

## Questions and Answers for RFP 201302624

### Question 1:

Page 4 – Section 2.3 – For the signed original, will a cover page signed suffice or do you required each page signed/initialed?

### Answer 1:

For the signed original, a cover page signed will suffice.

### Question 2:

Page 20 – Section 4.9 – For the separate pricing envelope, would CMHC also prefer to have (4) copies or would a single copy suffice?

### Answer 2:

Two (2) copies will suffice.

### Question 3:

Page 36 – Section 7.5.27 – For this section, is this where proponents should outline the WorkLife services offering in addition to any other extended services or should the WorkLife services be addressed in another section?

### Answer 3:

Section 7.5.27 is appropriate to use for Worklife services.

### Question 4:

Page 36 – Section 7.5.28 – Can CMHC clarify this requirement – i.e. would this be for a group setting as mediation services or would this be for two work colleagues (for example) wishing to meet with a counsellor together?

### Answer 4:

Please take into consideration interventions (such as mediation) between two work colleagues or with larger groups of employees (more than 2).

### Question 5:

Page 31 – Section 7.5.6 – Is this in reference to the counsellors within each CMHC region or the team supporting CMHC directly? For counsellor information, would it suffice to provide a spreadsheet with information or do you require CV's/resumes?

### Answer 5:

This question relates to the team supporting CMHC directly. We prefer CV's/resumes or biographies.