

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**  
Public Works and Government Services Canada  
Telus Plaza North/Plaza Telus Nord  
10025 Jasper Ave./10025 ave. Jaspe  
5th floor/5e étage  
Edmonton  
Alberta  
T5J 1S6  
Bid Fax: (780) 497-3510

**Request For a Standing Offer  
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)  
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

**Comments - Commentaires**

**Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Public Works and Government Services Canada  
Telus Plaza North/Plaza Telus Nord  
10025 Jasper Ave./10025 ave Jasper  
5th floor/5e étage  
Edmonton  
Alberta  
T5J 1S6

<b>Title - Sujet</b> Packaged Sandwiches	
<b>Solicitation No. - N° de l'invitation</b> W0127-13P003/B	<b>Date</b> 2013-10-11
<b>Client Reference No. - N° de référence du client</b> DND	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$EDM-101-9970
<b>File No. - N° de dossier</b> EDM-3-36124 (101)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-10-30</b>	
<b>Time Zone Fuseau horaire</b> Mountain Daylight Saving Time MDT	
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Clarke-Davies, Brodie	<b>Buyer Id - Id de l'acheteur</b> edm101
<b>Telephone No. - N° de téléphone</b> (780)497-3956 ( )	<b>FAX No. - N° de FAX</b> (780)497-3510
<b>Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE EDMONTON GARRISON STN FORCES P.O.BOX 10500 EDMONTON Alberta T5J4J5 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b>	<b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## PART 1 - GENERAL INFORMATION

### 1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1            General Information: provides a general description of the requirement;
- Part 2            Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3            Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4            Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5            Certifications: includes the certifications to be provided;
- Part 6            6A, Standing Offer, and 6B, Resulting Contract Clauses:
- 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
- 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, Basis of Payment, and Standing Offer Report.

### 2. Summary

Regional Individual Standing Offer for the supply, delivery, and off-loading of assorted prepared sandwiches as required by the Department of National Defence (CFB/ASU Edmonton and CFB/ASU Wainwright).

The requirement is subject to the provisions of the Agreement on Internal Trade (AIT).

The requirement is subject to a preference for Canadian goods and/or services.

### 3. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

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## PART 2 - OFFEROR INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2013-06-01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

#### 1.1 SACC Manual Clauses

B3000T (2006-06-16), Equivalent Products  
M0019T (2007-05-25), Firm Price and/or Rates

### 2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### 3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than five (5) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

### 4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in the Province of Alberta.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

## PART 3 - OFFER PREPARATION INSTRUCTIONS

### 1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Financial Offer (one (1) hard copy)

Section II: Certifications (one (1) hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](#)

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>).

To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Working Document -Basis of Payment. The total amount of Applicable Taxes must be shown separately.

#### Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a)  Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.  
The following credit card(s) are accepted:

VISA \_\_\_\_\_  
Master Card \_\_\_\_\_

- (b)  Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

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The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

**Section II: Certifications**

Offerors must submit the certifications required under Part 5.

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## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.
- (c) The evaluation team will determine first if there are three (3) or more offers with a valid Canadian Content certification. In that event, the evaluation process will be limited to the offers with the certification; otherwise, all offers will be evaluated. If some of the offers with a valid certification are declared non-responsive, or are withdrawn, and less than three responsive offers with a valid certification remain, the evaluation will continue among those offers with a valid certification. If all offers with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other offers received will be evaluated

#### 1.1 Mandatory Criteria

- (a) Offerors must provide pricing in accordance with the unit requested.
- (b) Offerors must perform the full scope of work described in Annex A Requirement.
- (c) Offerors must complete Annex B Basis of Payment, and must provide pricing for ALL line items in both product lists requested

#### 1.2 Financial Evaluation

**1.2.1** The price of the offer will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax is excluded, FOB Destination including all delivery and off-loading charges, Canadian customs duties and excise tax included.

