pursuant to section 01 of Standard Instructions 2003 and 2004.

For services requirements, Bidders in receipt of a pension or a lump sum payment must provide the required information as detailed in article 3 of Part 2 of the bid solicitation.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred and twenty (120) days

1.1 SACC Manual Clauses

B1000T	Condition of Material	2007-11-30
B3000T	Equivalent Products	2006-06-16

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below before contract award.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c.C-17, the Defence Services Pension Continuation Act, 1970, c.D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c.R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c.R-11, the Members of Parliament Retiring Allowances Act, R.S., 1985, c.M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c.C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? Yes () No ()

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

a.name of former public servant;

b.date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? Yes () No ()

If so, the Bidder must provide the following information:

a.name of former public servant;

b.conditions of the lump sum payment incentive;

c.date of termination of employment;

d.amount of lump sum payment;

e.rate of pay on which lump sum payment is based;

f.period of lump sum payment including start date, end date and number of weeks;

g.number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

4. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

5. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Bid

1.1 Bidders must submit their financial bid in accordance with the in Basis of Payment in Annex B. The total amount of Applicable Taxes must be shown separately.

1.2 Exchange Rate Fluctuation

C3011T (2010-01-11), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical, and financial, evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation**1.1.1. Mandatory Technical Criteria**

(a) The bidder **must** provide a contingency plan that addresses the following issues:

- i) disruptive or extended interruption of service
- ii) staff shortages
- ii) how will the 24 hour emergency assistance support and the 72 hour emergency repair timelines be met for equipment that is inoperable.

(b) The service technicians must be qualified to maintain and repair all equipment listed in appendix 2. The Contractor is to provide documentation that technician servicing x-ray equipment as part of this Contract has graduated with an accredited diploma program in electronic technology or equivalent with secondary training to radiographic imaging equipment from a recognized institute (example of programs available are Red River Community College - Industrial Electronics, Biomedical Engineering or Electronic Technology).

(c) Demonstrate that technician has a minimum of one year experience with repair and maintenance of radiographic imaging equipment.

(d) Provide copy of form/checklist used for x-ray Preventative Maintenance Inspection.

1.2 Financial Evaluation**1.2.1 Mandatory Financial Criteria**

SACC *Manual* Clause A0220T (2013-04-25), Evaluation of Price

The Bidder must submit its Financial bid in accordance with Annex B, Basis of Payment. Financial bids will be assessed as follows:

- STEP 1: For Hourly Rates:
 For each item , Firm Hourly Rate x Estimated Quantity = Extended Price
 Aggregate of Extended Prices = Subtotal (i)
- STEP 2: For Materials/Replacement Parts:
 Mark up Quoted x Total Estimated Expenditure = Extended Price
 Aggregate of Extended Prices = Subtotal (ii)
- STEP 3: Subtotal (i) + Subtotal (ii) = Evaluated Total

2. Basis of Selection

2.1 Basis of Selection - Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Human Resources and Skills Development Canada \(HRSDC\)](#) - Labour's website

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - OTHER REQUIREMENTS

1 Insurance Requirements

The Bidder must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Bidder, if awarded a contract as a result of the bid solicitation, can be insured in accordance with the Insurance Requirements specified in Annex C .

If the information is not provided in the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

PART 7 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

1. Statement of Work

The Contractor must perform the work in accordance with the Statement of Work at Annex A

1.2 Task Authorization

The Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

1.2.1 Task Authorization Process

1.The Project Authority will provide the Contractor with a description of the task using the Task Authorization" form specified in Annex D .

2.The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis(bases) and methods of payment as specified in the Contract.

3.The Contractor must provide the Project Authority, within **1 calendar day** of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.

4.The Contractor must not commence work until a TA authorized by the Project Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

1.2.2 Task Authorization Limit

The Project Authority may authorize individual task authorizations up to a limit of **\$10,000.00**, Applicable Taxes included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the Contracting Authority before issuance.

1.2.4 Minimum Work Guarantee - All the Work - Task Authorizations

1. In this clause,

"Maximum Contract Value" means the amount specified in the "Limitation of Expenditure" clause set out in the Contract; and

"Minimum Contract Value" means **10%** of the Maximum Contract Value.

