



REQUEST FOR STANDING OFFER (RFSO)

DND Reference Number: DND 13/0013685

Facilities for Special Tactical Training

THIS DOCUMENT DOES NOT CONTAIN A SECURITY REQUIREMENT

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PART I – INTRODUCTION

1. Introduction

- 1.1 The Department of National Defence (DND) requires if-and-when-required access to a long range training facility to conduct long-range live-fire training to develop and maintain its unique skill sets. DND also requires the provision of training equipment, accommodations and meals.
- 1.2 It is intended to issue one (1) Standing Offer for one (1) year, with the option to extend for two (2) additional one (1) year periods at Canada's discretion. Nothing in the Standing Offer, if awarded, should be construed as an offer of work. Work, if any, will only be assigned via a call-up against the Standing Offer on an if-and-when-required basis.
- 1.3 Call-ups against the Standing Offer will be approved by the Director Services Contracting (D Svcs C), or as authorized in writing by that office. Each call-up will identify the work to be performed and the duration of the work.

2. Terms and Conditions of the Resulting Standing Offer

The following terms and conditions will form part of the resulting Standing Offer.

- 2.1 The "General Conditions - Standing Offers - Goods or Services" used by Public Works and Government Services Canada (PWGSC), ID 2005 (2012-11-19) will form part of the resulting Standing Offer and any contract resulting from the Standing Offer, with the following modifications:
 - a. the definition of "Minister" will be the Minister of National Defence; and
 - b. "2005 11 Code of Conduct and Certifications - Offer" is hereby deleted and replaced with the following:

Code of Conduct for Procurement

The Offeror certifies that they have read the *Code of Conduct for Procurement* (<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/index-eng.html>) and agrees to be bound by its terms.
- 2.2 The "General Conditions - Professional Services (Medium Complexity)" used by PWGSC, ID 2010B (2013-06-27) will form part of the resulting Standing Offer and any contract resulting from the Standing Offer, with the following modifications:
 - a. the definition of "Minister" will be the Minister of National Defence; and
 - b. "2010B 31 Code of Conduct and Certifications - Contract" is hereby deleted and replaced with the following:

Code of Conduct for Procurement

The Offeror certifies that they have read the *Code of Conduct for Procurement* (<http://www.tpsgc-pwgsc.gc.ca/app-acq/cndt-cndct/index-eng.html>) and agrees to be bound by its terms;
- 2.3 The "Standard Instruction – Request for Standing Offers – Goods or Services - Competitive Requirements" used by Public Works and Government Services Canada, Clause ID 2006 (2013/06/01), is incorporated as part of this Request for Standing Offer, the only modification being the definition of "Minister" which will be the Minister of National Defence.
- 2.4 The "Insurance" Clause ID G1005C (2008/05/12), will form part of the resulting Standing Offer and any contract resulting from the Standing Offer.



- 2.5 The “Former Public Servants – Competitive Requirements” Clause ID M3025T (2013/06/27), will form part of this Request for Standing Offer and any contract resulting from the Standing Offer.
- 2.6 The “Proactive Disclosure of Contracts with Former Public Servants” Clause ID A3025C (2013/03/21), will form part of the resulting Standing Offer and any contract resulting from the resulting Standing Offer and any contract resulting from the Standing Offer.
- 2.7 The documents can be found in the Standard Acquisitions Clauses and Conditions (SACC) Manual at: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>.
- 2.8 “Call-up” means an order issued by an Identified User duly authorized to issue a call-up against a particular Standing Offer. Issuance of a call-up to the Offeror constitutes acceptance of its offer and results in the creation of a contract between Canada and the Offeror for the goods, services or both as described in the call-up.

PART II – INSTRUCTIONS FOR SUBMITTING OFFERS

3. Number of Offers

For Offers submitted by Canada Post: The Offeror is requested to submit three (3) copies of its Technical Offer, one (1) copy of its Financial Offer and one (1) copy of the Certifications. Technical Offers and Financial Offers shall be submitted as separate documents and no financial information should appear in the Technical Offer.

