

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1
Bid Fax: (204) 983-0338

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Thermogravimetric Analyzer	
Solicitation No. - N° de l'invitation 5K003-148853/A	Date 2013-10-01
Client Reference No. - N° de référence du client 5K003-148853	
GETS Reference No. - N° de référence de SEAG PW-\$WPG-202-8660	
File No. - N° de dossier WPG-3-36145 (202)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-10-17	
Time Zone Fuseau horaire Central Daylight Saving Time CDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Kozak, Tammy	Buyer Id - Id de l'acheteur wpg202
Telephone No. - N° de téléphone (204) 984-8825 ()	FAX No. - N° de FAX (204) 983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: CANADIAN GRAIN COMMISSION GRAIN RESEARCH LAB 1404-303 MAIN ST WINNIPEG Manitoba R3C3G8 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Public Works and Government Services Canada - Western
Region
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

REQUEST FOR PROPOSAL Thermogravimetric Analyzer

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Statement of Work

The requirement is detailed under Article 2 of the resulting contract clauses.

3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of notification that their bid was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1 All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: NINETY (90) days

1.1 SACC Manual Clauses

B1000T (2007-11-30), Condition of Material

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory

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specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copy)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately, if applicable.

- 1.1 Exchange Rate Fluctuation
C3011T (2010-01-11), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine first if there are three (3) or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than three responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

- (a) Bidders must have the ability to provide the goods and services as described in Annex "A" . Bidders must complete the compliance matrix. Refer to Appendix A1.

1.2 Financial Evaluation

SACC Manual Clause A0222T (2010-01-11), Evaluation of Price

2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and related documentation to be awarded a contract. Canada will declare a bid non-responsive if the required certifications and related documentation are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications, to provide the related documentation or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

2. Certifications Required with the Bid

Bidders must submit the following duly completed certifications with their bid.

2.1 Canadian Content Certification

This procurement is conditionally limited to Canadian goods and Canadian services.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the goods and services offered are Canadian goods and Canadian services, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the bid will result in the goods and services offered being treated as non-Canadian goods and non-Canadian services.

The Bidder certifies that:

() a minimum of 80 percent of the total bid price consist of Canadian goods and Canadian services as defined in paragraph 5 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6.(9), Example 2, of the Supply Manual.

3. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to

meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

3.1 Federal Contractors Program - Certification

Federal Contractors Program

Suppliers who are subject to the Federal Contractors Program (FCP) and have been declared ineligible contractors by Human Resources and Skills Development Canada (HRSDC) are no longer eligible to receive federal government contracts over the threshold for solicitation of bids as set out in the Government Contracts Regulations. Suppliers may be declared ineligible contractors either as a result of a finding of non-compliance by HRSDC, or following their voluntary withdrawal from the FCP for a reason other than the reduction of their workforce to less than 100 employees. Any bids from ineligible contractors, including a bid from a joint venture that has a member who is an ineligible contractor, will be declared non-responsive.

The Bidder, or, if the Bidder is a joint venture the member of the joint venture, certifies its status with the FCP, as follows:

The Bidder or the member of the joint venture

- (a) () is not subject to the FCP, having a workforce of less than 100 full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada;
- (b) () is not subject to the FCP, being a regulated employer under the Employment Equity Act, S.C. 1995, c. 44;
- (c) () is subject to the requirements of the FCP, having a workforce of 100 or more full-time or part-time permanent employees, and/or temporary employees having worked 12 weeks or more in Canada, but has not previously obtained a certificate number from HRSDC, having not bid on requirements of \$200,000 or more;
- (d) () has not been declared an ineligible contractor by HRSDC, and has a valid certificate number as follows: _____.

Further information on the FCP is available on the HRSDC Web site.

3.2 Certification

By submitting a bid, the Bidder certifies that the information submitted by the bidder in response to the above requirements is accurate and complete.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Statement of Work

The Contractor must provide the goods and perform the full scope of work as detailed in "Statement of Work" at Annex "A" and the Compliance Matrixs.

