

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC  
11 Laurier St. / 11, rue Laurier  
Place du Portage, Phase III  
Core 0A1 / Noyau 0A1  
Gatineau  
Québec  
K1A 0S5  
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> TIE DOWN,CARGO,AIRCRAFT	
<b>Solicitation No. - N° de l'invitation</b> W8485-141496/A	<b>Date</b> 2013-10-04
<b>Client Reference No. - N° de référence du client</b> W8485-141496	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$BY-278-24062	
<b>File No. - N° de dossier</b> 278by.W8485-141496	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-10-30</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> Specified Herein - Précisé dans les présentes	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input checked="" type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Cormier, Manon	<b>Buyer Id - Id de l'acheteur</b> 278by
<b>Telephone No. - N° de téléphone</b> (819) 956-0512 ( )	<b>FAX No. - N° de FAX</b> (819) 956-4717
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Aerospace Spares and Logistics / Pieces de rechange  
aerospatiales et logistiques  
11 Laurier St. / 11, rue Laurier  
5C2, Place du Portage  
Gatineau  
Québec  
K1A 0S5

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



Destination Code - Code destinataire	Destination Address - Adresse de la destination	Invoice Code - Code bur.-comptable	Invoice Address - Adresse de facturation
D - 1	DEPARTMENT OF NATIONAL DEFENCE 15 WESTWIN AVE STN FORCES P.O BOX 1000 ASTRA ON K0K 3W0 CANADA	I - 1	DEPARTMENT OF NATIONAL DEFENCE CANADIAN PARACHUTE CENTER 15 WESTWIN AVE STN FORCES P.O BOX 1000 ASTRA ON K0K 3W0 CANADA



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Destination	Unit Price/Prix unitaire FOB/FAM	Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	<p>NSN - NNO: 1670-21-913-2853 TIE DOWN, CARGO, AIRCRAFT FIRST ARTICLE IS REQUIRED.</p> <ul style="list-style-type: none"> <li>LEVEL B CODED: 10 1 00 00 00</li> <li>0.00 CM BL 1 00 0 B 0</li> <li>NSCM/CAGE - COF/CAGE: 36376</li> </ul> <p>Part No. - N° de la partie: 8040140-2</p> <p>Quality Assurance No. - N° d'assurance de qualité: QAC Q</p>	D - 1	I - 1	5000	Each	\$	\$		See Herein	

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## PART 1 - BIDDER INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (01/06/2013) Standard Instructions - Goods or Services - **Competitive Requirements**, are incorporated by reference into and form part of the bid solicitation.

### 2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### 3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### 4. Drawings

The drawings and specifications, for bidding purposes only, are available for item 1. Please send your request for drawings distribution to the Contracting Authority no later than eight (8) calendar days before the closing date.

### 5. Supplier Contacts

Name and telephone number of the person responsible for:

Delivery Follow-up		General Inquiries	
Name:		Name:	
Telephone no:		Telephone no:	
Facsimile no:		Facsimile no:	
E-mail address:		E-mail address:	

## PART 2 - REQUIREMENT

### 1. Security Requirement

There is no security requirement associated with this requirement.

### 2. Requirement

See page(s) detailed line item(s) description of this document.

#### 2.1 Note to Bidder

The Manufacturer must be listed in the Green Category (Source is Certified) on the latest Qualified Products List (QPL) for QPL-27260.

The QPL information is available on the following website:

<http://qpldocs.dla.mil/search/parts.aspx?qpl=2050>

Click on the CGU-1/B

#### 2.2 Military Aviation Replacement Parts - Condition and Certification of Deliverables End Items

The following category do not apply to standard and commercial parts. Standard parts consist of common hardware parts and raw materials, not necessarily designed for aviation use, produced to recognized industry or government specifications, which are available without proprietary limitations (such as Society of Automotive Engineers (SAE), National Aerospace Standard (NAS), Army-Navy Aeronautical Standard (AN), and Military Standard (MS) hardware items). Commercial parts consist of common non-aeronautical parts produced to recognized industry specifications and available on the commercial market. Deliverable standard and commercial parts must be in a new condition.