2. Canada's obligation under the Contract is to request Work in the amount of the Minimum Contract Value or, at Canada's option, to pay the Contractor at the end of the Contract in accordance with paragraph 3. In consideration of such obligation, the Contractor agrees to stand in readiness throughout the Contract period to perform the Work described in the Contract. Canada's maximum liability for work performed under the Contract must not exceed the Maximum Contract Value, unless an increase is authorized in writing by the Contracting Authority.

3. In the event that Canada does not request work in the amount of the Minimum Contract Value during the period of the Contract, Canada must pay the Contractor the difference between the Minimum Contract Value and the total cost of the Work requested.

4. Canada will have no obligation to the Contractor under this clause if Canada terminates the Contract in whole or in part for default.

1.2.5 Periodic Usage Reports - Contracts with Task Authorizations

The Contractor must compile and maintain records on its provision of services to the federal government under authorized Task Authorizations issued under the Contract.

The Contractor must provide this data in accordance with the reporting requirements detailed below or in Annex E. If some data is not available, the reason must be indicated. If services are not provided during a given period, the Contractor must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Contracting Authority.

The quarterly periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31; and

4th quarter: January 1 to March 31.

The data must be submitted to the Contracting Authority no later than 15 calendar days after the end of the reporting period.

Reporting Requirement- Details

A detailed and current record of all authorized tasks must be kept for each contract with a task authorization process. This record must contain (contracting authority to edit the text as applicable):

For each authorized task:

- i.the authorized task number or task revision number(s);
- ii.a title or a brief description of each authorized task;
- iii.the total estimated cost specified in the authorized Task Authorization (TA) of each task, exclusive of Applicable Taxes;
- iv.the total amount, exclusive of Applicable Taxes, expended to date against each authorized task;
- v.the start and completion date for each authorized task; and
- vi.the active status of each authorized task, as applicable.

For all authorized tasks:

- i.the amount (exclusive of Applicable Taxes) specified in the contract (as last amended, as applicable) as Canada's total liability to the contractor for all authorized TAs; and
- ii.the total amount, exclusive of Applicable Taxes, expended to date against all authorized TAs.

2. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

2.1 General Conditions

2035 (2013-06-27), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

3. Security Requirement

There is no security requirement applicable to this Contract.

4. Term of Contract

4.1 Period of the Contract

The period of the Contract is from date of Contract to November 30, 2014 inclusive.

4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional one (1) year period(s) under the same conditions. The Contractor agrees that, during the

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extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least fifteen (15) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: LaVona Parker
Title: Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Address: 100-167 Lombard Avenue
Winnipeg, MB R3C 2Z1

Telephone: 204-984-2351
Facsimile: 204-983-7796
E-mail address: lavona.parker@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The Project Authority for the Contract is:

Name: To be Determined
Title: _____
Organization: _____
Address: _____

Telephone: ____-____-_____
Facsimile: ____-____-_____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

Name: _____
Title: _____
Organization: _____

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Address: _____

Telephone: ____-____-_____

Facsimile: ____-____-_____

E-mail address: _____

6. Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

7. Payment

7.1 Basis of Payment - Limitation of Expenditure - Task Authorizations

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work specified in the authorized Task Authorization (TA), as determined in accordance with the Basis of Payment Annex B, to the limitation of expenditure specified in the authorized TA.

Canada's liability to the Contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are included, and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modifications or interpretations of the Work will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

7.2 Limitation of Expenditure - Cumulative Total of all Task Authorizations

1. Canada's total liability to the Contractor under the Contract for all authorized Task Authorizations (TAs), inclusive of any revisions, must not exceed the sum of \$ _____. Customs duties are included, and Applicable Taxes are included.

2. No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.

3. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
a. when it is 75 percent committed, or

b. four (4) months before the contract expiry date, or

c. as soon as the Contractor considers that the sum is inadequate for the completion of the Work required in all authorized TAs, inclusive of any revisions, whichever comes first.

4. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

7.3 Payment

SACC *Manual* clause H1000C (2008-05-12) Single Payment

7.4 SACC *Manual* Clauses

A9117C	T1204 - Direct Request by Customer Department	2007-11-30
C0710C	Time and Contract Price Verification	2007-11-30
C0705C	Discretionary Audit	2010-01011

8. Invoicing Instructions

1.The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a.a copy of time sheets to support the time claimed;
- b.a copy of the release document and any other documents as specified in the Contract;
- c.a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;

2.Invoices must be distributed as follows:

- a.one (1) copy must be forwarded to the consignee.

