



**RETOURNER LES
SOUMISSIONS A:
RETURN BIDS TO:**

Bid Receiving Unit
Procurement & Contracting Services
Branch
VISITOR'S CENTRE
Royal Canadian Mounted Police
73 Leikin Drive
Ottawa, Ontario K1A 0R2

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**
Proposal to: **Royal Canadian Mounted
Police**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services and construction listed herein and on any attached sheets at the price(s) set out therefore.

**Proposition aux: Gendarmerie royale du
Canada**

Nous offrons par la présente de vendre à Sa Majesté I Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments – Commentaries

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

**Telephone No.
no de téléphone:**

Facsimili /Télécopier:

Title-Sujet BELTS, DUTY, LEATHER, BLACK	
Solicitation No. - No. de l'invitation M0077-13-G613	Date October 10, 2013
Client Reference No. - No. De Référence du Client	
Solicitation Closes - L'invitation prend fin At : 2:00 pm On: October 31, 2013	
Shipping See Herien Voir aux présentes	
Address Enquiries to: - Adresser toutes questions à: Hélène Fleury-Soucie	
Telephone No. - No de téléphone 613-843-3805	Fax No. - N° de FAX: 613-825-0082
Destination of Goods and Services: Destinations des biens et services: See Herein Voir aux présentes	
Delivery Required - Livraison exigée: See Herein Voir aux présentes	Delivery Offered – Livraison proposée See Herein Voir aux présentes
Name and title of person authorized to sign on behalf of Vendor/Firm - Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur	
Signature	Date



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G.S. 1045-259A dated 2013-08-15



PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The Royal Canadian Mounted Police (RCMP) has a requirement for a firm quantity of two thousand, three hundred and twenty five (**2,325 Belts, Duty, Leather, Black**).

In addition, there is an "as and when requested" quantity of up to twenty-five (**25 Specials** (made-to-measure) **Belts, Duty, Leather, Black**, which can be ordered within 36 months of contract award.

There is also an "as and when requested" quantity of up to two hundred and twenty-five (**225**) regular sized **Belts, Duty, Leather, Black** (Flexible Stock), which can be ordered within 36 months of contract award.

The requirement is to be supplied in accordance with RCMP Specification **G.S. 1045-259A** dated **2013-08-15** and viewing samples.

This requirement is conditionally limited to Canadian goods.

For further details please reference "Annex A".

2.1 Optional Quantities

The Contractor grants to Canada the irrevocable option to acquire **Belts, Duty, Leather, Black** under the same terms and conditions and at the price(s) in the resulting contract.

Option 1

May only be exercised for up to a maximum of five hundred (**500 Belts, Duty, Leather, Black**). The optional quantity may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment. The Contracting Authority may exercise the Option 1 quantity within **12 months** after contract award date, by sending a written notice to the contractor.

Option 2

May only be exercised for up to a maximum of five hundred (**500 Belts, Duty, Leather, Black**). The optional quantity may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment. The Contracting Authority may exercise the Option 2 quantity within **24 months** after contract award date, by sending a written notice to the contractor.

For further details please reference "**Annex A**".



3. Debriefings

After contract award, bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within **15 working days** of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

4. Procurement Ombudsman

The Office of the Procurement Ombudsman (OPO) was established by the Government of Canada to provide an independent avenue for suppliers to raise complaints regarding the award of contracts under \$25,000 for goods and under \$100,000 for services. You have the option of raising issues or concerns regarding the solicitation, or the award resulting from it, with the OPO by contacting them by telephone at 1-866-734-5169 or by e-mail at boa.opo@boa.opo.gc.ca. You can also obtain more information on the OPO services available to you at their website at www.opo-boa.gc.ca.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [*Standard Acquisition Clauses and Conditions Manual*](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by RCMP, any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Section 01 – Code of Conduct and Certification – Bid of 2003 referenced above is amended as follows:

Delete subsection 1.4 and 1.5 in their entirety.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred and twenty (120) days

2. Submission of Bids



Bids must be submitted only to Royal Canadian Mounted Police (RCMP) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile or by email to the RCMP will not be accepted.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than **seven (7) calendar days before the bid closing date**. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

5. Specifications and Standards

5.1 Canadian General Standards Board (CGSB) – Standards

A copy of the CGSB Standards referred to in the bid solicitation is available and may be purchased from:

Canadian General Standards Board Sales Centre
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5644
Email: ncr.cgsb-ongc@pwgsc.gc.ca
CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/cgsb/home/index-e.html>



PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)
Section II: Financial Bid (1 hard copy)
Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) Use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) Use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fiber certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work (reference pre-award sample, **Part 4**, Evaluation Procedures, **1.1.1** Mandatory Technical Criteria).

Section II: Financial Bid

Bidders must submit their financial bid in accordance with Annex A – Requirement and Basis of Payment. The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately, if applicable.

1.1 Exchange Rate Fluctuation

C3011T (2010-01-11), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.



PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine first if there are three (3) or more bids with a valid Canadian Content certification. In that event, the evaluation process will be limited to the bids with the certification; otherwise, all bids will be evaluated. If some of the bids with a valid certification are declared non-responsive, or are withdrawn, and less than three responsive bids with a valid certification remain, the evaluation will continue among those bids with a valid certification. If all bids with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other bids received will be evaluated.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

As part of the technical evaluation, to confirm a Bidder's capability of meeting the technical requirements, one (1) pre-award sample of the following item will be required: **one (1) Belt, Duty, Leather, Black size 36, Stock # 3483-363 along with Certificates of Compliance, Product Test Data and Component Samples** will be required after the bid closing date, upon a written request from the Contracting Authority, from the lowest four (4) bidders. Should the four (4) lowest bidders not be technically compliant the next four (4) lowest bidders will be requested to submit pre-award samples, and so on until a technically compliant bid is found.

The requirement for a pre-contract award sample may be waived if the bidder has:

- a) Submitted a pre-contract award sample of the item(s) on a previous requirement to the latest specification and where the pre-contract award sample was found to be compliant. It is **mandatory** that a copy of the evaluation report be provided with the bid.

If the above has been met, the bidder must sign this representation and warrants that no significant changes have occurred in their manufacturing processes nor their organization since the last award or pre-award qualification which could affect the manufacturing of the referenced item.

Signature

Date

The Bidder must ensure that the required pre-award samples are manufactured in accordance with the technical requirement and are fully representative of the bid submitted. Rejection of the pre-award samples will result in the bid being declared non-responsive.

An RCMP viewing sample will be provided to bidders who are requested to provide a pre-award sample and is to be used for guidance for all factors not covered by the RCMP specification. The RCMP specification shall govern.



The viewing sample is not to be damaged or cut, but returned in the same condition as sent to the Bidder.

The bidders must deliver the required pre-award sample and certificates of compliance at no charge to Canada and must ensure that they are received within **30 calendar days** [including purchase and receipt of Government Available Material] from request. Failure to submit the required pre-award samples and certificates of compliance within the specified time frame will result in the bid being declared non-responsive. The samples submitted by the bidders will remain the property of Canada.

Certificates of Compliance and Product Test Data for the following properties are required as defined herein:

Reference specifications G.S. 1045-259A, dated 2013-08-15

Certifications of Compliance shall be provided for the following;

- 1. Leather, paragraph 4.1.1, of the specifications**
- 2. Thread, paragraph, 4.1.2, of the specifications**
- 3. Hardware, paragraph 4.1.3, of the specifications**

The pre-award samples will be evaluated for quality of workmanship and conformance to specified materials and measurements. Minor observations will not be a reason to reject the sample(s) unless, in the opinion of the technical evaluator(s), they are considered to render the item unserviceable. However, only one deviation will result in the bid being declared non-responsive.