For Offers submitted by electronic mail: The Offeror is requested to submit one (1) copy of its Technical Offer, one (1) copy of its Financial Offer and one (1) copy of the Certifications. Technical Offers and Financial Offers shall be submitted as separate documents and no financial information should appear in the Technical Offer. Individual e-mails that exceed five (5) megabytes, or that include other factors such as embedded macros and/or links, may be rejected by the DND e-mail system and/or firewall(s) without notice to the Offeror or DND POC. Larger Offers may be submitted through more than one e-mail. The DND POC will confirm receipt of documents. It is the Offeror’s responsibility to ensure that the DND POC has received the entire submission. Offerors must not assume that all documents have been received unless the DND POC confirms receipt of each document. In order to minimize the potential for technical issues, Offerors are requested to allow sufficient time before the closing time and date to confirm receipt. Technical and financial documents submitted by e-mail that are received after the closing time and date will not be accepted.

4. Identification of Offeror’s Contact

- 4.1 The contact information of the Offeror’s representative (including name, address, telephone number and email address) is to be included and clearly identified in the Offer to facilitate any communication during the evaluation process.

5. Delivery Instructions for Offers

- 5.1 Offers may be submitted either by electronic mail or Canada Post. Offers which are hand-delivered or delivered by courier, including Purolator, will be deemed NON-COMPLIANT. Offers mailed by Canada Post must be POST MARKED by Canada Post on or before the closing date of **10 December 2013**; or for Offers mailed from outside Canada, by a recognized national postal service. **Canada requests that Offerors advise the DND Point of Contact (POC) by email if they are submitting their Offers by mail.** Responses submitted by electronic mail must be received by DND no later than 2:00 p.m. EDT on the closing date of the solicitation. Responses submitted by Canada Post or by a recognized national postal service (for requirements mailed from outside Canada) that are postmarked after the Closing Date and Time will be returned unopened. Responses that are submitted by electronic mail that are received by DND after the Closing Time and Date will be deemed non-compliant.

5.2 Offers should be submitted as follows:

By mail to:

Director Services Contracting (D Svcs C) 4-3-5
Department of National Defence
101 Colonel By Drive
Ottawa, ON K1A 0K2

or by Electronic Mail:

Email: DSvcsC4Contracting-DCSvcs4Contrats@forces.gc.ca

Solicitation Number: DND 13/0013685

Closing Date and Time: **10 December 2013, 2:00 p.m. EDT**

5.3 Offerors are to ensure that the Solicitation Number (**DND 13/0013685**) and Closing Date (**10 December 2013**) are clearly marked on any email correspondence and mailed packages.

5.4 Offers may be submitted in either English or French.

5.5 Offers will not be returned.

5.6 No payment will be made for costs incurred in the preparation and submission of an Offer in response to this RFSO.

6. Communications Regarding the Offer Solicitation

6.1 To ensure the integrity of the competitive Offer process, enquiries and other communications regarding this solicitation are to be directed **only** to the D Svcs C Contracting Officer by email at Kim.Seguin@forces.gc.ca.

6.2 Enquiries and other communications are not to be directed to any other government official(s) or person having access to government buildings or information. Enquiries are to be directed only as detailed above, in sub-paragraph 6.1. Non-compliance with this condition during the solicitation period may, for that reason alone, result in the disqualification of the Offer.

6.3 Enquiries shall be in writing and received by the D Svcs C Contracting Officer at least **ten (10) calendar days** prior to the Offer closing date to allow sufficient time to provide a response. Enquiries received after that time may not be answered.

6.4 It is the responsibility of the Offeror to obtain clarification of any terms, conditions or technical requirements contained in the RFSO. During the RFSO posting period, potential Offerors are encouraged to submit questions or requests for clarification regarding the content of the RFSO. This is the only opportunity prior to solicitation closing for Offerors to address issues or raise any concerns related to RFSO content.

6.5 To ensure consistency and quality of information provided to Offerors, relevant enquiries received, and the replies to such enquiries, will be provided via Canada's Government Electronic Tendering Service (GETS), without revealing the source(s) of the enquiries.



7. Validity of Offers

- 7.1 Any Offer submitted shall remain open for acceptance of a period of not less than ninety (90) days after the closing of the RFSO. Amendments to the Offerors' bid/Offer response will not be accepted after bid closing.
- 7.2 All Offerors submitting Offers will receive written notification of the results of the evaluation as soon as the process is complete. Offerors should allow at least forty-five (45) days after bid closing for results to be known. Responses to requests for information on the status of the evaluation will not normally be provided until all evaluations are complete.