9. Certifications

9.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

10. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2035 (2013-06-27), General Conditions - Higher Complexity - Services;
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Insurance Requirements;

- (f) Annex D, the signed Task Authorizations (including all of its annexes);
- (g) the Contractor's bid dated to be determined.

12. Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex C . The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

13. SACC Manual Clauses

A9068C	Government Site Regulations	2010-01-11
B1501C	Electrical Equipment	2006-06-16
B7500C	Excess Goods	2006-06-16

ANNEX A**STATEMENT OF WORK****Repair and Maintenance of X-Ray Equipment At Health Canada' Nursing Stations and Hospitals in Manitoba.****1.0 Scope****1.1 Title**

To provide all labour, material, transportation, tools, supervision and equipment necessary for the repair and maintenance of X-ray equipment in Health Canada's Northern Nursing Stations within Manitoba on an as and when requested basis. The period of this Contract is for a one year period from date of award (approx 01 October 2013) with Canada retaining the irrevocable option to extend for an additional two (2) one (1) year periods.

1.2 Introduction

Health Canada currently has (22) Manitoba Federal Nursing Stations and two (2) Manitoba Federal Hospitals located within Manitoba that require repair and maintenance to their x-ray Equipment.

2.0 Requirements**2.1 Tasks, Activities, Deliverables and Milestones**

1. To provide all labour, materials, transportation, tools, supervision and equipment necessary to provide scheduled yearly inspections including preventative maintenance, which includes full systems clean and inspection of processor, necessary repairs, calibration and Quality Control to all Radiographic (X-Ray) Equipment, Automatic Processors, associated equipment and accessories at twenty two (22) Manitoba Federal Nursing Stations and two (2) Manitoba Federal Hospitals (as per the Equipment List attached as Appendix 2). As well as providing repairs on an as and when requested basis.

All calibrations and repairs will be within or exceed the guidelines as set out by the Radiation Protection Bureau of Canada and the Canadian Association of Medical Radiation

Technologists and shall include:

- Film storage conditions
- Film processor function and replenishment rates
- Darkroom fog and safelight test
- Film travel time
- Film screen contact test

-
- Veiwbox illumination evaluation
 - Collimation accuracy
 - X-ray field and light field alignment
 - Timer accuracy
 - Accuracy of loading factors
 - Radiation output reproducibility
 - Milliamperage (mA) linearity or exposure linearity
 - Automatic exposure control (AEC) reproducibility
 - AEC back up timer limit
 - Peak generating potential (kVp) accuracy
 - X-ray beam filtration (half value layer)
 - Tube leakage radiation (capacitor discharge units)
 - Grid performance
 - Protective equipment / devices test

A schedule for annual preventative maintenance and calibration will be provided or will be discussed and decided upon between the Contractor, Nurse in Charge and Project Authority for Approval.

2. To provide emergency assistance and trouble shooting on a twenty-four (24) hour basis for all X-Ray equipment, processors and associated equipment and accessories. (Contact name and number to be provided by the Contractor).

3. Call back or response time to initial request for repair and support must be within 24 Hours.

For emergency situations where the equipment is inoperable and radiographic examinations are not able to be performed repairs must be completed within 72 hours from the initial contact. For non-emergency situations repairs must be completed within 7 days. In either situation where circumstances make it impossible for these time lines to be met agreement must be reached with the Project Authority to extend these time lines.

4. Provide instruction in the cleaning and maintenance of X-Ray equipment and processors (ex. Changing a collimator bulb as well as Dark Room procedures to staff on-site as requested and authorized by Project Authority. Reports to be provided to Project Authority will include instruction content, time, individuals provided with training, location and trainers name.

5. When consulted, provide input on the repair and replacement of x-ray equipment, processors and associated equipment and accessories.

6. Contractor to supply and install any minor parts required on site. This must be authorized by the Project Authority or Nurse in Charge prior to proceeding.

Items required on hand as follows:

§ small parts for processor i.e. gears

§ mixing valve repair kits

§ miscellaneous parts as required (i.e. Bulbs)

2.2 Specifications and Standards

All calibrations and repairs will be within or exceed the guidelines as set out by the Radiation Protection Bureau of Canada and the Canadian Association of Medical Radiation Technologists.