The requirement for a pre-award sample, certificates of compliance and product test data will not relieve the successful bidder from submitting sample(s), certificates of compliance, and product test data as required by the contract terms or from strictly adhering to the technical requirement of this Request for Proposal and any resultant contract.

Certificate of Compliance - Definition

A certificate of compliance is defined for this solicitation as a signed and dated certification by an appropriate official of the component manufacturer (e.g. slide fastener, hook and loop, webbing, etc.). It must specifically address the adherence of the offered component to the specification or manufacturing data of the technical requirement.

A separate certificate of compliance is required for each individual product or component. It must be dated within eighteen (18) months of the solicitation posting date; and must certify that the product for which the Certificate of Compliance was issued is the same product used in the bid submission, or in the pre-award samples or in the pre-production samples, or in the production units as applicable.

The Bidder is to note that copies of invoices, purchase orders and Certificate of Compliance for products or components that are not manufactured by the certifier are not suitable for use as a Certificate.

Refer to specifications **G.S. 1045-259A, dated 2013-08-15** for further clarification.



Test Report Definition

Refer to specifications **G.S. 1045-259A, dated 2013-08-15** for further clarification.

1.2 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, Delivery Duty Paid (DDP) Ottawa, Ontario, Canadian customs duties and excise taxes included

2. Basis of Selection

A bid must comply with all requirements of the bid solicitation and meet all mandatory technical and financial evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated aggregate price will be recommended for award of a contract (1 contract only).

Evaluation will be established using the firm quantity, made-to-measure quantities, the flexible stock quantity, and the optional quantities.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in the Standard Instructions identified in this solicitation. The related documentation therein required will assist Canada in confirming that the certifications are true.

2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Federal Contractor's Program for Employment Equity – Bid Certification



By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a joint venture, is not named on the Federal Contractors Program (FCP) for employment equity. "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eg/emp/fcp/list/inelig.shtm) available from [Human Resources and Skills Development Canada \(HRSDC\) – Labour's website](#).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder, is the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

2.2 Former Public Servant Certification

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means, a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c.C-17, the [Defence Services Pension Continuation Act](#), 1970, c.D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c.R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c.R-11, the [Members of Parliament Retiring Allowances Act](#), R.S., 1985, c.M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c.C-8.



Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes** () **No** ()

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Reduction Program

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? **Yes** () **No** ()

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

2.3 Canadian Content Certification

2.3.1 SACC MANUAL CLAUSE

A3050T 2010/01/11 Canadian Content Definition

RULES OF ORIGIN - APPAREL



With reference to the Canadian Content Certification clause, apparel goods are considered to be Canadian goods according to the North American Free Trade Agreement Rules of Origin as follows:

Apparel goods classified in Chapters 61 and 62 of the Harmonized System that are both cut (or knit to shape) and sewn in Canada will be considered Canadian goods.

CANADIAN CONTENT CERTIFICATION

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids for items with a certification that the item(s) offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the bid will result in the item(s) offered being treated as non-Canadian goods.

Bidders must clearly identify below which items meet the definition of Canadian good and complete the certification below (reference Annex A – Requirement and Basis of Payment).

Item 1 Yes _____ No _____

Item 2 Yes _____ No _____

Item 3 Yes _____ No _____

Item 4 Yes _____ No _____

Item 5 Yes _____ No _____

The Bidder certifies that:

() the item(s) offered and identified as Canadian goods are Canadian goods as defined in paragraph 1 of clause A3050T.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The Royal Canadian Mounted Police (RCMP) has a requirement for a firm quantity of two thousand, three hundred and twenty five **(2,325) Belts, Duty, Leather, Black.**



In addition, there is an "as and when requested" quantity of up to twenty-five **(25) Specials** (made-to-measure) **Belts, Duty, Leather, Black**, which can be ordered within 36 months of contract award.