8. Rights

- 8.1 DND reserves the right to:
- a. reject any or all Offers received in response to this RFSO;
 - b. cancel this RFSO at any time;
 - c. reissue the RFSO;
 - d. seek clarification and verify any or all information provided with respect to this RFSO; and
 - e. negotiate with the sole responsive Offeror to ensure Best Value to the Crown.

9. Pricing Support/Review

- 9.1 In the event that the Offeror's Offer is the sole responsive Offer received, the Offeror shall provide, upon DND's request, acceptable forms of price support.
- 9.2 Offerors are advised that a review of the proposed pricing may be required. Detailed supporting information may be requested by DND to validate the rates and other charges proposed.

10. Call-Up Process

- 10.1 The Work to be performed will be on an "if and when requested" basis. Requirements will be identified by the Technical Authority.
- 10.2 For each work request, the Procurement Authority will contact the Offeror and provide details of the request, identifying the specific services required and the dates that these services will be required.
- 10.3 The Offeror will confirm availability of its resources.
- 10.4 Should the Offeror be unable to provide the requested services for any reason, the Offeror must notify the Procurement Authority within one (1) week of being contacted. The Offeror and Procurement Authority must work together to come to an agreement. The Contracting/Standing Offer Authority may be consulted if an agreement is not forthcoming.
- 10.5 Upon agreement of the terms of the work request, the Offeror will be authorized by the Procurement Authority or Contracting/Standing Offer Authority, as applicable, to proceed with the Work by issuance of a call-up based on the prices in the Offeror's offer, using the PWGSC-TPSGC 942, Call-up Against a Standing Offer Form specified in Annex C. The Offeror must not undertake any of the specified work unless and until a call-up is authorized by the Procurement Authority or Contracting/Standing Offer Authority, as applicable.
- 10.6 Upon receipt of a call-up, the Offeror will, in writing, acknowledge receipt and confirm acceptance of the call-up, unless the Offeror has any concerns, in which case the Offeror will notify the Procurement Authority.



- 10.7 Individual call-ups against the Standing Offer with a value of less than or equal to \$(amount to be specified in the resulting Standing Offer) may be issued by the Procurement Authority. By providing written notice to the Offeror, the Contracting/Standing Offer Authority may suspend the Procurement Authority's authority to issue call-ups at any time.
- 10.8 Individual call-ups against the Standing Offer exceeding \$(amount to be specified in the resulting Standing Offer) (applicable taxes included) will require the approval of the Contracting/Standing Offer Authority.

PART III - REQUIREMENTS AND CONDITIONS OF AWARD OF A STANDING OFFER

11. Applicable Laws

- 11.1 Any resulting Standing Offer shall be interpreted and governed, and the relations between the Parties determined, by the laws in force in the Province of Ontario, Canada.

The Offeror may, at its discretion, substitute the applicable laws of a Canadian province or territory of its choice without affecting the validity of its Offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of its choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Offeror.

12. Terms of Payment

Basis of Payment: The Basis of Payment will be Limitation of Expenditure, based on the firm fixed rates of the successful Offeror's Financial Offer.

Method of Payment: Payment by Her Majesty to the Offeror for the work shall be made within thirty (30) days following the delivery and acceptance of all deliverables or the date of receipt of a duly completed invoice, whichever date is later.

13. Requirements of Award of a Standing Offer

One (1) copy of the following document must be provided to the Contracting/Standing Offer Authority prior to the award of any resulting Standing Offer.

Former Public Servant Certification: The Offeror must obtain the completed and signed Former Public Servant Certification in Appendix '1' from his/her employee(s) or subcontractor(s).

Information to Offerors: It is highly recommended that the completed and signed Former Public Servant Certification (Appendix '1') be provided with the technical Offer at the time of bid closing.

14. Security –Unclassified

- 14.1 **Unclassified:** This requirement is Unclassified and there is no security associated with this requirement.



STATEMENT OF WORK
Facilities for Special Tactical Training

See Appendix I to Annex A for Information on Standard Meal Requirements.