##### 2.2.1. Category #1 - New Materiel

Deliverable end items to be manufactured or which have been manufactured but not used, which are supplied by:

- (a) the owner of the design or manufacturing rights to the items; or
- (b) the authorized manufacturer or agent/distributor of the owner of the design or manufacturing rights to the items; or
- (c) distributors approved by Transport Canada (TC) or accredited by the Aviation Suppliers Association, for parts that have an application to a civilian type certified aircraft; or
- (d) maintenance organizations approved/accredited by TC, the Department of National Defence (DND)/Canadian Forces Technical Airworthiness Authority or repair stations certified by the Federal Aviation Administration (FAA).

##### 2.2.2 Deliverable End Item Grid

Bidders must indicate the NATO Supply Code for Manufacturers (NSCM) or Commercial And Government Entity (CAGE code) of the manufacturing entity under the appropriate category of the grid.

ITEM	CATEGORY #1 NEW MATERIAL	Indicate which Airworthiness document will accompany each item

### 2.2.3 Requirements for Airworthiness Certification

The requirements for airworthiness certification do not apply to the provision of standard and commercial parts. Standard and commercial parts must be accompanied by a packing slip that identifies the name and address of the supplier, the NATO stock number, identification of the manufacturing standard (e.g. SAE, NAS, AN, MS) and/or manufacturer's part number and model number as applicable; quantity, identification of the lot or batch number if applicable; and the cure date/shelf life if applicable.

Bidders are advised that it will be a requirement of the resulting Contract to provide with each item, supplied under the resulting Contract, a Certificate of Conformance, or certified true copies as specified herein:

1. Category #1 military unique aviation replacement parts must have an Original Equipment Manufacturer (OEM) or an OEM's approved manufacturer's Certificate of Conformance, which includes all the following information:

- (a) positive identification of the item by type, class, style, grade, model, part number, description, nomenclature and/or serial number, as applicable;
- (b) either the following certification, or a similarly worded statement, signed by an authorized inspector, that satisfies the intent of the following:  
*"I certify that the aeronautical product described here conforms to the applicable design data and is in a condition for safe operations."*
- (c) identification of both the authorized signatory and the organization.

### 2.3 No Substitute Products

Bidders must provide products in accordance with the latest drawings in effect at the solicitation closing date. Bidders are advised that substitute products will not be considered.

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## PART 3 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 1. Evaluation Procedures

#### 1.1 Mandatory Technical Criteria

The following mandatory factors will be taken into consideration in the evaluation of each bid:

- a) comply with proposed Basis of Payment;
- b) provide manufacture and Parts Traceability (if required);
- c) provide the material condition requested;
- d) manufacturer must be listed in the Green Category (Source is Certified) on the latest Qualified Products List (QPL) for QPL-27260.; and
- e) accept terms and conditions as outline in this RFP/Contract document.

#### 1.2 Evaluation of Price

1.2.1. The price of the bid will be evaluated as follows:

(a) Canadian-based bidders must submit firm prices, Canadian customs duties and excise taxes included, and Goods and Services Tax (GST) or Harmonized Sales Tax (HST) excluded.

(b) foreign-based bidders must submit firm prices, Canadian customs duties, excise taxes and GST or HST excluded. Canadian customs duties and excise taxes payable by Canada will be added, for evaluation purposes only, to the prices submitted by foreign-based bidders.

1.2.2. Unless the bid solicitation specifically requires bids to be submitted in Canadian currency, bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date, or on another date specified in the bid solicitation, will be applied as a conversion factor to the bids submitted in foreign currency.

1.2.3 Although Canada reserves the right to award the Contract either on an FOB plant or FOB destination, Canada requests that bidders provide prices FOB their plant or shipping point and FOB destination. Bids will be assessed on an FOB destination basis.

1.2.4 For the purpose of the bid solicitation, bidders with an address in Canada are considered Canadian-based bidders and bidders with an address outside of Canada are considered foreign-based bidders.

(A0222T 11/01/10)

### 2. Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

(A0069T, 25/05/07)

### 3. Exchange Rate Fluctuation

Exchange Rate Fluctuation - C3010T, 25/04/2013)

OR

Exchange Rate Fluctuation - C3011T, 11/01/2010)

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## PART 4 - CERTIFICATIONS

### 1. Code of Conduct Certifications - Certifications Required Precedent to Contract Award

Bidders should provide, with their bids or promptly thereafter, a complete list of names of all individuals who are currently directors of the Bidder. If such a list has not been received by the time the evaluation of bids is completed, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Bidders must submit the list of directors before contract award, failure to provide such a list within the required time frame will render the bid non-responsive.