2.3 Reporting Requirements

The Contractor must maintain records of maintenance and support services provided and provide written reports of these maintenance and support services and of any repairs using the form provided in Appendix 1 X-RAY REPAIR AND MAINTENANCE REPORT of this Annex A.

Three copies of all reports are required: one sent to the Project Authority, one to the Nurse in Charge and one to accompany the invoice. Copies for Project Authority and Nurse in Charge must be received within seven (7) days of issuance.

2.4 Project Management Control Procedures

Project Authority:

TO BE ANNOUNCED

2.5 Change Management Procedures

Any changes required to the scope of work for an individual TA must be sent in writing to, and receive written authorization from, the Project Authority prior to commencement of the work. Changes to the scope of work for the Contract must be authorized by the Contracting Authority.

3.0 Additional Terms and Conditions

3.1 Health Canada

Health Canada will provide accommodations at Health Canada facilities in isolated areas when Available.

3.2 Contractor

1. The Contractor must provide recommendations for change to improve the radiological functions

and to minimize radiation to patients, operators and others.

2. The Contractor must reduce travel costs by scheduling repairs and maintenance combined with yearly inspections on the same trip.

Remote fly in locations should be accessed in the most cost effective manner. Any travel costs required outside of airplane, and automobile will require prior Project Authority approval.

3. The Contractor must bring adequate supplies to complete repairs and maintenance and yearly inspections at time of trip so additional travel is not required.

4. The Contractor must obtain Project Authority preapproval for work performed outside of normal clinic/hospital hours (9AM to 5PM) as arrangements for clinic/hospital staff must be made to accommodate the Contractor.

3.3 Location of Work, Work site and Delivery Point

Various nursing stations and hospitals within Manitoba accessed by road, winter road or air:

Hospitals:

Percy E. Moore Hospital
Norway House Hospital

Nursing Stations:

Berens River
Bloodvien
Brochet
Cross Lake
God'Lake Narrows
God'River
Garden Hill
Lac Brochet
Little Grand rapids
Nelson House
Oxford House
Paungassi
Poplar River
Pukatawagan
Red Sucker Lake
Shamattawa
South Indian Lake
Split Lake
St. Theresa Point

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Buyer ID - Id de l'acheteur

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Tadoule Lake
Wasagamack
York Landing

3.4 Language of Work

English

APPENDIX 1 - X-RAY REPAIR AND MAINTENANCE REPORT

APPENDIX 2 - EQUIPMENT LIST

See Attached Documents

ANNEX B

BASIS OF PAYMENT

It is **MANDATORY** that bidders submit firm prices for the period of the proposed Contract. **This section when complete will be considered as the Financial Bid**

Should there be an error in the extended pricing of the Financial Bid, the unit pricing will prevail and the extended pricing will be corrected in the evaluation. Any error in the quantities of the Financial Bid will be changed to reflect the quantities stated in the RFP.

The estimated quantities provided below are for evaluation purposes only based on previous history and forecasted usage of this proposed Contract. The quantity of goods and the level of services specified in the pricing schedules below are only an approximation given in good faith and do not represent an agreement by Canada.

Rates quoted must remain firm for the period of the Contract. Rates **MUST** include ALL costs associated with providing the service in accordance with the Statement of Work at Annex A. GST, if applicable, is not included and is to be shown as a separate line item on any resulting invoice.

Travel and Living Expenses

The Contractor will be reimbursed its authorized travel and living expenses reasonably and properly incurred in the performance of work, at cost, without any allowance for profit and/or administrative overhead in accordance with meal, private vehicle and incidental expenses provided in Appendices B, C and D of the Treasury Board Travel Directive, and with the other provisions of the directive referring to "traveller" as opposed to those referring to "employees".

The Contractor will be reimbursed for travel expenses from Winnipeg, MB, or from their location to the Nursing Station where the work is required, whichever is the lowest cost.

All travel must have prior written authorization of the Project Authority.

All payments are subject to government audit.