- (a) The firm unit price will be multiplied by their corresponding estimated usages to obtain a total extended line item price.
- (b) The total extended line item prices will be added together to reach a total evaluated offer price;

#### 1.3 SACC Manual Clauses

C9000T (2010-08-16), Pricing

### 2. Basis of Selection

**2.1** An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

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## PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and documentation to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default, if any certification is found to be untrue whether during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offerors certifications. Failure to comply with this request will also render the Offer non-responsive or may result in the setting aside of the Standing Offer or will constitute a default under the Contract.

### 1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer

#### 1.1 Code of Conduct and Certifications - Related documentation

By submitting an offer, the Offeror certifies that the Offeror and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Offer of Standard Instructions 2006. The related documentation therein required will assist Canada in confirming that the certifications are true.

#### 1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [HRSDC-Labour's website](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the [FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

### 2. Additional Certifications Precedent to Issuance of a Standing Offer

The certifications listed below should be completed and submitted with the offer, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time frame within which to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirement within that time period will render the offer non-responsive.

#### 2.1 Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the request for standing offer, offerors acknowledge that only offers with a certification that the good(s) offered are Canadian goods, as defined in clause [A3050T](#), may be considered.

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Failure to provide this certification completed with the offer will result in the good(s) offered being treated as non-Canadian goods.

The Offeror certifies that:

( ) a minimum of 80 percent of the total price for the offer consist of Canadian goods as defined in paragraph 1 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6.(9), Example 2, of the Supply Manual.

**2.1.1** *SACC Manual* clause A3050T (2010-01-11) Canadian Content Definition

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## **PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **A. STANDING OFFER**

#### **1. Offer**

1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex A.

#### **2. Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### **2.1 General Conditions**

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### **2.2 Periodic Usage Reports Standing Offer**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex C. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report. The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

### **3. Term of Standing Offer**

#### **3.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is for three years from date of authorization.

### **4. Authorities**

#### **4.1 Standing Offer Authority**

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The Standing Offer Authority is:

Brodie Clarke-Davies  
Public Works and Government Services Canada  
Acquisitions Branch  
Western Region  
5<sup>th</sup> floor Telus Plaza North  
10025 Jasper Avenue  
Edmonton, Alberta T5J 1S6  
Telephone: (780) 497-3956  
Fax: (780) 497-3510  
Email: Brodie.Clarke-Davies@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

#### 4.2 Project Authority

The Project Authority for the Standing Offer is: **To Be Determined**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

#### 4.3 Offeror's Representative

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

#### 5. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: \_\_\_\_\_.

#### 6. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up against a Standing Offer or an electronic version.

## 7. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$40,000.00 (Applicable Taxes included).

## 8. Financial Limitation

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$ \_\_\_\_\_ (*Applicable Taxes included*) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or three months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

## 9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) The call up against the Standing Offer, including any annexes;
- b) The Standing Offer;
- c) 2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services;
- d) 2010A (2013-04-25) General Conditions - Goods (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) Annex C, Standing Offer Reporting;
- h) The Offeror's offer dated \_\_\_\_\_;

## 10. Certifications

### 10.1 Compliance

Compliance with the certifications and related documentation provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## 11. SACC Manual Clauses

M3000C Price Lists (2006-08-15)

## 12. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in the Province of Alberta.

## B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### 1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

### 2. Standard Clauses and Conditions

#### 2.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 16, Interest on Overdue Accounts, of 2010A (2013-04-25) General Conditions, Medium Complexity, Goods will not apply to payments made by credit cards at point of sale.

#### 2.2 SACC Manual Clauses

A9006CDefence Contract	(2012-07-16)
A9062CCanadian Forces Site Regulations	(2011-05-16)

### 3. Term of Contract

#### 3.1 Delivery Date

Delivery must be completed in accordance with the call-up against the Standing Offer.

### 4. Payment

#### 4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in the call-up. Customs duties are included, and Goods and Services Tax or Harmonized Sales Tax is zero rated, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work

#### 4.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

#### 4.3 Method of Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

#### 4.4 Payment by Credit Card

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_.

