



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A:
Bid Receiving/Réception des
sousmissions**

RCMP / GRC
Procurement & Contracting services
c/o Commissionaires, F Division
6101 Dewdney Avenue
Regina, SK S4P 3K7

**Facsimile Number for Amendments:
(306) 780-3466**

**INVITATION TO TENDER
APPEL D'OFFRES**

Tender to: Royal Canadian Mounted Police
We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services and construction listed herein and on any attached sheets at the price(s) set out therefore.

Soumission aux: Gendarmerie royale du Canada
Nous offrons par la présente de vendre à Sa Majesté l Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaries

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Facsimile No. - No de télécopieur:

Telephone No. - no de téléphone:

Title-Sujet: Electronic Gate Replacement and Extension of Existing Fence, Innisfail, AB	
Solicitation No. - No. de l'invitation M5000-4-3608/A	Date 07 October 2013
Client Reference No. - No. De Référence du Client 827522	
GETS Reference No. - No. de Référence de SEAG PW-13-00506621	
Solicitation Closes -L'invitation prend fin at - à 2 :00 pm Central Standard Time on - le 24 October 2013	
F.O.B. - F.A.B. Destination	
Address Enquiries to: - Adresser toutes questions à: Bonny Manz, Senior Contracting Officer	
Telephone No. - No de téléphone (306) 780-3352	Fax No. - N° de FAX: (306) 780-3466
Destination of Goods, Services, and Construction: Destinations des biens, services et construction: Royal Canadian Mounted Police Police Dog Services Training Centre Highway 2, Exit 365 East Innisfail, AB T4G 1S8	
This document does not contain a PERSONNEL SECURITY Clearance requirements	
Delivery Required - Livraison exigée:	Delivery Offered - Livraison proposée
Name and title of person authorized to sign on behalf of Vendor/Firm Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur	



IMPORTANT NOTICES TO BIDDERS

REFERENCE TO PWGSC

All references to the Department of Public Works & Government Services Canada (PWGSC) in the instructions, general terms, conditions and clauses identified in the Invitation to Tender (ITT) by number, date and title, are set out in the Standard Acquisition Clauses and Conditions Manual (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) and are to be replaced with the Royal Canadian Mounted Police (RCMP).

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

CLAUSES REFERRED TO BY NUMBER (I.E. R2890D) CAN BE FOUND AT THE FOLLOWING WEB SITE

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/all>)(to proceed with a search insert clause reference number in "ID contains" box)

CONTRACT SECURITY

The required amount of a security deposit or a letter of credit is established at 20% of the contract amount with no maximum. See GC9.2 of R2890D – Contract Security. Please note that Security Deposits and Letters of Credit are no longer accepted in combination with Labour and Material Payment Bonds.

CERTIFICATE OF INSURANCE

All references to the Certificate of Insurance (form PWGSC-TPSGC 357) in the instructions, general terms, conditions and clauses identified in the Invitation to Tender (ITT) by number, date and title, and set out in the Standard Acquisition Clauses and Conditions Manual (<http://publiservice-app.pwgsc.gc.ca/forms/pdf/357.pdf>.) are to be replaced with the "RCMP CERTIFICATE OF INSURANCE / ATTESTATION D'ASSURANCE - GRC" attached in Appendix 1. (To be completed by the Insurer – À être complété par l'Assureur)

INSURANCE TERMS

The Insurance Terms for this solicitation are amended. Refer to the Supplementary Conditions.



TABLE OF CONTENTS

SPECIAL INSTRUCTIONS TO BIDDERS (SI)

- SI01 Bid Documents
- SI02 Enquiries During the Solicitation Period
- SI03 Optional Site Visit
- SI04 Revision of Bid
- SI05 Bid Results
- SI06 Insufficient Funding
- SI07 Bid Validity Period
- SI08 Construction Documents
- SI09 Security Clearance
- SI10 Conflict of Interest – Unfair Advantage
- SI11 Web Sites

GENERAL INSTRUCTIONS TO BIDDERS (GI) - R2710T (2011-05-16)

The following GI's are included by reference and are available at the following Web Site:
<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual> (to proceed with a "search" insert R2710T in the ID box)

- GI01 Code of Conduct for Procurement
- GI02 Completion of Bid
- GI03 Identity or Legal Capacity of the Bidder
- GI04 Goods and Services Tax/Harmonized Sales Tax
- GI05 Quebec Sales Tax
- GI06 Capital Development and Redevelopment Charges
- GI07 Registry and Pre-qualification of Floating Plant
- GI08 Listing of Subcontractors and Suppliers
- GI09 Bid Security Requirements
- GI10 Submission of Bid
- GI11 Revision of Bid
- GI12 Acceptance of Bid
- GI13 Bid Costs
- GI14 Procurement Business Number
- GI15 Compliance With Applicable Laws
- GI16 Approval of Alternative Materials
- GI17 Performance Evaluation
- GI18 Conflict of Interest-Unfair Advantage