There is also an "as and when requested" quantity of up to two hundred and twenty-five **(225)** regular sized **Belts, Duty, Leather, Black** (Flexible Stock), which can be ordered within 36 months of contract award.

The requirement is to be supplied in accordance with RCMP Specification **G.S. 1045-259A dated 2013-08-15** and viewing samples.

This requirement is conditionally limited to Canadian goods.

For further details please reference "Annex A".

2.1 Optional Quantities

The Contractor grants to Canada the irrevocable option to acquire **Belts, Duty, Leather, Black** under the same terms and conditions and at the price(s) in the resulting contract.

Option 1

May only be exercised for up to a maximum of five hundred **(500) Belts, Duty, Leather, Black**. The optional quantity may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment. The Contracting Authority may exercise the Option 1 quantity within **12 months** after contract award date, by sending a written notice to the contractor.

Option 2

May only be exercised for up to a maximum of five hundred **(500) Belts, Duty, Leather, Black**. The optional quantity may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment. The Contracting Authority may exercise the Option 2 quantity within **24 months** after contract award date, by sending a written notice to the contractor.

For further details please reference "Annex A".

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by RCMP, any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

3.1 General Conditions



2010A (2013-04-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Section 29 - Code of Conduct and Certifications - Contract of 2010A referenced above is amended as follows:

Delete subsection 29.4 in its entirety.

4. Term of Contract

4.1 Delivery Date

Delivery Required (Desirable) – Firm Quantity

Delivery of the firm quantity must be made within **45 calendar days** of the date of the written notice of approval of the pre-production sample.

Should the requested delivery date indicated above be impossible to meet, the supplier is to offer their very best delivery schedule below:

Delivery – Firm Quantity – Phased

The first delivery must be made within _____ calendar days from the date of the written notice of approval of pre-production samples. The quantity delivered must be _____ **Belts, Duty, Leather, Black**. The balance must be delivered at a rate of _____ every two weeks after the first delivery until completion of the contract.

4.2 Delivery Required – “As and When Requested Quantities”

Reference - **Annex "A"**.

4.3 Shipping Instructions – Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP) Ottawa, Ontario Incoterms 2000 for shipments from a commercial contractor.

4.4 Packaging, Marking, Rejected Goods, Overrun and Underrun

Packaging

Packing must be in accordance with standard commercial practice to ensure safe delivery at destination. **Fifteen (15) Belts, Duty, Leather, Black to be placed in plain shipping container 17" L x 12" W x 10" D..**

Marking

RCMP Stock Item Numbers are a requirement solely of the purchaser and should not interfere with the manufacturer's normal sizing or marking procedures. Inability to provide the detail as stated below must be indicated hereafter:

(a) Size and RCMP Stock Item Number to be indicated on merchandise, if item consists of more than one piece (pair, set) each piece to be marked.



- (b) Size, quantity and RCMP Stock Item Number to be indicated on single unit package, when specified.
- (c) Sizes, quantities and RCMP Stock Item Numbers to be indicated on carton.
- (d) Proper shipping documents must accompany each shipment. Packing slips must include the contract number, item description, size, RCMP stock item number and quantity per size being shipped.
- (e) Manufacturer's markings/advertisements will not appear on this item except on the inside label as per the specification/purchase description. Failure to comply with this article may result in rejection of goods upon inspection.

Overrun/Underrun

The quantities stated herein represent the quantities to be delivered in satisfaction of this requirement/contract. No overruns or underruns will be permitted. However, should the contractor experience an overrun, they must provide the details in writing to the Contracting Authority only after contracted quantities have been accepted by the RCMP. At their discretion, the Government may consider all or part of the overruns at a discount from the firm price on the original contract. Any unauthorized overruns will be returned to the contractor at their expense.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Hélène FLEURY-SOUCIE

Procurement and Contracting Officer
Royal Canadian Mounted Police
M1 - Room 901-88, 4th Floor
73 Leikin Dr.