See Appendix II to Annex A for information on Standard Portion Sizes Per Meal

1. BACKGROUND

The Department of National Defence (DND) requires periodic access to a long range training facilities to conduct long-range live-fire training to develop and maintain its unique skill sets. Although it is anticipated that access to the training facilities will be required on an annual basis, there may be a requirement for more frequent access due to operational requirements.

2. OBJECTIVE

The objective is to secure the services of an Offeror to provide access to range and training facilities on an if-and-when-requested basis in order to conduct specialized tactical training.

3. REQUIREMENTS

3.1 Tasks

3.1.1 When requested, the Offeror shall provide the following:

- a) Access to training facilities such as training ranges, target equipment, training weapons and ammunition, and miscellaneous training equipment and services;
- b) Offeror support staff to liaise and coordinate with the DND Liaison Officer; and
- c) Access to accommodation facilities and services including lodgings, briefing rooms, kitchen facilities, storage rooms, meal services and janitorial services.

3.2 Constraints

3.2.1 The following constraints apply to the overall requirement:

- a) The facilities shall be located in a climate enabling the conduct of outdoor training at any time of the year, within Canada or the Continental/Contiguous United States of America (USA). The lowest mean temperature for any month, within the past five (5) years, shall be at no less than four (4) degrees Celsius, or thirty-nine (39) degrees Fahrenheit;
- b) The Offeror shall ensure that DND has exclusive use of the selected facilities (ranges, compounds, training areas, etc.) during a training event;
- c) The Offeror's training range facilities (ranges, compounds) shall be no more than eighty (80) kilometres from the lodging facilities;
- d) The Offeror's training range facilities shall be no more than eighty (80) kilometres from a civilian hospital;



- e) The Offeror's lodging facilities shall be located no more than five (5) kilometres away from at least one (1) re-fuelling station.

4.0 DELIVERABLES

When requested, the Offeror shall provide DND with the following goods and services in the specified quantities:

4.1 Training Range Facilities

4.1.1 The Offeror shall provide the following types of training ranges:

- a) Long Distance Training Range: A training range, no less than fifty (50) meters wide by twenty-four hundred (2400) meters long, capable of meeting the following requirements:
- i. Shall provide the ability to shoot 7.62mm and 12.7mm caliber long range firearms at a minimum distance of twenty-four hundred (2400) meters;
 - ii. Shall provide the ability to install target equipment items (outlined in Section 4.3.1) at a shooting distance of three-hundred (300) meters and up to twenty-four hundred (2400) meters in one-hundred (100) metre increments.

DND will typically require the use of the Long Distance Training Range for two (2) days during a training event. The exact duration required, will be confirmed prior to each training event.

- b) Advance to Contact / Break Contact Range: A training range, no less than three-hundred (300) meters wide by eight-hundred (800) meter long, capable of meeting the following requirements:
- i. Shall provide the ability to install target equipment items (outlined in Section 4.3.1);
 - ii. Shall provide a safety template for shooting 5.56 mm and 7.62 mm caliber firearms;
 - iii. Shall provide the ability to conduct training with an arc of fire at a minimum of two-hundred and fifty (250) degrees;
 - iv. Shall provide varied terrain features including undulating terrain surface that allows the use of the maximum effect range for a 12.7 mm caliber weapon.

DND will typically require the use of the Advance to Contact/ Break Contact Range for one (1) day during a training event. The exact duration required, will be confirmed prior to each training event.

- c) Strategic Reconnaissance Compound: A training range, separate from all others, capable of being utilized as a strategic reconnaissance compound, which shall meet the following requirements:
- i. The training range shall contain a designated portion of the training area that simulates a village environment;
 - ii. The village environment shall be no less than fifty (50) meters wide by fifty (50) meters long, and shall not exceed five-thousand (5000) square meters in dimensions;



- iii. The village environment shall contain no less than two (2) static buildings/structures and no less than three (3) false fronts;
- iv. The training range shall provide a safety template for the use of 7.62 mm and 12.7 mm caliber firearms that provides at minimum of four (4) firing positions;
- v. The training range shall provide the ability to shoot an unobstructed target with a long range firearm, from a minimum target distance of eighteen-hundred (1800) meters; and
- vi. The training range shall provide the ability to install target equipment items (outlined in Section 4.3.1).

