



Transport Canada
Atlantic Region

Transports Canada
Région de l'Atlantique

Finance and
Administration

Finances et
administration

P. O. Box 42
95 Foundry Street
Moncton, NB
E1C 8K6

Your file Votre référence

T2065-130022

Our File Notre référence

October 3, 2013

Subject: **Tender # T2065-130022**
 Cleaning and Snow Clearing Services for the St. Anthony Airport
 St. Anthony, Newfoundland and Labrador

Dear Sir/Madam:

The Department of Transport has a requirement to establish a contract to undertake the above referenced project in accordance with the Tender No. T2065-130022 attached hereto.

If you are interested in undertaking this project, you are invited to submit a proposal. Please indicate clearly on the envelope or package "**TENDER T2065-130022**", together with the title of the work, name and address of your firm, and address it to:

Senior Contracting Officer
Contracting Services
Transport Canada
P.O. Box 42
95 Foundry Street, 6th Floor
Moncton, New Brunswick
E1C 8K6
Attn: Annette D'Amour

Tenders must be received at the above noted address **no later than 15:00 hours, (3 p.m.) Moncton local time on Thursday November 14, 2013. It is the bidder's responsibility to deliver their tender prior to tender closing. Tenders received after 15:00 hours will not be accepted and will be returned to the sender unopened.**

Tenders submitted by Fax, E-mail or Internet will **not** be accepted.

Please **ensure** that the courier company delivers it **directly** to the above noted Tender Address no later than the time and date specified herein.

Canada

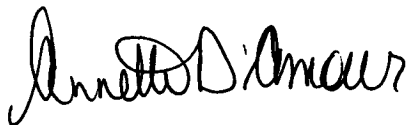
Questions with respect to the meaning or intent of the Tender documents, or requests for correction of any apparent ambiguity, inconsistency or error in the documents, **must be submitted in writing** to Annette D'Amour, Senior Contracting Officer, Contracting Services, Transport Canada, fax: 506-851-7331, and must be received **before 12:00 p.m. on Friday November 8, 2013.**

A mandatory site visit of the St. Anthony Airport will be held on Tuesday October 22, 2013 at 2 p.m. All prospective bidders are required to attend this site visit as no other site visit will be scheduled.

If other information is required, you are requested to contact Annette D'Amour by telephone at 506-851-2995 or by fax at 506-851-7331.

The lowest or any proposal not necessarily accepted.

Yours truly

A handwritten signature in black ink that reads "Annette D'Amour". The signature is written in a cursive style with a large initial 'A'.

Annette D'Amour
Senior Contracting Officer
CONTRACTING SERVICES

CHECKLIST OF DOCUMENTS

1. Annex A Instructions to Tenderers
2. Annex B Sample Forms for Security Requirement
3. Annex C Requirements for Signature and Description of Parties Other Than Her Majesty

4. Appendix A Offer of Services, including Annex "A" – Cost Breakdowns
5. Appendix B General Conditions – Minor Services
6. Appendix C Terms of Payment, including Annex "A" Sample Statutory Declaration
7. Appendix D Insurance Conditions
8. Appendix E Contract Security Requirements
9. Appendix F Labour Conditions
10. Appendix G Statement of Work
11. Appendix H Contractors List of Sub-Contractors
12. Appendix I Contractor's Corporate Data
13. Appendix J Contractor's Statement of Experience
14. Appendix K Federal Contractors Program Certificate
15. Appendix L Instructions for Receiving a Copy of the Plans and Dimensions of the Air Terminal Building