The Contracting Authority may, at any time, request that a Bidder provide properly completed and Signed Consent Forms (Consent to a Criminal Record Verification form - PWGSC-TPSGC 229) for any or all individuals named in the aforementioned list within a specified delay. Failure to provide such Consent Forms within the delay will result in the bid being declared non-responsive.

### 2. Price Certification - Foreign Suppliers - (C0001T, 25/05/07)

OR

### 2. Price Certification - Canadian Suppliers - (C0003T, 12/12/08)

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## PART 5 - RESULTING CONTRACT CLAUSES

### 1. Security Requirement

There is no security requirement associated with the requirement.

### 2. End User Certificate

It is herewith certified that supplies purchased in this Contract are ordered by the Canadian Government for the exclusive use by the Canadian Armed Forces.

(D0050C, 25/05/07)

### 3. Requirement

See page(s) detailed line item(s) description of this document.

#### 3.1 Condition of Material

The Contractor must provide material that is new production of current manufacture supplied by the principal manufacturer or its accredited agent. The material must conform to the latest issue of the applicable drawing, specification and part number, as applicable, that was in effect on the bid closing date.

(B1006C, 12/05/2008)

#### 3.2 Drawings

Official Technical Data Package will be issued by the Department of National Defence upon contract award.

#### 3.3 Marking - (D2000C, 30/11/07)

#### 3.4 Labelling - (D2001C, 30/11/07)

#### 3.5 Quality Assurance Authority - Canadian Based Contractor

(D5510C, 16/07/12)

OR

#### 3.5 Quality Assurance Authority (DND) - Foreign-based /United States Contractor

(D5515C, 11/01/10)

#### 3.6 ISO 9001:2008 Quality Management Systems - Requirements (QAC Q)

(D5540C, 16/08/10)

#### 3.7 Release Documents - DND - Canadian Contractors - (D5606C, 16/07/12)

OR

#### 3.7 Release Documents - DND - US Contractor - (D5605C, 11/01/10)

#### 3.8 Release Documents - Distribution

The Contractor must prepare the release documents in a current electronic format and distribute them as follows:

- A. One (1) copy mailed to consignee marked: "Attention: Receipts Officer";
- B. Two (2) copies with shipment (in a waterproof envelope) to the consignee;
- C. One (1) copy to the Contracting Authority;

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- D. One (1) copy to:  
National Defence Headquarters  
Mgen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, ON K1A OK2  
Attention: DAP 2-4-4
- E. One (1) copy to the Quality Assurance Representative
- F. One (1) copy to the Contractor; and
- G. For all non-Canadian contractors, one (1) copy to:  
DQA/Contract Administration  
National Defence Headquarters  
Mgen George R. Pearkes Building  
101 Colonel By Drive  
Ottawa, ON K1A OK2

E-mail: ContractAdmin.DQA@forces.gc.ca.

NOTE: For into-plane refuelling contracts b, c and d above are not required.  
(D5620C, 16/07/12)

### **3.9 Incomplete Assemblies - (D9002C, 30/11/07)**

### **3.10 Military Aviation Replacement Parts - Airworthiness Documentation**

The Contractor shall provide the following airworthiness documentation, enclosed in the shipment or attached to the item: Certificate of Conformance and Packing Slip.  
(D9010C, 30/11/07)

### **3.11 Military Aviation Replacement Parts - Maintenance of Records - (A0301C, 25/05/07)**

## **4. Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>)  
issued by Public Works and Government Services Canada.

### **4.1 General Conditions**

2010A (25/04/13) General Conditions - Goods or Services (Medium Complexity) apply to and form part of the Contract.

### **4.2 Limitation of Contractor's Liability for Damages to Canada**

1. This section applies despite any other provision of the Contract and replaces the section of the general conditions entitled "Liability". Any reference in this section to damages caused by the Contractor also includes damages caused by its employees, as well as its subcontractors, agents, and representatives, and any of their employees.

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2. Whether the claim is based in contract, tort, or another cause of action, the Contractor's liability for all damages suffered by Canada caused by the Contractor's performance of or failure to perform the Contract is limited to \$5,000,000.00. This limitation of the Contractor's liability does not apply to:

- (a) any infringement of intellectual property rights; or
- (b) any breach of warranty obligations.