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## 5. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice has been completed

## 6. SACC Manual Clauses

B7500C	Excess Goods	(2006-06-16)
D0014C	Delivery of Fresh Chilled or Frozen Products	(2007-11-30)
D0018C	Delivery and Unloading	(2007-11-30)
D3004C	Type of Transport	(2007-11-30)
G1005C	Insurance	(2008-05-12)

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## ANNEX A REQUIREMENT

Regional Individual Standing Offer for the supply, delivery and off-loading of assorted prepared sandwiches utilizing Map technology, to the Department of National Defence, Land Force Western Area, 1 Canadian Mechanized Brigade Group (1 CMBG) and Foreign Visit Army Units for deliveries within various kitchens at CFB/ASU Edmonton, and CFB/ASU Wainwright, Alberta on an "as required" basis estimated from date of issue to October 31, 2016 to be provided in accordance with the terms and conditions set out herein.

***Three or more shipments of products that fail to meet the Requirements for Annex "A" may result in no further orders being placed and the Standing Offer may be set-aside.***

### Placement of Orders

Orders will be placed with the Offeror within three (3) days in advance of the expected delivery day. Notification of any additions or deletions to an individual call-up will be mutually arranged between the Offeror and the consignee. If two (2) or more shipments are made on the same day, the Offeror must supply separate waybills.

### Deliveries

Deliveries are to be made to:

Department of National Defence  
CFB/ASU Edmonton  
Bldg 210 & 200 & Quarters Services  
P.O. Box 10500 Station Forces  
Edmonton, AB  
T5J 4J5

And

Department of National Defence  
CFB/ASU Wainwright  
Food Services Complex, Bldg 614  
Denwood, AB  
T0B 1B0

Unless otherwise specified in the call-up document.

- Deliveries must be made within three (3) days of call-up as per specified delivery date
- Deliveries **must arrive between 8:00 am and 3:00 pm** each delivery day to ensure that sufficient DND staff are available to receive the order.
- If for any reason, deliveries will be late, the Offeror will notify the Base Food Services Officer or designated representative of the estimated arrival time so that the Base Foods Service Officer or designated representative can make alternate arrangements to have enough DND staff available at the revised arrival time.

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***Orders arriving prior to expected delivery date will be not be accepted.***

**Order Confirmation of Availability**

Potential shortfalls or cancellations in providing any products shall be immediately brought to the attention of the Base Food Services Officer or designated representative.

**Discrepancies and Substitutions**

Substitutions will be rejected unless prior authorization of the requesting Contracting Authority and Base Food Services Offer or designated representative has been received by the Offeror

**Reject or Shortfalls**

Upon notification of rejected items and shortages in quantity, the Offeror will replace all shorted or rejected items within twenty-four (24) hours.

**Delivery of Products Not Meeting Product Quality Requirements**

Any products not meeting the Product Quality Requirements delivered to the Department of National Defence will be returned (opened and unopened) at the supplier's expense

**Quality Standard Requirements:**

(a) All products must adhere to the following Acts and their regulations:

Agriculture & Agri-Foods Administrative Monetary Penalty Act

Canada Agriculture Products Act

Canadian Food Agency Inspection Act

Meat Inspection Act

Consumer Packaging and Labelling Act (as it relates to food)

Food and Drug Act (as it relates to food)

(b) Products must comply with the Canadian General Standards Board (CGSB) standards and specifications related to food procurements (most current version at time of call-up)

Note: Canadian General Standards Board (CGSB) Standards are available from:

Canadian General Standards Board

Place du Portage III, 6B1

11 Laurier Street

Gatineau, Quebec

K1A 1G6

Canada

Telephone: 819-956-0425 or 1-800-665-2472

Fax: 819-956-5740

E-mail: ncr.cgsb-ongc@pwgsc.gc.ca

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A complete collection of The Canadian General Standards Board standards and specifications is also available for viewing at Depository Libraries. For information on Depository Libraries in the Offeror's area, contact the Canadian General Standards Board Sales Unit.

