

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada**  
**PO Box 1408, Room 100**  
**167 Lombard Ave.**  
**Winnipeg**  
**Manitoba**  
**R3C 2Z1**  
**Bid Fax: (204) 983-0338**

## **REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION**

### **Proposal To: Public Works and Government Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

### **Proposition aux: Travaux Publics et Services Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

### **Comments - Commentaires**

<b>Title - Sujet</b> Industrial Wagons	
<b>Solicitation No. - N° de l'invitation</b> W2481-145075/A	<b>Date</b> 2013-10-09
<b>Client Reference No. - N° de référence du client</b> DND	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$WPG-108-8681	
<b>File No. - N° de dossier</b> WPG-3-36152 (108)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2013-11-19</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Central Daylight Saving Time CDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Perkins, Bill	<b>Buyer Id - Id de l'acheteur</b> wpg108
<b>Telephone No. - N° de téléphone</b> (204) 983-0275 ( )	<b>FAX No. - N° de FAX</b> (204) 983-7796
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE 7 CFSD - LPO Section 195 Ave & Ordnance Road (82 St) Bldg 236 East End EDMONTON Alberta T5J4J5 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

### **Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

### **Issuing Office - Bureau de distribution**

Public Works and Government Services Canada - Western  
Region  
PO Box 1408, Room 100  
167 Lombard Ave.  
Winnipeg  
Manitoba  
R3C 2Z1

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## PART 1 - GENERAL INFORMATION

### 1. Security Requirement

There is no security requirement associated with the requirement.

### 2. Requirement

The Department of National Defence (DND), 7 Canadian Forces Supply Depot (7 CFSD), Labour and Equipment Section (L&E) has a requirement for the supply and delivery of ten (10) Standard Industrial Wagons and two (2) Extended Industrial Wagons as per the mandatory specifications detailed herein. Delivery will be to 7 CFSD, Edmonton, Alberta on or before March 31, 2014.

### 3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of notification that their bid was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

## PART 2 - BIDDER INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred and twenty (120) days

#### 1.1 SACC Manual Clauses

B3000T      Equivalent Products      (2006-06-16)

### 2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### **3. Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### **4. Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

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## PART 3 - BID PREPARATION INSTRUCTIONS

### 1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (two (2) hard copies)

Section II: Financial Bid (one (1) hard copy)

Section III: Certifications (one (1) hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders are encouraged to:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

#### 1.1 SACC Manual Clauses

C3011T (2010-01-11), Exchange Rate Fluctuation

#### Section III: Certifications

Bidders must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **1.1 Technical Evaluation**

##### **1.1.1 Mandatory Technical Criteria**

- a) Ability to perform the full scope of the work as described in Annex "A", Requirement.
- b) Provision of pricing as per the instructions in Annex "B", Basis of Payment.

#### **1.2 Financial Evaluation**

SACC Manual Clause A0222T (2010-01-11), Evaluation of Price

### **2. Basis of Selection**

#### **2.1 Basis of Selection - Mandatory Technical Criteria**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract

## **PART 5 - CERTIFICATIONS**

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

### **1. Mandatory Certifications Required Precedent to Contract Award**

#### **1.1 Code of Conduct and Certifications - Related documentation**

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

#### **1.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml)" list ([http://www.labour.gc.ca/eng/standards\\_equality/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equality/eq/emp/fcp/list/inelig.shtml)) available from [Human Resources and Skills Development Canada \(HRSDC\)](#) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

## PART 6 - RESULTING CONTRACT CLAUSES

### 1. Security Requirement

There is no security requirement associated with the requirement.

### 2. Requirement

The Contractor must provide the items detailed under the Requirement at Annex "A" and the Basis of Payment at Annex "B".

### 3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

#### 3.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### 4. Term of Contract

#### 4.1 Delivery Date

All the deliverables must be received on or before **March 31, 2014**.