3. Each Party agrees that it is fully liable for any damages that it causes to any third party in connection with the Contract, regardless of whether the third party makes its claim against Canada or the Contractor. If Canada is required, as a result of joint and several liability, to pay a third party in respect of damages caused by the Contractor, the Contractor must reimburse Canada for that amount.  
(N0001C, 12/05/08)

## 5. Delivery

### 5.1 Complete Delivery with First Article

The Contractor shall make the complete delivery as follows:

First Article: on or before \_\_\_\_\_ ; and Final Production: on or before \_\_\_\_\_.

**\* please allow 5 days for receipt of the official Technical Data Package.**

The Contractor shall provide all required First Article inspections to the specified requirements prior to production. The commencement of production prior to First Article acceptance by Canada is at the sole risk of the Contractor.

If the first article is rejected, the Contractor must provide the shipping instructions to return the non-compliant First Article within 48 hours after receipt of the report. Upon receipt of the First Article, the Contractor shall either make any necessary changes, modifications or repairs to the First Article. The Contractor shall then deliver a second and last First Article within 30 days. All costs related shall be borne by the Contractor.

If the Contractor fails to deliver any first article stipulated above by its due date, the Contractor shall be deemed to have failed to make delivery by the due date and shall be in default under the Contract.

### 5.2 Accelerated Delivery

Every effort will be made to improve delivery without any additional cost to Her Majesty.  
(XBD25K, 15/09/97)

### 5.3 Shipping Instructions

Goods must be consigned and delivered to the destination specified in the contract Incoterms 2000 "DDP Delivered Duty Paid" Canadian Parachute Center, Astra, ON.  
(D4002C, 11/01/10)

OR

### 5.3 Shipping Instructions (DND) - Foreign-based Contractors

1. Delivery will be FCA Free Carrier at Contractor's facility \_\_\_\_\_ Incoterms 2000. The Contractor must load the goods onto the carrier designated by the Department of National Defence (DND). Onward shipment from the delivery point to the consignee will be Canada's responsibility.
2. Before shipping the goods, the Contractor must contact the following DND Inbound Logistics Coordination Center by facsimile or e-mail, to arrange for shipment, and provide the information detailed at paragraph 3.
 

Inbound Logistics Coordination Center (ILCC):  
 Telephone: 1-877-447-7701 (toll free)  
 Facsimile: 1-877-877-7409 (toll free)  
 E-mail: ILHQcontract-ILHQcontrat@forces.gc.ca
3. The Contractor must provide the following information to the DND Inbound Logistics contact when arranging for shipment:
  - (a) the Contract number;
  - (b) consignee address (if multiple addresses, items must be packaged and labeled separately with each consignee address);
  - (c) description of each item;
  - (d) the number of pieces and type of packaging (e.g. carton, crate, drum, skid);
  - (e) actual weight and dimensions of each piece type, including gross weight;
  - (f) copy of the commercial invoice (in accordance with clause C2608C, section 4, of the Standard Acquisition Clauses and Conditions Manual) or a copy of the Canada Border Services Agency form CI1, Canada Customs Invoice;
  - (g) Schedule B codes (for exports) and the Harmonized Tariff Schedule codes (for imports);
  - (h) North American Free Trade Agreement Certificate of Origin (in accordance with clause C2608C, Section 2) for the U.S. and Mexico only;
  - (i) full details of dangerous material, as required for the applicable mode of transportation, signed Certificates for dangerous material as required for shipment by the International Maritime Dangerous Goods Code, or International Air Transport Association regulations or the applicable Canadian Dangerous Goods Shipping Regulations and a copy of the material safety data sheet.
4. Following receipt of this information by Canada, Canada will provide the appropriate shipping instructions, which may include the requirement for specific consignee address labelling, the marking of each piece with a Transportation Control Number and customs documentation.
5. The Contractor must not ship goods before receiving shipping instructions from the DND Inbound Logistics contact.
6. If the Contractor delivers the goods at a place and time that are not in accordance with the given delivery instructions or fail to fulfill reasonable delivery instructions given by Canada, the Contractor must reimburse Canada any additional expenses and costs incurred.
7. If Canada is responsible for delays in delivering the goods, ownership and risk will be transferred to Canada upon expiry of either thirty (30) days following the date on which a duly completed shipping application is received by Canada or by its appointed forwarding agent, or thirty (30) days following the delivery date specified in the Contract, whichever is later.  
(Revised D0035C, 11/01/10)

OR

### 5.3 DND Shipping Instructions - Canada - Delivery at Origin

1. Delivery will be FCA Free Carrier at Contractor's facility \_\_\_\_\_ Incoterms 2000. The Contractor must load the goods onto the carrier designated by the Department of National Defence (DND). Onward shipment from the delivery point to the consignee will be Canada's responsibility.