(c) All individual packaging of products must indicate the best before date on the packaging. Fresh deli-style products must have a shelf-life of at least seven (7) days remaining from date of shipment. All other products are to have at least fourteen (14) days of shelf-life remaining on the product from date of shipment.

**ANNEX B****BASIS OF PAYMENT****For delivery to CFB/ASU Wainwright**

<b>Item No.</b>	<b>Description</b>	<b>Estimated Annual Usage</b>	<b>Unit Price for Year 1</b>	<b>Unit Price for Year 2</b>	<b>Unit Price for Year 3</b>	<b>Extended Total</b>
<b>1</b>	<b>HAM &amp; CHEDDAR</b> - Min. 62 g white bread or 60% or 100% whole wheat. Min. 65 g shaved cooked ham. Min. 1 slice processed cheddar cheese, and salad dressing or mustard.	800	\$ _____	\$ _____	\$ _____	\$ _____
<b>2</b>	<b>ROAST BEEF &amp; CHEDDAR</b> - Min. 62 g white bread or 60% or 100% whole wheat. Min. 65 g shaved roast beef. Min. 1 slice processed cheddar cheese, and salad dressing or mustard.	800	\$ _____	\$ _____	\$ _____	\$ _____
<b>3</b>	<b>TURKEY &amp; SWISS</b> - Min. 62 g white bread or 60% or 100% whole wheat. Min. 65 g shaved cooked/roasted turkey breast. Min. 1 slice processed Swiss cheese, and salad dressing or mustard.	800	\$ _____	\$ _____	\$ _____	\$ _____
<b>4</b>	<b>BOLOGNA</b> - Min. 62 g white bread or 60% or 100% whole wheat. Min. 65 g shaved bologna, and salad dressing or mustard.	300	\$ _____	\$ _____	\$ _____	\$ _____
<b>5</b>	<b>EGG SALAD</b> - Min. 62 g white bread or 60% or 100% whole wheat. Min. 65 g egg salad with green onion and celery.	800	\$ _____	\$ _____	\$ _____	\$ _____
<b>6</b>	<b>TUNA SALAD</b> - Min. 62 g white bread or 60% or 100% whole wheat. Min. 65 g tuna salad.	300	\$ _____	\$ _____	\$ _____	\$ _____
<b>7</b>	<b>CHICKEN SALAD</b> - Min. 62 g white bread or 60% or 100% whole	500	\$ _____	\$ _____	\$ _____	\$ _____

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	wheat. Min. 65 g chicken salad.					
<b>8</b>	<b>HOAGIE</b> - 10" white bun.	800	\$ _____	\$ _____	\$ _____	\$ _____
<b>9</b>	<b>HAM &amp; CHEESE SUB</b> - 8" white bun or 60% or 100% whole wheat.	500	\$ _____	\$ _____	\$ _____	\$ _____
<b>10</b>	<b>PIZZA SUB</b> - 8" white bun or 60% or 100% whole wheat. Assorted toppings.	500	\$ _____	\$ _____	\$ _____	\$ _____
<b>11</b>	<b>BEEF ONION BUN</b> - White bun, Min. 65 g shaved roast beef. Salad dressing or mustard.	500	\$ _____	\$ _____	\$ _____	\$ _____
<b>12</b>	<b>SUPER SUBMARINE</b> - 12" submarine bun on white, Min. 30 g sliced bologna, Min. 30 g sliced ham, Min. 30 g sliced salami, Min. 2 slices of processed cheese, and mustard.	83	\$ _____	\$ _____	\$ _____	\$ _____
					<b>Evaluated Total for Wainwright</b>	\$ _____