### 5. Authorities

#### 5.1 Contracting Authority

The Contracting Authority for the Contract is:

Bill Perkins  
Supply Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
100-167 Lombard Ave.  
Winnipeg, MB, R3C 2Z1

Telephone: 204-983-0275  
Facsimile: 204-983-7796  
E-mail address: bill.perkins@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.



## 5.2 Project Authority

The Project Authority for the Contract is: **TBD**

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

## 5.3 Contractor's Representative

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail address: \_\_\_\_\_

## 6. Payment

### 6.1 Basis of Payment - Firm Price or Firm Lot Price

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price of \$ TBD. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.2 Limitation of Price

SACC Manual clause C6000C (2007-05-25), Limitation of Price

### 6.3 Monthly Payment

SACC Manual clause H1000C (2008-05-12), Single Payment

### 6.4 SACC Manual Clauses

C2000C (2007-11-30), Taxes - Foreign-based Contractor

## 7. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

## 8. Certifications

- 8.1** Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## 9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

## 10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2013-04-25) - General Conditions Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated TBD.

## 11. Defence Contract

SACC Manual clause A9006C (2012-07-16) Defence Contract

## 12. SACC Manual Clauses

A9062C	Canadian Forces Site Regulations	(2010-01-11)
B7500C	Excess Goods	(2006-06-16)
C5201C	Prepaid Transportation Costs	(2008-05-12)
D5328C	Inspection and Acceptance	(2007-11-30)
G1005C	Insurance	(2008-05-12)

## ANNEX "A" - REQUIREMENT

The Department of National Defence (DND), 7 Canadian Forces Supply Depot (7 CFSD), Labour and Equipment Section (L&E) has a requirement for the supply and delivery of ten (10) Standard Industrial Wagons and two (2) Extended Industrial Wagons as per the mandatory specifications detailed herein. Delivery will be to 7 CFSD, Edmonton, Alberta on or before March 31, 2014.

**MANDATORY CRITERIA:** All and EACH mandatory criteria below MUST be met to be considered compliant. Proposals which do not met the mandatory criteria will be considered to be non-responsive and given no further consideration.

### Standard Industrial Wagons Mandatory Criteria

- |     |                                                                                                                                                                                 |                |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 1.  | The wagon must have a minimum Load Capacity of 2041 kg (4500 Lbs).                                                                                                              | YES ( ) NO ( ) |
| 2.  | The wagon must have Quad Steering.                                                                                                                                              | YES ( ) NO ( ) |
| 3.  | Frame must be steel - Frame of tubing minimum 3 1/2 inch channel to accommodate load requirements.                                                                              | YES ( ) NO ( ) |
| 4.  | Deck size - must be 48 inch x 96 inch with flush rounded corners of deck frame.                                                                                                 | YES ( ) NO ( ) |
| 5.  | Top - Heavy gauge diamond plate mesh steel deck.                                                                                                                                | YES ( ) NO ( ) |
| 6.  | Finish -painted yellow with durable indoor / outdoor metal paint- Colour must be a bright safety colour to allow for visibility.                                                | YES ( ) NO ( ) |
| 7.  | Wheels - size must be 16 x 4 inches (industry standard) to ensure fit with existing models.                                                                                     | YES ( ) NO ( ) |
| 8.  | Wheels - Type - press on solid rubber with 1 1/4 inch sealed taper roller bearing. Capacity 2000 lbs at 10 MPH (2760 MAX).                                                      | YES ( ) NO ( ) |
| 9.  | Couplers - Front - Heavy duty automatic coupler bail - weight 30 lbs - rated weight required to accommodate pulling capacity of wagons. Required to connect to existing wagons. | YES ( ) NO ( ) |
| 10. | Couplers - Rear - Heavy duty automatic coupler jaw - weight 15 lbs - rated weight required to accommodate pulling capacity of wagons. Required to connect to existing wagons.   | YES ( ) NO ( ) |
| 11. | Coupler height - Front and Back - both couplers to be mounted on trailer at a centre height of 16 inches from the floor.                                                        | YES ( ) NO ( ) |