2.1 Optional Goods and/or Services

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Annex "A" of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option at any time before March 31, 2015 by sending a written notice to the Contractor.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>)(<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

3.2 Supplemental General Conditions

4001 (2013-01-28), Hardware Purchase, Lease and Maintenance
4003 (2010-08-16), Licensed Software.
4004 (2013-04-25), Maintenance and Support Services for Licensed Software

4. Term of Contract

While delivery is requested by January 15th, 2014, the best delivery that could be offered is _____
_____. Delivery must be made complete by March 15, 2014.

4.1 Delivery for Optional Items

Delivery dates for additional items will be indicated in the written notice to the Contractor from the Contracting Authority pursuant to Sub article 2.1.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Tammy Kozak
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
100-167 Lombard Avenue
Winnipeg, Manitoba R3C 2Z1

Telephone: 204-984-8825
Facsimile: 204-983-7796
E-mail address: tammy.kozak@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Technical Authority

The Technical Authority for the Contract is:

Name: _____ TO BE DETERMINED AT CONTRACT AWARD _____
Title: _____
Organization: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

Name: _____
Title: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

6. Payment

6.1 Basis of Payment - Firm LOT Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm lot prices, as specified in Annex B for a cost of \$ ___ TO BE DETERMINED AT CONTRACT AWARD_____. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

6.3 Multiple Payments

SACC Manual clause H1001C (2008-05-12), Multiple Payment

6.4 SACC Manual Clauses

A9117C (2007-11-30), T1204 - Direct Request by Customer Department

C2000C (2007-11-30), Taxes - Foreign-based Contractor

C2605C (2008-05-12), Canadian Customs Duties and Sales Tax - Foreign-based Contractor

7. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

8. Certifications

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in ___ TO BE DETERMINED AT CONTRACT AWARD_____.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplement general conditions 4001 (2013-01-28), Hardware Purchase, Lease and Maintenance
- (c) the supplement general conditions 4003 (2010-08-16), Licensed Software.
- (d) the supplement general conditions 4004 (2013-04-25), Maintenance and Support Services for Licensed Software
- (e) 2010A General Conditions (2013-04-25) - Goods (Medium Complexity);
- (f) Annex A, Statement of Work;
- (g) Annex B, Basis of Payment;
- (h) the Contractor's bid dated _____

11. SACC Manual Clauses

A9068C (2010-01-11), Government Site Regulations

B7500C (2006-06-16), Excess Goods

G1005C (2008-05-12), Insurance

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ANNEX "A"

STATEMENT OF WORK

The Canadian Grain Commission (CGC) located in Winnipeg, Manitoba has a requirement for the supply and delivery of one (1) Thermogravimetric Analyzer with dual furnaces for use in a high throughput lab.

See Appendix A1 - COMPLIANCE MATRIX - attached as a PDF document.

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ANNEX "B"

BASIS OF PAYMENT

When completed the Tables below will be considered as the Bidder's Financial Bid.

Bidders must complete the Basis of Payment in accordance with the following:

1. Provide pricing for all Contract Items and the Optional Additional Units.
2. PRICING must be firm lot pricing, all inclusive for the period of the Contract. Rates MUST include ALL costs (freight and offloading) associated with providing the Goods in accordance with the Statement of Work at Annex A.
3. GST, if applicable, is to be shown as a separate item on any resulting invoice.

CONTRACT PRICING Firm Lot pricing, GST extra				
Item .	Description	Est'd Qnt	Unit of Issue	Unit Price
1	Thermogravimetric Analyzer to in accordance with Annex A - Statement of Work. <u>Lot Price Includes:</u> All Freight, delivery, offloading charges, installation and training and travel in accordance with Annex A - Statement of work.	1	LOT	\$

* Prices are FOB destination:

Canadian Grain Commission
1563-303 Main Street
Winnipeg, Manitoba
Canada R3C 3G8

OPTIONAL UNIT PRICING FOR PERIOD ENDING MARCH 31, 2015 Firm Lot pricing, GST extra				
Item .	Description	Est'd Qnt	Unit of Issue	Unit Price
2	For the supply of a Thermogravimetric Analyzer, in accordance with the Statement of Work at Annex A, including Appendix A1. <u>Lot Price Includes:</u> All Freight, delivery, offloading charges, installation and training and travel in accordance with Annex A - Statement of work.	1	LOT	\$
3	TOTAL for evaluation (Line 1 + Line 2)			\$