**For delivery to CFB/ASU Edmonton**

Item No.	Description	Estimated Annual Usage	Unit Price for Year 1	Unit Price for Year 2	Unit Price for Year 3	Extended Total
<b>1</b>	<b>HAM &amp; CHEDDAR</b> - Min. 62 g white bread or 60% or 100% whole wheat. Min. 65 g shaved cooked ham. Min. 1 slice processed cheddar cheese, and salad dressing or mustard.	3200	\$ _____	\$ _____	\$ _____	\$ _____
<b>2</b>	<b>ROAST BEEF &amp; CHEDDAR</b> - Min. 62 g white bread or 60% or 100% whole wheat. Min. 65 g shaved roast beef. Min. 1 slice processed cheddar cheese, and salad dressing or mustard.	3200	\$ _____	\$ _____	\$ _____	\$ _____
<b>3</b>	<b>TURKEY &amp; SWISS</b> - Min. 62 g white bread or 60% or 100% whole					

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	wheat. Min. 65 g shaved cooked/roasted turkey breast. Min. 1 slice processed Swiss cheese, and salad dressing or mustard.	3200	\$ _____	\$ _____	\$ _____	\$ _____	
<b>4</b>	<b>BOLOGNA</b> - Min. 62 g white bread or 60% or 100% whole wheat. Min. 65 g shaved bologna, and salad dressing or mustard.	1200	\$ _____	\$ _____	\$ _____	\$ _____	
<b>5</b>	<b>EGG SALAD</b> - Min. 62 g white bread or 60% or 100% whole wheat. Min. 65 g egg salad with green onion and celery.	3,200	\$ _____	\$ _____	\$ _____	\$ _____	
<b>6</b>	<b>TUNA SALAD</b> - Min. 62 g white bread or 60% or 100% whole wheat. Min. 65 g tuna salad.	1,200	\$ _____	\$ _____	\$ _____	\$ _____	
<b>7</b>	<b>CHICKEN SALAD</b> - Min. 62 g white bread or 60% or 100% whole wheat. Min. 65 g chicken salad.	2,000	\$ _____	\$ _____	\$ _____	\$ _____	
<b>8</b>	<b>HOAGIE</b> - 10" white bun.	3,200	\$ _____	\$ _____	\$ _____	\$ _____	
<b>9</b>	<b>HAM &amp; CHEESE SUB</b> - 8" white bun or 60% or 100% whole wheat.	2,000	\$ _____	\$ _____	\$ _____	\$ _____	
<b>10</b>	<b>PIZZA SUB</b> - 8" white bun or 60% or 100% whole wheat. Assorted toppings.	2,000	\$ _____	\$ _____	\$ _____	\$ _____	
<b>11</b>	<b>BEEF ONION BUN</b> - White bun, Min. 65 g shaved roast beef. Salad dressing or mustard.	2,000	\$ _____	\$ _____	\$ _____	\$ _____	
<b>12</b>	<b>SUPER SUBMARINE</b> - 12" submarine bun on white, Min. 30 g sliced bologna, Min. 30 g sliced ham, Min. 30 g sliced salami, Min. 2 slices of processed cheese, and mustard.	334	\$ _____	\$ _____	\$ _____	\$ _____	
						<b>Evaluated Total for Edmonton</b>	\$ _____

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Evaluated Total for Wainwright	\$ _____
Evaluated Total for Edmonton	\$ _____
<b>Total evaluated offer price</b>	<b>\$ _____</b>

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**ANNEX C**

**STANDING OFFER REPORTING**

Each Usage Report is to be comprised of data from completed Call Ups,

The first due date is \_\_\_\_\_, and reports are due every 3 months thereafter.

The Offeror hereby offers to provide information on completed Callups as per the format below;

Supplier Name		Contact Name / Number:	
Standing Offer Number:		Period Covered	

Department	Call up Number	Dollar Value (GST Included)

(A) Total Dollar Value Call-ups for this Reporting period:	
(B) Accumulated Call-Up totals to date:	
(A+B) Total Accumulated Call-Ups:	

The data must be submitted by Email on a quarterly basis to the Public Works and Government Services Canada Standing Offer Authority at **WST.PA-EDM@pwgsc-tpsgc.gc.ca**