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- |     |                                                                                                                                                                                                                                            |                                                                  |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|
| 12. | Tie downs - Swivel D rings - two (2) mounted on each side of trailer equally spaced with hinge welded flush to the top of the diamond plate. D- Ring to have 3 inch deep throat opening to fit our straps and a minimum 5000 lbs capacity. | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 13. | Overall Max dimensions Tip to tip - Front of trailer frame to front of bail - 32 inches to connect to existing fleet, allows for cornering of the wagon train and prevents excess movement side to side of the wagons.                     | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 14. | Overall Max dimensions Height from ground to top of diamond plate - 24 inches - height required to allow wagons with freight to fit through overhead doors, up and down ramps and around the warehouse.                                    | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |

#### **Extended Industrial Wagons Mandatory Criteria**

- |     |                                                                                                                                                                                 |                                                                  |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|
| 1.  | The wagon must have a minimum Load Capacity of 2041 kg (4500 Lbs).                                                                                                              | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 2.  | The wagon must have Quad Steering.                                                                                                                                              | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 3.  | Frame must be steel - Frame of tubing minimum 3 1/2 inch channel to accommodate load requirements.                                                                              | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 4.  | Deck size - must be 48 inch x 217 inch with flush rounded corners of deck frame.                                                                                                | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 5.  | Top - Heavy gauge diamond plate mesh steel deck.                                                                                                                                | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 6.  | Finish -painted yellow with durable indoor / outdoor metal paint- Colour must be a bright safety colour to allow for visibility.                                                | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 7.  | Wheels - size must be 16 x 4 inches (industry standard) to ensure fit with existing models.                                                                                     | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 8.  | Wheels - Type - press on solid rubber with 1 1/4 inch sealed taper roller bearing. Capacity 2000 lbs at 10 MPH (2760 MAX).                                                      | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 9.  | Couplers - Front - Heavy duty automatic coupler bail - weight 30 lbs - rated weight required to accommodate pulling capacity of wagons. Required to connect to existing wagons. | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 10. | Couplers - Rear - Heavy duty automatic coupler jaw - weight 15 lbs - rated weight required to accommodate pulling capacity of wagons. Required to connect to existing wagons.   | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 11. | Coupler height - Front and Back - both couplers to be mounted on trailer at a centre height of 16 inches from the floor.                                                        | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |

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- |     |                                                                                                                                                                                                                                              |                                                                  |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|
| 12. | Tie downs - Swivel D rings - three (3) mounted on each side of trailer equally spaced with hinge welded flush to the top of the diamond plate. D- Ring to have 3 inch deep throat opening to fit our straps and a minimum 5000 lbs capacity. | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 13. | Overall Max dimensions Tip to tip - Front of trailer frame to front of bail - 32 inches to connect to existing fleet, allows for cornering of the wagon train and prevents excess movement side to side of the wagons.                       | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |
| 14. | Overall Max dimensions Height from ground to top of diamond plate - 24 inches - height required to allow wagons with freight to fit through overhead doors, up and down ramps and around the warehouse.                                      | YES ( <input type="checkbox"/> ) NO ( <input type="checkbox"/> ) |

**ANNEX "B" - BASIS OF PAYMENT**

Bidders must quote, firm unit price(s), FOB Destination, full parts and warranty, including all delivery and offloading charges and customs duty charges. GST (if applicable) is extra. (PST Exempt 390516-0)

Item	Description	Qty	Unit of Issue	Unit Price (\$ CDN)	Extended Price (\$ CDN)
1	Standard Industrial Wagons Mandatory Criteria	10	each	\$	\$
2	Extended Industrial Wagons Mandatory Criteria	2	each	\$	\$
3	Delivery	1	each	\$	\$
Subtotal				\$	\$
GST (if applicable, is extra)				\$	\$
<b>TOTAL</b>				\$	\$