

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St. / 11, rue Laurier
Place du Portage , Phase III
Core 0A1 / Noyau 0A1
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Insp / cert circuit breakers 6000 A	
Solicitation No. - N° de l'invitation F3756-13N165/A	Date 2013-10-18
Client Reference No. - N° de référence du client F3756-13N165	
GETS Reference No. - N° de référence de SEAG PW-\$\$ML-027-24082	
File No. - N° de dossier 027ml.F3756-13N165	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-10-25	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Tamaro, Daniel	Buyer Id - Id de l'acheteur 027ml
Telephone No. - N° de téléphone (819) 956-5319 ()	FAX No. - N° de FAX (819) 956-0897
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF FISHERIES AND OCEANS 101 BLVD CHAMPLAIN QUEBEC Quebec G1K7Y7 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Marine Machinery and Services / Machineries et services maritimes
11 Laurier St. / 11, rue Laurier
6C2, Place du Portage
Gatineau
Québec
K1A 0S5

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1. Security Requirement

There is no security requirement associated with this bid solicitation.

2. Statement of Work

The Work to be performed is detailed under Article 2 of the resulting contract clauses.

3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than two (2) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

5. Mandatory Site Visit

It is mandatory that the Bidder or a representative of the Bidder visit the work site. Arrangements have been made for site visit to be held on 22 October 2013 at Port of Quebec, Section 25 at 13:00 hrs. Bidders must communicate with the Contracting Authority no later than the 22 October 2013 12:00 hrs to confirm attendance and provide the names of the person(s) who will attend. Bidders will be required to sign an attendance form. Bidders should confirm in their bids that they have attended the site visit. Bidders

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who do not attend or send a representative will not be given an alternative appointment and their bids will be rejected as non-compliant. Any clarifications or changes to the bid solicitation resulting from the site visit will be included as an amendment to the bid solicitation.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid two hard copies

Section II: Financial Bid one hard copy

Section III: Certifications one hard copy

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

1.1 Exchange Rate Fluctuation

C3011T (2010-01-11), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

To be declared responsive, a bid must meet the following technical criteria:

- M1. The bidder must demonstrate that he has at least one electrician in its employment on a permanent basis having at least two (2) years' experience and certified to complete inspections / rebuildings on marine main propulsion one pole breakers of a capacity of 6000 amperes.
- M2. The bidder must demonstrate that he has facilities capable of the complete inspections / rebuildings including tests performed using primary current injection of a capacity of 6000 amperes
- M3. The bidder must demonstrate at least five marine complete inspections / rebuildings including tests performed using primary current that the bidder has completed in the last five (5) years. The bidder shall provide a description, breaker manufacturer, Model and type of ship that circuit breakers have been installed. Example: main propulsion one pole breakers of a capacity of 6000 amperes Siemens type: 3WV2311 3 FA34 Z, Series : 30 859841.

1.1.2 Optional Review Procedure

PWGSC and / or CCG reserves the option of visiting the bidders facilities in order to validate that the equipment required for the complete inspections / rebuildings is as indicated in by the bidder in his bid.

1.2 Financial Evaluation

- 1.2.1 The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

1.3 Evaluation of Price

- a. Offerors must submit their firm prices and rates in accordance with section 6.1 Basis of Payment.
- b. Prices must be submitted as follows:

The fixed complete inspection / rebuilding cost and Unsheduled Work trade rate mentioned in section 6.1 Basis of Payment, are DDP destination, inclusive of all costs such as: travel,

labour, overhead, operational expenses, profit and mark-up required to complete the services.

- c. For evaluation purposes, PWGSC is providing estimated hours as an evaluation factor for the Unsheduled Work.

2. Basis of Selection

- 2.1** A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Human Resources and Skills Development Canada \(HRSDC\) - Labour's website](#).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

2.1 Canadian Content Certification

2.1.1 SACC Manual clause A3050T (2010-01-11) Canadian Content Definition

2.2 Canadian Content Certification

This procurement is limited to Canadian goods and Canadian services.

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The Offeror certifies that:

() a minimum of 80 percent of the total price for the offer consist of Canadian goods and Canadian services as defined in paragraph 5 of clause A3050T.

For more information on how to determine the Canadian content for a mix of goods, a mix of services or a mix of goods and services, consult Annex 3.6.(9), Example 2, of the Supply Manual.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement applicable to this Contract.

2. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010C (2013-06-27), General Conditions - Services (Medium Complexity) apply to and form part of the Contract.