Ottawa, ON K1K 2C4 Canada

Telephone: (613) 843-6935

Fax: (613) 825-0082

Email: Helene.Fleury-Soucie@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Technical Authority

The Technical Authority for the Contract is:

Mailing & Shipping Address:

RCMP – Uniform & Equipment Program



Policy, Design & Specification Section
440 Coventry Road., Warehouse Bldg.
Ottawa, Ontario K1A 0R2

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

General enquiries

Delivery follow-up

Name: _____

Name: _____

Telephone No.: _____

Telephone No.: _____

Facsimile No.: _____

Facsimile No.: _____

E-mail address: _____

E-mail address: _____

6. Payment

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as detailed at Annex A – Requirement and Basis of Payment. Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 *SACC Manual Clause*

H1001C (2008/05/12) Multiple Payments

7. Invoicing Instructions

7.1 The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

7.2 Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the following address for certification and payment:



Royal Canadian Mounted Police
Uniform & Equipment Program
Attn: Planning & Accounting Section
440 Coventry Rd. (Warehouse Bldg.)
Ottawa, Ontario
K1A 0R2

- (b) A copy of the invoice(s) must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the contract.

8. Certifications

8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) The Articles of Agreement;
- (b) 2010A (2013-04-25) General Conditions – Goods (Medium Complexity);
- (c) Annex A, Requirement and Basis of Payment;
- (d) Annex B, Specification;
- (e) Drawings as per the Specification;
- (f) Viewing Samples;
- (g) The Contractor's bid dated _____

11. Procurement Ombudsman

11.1 Dispute Resolution Services

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will, on request, and consent of the parties, to participate in an alternative dispute resolution process to resolve any dispute between the parties respecting the interpretation or application of a term or condition of this contract and their consent to bear the cost of such process, provide to the parties a proposal for an alternative dispute resolution process to resolve their dispute.



The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa.opo@boa.opo.gc.ca.

11.2 Contract Administration

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by [the supplier or the contractor or the name of the entity awarded this contract] respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met, and the interpretation and application of the terms and conditions and the scope of the work of this contract are not in dispute.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169 or by e-mail at boa.opo@boa.opo.gc.ca.

12. Materials: Contractor's Total Supply and Government Available Material

The Contractor will be responsible for obtaining all materials required in the manufacture of the items specified, including those materials specified as being Government available and which must be purchased from the Government. The delivery stated herein allows the necessary time to obtain such materials.

13. Plant Closing

The Contractor's plant closing for Christmas and summer holidays are as follows. During this time there will be no shipments.

Summer Holiday From: _____ To: _____

Christmas Holiday From: _____ To: _____

14. Plant Location

Items will be manufactured at: _____

15. Subcontractors

The following subcontractor(s) will be utilized in the performance of the contract.

Name of Company: _____

Location: _____

Nature of subcontracting work performed: _____

16. Pre-Production Samples



Unless a waiver is requested by the contractor and granted by the RCMP Technical Authority, one (1) pre-production sample of the following item is required for evaluation prior to full production: **one (1) Belt, Duty, Leather, Black size 36, Stock # 3483-363.**

a) Pre-production samples **along with Certificates of Compliance, Product Test Data and Component Samples**, accompanied by the viewing sample, must be forwarded to the Technical Authority for acceptance **within 30 calendar days** from date of contract award.