SUPPLEMENTARY CONDITIONS (SC)

- SC01 Security Access Requirements for Canadian Contractors
- SC02 Insurance Terms
- SC03 Submission of Bid
- SC04 Mandatory Health and Safety

CONTRACT DOCUMENTS (CD)

BID AND ACCEPTANCE FORM (BA)

- BA01 Identification
- BA02 Business Name and Address of Bidder
- BA03 The Offer
- BA04 Bid Validity Period
- BA05 Acceptance and Contract
- BA06 Construction Time
- BA07 Bid Security
- BA08 Signature

ANNEX A - SPECIFICATIONS

- APPENDIX 1 – RCMP CERTIFICATE ON INSURANCE / ATTESTATION D'ASSURANCE – GRC**
- APPENDIX 2 – SECURITY REQUIREMENTS CHECKLIST**



SPECIAL INSTRUCTIONS TO BIDDERS (SI)

SI01 BID DOCUMENTS

1. The following are the bid documents:
 - a) Invitation to Tender - Page 1;
 - b) Special Instructions to Bidders;
 - c) General Instructions to Bidders R2710T (2011-05-16);
 - d) Clauses & Conditions identified in "Contract Documents";
 - e) Drawings and Specifications;
 - f) Bid and Acceptance Form and related Appendice(s); and
 - g) Any amendment issued prior to solicitation closing.

Submission of a bid constitutes acknowledgement that the Bidder has read and agrees to be bound by these documents.

2. General Instructions to Bidders are incorporated by reference and is set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/all>

SI02 ENQUIRIES DURING THE SOLICITATION PERIOD

1. Enquiries regarding this bid must be submitted in writing to the Contracting Officer named on the Invitation to Tender - Page 1 as early as possible within the solicitation period. Except for the approval of alternative materials as described in GI16 of R2710T "General Instructions to Bidders", enquiries should be received no later than seven (7) calendar days prior to the date set for solicitation closing to allow sufficient time to provide a response. Enquiries received after that time may not result in an answer being provided.
2. To ensure consistency and quality of the information provided to Bidders, the Contracting Officer shall examine the content of the enquiry and shall decide whether or not to issue an amendment.
3. All enquiries and other communications related to this bid sent throughout the solicitation period are to be directed ONLY to the Contracting Officer named on the Invitation to Tender - Page 1. Failure to comply with this requirement may result in the bid being declared non-responsive.

SI03 OPTIONAL SITE VISIT

It is recommended that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for a tour of the work site. The site visit will be held on 17 October 2013, at 1:00 P.M, at the Police Service Dog Training Centre, Innisfail, AB. Bidders **MUST** notify Contract Authority, name and telephone number on Page 1, by the 15th of October if they plan to attend. They will be requested to sign an attendance form. Bidders who do not attend or send a representative will not be given an alternative appointment but they will not be precluded from submitting a bid. Any clarifications or changes to the bid solicitation, resulting from the site visit, will be included as an amendment to the bid solicitation.



SI04 REVISION OF BID

1. A bid may be revised by letter or facsimile in accordance with GI11 of R2710T "General Instructions to Bidders". The facsimile number for receipt of revisions is (306) 780-3466.

SI05 BID RESULTS

1. A public bid opening will be held in the office designated on the Front Page "Invitation to Tender" for the receipt of bids shortly after the time set for solicitation closing.
2. Following solicitation closing, bid results may be obtained by calling the bid receiving office at Telephone No. (306) 780-8179.

SI06 INSUFFICIENT FUNDING

1. In the event that the lowest compliant bid exceeds the amount of funding allocated for the Work, Canada in its sole discretion may:
 - a) cancel the solicitation; or
 - b) obtain additional funding and award the Contract to the Bidder submitting the lowest compliant bid; and/or
 - c) negotiate a reduction in the bid price and/or scope of work of not more than 15% with the Bidder submitting the lowest compliant bid. Should an agreement satisfactory to Canada not be reached, Canada shall exercise option (a) or (b).

SI07 BID VALIDITY PERIOD

1. Canada reserves the right to seek an extension to the bid validity period prescribed in BA04 of the Bid and Acceptance Form. Upon notification in writing from Canada, Bidders shall have the option to either accept or reject the proposed extension.
2. If the extension referred to in paragraph 1) of SI09 is accepted, in writing, by all those who submitted bids, then Canada shall continue immediately with the evaluation of the bids and its approvals processes.
3. If the extension referred to in paragraph 1) of SI09 is not accepted in writing by all those who submitted bids then Canada shall, at its sole discretion, either:
 - a) continue to evaluate the bids of those who have accepted the proposed extension and seek the necessary approvals; or
 - b) cancel the invitation to tender.
4. The provisions expressed herein do not in any manner limit Canada's rights in law or under GI12 of R2710T "General Instructions to Bidders".