DND will typically require the use of the Strategic Reconnaissance Compound for five (5) days during a training event. The exact duration required, will be confirmed prior to each training event.

- d) Close Quarters Battle (CQB) Compound: A training range, separate from all others, capable of being utilized as a CQB compound, which shall meet the following requirements:
 - i. The training range shall contain a designated portion of the training area that simulates a village environment;
 - ii. The village environment shall be no less than fifty (50) meters wide by fifty (50) meters long, and shall not exceed five-thousand (5000) square meters in dimensions;
 - iii. The village environment shall contain no less than two (2) static buildings/structures and no less than three (3) false fronts;
 - iv. The village environment shall be surrounded by walls no less than 2.44 metres and no more than 3.05 metres in height. The walls shall be capable of withstanding fire from firearms using live 5.56 caliber rounds;
 - v. The compound shall provide the ability to approach the village environment at all angles from three-hundred (300) meters out.
 - vi. The compound shall provide the ability to install target equipment (outlined in Section 4.3.1), outside and inside the village environment, to allow the user to react to targets that are outside and leading up to inside the village environment.
 - vii. The compound shall provide safety template for the use of 5.56 mm and 7.62 mm calibre firearms. It must also include a safety template for paint ball usage.

DND will typically require the use of the Close Quarters Battle (CQB) Compound for five (5) days during a training event. The exact duration required, will be confirmed prior to each training event.

4.1.2 The Offeror shall be responsible for clean-up of all ranges after use by DND.

4.2 Offeror Support Staff

4.2.1 The Offeror shall provide DND with the following support staff:

- a) **Range Safety Coordinator**: An individual capable of liaising with the DND Liaison officer to ensure all ranges in use by DND meet the necessary standards;



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- b) **Program Manager:** An individual capable of liaising with the DND Liaison officer to coordinate range access, range timings, and coordinating the role players;
- c) **Logistics Coordinator:** An individual capable of liaising with the DND Liaison officer to ensure all accommodation requirements are met.
- 4.2.2 During training events, the Offeror's support staff shall be available to meet with the DND Liaison Officer on site, as requested, to validate and coordinate training and facility requirements.
- 4.3 Target Equipment
- 4.3.1 The Offeror shall provide DND with the following target equipment:
- a) **Non-Destroyable target vehicle:** When requested, the Offeror shall supply up to ten (10) non-destroyable target vehicles, capable of withstanding fire from 5.56 mm, 7.62 mm and 12.7mm calibre firearms for use on the Long Distance Training Range;
- b) **Destroyable target vehicle:** When requested, the Offeror shall supply one (1) destroyable target vehicle for use on the Long Distance Training Range;
- c) **Portable Electronic Target System:** When requested, the Offeror shall supply up to ten (10) Portable Electronic Target Systems, capable of withstanding fire from 5.56 mm, 7.62 mm and 12.7mm caliber firearms. The electronic target system shall be capable of being operated remotely by one (1) master control and provide the ability for the user to "pop up" inserted targets within the range arcs when desired;
- d) **Stationary Infantry Targets (SIT) :** When requested, the Offeror shall supply up to ten (10) Stationary Infantry Targets and one (1) Stationary infantry Target System, capable of withstanding fire from 5.56 mm, 7.62 mm and 12.7mm caliber firearms;
- e) **Steel TYPE I – Swing set :** When requested, the Offeror shall supply up to ten (10) Steel TYPE I – Swing sets, capable of withstanding fire from 5.56 mm, 7.62 mm and 12.7mm calibre firearms;
- f) **Steel TYPE II – H stand:** When requested, the Offeror shall supply up to ten (10) Steel TYPE II – H stands, capable of withstanding fire from 5.56 mm, 7.62 mm and 12.7mm calibre firearms;
- g) **Steel TYPE III – X stand:** When requested, the Offeror shall supply up to ten (10) Steel TYPE III – X stands, capable of withstanding fire from 5.56 mm, 7.62 mm and 12.7mm calibre firearms;
- h) **Steel duelling trees:** When requested, the Offeror shall supply up to three (3) Steel duelling trees, capable of withstanding fire from 5.56 mm, 7.62 mm and 12.7mm calibre firearms;
- 4.3.2 With the exception of target vehicles, DND will transport, install and return target equipment used during training events.
- 4.3.3 The Offeror shall provide the transport, positioning and removal of all target vehicles requested and used during training events.
- 4.4 Training Weapons & Ammunition
- 4.4.1 The Offeror shall provide DND with the following weapons and ammunition for each training serial:



- a) Up to six (6) AK-47 rifles, with the ability to shoot blank rounds;
- b) Up to one thousand (1000) 7.62 x 39 mm blank rounds;
- c) Up to six (6) Paint ball weapons;
- d) Up to one thousand (1000) Paint balls rounds;

4.4.2 DND will provide all other types of weapons and ammunition not listed above.

4.5 Miscellaneous training equipment and services

4.5.1 The Offeror shall provide DND with the following training equipment and services:

- a) **Portable UHF/VHF radio(s):** When requested, the Offeror shall supply up to four (4) Portable UHF/VHF radios with the following requirements:
 - i. These radios shall be dedicated to maintain at all times a single frequency net and safe communications (5/5) with Range Control during training range operations.
 - ii. Each radio provided from the Offeror shall include one (1) spare battery and one (1) charging device unit.
 - iii. The Offeror shall replace any defective or inoperable radio within a four (4) hour time frame;
- b) **Emergency generator:** When requested, the Offeror shall supply one (1) 5K Emergency generator accompanied with one (1) twenty-five (25) litre jerry can full of fuel, to be used in the event of a power outage. The emergency generator shall be capable of powering radios, computers and printers in the briefing room in the event of power loss.
- c) **Role Players:** When requested, the Offeror shall supply up to six (6) role players, available on a 24/7 rotational basis, to be used for role play during training events. Role players shall be able to simulate various roles identified by DND.
- d) **Portable Toilets:** The Offeror shall provide a minimum of two (2) portable toilets at the site of each training range or compound in use by DND, within one-hundred (100) metres from the range parking area. The Offeror shall ensure that the provided portable toilets meet the following conditions:
 - i. Shall be provided in a clean state;
 - ii. Shall have a vent stack, self-closing door with interior lock and “occupied” indicator;
 - iii. Shall have sufficient paper capacity to coincide with standard schedule for replenishment; and
 - iv. Shall be compliant with all applicable local codes, regulations, and industry standards, including disposal.

4.6 Accommodation facilities

4.6.1 The Offeror shall be capable of providing accommodations facilities and amenities to support all DND personnel during training events. Training events typically are two weeks (14 days) in duration. The exact duration required, will be confirmed prior to each training event.

4.6.2 The accommodation facilities shall be capable of supporting up to twenty (20) DND personnel, and shall include a parking area capable of accommodating up to fifteen (15) full-size vehicles, one (1) cube van and six (6) All-Terrain Vehicles (ATVs) with trailers.

4.6.3 The Offeror’s accommodation facilities shall include the following amenities and services:



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- a) **Lodging:** The Offeror shall provide lodging capable of supporting up to twenty (20) DND personnel. The lodging shall meet the following requirements:
- i. The provided lodging shall include washrooms amenities such as sinks, showers, and toilets.
 - ii. Lodging can be a bunkroom or semi-private, but shall provide separate beds for each individual and allow for segregation of males and females.
 - iii. Lodging facility must include, as a minimum, one bed, two (2) clean linen sets per individual, towels and a fridge.
- b) **Briefing Room:** The Offeror shall provide access to a briefing room capable of seating up to twenty (20) DND personnel. The briefing room shall meet the following requirements:
- i. Briefing room shall be equipped with standard tables, chairs, whiteboards (preferably smart boards) and be wired to support electronic projection of materials.
 - ii. Briefing Room shall provide access to a land line phone, capable of being used for outgoing and incoming local calls.
- c) **Kitchen facility:** The Offeror shall provide a Kitchen facility, capable of supporting dining requirements for up to twenty (20) DND personnel in one sitting. The kitchen facility shall meet the following requirements:
- i. The kitchen facility shall be in a dedicated area, located no more than one (1) kilometre from the training range facilities;
 - ii. The kitchen facility shall include a microwave, coffee urn and kettle.
- d) **Storage Rooms:** The Offeror shall provide two (2) storage rooms: one (1) room for the storage equipment and personal kit, and one (1) room for the storage of weapons and ammunition. The storage rooms shall meet the following requirements:
- i. Both storage rooms shall be located at the training facility, secured, watertight and lockable.
 - ii. The storage room for equipment and personal kit shall be a minimum of seventy (70) square metres and shall include the ability to secure the room.
 - iii. The storage room for ammunition shall be a minimum of seventy (70) square metres and shall meet all applicable local codes and regulations for the storage of ammunition.
- e) **Meal Services:** The Offeror shall provide meal services capable of supporting up to twenty (20) DND personnel during training events. The provided meal services shall meet the following requirements:
- i. The Offeror shall provide three (3) served meals per day (breakfast, lunch, dinner);
 - ii. All meals services shall be provided in accordance with the standard meal requirements (Appendix 1) and the standard portion size per meal (Appendix 2);
 - iii. The Offeror shall provide a proposed menu for the duration of the training event to DND, no less than fifteen (15) days prior to the commencement of a training event for DND approval;