4. Term of Contract

4.1 Period of the Contract

The Work is to be performed during the period of 25 October 2013 to 02 December 2013.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Daniel Tamaro
Title: Senior Purchasing Assistant
Public Works and Government Services Canada
Acquisitions Branch
Marine Systems Directorate (ML)
6C2, Place du Portage III,
11 Laurier Street
Gatineau, QC K1A 0S5

Telephone: 819-956-5319

Facsimile: 819-956-0897

E-mail address: Daniel.tamaro@tpsgc-pwgsc.gc.ca

E-mail address: _____

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The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The Project Authority for the Contract is:

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone : _____

Facsimile: _____

E-mail address: _____

(The Contracting Authority will insert the Project Authority at at contract award).

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

L'entrepreneur sélectionné devra communiquer avec le chef mécanicien du navire avant de débiter les travaux et surtout afin de planifier le début de ceux-ci. Ce qui nous permettra d'effectuer une coordination de l'ensemble des travaux.

Chef mécanicien :Équipe A :

Chef mécanicien :Équipe B :

Cellulaire Navire :

5.3 Contractor's Representative

Name: _____

Title: _____

Telephone : _____

Facsimile: _____

E-mail address: _____

6. Payment

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot price, as specified in contract for a cost of \$ _____. Customs duties are included and Applicable Taxes are extra.

(The Contracting Authority will insert the contract cost at at contract award).

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 Firm Price

Fixed Rate	
	Fixed rate
Fixed rate to complete inspection / rebuilding of six (6) main propulsion one pole breakers of a capacity of 6000 amperes	\$

6.3 Rate for Unsheduled Work

Hourly Rate for Unsheduled Work	
Trade	Hourly rate(\$)
Electrician	\$

6.4 Material and replacement parts

Net laid-down cost of materials and replacement parts to which will be added a mark-up of 10 percent, plus Applicable Taxes.

6.5 Limitation of Expenditure

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, as determined in accordance with the Basis of Payment in at paragraph 6.2, to a limitation of expenditure of \$_____. Customs duties are included and Applicable Taxes are extra.

(The Contracting Authority will insert the Limitation of Expenditure at at contract award).

6.6 Single Payment

SACC Manual Clause H1000C (2008-05-12) Single Payment

7.0 Invoicing Instructions

-
1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. copy of any *Unscheduled Work* (if applicable)
 - b. a copy of the repair report
 - c. a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the following address for certification and payment.

Pêches et Océans Canada - Garde côtière
Ingénierie Navale - Finances
101 Boulevard Champlain, rez-de-chaussée
Québec (QC) G1K 7Y7
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.
 - c. one (1) copy must be forwarded to the consignee.

8. Certifications

8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

8.2 SACC Manual Clauses

A3060C (2008-05-12) Canadian Content Certification

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

(The Contracting Authority will insert the applicable laws as specified by the bidder in his bid).

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010C (2013-06-27), General Conditions - Services (Medium Complexity);
- (c) Annex A, Statement of Work;
- (d) the Contractor's bid dated _____.

(The Contracting Authority will insert the date of the Contractor's bid as specified by the bidder in his bid).

11. SACC Manual Clause

B7500C (2006-06-16) Excess Goods

12. PROCEDURE FOR PROCESSING UNSCHEDULED WORK

- a. The procedure involves the electronic form PWGSC 1379 for refit and repair and will be the only form for authorizing all Unscheduled Work;
- b. The Project Authority will initiate a work estimate request by defining the Unscheduled Work requirement. Rates are specified at paragraph 7.2 - Firm Price and Rates.
- c. Notwithstanding the foregoing, the Contractor may propose to the Project Authority in writing, either by letter or some type of Defect Advice Form (this is the Contractor's own form) that certain Unscheduled Work should be carried out;
- d. The Project Authority will either reject or accept such Proposal, and advise the Contractor and Standing Offer Authority. Acceptance of the Proposal is not to be construed as authorization for the work to proceed. If required, the Project Authority and/or Standing Offer Authority will then define the Unscheduled Work requirement in accordance with Paragraph (b);

ANNEX "A"

STATEMENT OF WORK

1.0 General

The Department of Fisheries & Oceans Canada / Canadian Coast Guard intends to perform a complete inspection / rebuilding, testing, certification, delivery and commissioning of six (6) main propulsion one pole breakers of a capacity of 6000 amperes on the CCGV Amundsen.