2. Before shipping the goods, the Contractor must contact the following DND Inbound Logistics Coordination Center by facsimile or e-mail, to arrange for shipment, and provide the information detailed at paragraph 3.

Inbound Logistics Co-ordination Center (ILCC)  
 Telephone: 1-877-877-7423 (toll free)  
 Facsimile: 1-877-877-7409 (toll free)  
 E-mail: ILHQcontract-ILHQcontrat@forces.gc.ca

3. The Contractor must provide the following information to the DND Inbound Logistics Coordination Center when arranging for shipment:

- a) the Contract number;
- b) consignee address (for multiple addresses, items must be packaged and labelled separately with each consignee address);
- c) description of each item;
- d) the number of pieces and type of packaging (i.e., carton, crate, drum, skid);
- e) actual weight and dimensions of each piece type, including gross weight;
- f) full details of dangerous material, as required for the applicable mode of transportation, signed certificates for dangerous material as required for shipment by the International Maritime Dangerous Goods Code, the International Air Transport Association regulations or the applicable Canadian Dangerous Goods Shipping Regulations, and a copy of the materiel safety data sheet.

4. Following receipt of this information by Canada, Canada will provide the appropriate shipping instructions, which may include the requirement for specific consignee address labelling, and the marking of each piece with a Transportation Control Number.

5. The Contractor must not ship the goods before receiving shipping instructions from the DND Inbound Logistics contact.

6. If the Contractor delivers the goods at a place and time which are not in accordance with the given delivery instructions or fail to fulfill reasonable delivery instructions given by Canada, the Contractor must reimburse Canada any additional expenses and costs incurred.

7. If Canada is responsible for delays in delivering the goods, ownership and risk will be transferred to Canada upon expiry of either thirty (30) days following the date on which a duly completed shipping application is received by Canada or by its appointed forwarding agent, or thirty (30) days following the delivery date specified in the Contract, whichever is later.

(Revised D0037C, 16/07/12)

### 5.4 Palletization - (D6010C, 30/11/07)

### 5.5 Wood Packaging Materials - (D2025C, 12/12/08)

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## 5.6 Preparation for Delivery - US-Based Contractors

1. Preservation and packaging for item 1 must be in accordance with the current issue of United States (U.S.) Department of Defense Military Standard MIL-STD-2073 and must be marked to MIL-STD-129.
2. Packaging data forms previously approved by U.S. authorities are acceptable.
3. Approved coded packaging data is shown immediately below the description of the item to which it applies. Where no data is shown, the Contractor must submit a packaging data form for approval. (D3019C, 30/11/07)

**OR**

## 5.6 Preparation for Delivery - Canadian-based Contractor

1. Preservation and packaging for item 1 must be in accordance with the Canadian Forces packaging specification D-LM-008-001/SF-001, and must be marked to D-LM-008-002/SF-001. Form Level B "PKG DATA FORM REQD" must be in accordance with D-LM-008-011/SF-001.
2. Packaging data forms previously approved by Canadian authorities are acceptable.
3. Approved coded packaging data is shown immediately below the description of the item to which it applies. Where no data is shown, the Contractor must submit a packaging data form for approval. (D3013C, 30/11/07)

## 6. Contracting Authority

Manon Cormier

Public Works and Government Services Canada, Acquisitions Branch, LAMS

5C2, Place du Portage, Phase III, 11 Laurier Street, Gatineau, Quebec

Telephone : (819) 956-0512 Facsimile: (819) 956-4717

E-mail address: manon.cormier@tpsgc-pwgsc.gc.ca

(XLDV30, 18/04/05)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

## 7. Payment

### 7.1 Basis of Payment

- 1) PRICE: Firm Unit Price
- 2) HST/GST: Extra, if applicable
- 3) DUTY: Extra, if applicable and payable by the consignee
- 4) \* FCA: Contractor's Plant \_\_\_\_\_

OR

- 3) \* DDP: Canadian Parachute Center, Astra, ON

NOTE: On front page of document and on Line Item Detail page(s) where the term FOB is listed - Read FCA or DDP as applicable.

(XLDV34, 18/04/05)

### 7.2 Discretionary Audit - (C0101C, 11/01/10)

### 7.3 Taxes - Foreign-Based Contractors - (C2000C, 30/11/07)

### 7.4 Canadian Customs Duties and Sales Tax - Foreign-based Contractor

Canadian customs duties and sales tax, if applicable, are extra to the Contract Price and payable by Canada.