Material and Replacement Parts

Parts will be supplied FOB destination including all delivery charges. The following definition have been used to arrive at the figures noted:

i) MARK-UP - the difference between the Contractor's laid down cost for product and resale price to Canada. Mark-up includes applicable internal cost allocation by Contractor such as material handling and general administrative (G&A) expenses and profit.

ii) LAID-DOWN COST - the cost incurred by a vendor to acquire a specific product or service for resale to Canada. This includes but is not limited to the supplier's invoice price (less trade discounts), plus any applicable charges for incoming transportation, foreign exchange, customs duty and brokerage.

- The extended price for materials is calculated by adding the mark-up quoted to the total estimated expenditure, Example: \$500.00 estimated expenditure; 10% mark-up quoted = \$500.00 + (\$500.00 x 10%) = \$550.00

PRICING SCHEDULE: ANNUAL INSPECTION/MAINTENANCE AND REPAIR SERVICES ON AN AS AND WHEN REQUESTED BASIS

Contract Period; from date of award to 30, November 2014

1. Productive Time - labour, instructing, repairs, consulting work and reports

- a) During regular working hours (Monday to Friday, 9am - 5pm), 8 hr day

\$ _____/hr (estimated 800 hours)

- b) Emergency Service outside regular working hours (Monday to Friday)

\$ _____/hr (estimated 40 hours)

- c) Weekends and Statutory Holidays

\$ _____hr (estimated 8 hours)

2. Non-Productive Time - Stand-by, weathered-in time, travel time

- a) During regular working hours (Monday to Friday, 9am - 5pm), 8 hr day

\$ _____/hr (estimated 60 hours)

- b) Emergency Service outside regular working hours (Monday to Friday)

\$ _____/hr (estimated 20 hours)

- c) Weekends and Statutory Holidays

\$ _____hr (estimated 20 hours)

Material and Replacement Parts (except free issue) must be charged at the Contractor's laid down cost, plus mark-up of % _____ not to exceed the Manufacturer's suggested retail price. Cost must be supported by copies of the Contractor's paid invoices being submitted with invoice. (estimated \$15,000.00)

Option Year one: 01 December 2014 to 30 November 2015

1. Productive Time - labour, instructing, repairs, consulting work and reports

- a) During regular working hours (Monday to Friday, 9am - 5pm), 8 hr day

\$ _____/hr (estimated 800 hours)

- b) Emergency Service outside regular working hours (Monday to Friday)

\$ _____/hr (estimated 40 hours)

- c) Weekends and Statutory Holidays

\$ _____hr (estimated 8 hours)

2. Non-Productive Time - Stand-by, weathered-in time, travel time

- a) During regular working hours (Monday to Friday, 9am - 5pm), 8 hr day

\$ _____/hr (estimated 60 hours)

b) Emergency Service outside regular working hours (Monday to Friday)

\$ _____/hr (estimated 20 hours)

c) Weekends and Statutory Holidays

\$ _____hr (estimated 20 hours)

Material and Replacement Parts (except free issue) must be charged at the Contractor's laid down cost, plus mark-up of % _____ not to exceed the Manufacturer's suggested retail price. Cost must be supported by copies of the Contractor's paid invoices being submitted with invoice. (estimated \$15,000.00)

Option Year Two; 01 December 2015 - 30 November 2016

1. Productive Time - labour, instructing, repairs, consulting work and reports

a) During regular working hours (Monday to Friday, 9am - 5pm), 8 hr day

\$ _____/hr (estimated 800 hours)

b) Emergency Service outside regular working hours (Monday to Friday)

\$ _____/hr (estimated 40 hours)

c) Weekends and Statutory Holidays

\$ _____hr (estimated 8 hours)

2. Non-Productive Time - Stand-by, weathered-in time, travel time

a) During regular working hours (Monday to Friday, 9am - 5pm), 8 hr day

\$ _____/hr (estimated 60 hours)

b) Emergency Service outside regular working hours (Monday to Friday)

\$ _____/hr (estimated 20 hours)

c) Weekends and Statutory Holidays

\$ _____hr (estimated 20 hours)

Material and Replacement Parts (except free issue) must be charged at the Contractor's laid down cost, plus mark-up of % _____ not to exceed the Manufacturer's suggested retail price. Cost must be supported by copies of the Contractor's paid invoices being submitted with invoice. (estimated \$15,000.00)

ANNEX C INSURANCE REQUIREMENTS

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.