Certificates of Compliance/Product Test Data for the following properties are required as defined herein:

1. **Leather, paragraph 4.1.1, of the specifications**
2. **Thread, paragraph, 4.1.2, of the specifications**
3. **Hardware, paragraph 4.1.3, of the specifications**

Refer to RCMP specifications **G.S. 1045-259A, dated 2013-08-15** for further clarification

- b) If the first pre-production sample is rejected, the contractor must submit the second pre-production sample within **14 calendar days** of notification of rejection from the Technical Authority.
- c) The Technical Authority must notify the Contractor, in writing, of the conditional acceptance, acceptance or rejection of the sample(s). A copy of this notification is to be provided by the Technical Authority to the Contracting Authority. The notice of conditional acceptance or acceptance must not relieve the Contractor from complying with all requirements of the specification(s) and all other terms of the Contract.
- d) The Contractor must not commence or continue with production of the items and must not make any deliveries until the Contractor has received notification from the Technical Authority that the samples are acceptable. Any production of items before sample acceptance will be at the sole risk of the Contractor.
- e) Rejection by the Technical Authority of the second pre-production samples submitted by the Contractor for failing to meet the contract requirements will be grounds for termination of the Contract for default.

17. Definitions

17.1 Certificate of Compliance

A certificate of compliance is defined for this contract as a signed and dated certification by an appropriate official of the component manufacturer (e.g. slide fastener, hook and loop, webbing, etc.). It must specifically address the adherence of the offered component to the specification or manufacturing data of the technical requirement.

A separate certificate of compliance is required for each individual product or component. It must be dated within eighteen **(18) months** of the solicitation posting date; and must certify that the product for which the Certificate of Compliance was issued is the same product used in the bid submission, or in the pre-award samples or in the pre-production samples, or in the production units as applicable.



The Contractor is to note that copies of invoices, purchase orders and Certificates of Compliance for products or components that are not manufactured by the certifier are not suitable for use as a Certificate.

Refer to Specification **G.S. 1045-259A** for a definition.

17.2 Test Report Definition

Refer to Specification **G.S. 1045-3259A** for a definition.

18. Production Sample

The RCMP has the right to request a Production Sample at its discretion at any time during the production stage. The requirement for a Production Sample will be requested in writing by the RCMP Technical Authority.

19. Viewing Sample – Return to RCMP

The viewing sample which may have been sent to the Contractor is to be returned to the sender upon completion of the Contract at the expense of the Contractor.

The viewing sample is not to be damaged or cut, but returned in the same condition as sent to the Contractor.

20. Specifications and Standards

20.1 Canadian General Standards Board (CGSB) -Standards

A copy of the CGSB Standards referred to in the bid solicitation is available and may be purchased from:

Canadian General Standards Board Sales Centre
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Quebec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5740
E-mail: ncr.cgsb-ongc@pwgsc.gc.ca
CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/cgsb/home/index-e.html>



ANNEX "A"

REQUIREMENT AND BASIS OF PAYMENT

1. Technical Requirement

The Contractor is required to provide the Royal Canadian Mounted Police (RCMP) with **Belts, Duty, Leather Black** in accordance with Specification **G.S. 1045-259A dated 2013-08-15** and viewing samples.

2. Addresses

Destination Address	Invoicing Address
Royal Canadian Mounted Police Uniform & Equipment Program 440 Coventry Road, East Door Ottawa, Ontario K1K 2C4	Royal Canadian Mounted Police Uniform & Equipment Program, 2 nd Floor Attn: Planning & Accounting Section 440 Coventry Road (Warehouse Bldg.) Ottawa, Ontario K1A 0R2

3. Basis of Payment

Firm Quantity

Item	Description	Firm Quantity	Unit of Issue	Firm Unit Price, DDP, GST/HST extra	Extended Price (A)
1	Belts, Duty, Leather Black	2,325	Each	\$ _____	\$ _____

SIZE ROLL

Stock #	Size	Quantity	Unit of Issue
3483 - 266	26	15	Each
3483 - 282	28	30	Each
3483 - 304	30	30	Each
3483 - 320	32	225	Each
3483 - 347	34	555	Each
3483 - 363	36	855	Each
3483 - 380	38	570	Each
3483 - 503	50	45	Each



>>> Priority in production and delivery for Belt, Duty, Leather, Black to be given to sizes 34 & 36. <<<