(C2605C, 12/05/08)

### 7.5 Canadian Customs Documentation

#### General

1. The Contractor must provide two (2) copies of the Canada Customs Invoice (CCI) or two (2) copies of the commercial invoice marked " For Customs Purposes Only".

2. For shipments from the United States and Mexico that are of American, Mexican or Canadian origin, as defined by the North American Free Trade Agreement (NAFTA), and for shipments from Israel that are Israeli in origin, as defined by the Canada-Israel Free Trade Agreement (CIFTA), the Contractor must provide proof of origin of the goods. This proof must be in the form of a NAFTA or CIFTA Certificate of Origin for goods valued at C\$1,600 or more, or a simple statement on the invoice for goods valued at C\$1,600 or less. In either case, the document must include an original signature and must reference the contract number. For contracts valued at C\$250,000 or more, the proof of origin will not be required.

3. The Contractor must not employ commercial customs brokers to custom clear the goods provided under the Contract, unless authorized by the Canadian Material Support Group / Customs, at National Defence Headquarters, telephone: 613-996-0290, facsimile: 1-800-306-1811 or 613-992-9921.

#### Completion of Documents

4. The CCI or commercial invoice must include the following information:

- (a) complete description of the goods being shipped, including the applicable United States "Schedule B" codes or United States Harmonized Tariff Schedule codes;
- (b) value and terms of sale for each item (e.g. sale, loan, warranty, Incoterms 2000), including value of repairs, warranty repairs or replacement costs;
- (c) the Contract number and financial codes (use Field 3 on the CCI form);
- (d) country of origin of goods;
- (e) when a NAFTA/CIFTA Certificate of Origin has been prepared, the "Description" field of the CCI or commercial invoice must include a statement confirming that it has been completed and is attached to that Invoice.

#### Distribution of Documents

5. The Contractor must attach the following to shipping container No. 1 of all shipments using a waterproof envelope marked "Canada Customs Documentation":

- (a) one (1) copy of the CCI or one (1) copy of the commercial invoice as applicable, and;
- (b) one (1) copy of the NAFTA Certificate of Origin (if applicable).

6. The second copy of each of the above-mentioned forms must be attached to the shipping documents.

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File No. - N° du dossier

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278by

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7. A copy of the CIFTA Certificate of Origin must be faxed to 1-800-306-1811 or emailed to DCBS Customs@forces.gc.ca.

(C2608C, 16/07/12)

**7.6 Priority Rating - Canadian based Contractors - (C2801C, 16/05/11)**

OR

**7.6 Priority Rating - Foreign-based Contractor - (C2800C, 28/01/13)**

## **8. Invoicing Instructions**

The Contractor must submit invoices in accordance with the information required in section 10, Invoice Submission, of the 2010A (2013/03/21) General Conditions - Goods or Services (Medium Complexity).

### **8.1 Invoice Distribution**

1. The Contractor shall submit invoices on its own form, and shall include the following information: the date, name and address of the consignee(s), item number, quantity, part number, reference number and description, contract file, serial numbers and Client Reference Number (CRN). Invoices will be distributed as follows:

(a) The original and one copy to - Consignee

b) Two (2) copy to:

UPON DELIVERY, please send via EMAIL copy of INVOICE and SHIPPING DETAILS to :

manon.cormier@tpsgc.gc.ca

Department of Public Works and Government Services

Defence and Major Projects Sector

Aircraft Spares and Logistic Division, BY Division, 5C2 Place du Portage Phase III,

11 Laurier Street, Gatineau, Quebec K1A 0S5

Attention : Manon Cormier

\* If processing through email is not possible, please fax information to new fax number : (819) 956-4717

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(c) One (1) copy to:

National Defence Headquarters, MGen George R. Pearkes Building

101 Colonel By Drive, Ottawa, ON K1A 0K2

Attention: **DAP 2-4-4**

2. Canada will only make payment upon receipt of a satisfactory invoice duly supported by specified release documents and any other documents called for under the Contract.

3. The Contractor shall not submit an invoice prior to shipment of the items to which it relates.

(XH5001D, 13/12/99)

**8.2 Multiple Payments** - (H1001C, 12/05/08)

**9. Defence Contract** - (A9006C, 16/07/12)