Spec Section	Description	Status	Yes	No	Bidder Response / Bidder Cross Reference
<p>COMPLIANCE MATRIX INSTRUCTIONS: Bidders MUST indicate if they MEET or DO NOT MEET each item below. Bidders are REQUESTED to provide supporting documentation to demonstrate compliance with the specifications below. Bidders are REQUESTED to provide the MODEL NUMBER offered: _____</p>					
<p>The Canadian Grain Commission (CGC) located in Winnipeg, Manitoba has a requirement for the supply and delivery of one (1) Thermogravimetric Analyzer with dual furnaces for use in a high throughput lab.</p>					
1	Part 1: GENERAL PERFORMANCE SPECIFICATIONS				
1.10	Minimum mandatory performance specifications for one Thermogravimetric analyzer with dual furnaces	M			
1.11	Must be able to analyze a minimum of 30 samples using the dual furnace configuration during the day and be able to set up a second run through the night.	M			
1.12	The instrument must be capable of analyzing samples for moisture and ash simultaneously using a sample weight with a range of between 1 gram (g) and 5 grams(g) Include a print out of moisture and ash results generated by the software for a typical sample of wheat flour	M			
1.13	Instrument must be fully automated once samples are weighed and loaded into carousel	M			
1.14	Instrument furnace must have an operating temperature range of ambient to 800 °C with temperature accuracy and stability of ±2.0°C.	M			
1.15	Instrument must use an integrated four- place balance, with readability of 0.0001 grams and the balance should be shielded from the instrument and other interference in the lab.	M			
1.16	Thermogravimetric instrument must comply with American Association of Cereal Chemists International (AACC) Ash method 08-01.01ology and perform a standard weight loss for a sample with a precision of < 0.02% standard deviation	M			
1.17	Thermocouples within the carousel must provide temperature at location of the crucible for monitoring of a individual sample.	M			
1.18	Crucibles must be reuseable and not warp with constant use at 600 °C	M			
1.19	Maintenance requirements - Common replacement parts must be available through the Bidder either in Canada or the United States for a minimum period of five (5) years from the date of contract award. The Bidder must be able to provide replacement parts within five (5) working days of order.	M			
1.20	Gas flow rate and pressure used for the pneumatics must be controlled and adjusted through the software	M			

Spec Section	Description	Status	Yes	No	Bidder Response / Bidder Cross Reference
1.21	For Health & Safety reasons, the instrument must be accessible to staff for replacement of parts or making adjustments, without having to stand on ladders to access or utilize special tools to open access panels. In addition, areas of the unit which are capable of causing burns upon touching must not be accessible when utilizing the unit or standing by the unit (exterior at ambient temperature or guarded).	M			
1.22.	Temperature ramping must be available for the analysis of samples with different compositions. i.e.) ground wheat; semolina or flour	M			
1.23	The unit must be able to fit through a standard doorway measuring 40" wide by 83" high. max. dimensions 120"(W)x48"(H)x30"(D) to fit through doorway 40"(W)x83"(H)	M			
1.24	Instrument must fit on existing counter which is located next to a fume hood. Maximum dimensions available on the counter are 30" wide X 30" deep. The unit may not protrude over the edge of the given space for safety reasons.				
1.25	CGC is working towards ISO 17025 and requires equipment to be purchased from ISO accredited vendors	I			
2	Part 2: ELECTRICAL SPECIFICATIONS				
2.10	Normal power requirements, 110- 230 V +/-10% , 50-60Hz grounded 3 prong plug. Plug must be able to fit into existing wall outlet. Maximum of 25A.	M			
2.20	The equipment must be approved by the Canadian Standards Association (CSA), CSA International OR a National Certification body for the Country of Manufacture (i.e. EC, UL) before shipping to the Canadian Grain Commission (CGC). CSA approval may be obtained by the CGC after acceptance as long as a National Standard for the Country of Manufacture has been met, and is appropriately labeled as certified on the proposed equipment	M			
3	Part 3: SOFTWARE SPECIFICATIONS				
3.10	The instrument must be 100% computer driven and controlled by the manufacturers software. The operating system must be Windows based, and the software must be able to operate in the Windows environment.	M			
3.20	Software for complete experimental control of equipment and accessories and for data analysis. This software must allow for the instrument to be fully operational without the need for an technician to be present.	M			
3.30	Software must be easy to use and able to be integrated with Microsoft products and contain the following:	M			