Option 1 – Within 12 Months of Contract Award - “as and when requested”

Item	Description	Maximum Quantity	Unit of Issue	Firm Unit Price, DDP, GST/HST extra	Extended Price (B)
2	Belts, Duty, Leather Black	500	Each	\$ _____	\$ _____

Option 2 – Within 24 Months of Contract Award - “as and when requested”

Item	Description	Maximum Quantity	Unit of Issue	Firm Unit Price, DDP, GST/HST extra	Extended Price (C)
3	Belts, Duty, Leather Black	500	Each	\$ _____	\$ _____

Specials - “as and when requested” – Within 36 Months of Contract Award

Item	Description	Stock #	Maximum Quantity	Unit of Issue	Firm Unit Price, DDP, GST/HST extra	Extended Price (D)
4	“SPECIALS” (made-to-measure garments) Belts, Duty, Leather Black	3484 - 009	25	Each	\$ _____	\$ _____

Flexible Stock - “as and when requested”- Within 36 Months of Contract Award

Item	Description	Stock #	Maximum Quantity	Unit of Issue	Firm Unit Price, DDP, GST/HST extra	Extended Price (E)
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**Royal Canadian Mounted Police
Gendarmerie Royale du Canada**



Government
of Canada

Gouvernement
du Canada

Solicitation No./ No del'invitation: **M0077-13-G613**

5	"FLEXIBLE STOCK" Belts, Duty, Leather Black	3483 - 000	225	Each	\$ _____	\$ _____
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4. "AS AND WHEN REQUESTED" QUANTITIES - Identified as Items 2, 3, 4 and 5

Under this Contract, the Contractor is required to provide certain goods to Canada on an "as and when requested" basis. Except as expressly provided in this Contract, Canada is not obliged to request any such goods under this Contract and this Contract does not represent a commitment to purchase such goods exclusively from the Contractor.

RCMP may issue orders for "as and when requested" quantity directly to the Contractor detailing the exact quantities of goods being ordered and the delivery date during the effective period and in accordance with the predetermined conditions.

The quantity of "as and when requested" items specified under item 2, 3, 4, 5 can be ordered up to the maximum quantity stated herein.

Specials

Orders for **Specials** for **Belts, Duty, Leather, Black** (which are made-to-measure) will be requested on a RCMP order form by the Uniform and Equipment Program.

The period for placing "as and when requested" orders for **Specials** will be within **36 months** from contract award date.

Insofar as specials are concerned, the RCMP will provide an individual measurement form for each **Belts, Duty, Leather, Black**, along with a complete pattern adapted to the individual's special measurement. All specials must bear a tag showing the Regimental Number, and Name of the individual shown on the measurement form. Specials are to be shipped separately and identified as such on the packing slip and invoices.

The RCMP is requesting that delivery of **Specials** be made within **30 calendar days** after receipt of order document.

Should the requested delivery date indicated above be impossible to meet, the supplier is to offer their **very best delivery lead time**:

Delivery of **Specials** will be made within _____ calendar days after receipt of order document.

Deliveries made against orders of the "as and when requested" quantities will be inspected by the Consignee at destination.

Flexible Stock

Flexible stock (regular stocked sizes) will be requested on an RCMP order form by the Contracting Authority stated herein.

The period for placing "as and when requested" orders for **flexible stock** will be within **36 months** from award of contract.



The RCMP is requesting that delivery of flexible stock be made within **30 calendar days** after receipt of order document.

Should the requested delivery schedule indicated above be impossible to meet, the supplier is to offer their **very best delivery lead time:**

Delivery of **flexible stock** will be made within ____ calendar days after receipt of order document.

Deliveries made against orders of the "as and when requested" quantities will be inspected by the Consignee at destination.

Total Price (*For Evaluation Purposes) = A + B + C + D + E	\$ _____
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Annex "B"

Specifications

>>> This Annex "B" contains 13 pages. <<<