2. The Commercial General Liability policy must include the following:

a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.

b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.

c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.

d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.

e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.

g. Employees and, if applicable, Volunteers must be included as Additional Insured.

h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)

i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.

j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.

k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.

m. Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer

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must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

Director Business Law Directorate,
Quebec Regional Office (Ottawa),
Department of Justice,
284 Wellington Street, Room SAT-6042,
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:

Senior General Counsel,
Civil Litigation Section,
Department of Justice
234 Wellington Street, East Tower
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.

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ANNEX D
FORM PWGSC-TPSGC 572 TASK AUTHORIZATION

See Attached PDF

X-RAY REPAIR AND MAINTENANCE REPORT

Date: _____
Nursing Station: _____

Equipment Serviced (including make, model and serial number)	
Repair Details:	
Parts & Materials	
Preventative Maintenance, Calibration and Inspection Details	
Next Annual Inspection & Preventative Maintenance Required: _____ <div style="text-align: right;">(date)</div>	

Hourly Breakdown

Travel Time	
Repair Time	
Maintenance Time	
TOTAL	

Work Performed by: _____

Signature
(please print name)

Nurse in Charge: _____

Signature
(please print name)

APPENDIX 2

NURSING STATION	GENERATOR	Serial #	COLLIMATOR	Serial #	WALL BUCKY	Serial #	TABLE	Serial #	PROCESSOR	Serial #	Cap. Date	ASSET #
PEM (Mobile)	Quantum Med QG-40	QG40-05C 0308	Quantum QS500	R40-CSI	QW 420	4938	Quantum Quiet Lift		Removed		5-Mar	
NORWAY HOUSE (Mobile: GE AMX3)	CPI Millenia 35	AE1112	Eureka Linear IV	FB79194	Paush 3700007	1827			Removed			
BERENS RIVER	HCM HF-3SE	HCG-1016	Eureka Linear MC 150	FT 88046	HCM V29M12	HC-0280	Midwest GC NS	16971	Fisher Classic E	CE183BA	Mar-05	1005766
BLOODVEIN BROCHET	HCM HF-3SE	HCG-1776	Eureka Linear MC 150	HCG-1778							Mar-05	1005656
CROSS LAKE	Cuttler Hammer	30-17450-6	Fisher Imaging	37703	Fisher Imaging	37703	Fisher Imaging	OH 253	AFP Mini-Med 90	15429		
GOD'S LAKE NARROWS	HCM HF-3SE	HCG-1291	Eureka Linear MC 150	FH90092	HCM V-79M17	HC 0167	HCM BTM-74	HCT-0117	Hope Micro-Max		Nov-02	1004345
GOD'S RIVER	HCM HF-3SE	HCG-1775	HCM								Mar-05	1005765
LAC BROCHET	HCM HF-3SE	HCG-1744	E7242GX	4K 701	Midwest GC-NSI	16379	Midwest GC NS	16817	Fisher Classic E	CE1799K	Jan-05	1005552
LITTLE GRAND RAPIDS	HCM HF-3SE	HCG-1777	HCM		Midwest GC-NSI	60506	HCM BTM-74	HCI 0146	Fisher Classic E	CF18303A	Mar-05	1005655
NELSON HOUSE	HCM HF-3SE	HCG-1598	Eureka Linear MC 150		Midwest GC-NSI	15997	Midwest GC NS		Fisher Classic E	CE 166AC	Mar-04	1005281
OXFORD HOUSE	HCM HF-3SE	HCG-1743	Eureka Linear MC 150	FK27163	HCM V179M17	HC0270	HCM BTM-74	HCT 9142	Fisher Classic E	CE1800AK	Jan-05	1005551
PAJINGASSI	HCM HF-3SE	HCG-1905	HCM LX125	NJ294-1205	Midwest GC NSI	18110	Midwest GC-NS	17924	Fisher Classic E	CE1951ca	Mar-06	1007094
POPLAR RIVER	HCM HF-3SE	HCG-1292									Nov-02	1004434
SHAMATTAWA	HCM HF-3SE	HCG-1580									Mar-04	1005284
SOUTH INDIAN LAKE	HCM HF-3SE	HCG-1597										
SPLIT LAKE	HCM HF-3SE	HCG-1596									Mar-04	1005283
TADOULE	HCM HF-3SE	HCG-1813									Mar-04	1005282
WASAGAMACK	HCM HF-3SE	HCG-1017	Eureka Linear MC 150								Mar-05	1005670
YORK LANDING	Quantum QG 20GDE	QG20GSE09 L-1101	Quantum QS500	25500- 09L1103	Quantum Vert Q	QW4200-09L- 1132	Midwest GC-NS	QT710- 09L1101	Fisher Classic E		1-Apr ????	
GARDEN HILL	HCM HF-3SE	HCG-1018	Eureka Linear MC 150	FB 79101	Midwest GC-NSI	12388	HCM BTM-74	HC-0110	Protec Ecomax		2010	
PUKATAWAGAN	Kohler ZOROZ281	177902			Midwest GC-NSI	15999	Midwest GC-NS	15902	Fisher Classic E	CE1655AB	Mar-04	
RED SUCKER LAKE	HCM HF-3SE	HCG-1581	Eureka LinearMC150	FFB2113	HCM V-79M17	HC0231			Fisher 3000 SV	SV157371	Mar-04	
ST THERESA POINT	HCM HF-3SE	HCG-1212					HCM BTM-74	HCT 0130			Apr-02	

