



National Research Council Canada
Administrative Services and
Property Management Branch

Conseil national de recherches Canada
Direction des services administratifs et
gestion de l'immobilier

**REQUEST FOR PRE-QUALIFICATION
AMENDMENT #2
MODIFICATION DEMANDE DE
QUALIFICATIONS #2**

**RETURN BIDS TO :
RETOURNER LES
SOUMISSIONS A:**

National Research Council Canada (NRC)
Procurement Services
1200 Montreal Road, Building M-22
Ottawa, Ontario
K1A 0R6
Bid Fax: (613) 991-3297

Title/Sujet Architectural, Engineering and Consultancy Services For Building Renovations for the Cabin Comfort & Environment Research Facility	
Solicitation No./N. de l'invitation 13-22043	Date September 30, 2013
Solicitation Closes/L'invitation prend fin at/à 14 :00 on/le 4 November 2013	Time Zone/Fuseau Horaire EST
Address Enquiries To/Adresser demandes de renseignements à : Melody Ellis Telephone No./N. de téléphone : (613) 993-4461 Facsimile No./N. de télécopieur : (613) 993-6867 Email/Courriel : melody.ellis@nrc-cnrc.gc.ca	

Instructions: See Herein

Instructions: Voir aux présentes

Proposal To:

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux:

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).



Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No./N. de telephone Facsimile No./N. de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisé à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This RFQ is hereby amended as follows:

E.3) Legal, financial and administrative information

Under Article E.3) Legal, financial and administrative information, DELETE article E.3) and REPLACE with the following:

The Proponent will need to show proof that he has the ability to obtain professional liability coverage with an insurance company licensed to do business in Ontario with limits of coverage no less than \$2,000,000 per accident or occurrence and in the annual aggregate. There shall be no charge to the Client for such professional liability insurance coverage. If the Candidate is recommended for Award, the Candidate will provide proof of insurance using the attached document within seven (7) days of notification of Interest to Award. A copy of the policy must be submitted indicating that NRC has been added as an additional insurer.

E.4) Summary of Similar Projects

Under Article E.4) Summary of Similar Projects, DELETE article E.4) and REPLACE with the following:

The Proponent must show a summary of similar projects previously or currently undertaken by the entire Proponent Team. Identify any differences between the proposed team members and those included in the summary of past or current projects.

The submission package should include at least one reference from past client(s) of whom the entire Proponent Team provided architectural and engineering services.

F.1) Mandatory Requirements

Under Article F.1) Mandatory Requirements, DELETE article F.1) and REPLACE with the following:

M.1	All team members and firms within 60 minutes travelling distance of Building M22	YES or NO
M.2	Statement that all key personnel able to obtain Reliability Status Security Clearance	YES or NO
M.3	Proponent attended at least one (1) vendor information visit	YES or NO
M.4	Identified at least one licensed architect and one licensed engineer in each of the four trades: structural, civil, mechanical and electrical.	YES or NO

Specific mandatory information must be included with the submission and failure to include such information may, at the discretion of the NRC, cause the RFQ submission to be declared incomplete and so rejected.

F.2) Specialized Experience and Technical Competence

Under Article F.2) Specialized Experience and Technical Competence, DELETE article F.2) and REPLACE with the following:

	Criteria	Weighting	Score (0-10)	Weighted
A.	<i>Quality of Submission</i>			
A.1	Clear concise response to the RFQ Submission	5%		
B.	<i>Specialized Experience and Technical Competence</i>			

B.1	Experience of the Project Manager and Team Members			
B.1.1	Licensed Lead Architect	5%		
B.1.2	Licensed Lead Structural Engineer	5%		
B.1.3	Licensed Lead Civil Engineer	5%		
B.1.4	Licensed Lead Mechanical Engineer	5%		
B.1.5	Licensed Lead Electrical Engineer	5%		
B.2	Proponent's Experience in Similar Type of Projects and the Team's past collaboration	20%		
B.3	Knowledge and Experience with Federal Requirements	10%		
C.	<i>Performance</i>			
C.1	Ability to Meet Schedules and Deadlines	10%		
C.2	Quality of reference letter(s) from previous clients	10%		
D.	<i>Capacity and Capability of Firm to Perform Work</i>			
D.1	Professional Skills of Project Manager and Key Personnel	10%		
D.2	Overall Quality of Proponent Team & Resources	10%		
	Weighted Total	100%		

A minimum of three (3) persons will review and evaluate all submissions independently and the average of the rankings will be used for the overall score. The following rating system will be used when determining how the Proponent's submission covered each of the criteria:

- Superior (score of 10): completely and comprehensively meets the criterion
- Good (score of 8): clearly meets the criterion
- Fair (score of 5): minimally meets the criterion
- Poor (score of 2): appears to meet the criterion but is implied
- Failed (score of 0): Clearly did not meet the criterion

The results of the evaluations will be to be made public in due course.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED