

**Part 1            General**

**1.1            ADMINISTRATIVE REQUIREMENTS**

- .1    Acceptance of Work Procedures:
  - .1    Contractor's Inspection: conduct inspection of Work, identify deficiencies and defects, and repair as required to conform to Contract Documents.
    - .1    Notify Departmental Representative in writing of satisfactory completion of Contractor's inspection and submit verification that corrections have been made.
    - .2    Request Departmental Representative's inspection.
  - .2    Departmental Representative and Departmental Representative's Inspection:
    - .1    Departmental Representative and Engineer and Contractor to inspect Work and identify defects and deficiencies.
    - .2    Contractor to correct Work as directed.
  - .3    Completion Tasks: submit written certificates in English that tasks have been performed as follows:
    - .1    Work: completed and inspected for compliance with Contract Documents.
    - .2    Defects: corrected and deficiencies completed.
    - .3    Equipment and systems: tested, adjusted and fully operational.
    - .4    Operation of systems: demonstrated to Owner's personnel.
    - .5    Work: complete and ready for final inspection.
  - .4    Final Inspection:
    - .1    When completion tasks are done, request final inspection of Work by Departmental Representative and Contractor.
    - .2    When Work incomplete according to Owner and Departmental Representative or Departmental Representative, complete outstanding items and request re-inspection.

**1.2            FINAL CLEANING**

- .1    Clean in accordance with Section 01 74 11 - Cleaning.
  - .1    Remove surplus materials, excess materials, rubbish, tools and equipment.

**END OF SECTION**