*Futura Classic E

*Toshiba
Tube



Task Authorization Autorisation de tâche

Contract Number - Numéro du contrat

Contractor's Name and Address - Nom et l'adresse de l'entrepreneur	Task Authorization (TA) No. - N° de l'autorisation de tâche (AT)
	Title of the task, if applicable - Titre de la tâche, s'il y a lieu
	Total Estimated Cost of Task (Applicable taxes extra) Coût total estimatif de la tâche (Taxes applicables en sus) \$

Security Requirements: This task includes security requirements

Exigences relatives à la sécurité : Cette tâche comprend des exigences relatives à la sécurité

No - Non Yes - Oui If YES, refer to the Security Requirements Checklist (SRCL) included in the Contract
Si OUI, voir la Liste de vérification des exigences relative à la sécurité (LVERS) dans le contrat

For Revision only - Aux fins de révision seulement

TA Revision Number, if applicable Numéro de révision de l'AT, s'il y a lieu	Total Estimated Cost of Task (Applicable taxes extra) before the revision Coût total estimatif de la tâche (Taxes applicables en sus) avant la révision \$	Increase or Decrease (Applicable taxes extra), as applicable Augmentation ou réduction (Taxes applicables en sus), s'il y a lieu \$
--	--	---

Start of the Work for a TA : Work cannot commence until a TA has been authorized in accordance with the conditions of the contract.

Début des travaux pour l'AT : Les travaux ne peuvent pas commencer avant que l'AT soit autorisée conformément au contrat.

1. Required Work: - Travaux requis :

A. Task Description of the Work required - Description de tâche des travaux requis	See Attached - Ci-joint <input type="checkbox"/>
B. Basis of Payment - Base de paiement	See Attached - Ci-joint <input type="checkbox"/>
C. Cost of Task - Coût de la tâche	See Attached - Ci-joint <input type="checkbox"/>
D. Method of Payment - Méthode de paiement	See Attached - Ci-joint <input type="checkbox"/>

Contract Number - Numéro du contrat

2. Authorization(s) - Autorisation(s)

By signing this TA, the authorized client and (or) the PWGSC Contracting Authority certify(ies) that the content of this TA is in accordance with the conditions of the contract.

The client's authorization limit is identified in the contract. When the value of a TA and its revisions is in excess of this limit, the TA must be forwarded to the PWGSC Contracting Authority for authorization.

En apposant sa signature sur l'AT, le client autorisé et (ou) l'autorité contractante de TPSGC atteste(nt) que le contenu de cette AT respecte les conditions du contrat.

La limite d'autorisation du client est précisée dans le contrat. Lorsque la valeur de l'AT et ses révisions dépasse cette limite, l'AT doit être transmise à l'autorité contractante de TPSGC pour autorisation.

Name and title of authorized client - Nom et titre du client autorisé à signer

Signature

Date

PWGSC Contracting Authority - Autorité contractante de TPSGC

Signature

Date

3. Contractor's Signature - Signature de l'entrepreneur

Name and title of individual authorized - to sign for the Contractor
Nom et titre de la personne autorisée à signer au nom de l'entrepreneur

Signature

Date