Spec Section	Description	Status	Yes	No	Bidder Response / Bidder Cross Reference
3.3	a) on-line help files, instruction manual and trouble shooting	M			
3.3	b) Diagnostic controls- including leaks, temperature control, gas pressure and flow rate	M			
3.3	c) flexible programming to make changes to temperature ramp rate capabilities	M			
3.3	d) ability to control up to 2 separate furnace units	M			
3.3	e) System configuration	M			
3.3	f) Reporting and printing capabilities for samples, graphs, etc	M			
3.3	g) exportable functions to save results in excel	M			
4	Part 4: TECHNICAL SUPPORT				
4.1	Application and service support must be available by phone Monday to Friday during regular business hours of 8:00 - 4:00 for this instrument - from the USA or Canada .	M			
4.2	Emergency technical support must be on-site within 72 hours of placing request (Monday-Friday)	M			
4.3	Minimum one year warranty on all parts supplied by vendor	M			
5.0	Part 5: DELIVERY, INSPECTION, PACKAGING				
5.1	Equipment is to be consigned FOB including all delivery charges to the Canadian Grain Commission in Winnipeg, Manitoba, Canada-- Delivery to Room 1563 at 303 Main Street	M			
5.2	Delivery is required by March 15, 2014.	M			
5.3	Inspection and acceptance will be done at destination to the satisfaction of an authorized representative of Canada.	M			

Spec Section	Description	Status	Yes	No	Bidder Response / Bidder Cross Reference
5.4	Packaging and shipping are to be in accordance with the industry standard for all items in order to ensure their safe arrival at destination. Packing slips must accompany each shipment. The Contractor will be responsible for the safe delivery, installation and obtaining acceptance of the Unit. All items must remain the responsibility of the Contractor until delivered, inspected and accepted by an authorized representative of Canada. Following acceptance of the Unit, all charges incurred for the replacement of malfunctioning equipment will be borne by the Contractor. Costs associated with replacement of equipment damaged in transit to the destination will be borne by the Contractor and the equipment will not be considered "delivered" for the purposes of satisfying the delivery time requirements as detailed above, unless the equipment is undamaged and ready for acceptance testing.	M			
6	Part 6: DOCUMENTATION & MANUALS				
6.1	Documentation/Technical Manuals. The Contractor must provide a complete and current set of end-user documentation with each system delivered. Also must provide technical reference manuals from the Original Equipment Manufacturer (OEM) for each item delivered. Manuals may be unilingual English. Canada has the right to translate any of the unilingual technical manuals into the second of the two Official Languages and to make free use of that translation for Canada's purpose. This right includes the right to make, or to have made, copies for Canada's purposes only and to ultimately destroy those copies and the Contractor will have no right to the translation.	M			
7	Part 7: CERTIFICATION OF NEW EQUIPMENT				
7.1	The equipment offered must be composed of standard equipment requiring no further research or development and shall be in current production and conform to the current issue of the applicable specification and/or part number of the Original Equipment Manufacturer. All equipment must be new, in that it must not include refurbished equipment and in that all equipment shall be of current manufacture. Must be new equipment	M			
8	Part 8: QUALITY ASSURANCE				
8.1	The Bidder must be a manufacturer or Authorized Reseller for the Unit they are offering to the Crown.	M			
8.2	The Manufacturer must be ISO 9001 certified.	M			
9	Part 9: ON-SITE TRAINING AT CANADIAN GRAIN COMMISSION Winnipeg				

Spec Section	Description	Status	Yes	No	Bidder Response / Bidder Cross Reference
9.1	The Bidder must provide basic training at the CGC Grain Research Laboratory on the equipment following installation for a minimum of 2 people.	M			
9.2	More in-depth training must be available and be offered by the vendor. (as it pertains to utilizing the functions of the proposed equipment and software.). Must provide list of Offered training	M			
10	Part 10: INSTALLATION, TESTING, COMMISSIONING OF EQUIPMENT				
10.1	The Bidder is responsible for on-site installation, testing, integration and commissioning of the equipment to the satisfaction of the CGC Grain Research Laboratory. On-site training for staff by a qualified representative.	M			