SI08 CONSTRUCTION DOCUMENTS

1. The successful contractor will be provided with one paper copy of the sealed and signed drawings, the specifications and the amendments upon acceptance of the offer. Additional copies, up to a maximum of one (1), will be provided free of charge upon request by the contractor. Obtaining more copies shall be the responsibility of the contractor including costs.

SI09 SECURITY CLEARANCE

1. The Contractor MUST:
 - a) provide personal data including the full name, date of birth, present address and other data as requested by the RCMP representative, for each person working on this project if requested. This information will be used for security clearance purposes. Fingerprinting may be required.
 - b) ensure that all persons working on site hold a valid Facility Access 2 security clearance issued by RCMP Departmental Security.

SI10 CONFLICT OF INTEREST – UNFAIR ADVANTAGE

1. In order to protect the integrity of the procurement process, bidders are advised that Canada may reject a bid in the following circumstances:
 - a. if the Bidder, any of its subcontractors, any of their respective employees or former employees was involved in any manner in the preparation of the bid solicitation or in any situation of conflict of interest or appearance of conflict of interest;
 - b. if the Bidder, any of its subcontractors, any of their respective employees or former employees had access to information related to the bid solicitation that was not available to other bidders and that would, in Canada's opinion, give or appear to give the Bidder an unfair advantage.
2. The experience acquired by a bidder who is providing or has provided the goods and services described in the bid solicitation (or similar goods or services) will not, in itself, be considered by Canada as conferring an unfair advantage or creating a conflict of interest. This bidder remains however subject to the criteria established above.
3. Where Canada intends to reject a bid under this section, the Contracting Authority will inform the Bidder and provide the Bidder an opportunity to make representations before making a final decision. Bidders who are in doubt about a particular situation should contact the Contracting Authority before bid closing. By submitting a bid, the Bidder represents that it does not consider itself to be in conflict of interest nor to have an unfair advantage. The Bidder acknowledges that it is within Canada's sole discretion to determine whether a conflict of interest, unfair advantage or an appearance of conflict of interest or unfair advantage exists.



SI11 WEB SITES

The following is a list of the addresses of the Web sites:

Treasury Board Appendix L, Acceptable Bonding Companies

<http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=14494§ion=text#appl>

Contracts Canada (Buy and Sell)

<https://www.achatsetventes-buyandsell.gc.ca/eng/welcome>

Canadian economic sanctions

<http://www.international.gc.ca/sanctions/index.aspx?lang=eng>

Contractor Performance Evaluation Report (Form PWGSC-TPSGC 2913)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/2913.pdf>

Bid Bond (form PWGSC-TPSGC 504)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/504.pdf>

Performance Bond (form PWGSC-TPSGC 505)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/505.pdf>

Labor and Material Payment Bond (form PWGWSC-TPSGC 506)

<http://www.tpsgc-pwgsc.gc.ca/app-acq/forms/documents/506.pdf>

SACC Manual

<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/all>

Schedules of Wage Rates for Federal Construction Contracts

http://www.rhdcc-hrsdc.gc.ca/eng/labour/employment_standards/contracts/schedule/index.shtml

PWGSC, Industrial Security Services

<http://ssi-iss.tpsgc-pwgsc.gc.ca/index-eng.html>



SUPPLEMENTARY CONDITIONS (SC)

SC01 SECURITY ACCESS REQUIREMENTS FOR CANADIAN CONTRACTORS

1. Ensure that all persons working on site hold a valid Facility Access 2 security clearance issued by RCMP Departmental Security.

SC02 INSURANCE TERMS

1. Exception to R2910D Insurance Terms; IT1.1 Proof of Insurance
2. RCMP'S FORM - RCMP CERTIFICATE OF INSURANCE / ATTESTATION D'ASSURANCE – GRC is to be used. See **APPENDIX 1**

SC03 SUBMISSION OF BID

1. Addition to R2710T General Instructions to Bidders; GI09 Submission of Bid.
2. Copies of first page of amendment(s) to be submitted with bid, duly signed/initialled, verifying proof of receipt.