2.0 Requirement

The Contractor shall support the Department of Fisheries & Oceans Canada / Canadian Coast Guard by providing material, tools and manpower for the complete inspection / rebuilding on six (6) main propulsion one pole breakers of a capacity of 6000 amperes Siemens type: 3WV2311 3 FA34 Z, Series : 30 859841, at their facilities. If there is a requirement for the overhaul of one (1) or more circuit breakers mention above, the Contractor shall provide an estimate for each circuit breaker. The estimate must be approved by the project manager before work can begin.

testing,

3.0 Scope of work

The Contractor will perform a complete inspection / rebuilding of the six (6) main propulsion circuit breakers identified at paragraph 2.0 Requirement.

The work includes but is not limited to the following:

- each breaker shall be dismantled by the contractor to perform: the complete inspection of all internal mechanism, cleaning, lubrication, and the replacement of parts if necessary;
- verification, adjustment and cleaning of all auxiliary and main contacts;
- a resistive test of the main contact of each breaker shall be performed;
- lubrication of all grease points shall be perform;
- special attention shall be paid to the breaker's closing springs pressure;
- special attention shall be paid to the spring charging motor, motor brushes. The commutator shall be very well cleaned, free of carbon traces.
- all mechanical linkage shall meet the manufacturer's specifications;
- final report shall include insulation resistance readings;
- all trip tests shall be performed using primary current injection and be witnessed by a Transport Canada inspector or the CCG inspection electricity authority under the accreditation of the TC inspector if the TC Inspector is not available;
- these breakers are an instantaneous tripping device
- isolation plates inside the arc chute shall be inspected and cleaned. In the event they are too damaged the plates may be replaced by a material with the same properties, characteristics and thickness.
- any other operation recommend the furnished technical documentation; and
- any other operation recommend by Transport Canada;

4.0 Work Period

The work can begin on October 24, 2013 and shall be completed December 2, 2013 at the latest.

5.0 Mandatory site visit

There will be a mandatory site visit in order that the Contractor to witness and inspect the circuit breakers. The mandatory site visit will be held on the 22 October 2013, at Section No. 25 of the port of Quebec.

6.0 Work site

The work will be performed at the Contractor facilities.

7.0 Handling and transport of the Siemens circuit breakers

The Contractor is responsible for disconnecting and reconnecting the circuit breakers as well as the cost of transport (to / from) the ship to his facilities. The contractor shall transport the six breakers from the set-up cubicle to the helicopter deck.

During transport the six (6) switches will be moved using the ship's crane to the dock or directly on the Contractor's truck.

All six switches will be removed from the vessel simultaneously. To restore the propulsion capability of the ship faster, when the two circuit breakers are ready, the Contractor shall certify them and install them on board.

8.0 Availability of parts

The Canadian Coast Guard may be able to supply some common spare parts because there is no more parts available from the company nor the market.

If replacement parts are required from the manufacturer the Contractor shall provide a quote with the list of parts to be replaced and the cost of these parts for approval before proceeding with purchase.

If replacement parts are required and the manufacturer cannot provide parts, the Contractor shall provide a quote with the list of parts to be machined and the cost of these parts for approval before proceeding with the machining.

9.0 Technical documentation

The CCG will provide all the necessary technical documentation to the successful Contractor.

10.0 Certification test

An agreement must be made with Transport Canada to determine what tests should be performed and which ones must be executed in the presence of a TC inspector. The costs of these inspections should be included in the submission.

Une entente devra être prise avec Transport Canada pour déterminer quels tests devront être effectués et lesquels devront être effectués avec la présence d'un inspecteur de TC. Les coûts relatifs à ces inspections devront être inclus dans la soumission.

11.0 Approval and acceptance

The Canadian Coast Guard Inspection Authority (IA) is responsible for the inspection of the finished products before their acceptance. The complete inspection / rebuilding services for the circuit breakers must meet the following criteria before being accepted:

- The Contractor shall perform all tests required to certify that the breakers are compliant with Naval Regulations;
- The complete inspection / rebuilding of the circuit breakers must be certified by Transport Canada;
- The Contractor shall install the circuit breakers with electricians certified to install circuit breakers on ships;
- The Canadian Coast Guard Inspection Authority will conduct tests on the ship to certify that the circuit breakers function as required.

12.0 Repair report

A repair report will be required for all repair work. The report shall contain the following information:

- the date and time the complete inspection / rebuilding of circuit breakers have been certified by Transport Canada.
- the name of the inspector who made certification;
- the serial number or identification number of the circuit breaker;
- the original of the certification from Transport Canada

13.0 Worn or defective parts

All worn or defective parts must be returned to the Canadian Coast Guard with the circuit breakers and will be part of the deliverables and / or inspected by Coast Guard.

14.0 Warranty

The Contractor will provide a 90 day warranty.