SC04 MANDATORY HEALTH AND SAFETY

FOR WORK IN ALBERTA

1. EMPLOYER/PRIME CONTRACTOR

- 1.1. The Contractor shall, for the purposes of the Occupational Health and Safety Act, and for the duration of the Work of the Contract:
 - 1.1.1. act as the Employer, where there is only one employer on the work site, in accordance with the Authority Having Jurisdiction;
 - 1.1.2. assume the role of Prime Contractor, where there are two or more employers involved in work at the same time and space at the work site, in accordance with the Authority Having Jurisdiction; and
 - 1.1.3. agree, in the event of two or more Contractors working at the same time and space at the work site, without limiting the General Conditions [GC3 - Execution and Control of Work] to the Departmental Representative's order * to:
 - 1.1.3.1. accept, as the Prime Contractor, the responsibility for the Departmental Representative's other Contractor(s); or
 - 1.1.3.2. accept that the Departmental Representative's other Contractor is Principal Contractor and conform to that Contractor's Site Specific Health and Safety Plan.

* "order definition": after contract award, Contractor is ordered by a Change Order



2. WORKERS COMPENSATION BOARD AND SAFETY PROGRAM

- 2.1. The recommended Tenderer shall provide to the Contracting Authority, prior to Contract Award:
 - 2.1.1. A Workers Compensation Board Premium Rate Statement;
 - 2.1.2. a Workers Compensation Board letter of good standing, also listing covered Directors, Principals, Proprietor(s) or Partners who will be or who are anticipated to be present on the work site(s); and
 - 2.1.3. a Certificate of Recognition (COR) or Registered Safety Plan (RSP) acceptable to the Authority Having Jurisdiction (AHJ). A health and safety policy and program, as required by the respective provincial/territorial Occupational Health and Safety Act, will be acceptable in lieu of a COR or RSP.
- 2.2. The recommended Tenderer shall deliver all of the above documents to the Contracting Authority on or before the date stated (usually 3-5 days after notification) by the Contracting Authority. Failure to comply will result in a breach of promise/disqualification from the project, at which time the Contracting Authority will be free to approach the next lowest responsive/another Tenderer.

3. PERMITS, NOTIFICATIONS AND SAFETY PLAN

- 3.1. The Contractor shall provide to the Project Manager:
 - 3.1.1. prior to the pre-construction meeting, a transmittal and copy of the Advance Notification of Project form, contained herein, as sent to the Authority Having Jurisdiction (AHJ), unless this requirement is waived by the Project Manager; and
 - 3.1.2. prior to commencement of work and without limiting the terms of General Instructions to Bidders GI15 and GC4 - Protective Measures GC 4.2
 - 3.1.2.1. copies of all other necessary permits, notifications and related documents as called for in the scope of work/specifications and/or (AHJ); and
 - 3.1.2.2. a site specific Health and Safety Plan which is acceptable to the AHJ, unless this requirement is waived by the Project Manager.



ADVANCE NOTIFICATION OF CONSTRUCTION PROJECT

To Provincial Labour Authority:
 This Advance Notification is to advise you that we, the listed contractor, will be undertaking a Federal Construction Project within your jurisdiction for which we are designated the Prime/Principal/General Contractor and that we will be the party responsible for the overall coordination of safety on the construction site.

A pre-construction meeting for this project will be held at (Location) _____ on (Date) _____ at (Time) _____.
 An invitation for a representative of the provincial/territorial authority to attend this meeting is extended. The Site Specific Safety Plan will be reviewed at this meeting. Should you wish to attend please contact the name listed below.

Date:		File Number:	
Contract Amount:		Project Number:	
Business/Legal Name of Employer/Prime Contractor (AB)(BC); Employer/Contractor (SK); Employer/Principal Contractor (MB)(QC)(NF&Labrador)(NT & Nunavet); Employer/Constructor (ON)(NS)(NB)(PE)(YT)			
<u>Mailing Address:</u>		<u>Telephone:</u> <u>Fax Number:</u> <u>Contact Name:</u>	

PROJECT DETAILS

Location of Project	
Nature of Work/Process Undertaken	
Name of Site Superintendent	
Contact Number for Superintendent	
Estimated Start Date of Project	
Estimated Project Duration	
Number of Workers to be Employed	

List of Sub-Contractors to be Employed (Use additional Space if Required)

Company Name	Business Address/Location

OWNER INFORMATION

Project Owner:	Royal Canadian Mounted Police
Owners Representative:	
Owner Representative Contact Number:	



Hazardous Regulated Activities

This is a notification to the Provincial/Territorial Labour Authority of the Hazardous Regulated Activities that are to be undertaken during the project by the Prime/Principal Contractor or Constructor or any sub-contractors. This list may not be inclusive and may be amended from time to time.

Note to Prime/Principal Contractor or Constructor:

Any Hazardous Regulated Activities which are listed must also have elements included in the Site Specific Safety Plan Listing working Procedures for those activities.

Check Box for activities to be undertaken and provide estimated duration of activities in hours/days.

Check	Activity	Estimated Duration
	Working in or with Trenching/Excavation/Tunnels	
	Use of Scaffolding/Swing Stages	
	Working from Heights requiring fall protection systems	
	Crane Operations	
	Work in Confined Spaces	
	Blasting and/or use of explosives	
	Use and or exposure to high voltage electrical	
	Hot Work	
	Demolition	
	Use of temporary structures, stairs, ramps or landings, and constructed ladders	
	Use of Heavy Equipment which may/may not require traffic control	
	Working on or near water	
	Working with hazardous substances/regulated products *	
	Working with radiation emitting devices	
	Working with or exposure to Asbestos, PCBs or Lead	

Please list any other hazardous regulated activities, which are not listed, below:

* If the work is to occur in an occupied space, as a renovation or a lease fit-up, the Prime/Principal Contractor or Constructor is required to provide copies of MSDSs for all controlled products to the Owner's Representative and to maintain copies on site.



DISTRIBUTION

The Prime/Principal Contractor or Constructor is responsible to ensure proper distribution of this form and must provide proof that the form was sent to the Labour Authority. Work activities cannot commence until such proof has been provided. Proof can be by registered mail receipt, or by providing a copy of a fax transmittal notice, or any other means providing indication that the Labour Authority has received this document:

Original: to applicable provincial/territorial labour authority
Copies to: RCMP Project Manager

A copy of this form is to be posted at the project site prior to the commencement of work.

NOTE:

Please do not include any forms that include personal 3rd party information such as the names of the contractor's employees and their related claims information

LABOUR AUTHORITY CONTACTS

The contacts below represent the Labour Authority in the various jurisdictions. They are not representatives of the Workers Compensation. Do not contact the people referenced below for issues pertaining to WCB or WCB Clearances. Those queries must be directed specifically to the WCB, and where the WCB has both a Labour and Compensation component, WCB issues must be directed to the Compensation/Employer Services sections.

Alberta South

Alberta Human Resources and Employment
Workplace Health and Safety
600 – 727, 7th Avenue S.W.
Calgary, AB T2P 0Z5
Telephone: 403-297-7896
Facsimile: 403-297-7893

Alberta North

Alberta Human Resources and Employment
Workplace Health and Safety
10th Floor, 7th Street Plaza
Edmonton, AB T5J 3E4
Telephone: 780-422-5949
Facsimile: 780-427-0999



CONTRACT DOCUMENTS (CD)

1. The following are the contract documents:
 - a) Contract Page when signed by Canada;
 - b) Duly completed Bid and Acceptance Form and any Appendices attached thereto;
 - c) Drawings and Specifications;
 - d) General Conditions and clauses

GC1	General Provisions	R2810D	(2011-05-16);
GC2	Administration of the Contract	R2820D	(2012-07-16);
GC3	Execution and Control of the Work	R2830D	(2010-01-11);
GC4	Protective Measures	R2840D	(2008-05-12);
GC5	Terms of Payment	R2850D	(2010-01-11);
GC6	Delays and Changes in the Work	R2860D	(2013-04-25);
GC7	Default, Suspension or Termination of Contract	R2870D	(2008-05-12);
GC8	Dispute Resolution	R2880D	(2008-12-12);
GC9	Contract Security	R2890D	(2012-07-16);
GC10	Insurance	R2900D	(2008-05-12);
Supplementary Conditions			
	Insurance Terms	R2910D	(2008-12-12);
	Fair Wages and Hours of Labour - Labour Conditions	R2940D	(2012-07-16);
	Allowable Costs for Contract Changes Under GC6.4.1	R2950D	(2007-05-25);
Schedules of Wage Rates for Federal Construction Contracts;			
 - e) Any amendment issued or any allowable bid revision received before the date and time set for solicitation closing;
 - f) Any amendment incorporated by mutual agreement between Canada and the Contractor before acceptance of the bid; and
 - g) Any amendment or variation of the contract documents that is made in accordance with the General Conditions.
2. The documents identified by title, number and date above are incorporated by reference and are set out in the Standard Acquisition Clauses and Conditions (SACC) Manual, issued by Public Works and Government Services Canada (PWGSC). The SACC Manual is available on the PWGSC Web site: <http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>
3. Schedules of Wage Rates for Federal Construction Contracts is included by reference and may be accessed from the Web site: http://www.rhdcc-hrsdc.gc.ca/eng/labour/employment_standards/contracts/schedule/index.shtml.
4. The language of the contract documents is the language of the Bid and Acceptance Form submitted.



BID AND ACCEPTANCE FORM (BA)

BA01 IDENTIFICATION

Work under this contract will involve, but is not limited to the following for the Royal Canadian Mounted Police (RCMP): Supply all labour, material, tools, equipment, transportation, and supervision necessary to extend existing fence line, install new secure access gate, relocate existing sign, install new power and communication lines in Innisfail, AB, as per the drawings and specifications.

BA02 BUSINESS NAME AND ADDRESS OF BIDDER

Name: _____

Address: _____

Telephone: _____

Fax: _____

GST #: _____

E-mail: _____

BA03 THE OFFER

The Bidder offers to Her Majesty the Queen in right of Canada to perform and complete the Work for the above named project in accordance with the Bid Documents, for the Bid Amount of

\$ _____ excluding GST/HST.
 (amount in numbers)

BA04 BID VALIDITY PERIOD

The bid shall not be withdrawn for a period of 60 days following the date of solicitation closing.

BA05 ACCEPTANCE AND CONTRACT

Upon acceptance of the Contractor's offer by Canada, a binding Contract shall be formed between Canada and the Contractor. The documents forming the Contract shall be the contract documents identified in Contract Documents (CD).



BA06 CONSTRUCTION TIME

The Contractor shall perform and complete the Work within four (4) weeks of award.

BA07 BID SECURITY

The Bidder is enclosing bid security with its bid in accordance with GI09 - Bid Security Requirements of R2710T - General Instructions to Bidders.

BA08 SIGNATURE

Name and title of person authorized to sign on behalf of Bidder (Type or print)

Signature

Date



ANNEX "A" - SPECIFICATIONS

Project #: 827522

September 16, 2013

Description: Work under this contract will involve, but is not limited to, the following: Supply of all labour, material, tools, equipment, transportation, and supervision necessary to extend existing fence line, install new secure access gate, relocate existing sign, and install new power and communications lines, as per these specifications and the drawings.

1. GENERAL REQUIREMENTS

- 1.1 The General Contractor and Subcontractors must comply with all applicable bylaws, rules and regulations of local and provincial authorities and pay for all licenses and fees associated with the work.
- 1.2 The General Contractor and Subcontractors must comply with all applicable Occupational Health and Safety rules and regulations associated with the work.
- 1.3 Where not otherwise stated or specified, the work must conform to at least the minimum standards of the National Building Code and Municipal and local building and electrical.
- 1.4 Protect the property during the course of the work and make good at no extra cost to, and to the satisfaction of the RCMP, any damage caused throughout the performance of this contract.

2. TEMPORARY FACILITIES

- 2.1 The General Contractors and all Subcontractors must be responsible for and arrange their own storage facilities and washrooms.

3. WORKMANSHIP

- 3.1 Work of electrical trade must be completed by qualified Journeymen tradesmen.

4. INTERPRETATION OF SPECIFICATIONS

- 4.1 If in doubt as to the intention of the specifications, request clarification before proceeding. Should the specifications call for any items which are either impractical or impossible, the contractor is required to obtain instructions from the Project Manager before proceeding, otherwise all work must be carried out in an acceptable manner.

5. MATERIALS

- 5.1 All materials to be removed under this contract and not required for reuse will become the property of the General Contractor and are to be removed from the site.
- 5.2 All materials used in this contract must be new unless otherwise specified and in accordance with the specifications.

6. SCHEDULING OF WORK

- 6.1 All work is to be scheduled with the Project Manager and will be completed during normal working hours, Monday to Friday, unless facility usage prohibits work during this time.
- 6.2 Commence the work as soon as possible after approval from the Project Authority, with completion date of the work is to be adhered to with the exception of unforeseen circumstances. If delays do occur, the Project Authority must be contacted to set a revised completion date, if required.



7. **CUTTING AND PATCHING**

7.1 All concrete and pavement shall be saw cut before removal.

8. **CLEAN UP**

8.1 During the performance of the work, keep all affected areas tidy.

8.2 Upon completion of the work, leave the area clean and tidy, with all debris from construction removed.

9. **SCOPE OF WORK**

9.1 The General Contractor must have a superintendent on site at all times during construction.

9.2 This section and attached Specifications and drawings must apply to all trades in the carrying of their work. All construction and building must conform to the National Building Code at minimum regardless of what is outlined in this scope.

9.3 Extend the existing fence as per drawings on page A1, and install a new security access gate as per drawing A2. New fence to match existing, (see drawing A3).

9.4 Remove and dispose off-site, the portion of fence being removed, as well as the concrete post piles and related conduit/wiring/sub panel, as per drawing A1.

9.5 Supply and install a base and light standard.

9.5.1 Light standard to be RC lighting (model PS4-11-20WT) or approved equivalent, pole top light fixture to be RC lighting (model ALED5T78) or approved equivalent.

9.6 Install one(1) three(3) phase 208v gate operator complete with OPEN/CLOSE/STOP remote gate operator in the Electronic Access Control Housing. RCMP will interface the RCMP Electronic Access Control system with the gate via the remote gate operator. Provide conduit and cabling for the Electronic Access Control system only. The RCMP will supply and install all the Electronic Access Control hardware (card readers, intercoms, cameras) and will modify the gate control console in the Administration building

9.7 Install the vehicle detection loop, as per drawing on page E1, complete with resurfacing the roadway to match existing.

9.8 Relocate the entrance sign, as per drawings on page A1.

9.9 Install the power supply and conduit for the new security gate, light fixture and sign. Conduit to be routed as per drawings.

9.10 Install communication wiring and conduit from the new gate to the front desk of the Cawsey Building (approximately 150 meters, verify on site). Conduit to be routed as per drawings.

Wire to be as follows:

ACIC 4 PAIR #18 AWG, ARMoured, INDIVIDUAL SHIELD, OVERALL SHIELD (DECA CABLES PART NO: 91-1804 OR APPROVED EQUAL)

ACIC 2 PAIR #18 AWG, ARMoured, INDIVIDUAL SHIELD, OVERALL SHIELD (DECA CABLES PART NO: 91-1802 OR APPROVED EQUAL)

ACIC 1 PAIR #18 AWG, ARMoured, SHIELDED (DECA CABLES PART NO: 91-1801 OR APPROVED EQUAL)

9.11 Repair/backfill all ground disturbance caused by the installation of the new



fence/gate/conduit and the removal of the existing fence/gate/conduit. Back fill must promote drainage and natural regrowth.

10. **SPECIAL INSTRUCTIONS**

- 10.1 Once the debris is offsite, the RCMP assumes no responsibility on the disposal method used by the contractor.
- 10.2 Contractor is responsible for all costs associated with the proper disposal of waste materials.
- 10.3 The RCMP is responsible to locate the power, water & irrigation. It is the responsibility of the contractor to inform Alberta One-call for all other services
- 10.4 The existing security fence must remain in place, and the security gate remain in place and operational, until the new fence and gate are complete, to ensure site security.
- 10.5 Site Ground Disturbance procedures must be adhered to at all times. Procedure to be issued at start-up meeting
- 10.6 Provisions must be made to ensure uninterrupted access to the training facility during construction. Do be determined at startup meeting.
- 10.7 The contractor must give a minimum of 48 hours' notice, if there is to be any interruption of services that will effect police operations. If required, and with the Project Manager's approval, such work is to be completed after regular business hours, or on the weekend.

11. **CODE AND REFERENCE MATERIALS**

Following is a list of some of the codes and standards that may apply to the work outlined in the project.

11.1 REFERENCES

- 11.1.1 CSA S269.1 - 1975 false work for Construction Purposes
- 11.1.2 CAN/CSA - S269.2 - M87 Access Scaffolding for Construction
- 11.1.3 FCC No. 301-1982 Standard for Construction Operations

11.2 CONSTRUCTION SAFETY MEASURES

- 11.2.1 Observe construction safety measures of the latest version of the National Building Code , Provincial Government Workers/Workmen Compensation Board and municipal authority, provided that in the case of conflict or discrepancy, the more stringent requirements apply.
- 11.2.2 Comply with requirements of FCC N. 301.

11.3 FALSE WORK

- 12.3.1 Design and construct false work in accordance with CSA S269.1

11.4 SCAFFOLDING

- 12.4.1 Design and construct scaffolding in accordance with CSA S269.2

12. **WORKPLACE HAZARDOUS MATERIALS INFORMATION SYSTEM**

- 12.1 Comply with requirements of Workplace Hazardous Materials Information System (WHIMS) regarding use, handling, storage, and disposal of hazardous materials; with labeling and provision of material safety data sheets acceptable to Labour Programs and Health Canada.



**Royal Canadian Mounted Police
Gendarmerie royale du Canada**

Government
of Canada

Gouvernement
du Canada

Solicitation No./No de l'invitation: M5000-4-3608/A

APPENDIX 1 – RCMP CERTIFICATE OF INSURANCE / ATTESTATION D'ASSURANCE – GRC

CONTRACT - MARCHÉ				
Description and Location of Work -Description et endroit des travaux			Contract No. -N° de contrat	
			Project No. -N° de projet	
INSURER - ASSUREUR		BROKER - COURTIER		
Name-Nom		Name-Nom		
Address (No., Street)-Adresse (N°, rue)		Address (No., Street)- Adresse (N°, rue)		
City -Ville		City -Ville		
Province	Postal Code -Code postal	Province	Postal Code -Code postal	
INSURED - ASSURÉ		ADDITIONAL INSURED -ASSURÉ ADDITIONNEL		
Name of Contractor - Nom de l' entrepreneur		Her Majesty the Queen in right of Canada as represented by the Minister of Public Safety Canada. Sa Majesté la Reine du chef du Canada représentée par le Ministre de la Sécurité publique Canada.		
Address (No., Street)-Adresse (N°, rue)				
City -Ville				
Province	Postal Code -Code postal			
This insurer certifies that the following policies of insurance are at present in force covering all operations of the Insured. in connection with the contract made between the named insured and Her Majesty the Queen in right of Canada, represented by the Minister of Public Safety Canada.		L'assureur atteste que les polices d'assurance suivantes sont présentement en vigueur et couvrent toutes les activités de l'assuré, en fonction du marché conclu entre l'Assuré dénommé et Sa Majesté la Reine du chef du Canada représentée par le Ministre de la Sécurité publique Canada.		
POLICY -POLICE				
Type Genre	Number Numéro	Inception Date Date d'effet	Expiry Date Date d'expiration	Limit of Liability Limites de garantie
Commercial General Liability Responsabilité civile des entreprises				
Builder's Risk "All Risks" Assurance des chantiers « Tous risques »				
Installation Floater "All Risks" Risques d'installation {(Tous risques)}				
Other (List) -Autre (enumerer)				
Each of these policies includes the coverages and provisions as specified in Insurance Terms and each policy has been endorsed to cover Her Majesty as an Additional Insured. The Insurer agrees to notify Her Majesty and the Named insured in writing thirty (30) days prior to any material change in, or cancellation of any policy or coverage.		Chacune des présentes polices renferment les garanties et dispositions spécifiées aux Conditions d'assurances, et chaque police a été amendée pour couvrir Sa Majesté en tant qu'assuré additionnel. L'assureur convient de donner un préavis de trente (30) jours à Sa Majesté et à l'assuré désigné en cas de changement visant la garantie d'assurance		
Name of Insurer's Officer or Authorized Employee Nom du cadre ou de la personne autorisée		Telephone Number Numéro de téléphone		
Signature		Date (Y-A M D-J)		



Submission of Bid, as per R2710T, GI09; and SC03:

- Front page of ITT - completed and signed
- BID AND ACCEPTANCE FORM (BA) - completed and signed
- Front page of Amendment(s) - signed or initialed
- Bid Bond
- Outside of Envelope - Solicitation Number, Bidder, Return Address, Closing Date and Time

To be submitted to the following address, on or before solicitation closing date and time:

RCMP / GRC
Procurement & Contracting Services
c/o Commissionaires, F Division
6101 Dewdney Avenue
Regina, SK S4P 3K7

APPENDIX 2



Government of Canada / Gouvernement du Canada

20131115894
Contract Number / Numéro du contrat

Security Classification / Classification de sécurité

SECURITY REQUIREMENTS CHECK LIST (SRCL) LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A CONTRACT INFORMATION / PARTIE A INFORMATIONS CONTRACTUELLES		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine rcmp	2. Branch or Directorate / Direction générale ou Direction Innisfail, AB.	
3. a) Subcontract Number / Numéro du contrat de sous-traitance	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant	
4. Brief Description of Work / Brève description du travail relocation of security gate and fence in Innisfail AB.		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
8. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?	<input checked="" type="checkbox"/> No / Non <input type="checkbox"/> Yes / Oui	
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input checked="" type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	
Foreign / Étranger <input type="checkbox"/>		
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	
Not releasable À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:	Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:	
	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	
	Restricted to: / Limité à: <input type="checkbox"/> Specify country(ies): / Préciser le(s) pays:	
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>



Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui
If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No / Non Yes / Oui
Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

<input type="checkbox"/> RELIABILITY STATUS COTE DE FIABILITÉ	<input type="checkbox"/> CONFIDENTIAL CONFIDENTIEL	<input type="checkbox"/> SECRET SECRET	<input type="checkbox"/> TOP SECRET TRÈS SECRET
<input type="checkbox"/> TOP SECRET - SIGINT TRÈS SECRET - SIGINT	<input type="checkbox"/> NATO CONFIDENTIAL NATO CONFIDENTIEL	<input type="checkbox"/> NATO SECRET NATO SECRET	<input type="checkbox"/> COSMIC TOP SECRET COSMIC TRÈS SECRET
<input checked="" type="checkbox"/> SITE ACCESS ACCÈS AUX EMPLACEMENTS			

Special comments:
Commentaires spéciaux : Facility access 2

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE: Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui
If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui



Contract Number / Numéro du contrat
Security Classification / Classification de sécurité

PART C (continued) / PARTIE C (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the internet), the summary chart is automatically populated by your responses to previous questions. Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	NATO RESTRICTED / NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL / NATO CONFIDENTIEL	NATO SECRET	COMSEC TOP SECRET / COMSEC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET / TRÈS SECRET
											A	B	C			
Information / Assets / Renseignements / Biens / Production																
IT Media / Support IT / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED? / La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification". Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED? / La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE? No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments). Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquer qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).