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- iv. All meals shall be served in the kitchen facility unless otherwise requested by DND; and
 - v. When requested, the Offeror shall provide lunch and/or dinner meals in individual disposable packages (boxed meals), capable of being transported to the ranges by DND. When such a request is made, DND will provide the Offeror with no less than forty-eight (48) hours advance notice, and advise the Offeror when the meal(s) need to be ready for pick-up.
- f) **Janitorial Services:** The Offeror shall provide janitorial services for all accommodation facilities. Janitorial services shall be provided a minimum of three (3) times per week, during week days, between the hours of 08h00 and 16h00 local time.

STANDARD MEAL REQUIREMENTS

The following list outlines the standard meal requirements for all meal services provided by the Offeror:

BREAKFAST	Juice
	Fruit
	Breakfast entrée
	Breakfast meat or alternative
	Cheese or Yogurt
	Breakfast starch
	Breakfast vegetable
	Bread product
	Two beverages (See note 1)
	Condiments/Preserves

LUNCH	Soup
	Main Entrée
	Choice of freshly prepared protein dish, pasta, à la carte, or sandwich
	Starch
	Cooked vegetable
	Salad Bar
	Fruit
	Dessert
	Bread product
	Three beverages (See note 1)
	Condiments

DINNER	Soup
	Main Entrée dish
	Choice of freshly prepared protein dish, pasta or à la carte item
	Starch
	Cooked vegetable
	Salad Bar
	Fruit
	Dessert
	Bread product
	Three beverages (See note 1)
	Condiments

Note 1: Conditions regarding Beverages

When required to provide more than one (1) type of beverages, the Offeror shall ensure that at least one (1) of the beverages provided is milk.

In situations where milk may not be appropriate for issue in a box lunch (hot weather conditions, diner preference), either two (2) x 250 ml juice/cold beverage or one (1) x 400-500 ml container of juice/cold beverage shall be substituted. The beverage is to be either placed inside the box lunch or stored in reusable coolers provided by the Offeror.

The following beverages are not considered to fulfill the standard meal requirements:

- Sports Drinks,
- Energy Drinks,
- Bottled water (flavoured, sparkling, fortified)

If potable water is available in the Kitchen facility, bottled water is not required.

Note 2: Boxed Meals

When boxed meals are requested, the Offeror shall provide meal services, such that the provided items are suitable for transport and preservation. Boxed meals must be capable of being preserved for at least 12 hours in a cool environment.

STANDARD PORTION SIZE PER MEAL

The following list outlines the standard requirements and portion sizes for all meals provided by the Offeror:

BREAKFAST	
Fruit	2x80g (raw)/person
Bacon	150 g cooked
Eggs	2/person
Sausage	150g cooked
Cheese	100g
Yogurt	175ml
Bread (white, brown, multi-grain)	2 slices/person
Breakfast vegetable (i.e. Beans, grits, etc.)	90g
Breakfast Starch (i.e. Potatoes, etc.)	100 g
Cereal (granola, corn flakes, bran flakes)	250g
Coffee	500 ml
LUNCH and DINNER	
Soup	250 ml
Steaks and chops (bone in)	250g (raw)
Chicken pieces (bone-in)	275g (raw)
Steak (boneless)	225 g (raw)
Boneless meat/poultry	210 g cooked (180 g raw)
Fish (steaks, fillet)	210 g (raw)
Fish (battered)	210 g (cooked)
Stews	300 g (cooked) (250 ml ladle)
Casserole dishes	300g (cooked) (250 ml ladle)
Pasta w/ sauce (main entrée)	210 g of pasta, 175 ml of sauce
Three decker sandwich	1 each (90 g of meat total)
Hamburger	1 each (167 g raw)
Hot dog	80 g (2 ea. @ 40 g or 1 ea. @ 80 g)
Pizza	1 each (1/6 of a 40 cm diameter pizza) 240 g
Tacos	2 each
Burritos	1 each (210g)
Submarine (21 cm long)	1 each (90 g sliced meat or 110 g mixed filling)
Sandwich	1 each
Sandwich filling - salad	110 g
Sandwich filling - sliced meat	90 g
Sliced meat – for cold plate	90 g
Starch Item - potatoes, rice, pasta	125 g (cooked) (2 ea. 125 ml spoon, 2 ea. #16 scoop)
Vegetables	90 g (125 ml spoon)
Salad Items	6” bowl or 8” plate
Canned fruit	175 ml
Fresh fruit (individual)	1 each
Fresh grapes/berries/sliced fruits	125 ml or 90 g
Pudding	125 ml

Jell-O	125 ml
Ice cream	125 ml
Fruit yogurt	175 ml
Cake	1 piece (5 cm X 5 cm X 7 cm)
Pie	1 piece (1/8 of a 22 cm diameter pie)
Squares	1 piece (5 cm X 5 cm X 2.5 cm)
1 Cookies (7.5 cm diam.)	2 each
Cookies (12.5 cm diam.)	1 each
Doughnuts / Sweet Buns	1 each
Bread	1 slice
Dinner Roll	1 each

LATE SNACKS

Soup – either individual soup packages or as presented at dinner.	250 ml
Cookies/chips	100 g
Juice Drinks	250 ml
Fruit	2x80g (raw)/person

BEVERAGES

Juice	250 ml
Milk (2%, 1%, skim, choc, non-dairy)	250 ml
Fruit Drinks	250 ml
Pop	250 ml
Hot Beverages - various types of tea, coffee (regular and Decaffeinated)	250 ml

ANNEX B – EVALUATION CRITERIA & SELECTION METHODOLOGY

B1 Acceptance of Request For Standing Offer Terms and Conditions

1.1 **By submitting an Offer in response to this Request for Standing Offer, the Offeror agrees that it has read, understood and accepted all of the terms and conditions of the Request for Standing Offer, including the Statement of Work, Evaluation Criteria and Selection Methodology and any appendices, and the Offeror confirms that it is capable of providing the goods and services described in the Statement of Work.**

B2 Evaluation of Offers

- 2.1 Offers submitted for this requirement shall clearly demonstrate that the Offeror meets all of the mandatory criteria. Failure to demonstrate this will result in the Offer being declared NON-COMPLIANT and the Offer will be given no further consideration.
- 2.2 Offerors are advised that they must clearly demonstrate that they meet the mandatory requirements of the Request for Standing Offer. Simply repeating the statements contained in the Statement of Work is not sufficient.
- 2.3 The Offer will be evaluated solely on its content and the documentation provided as part of the Offeror’s Offer, except as otherwise specifically provided in this solicitation. Any information or personnel proposed as options or additions to the work will NOT be evaluated.
- 2.4 It is recommended that Offerors include a grid in their Offers, cross-referring the items of the Statement of Work and Evaluation Criteria to statements of compliance with reference to supporting data evidence contained in their Offers. Any misrepresentation discovered during the assessment will disqualify the entire Offer from further evaluation.

Information to Offerors: The compliance grid, by and of itself, DOES NOT constitute demonstrated evidence. As stated in the paragraphs above, the supporting documentation will be accepted as evidence.

2.5 An evaluation team composed of government officials from the DND Technical Authority will evaluate the technical offers on behalf of Canada. In addition, Canada reserves the right to include as evaluation members, non-government employees that are not placed in a conflict of interest by participating.

B3 Mandatory Criteria

- 3.1 Responses that clearly demonstrate that all of the mandatory criteria have been met will be evaluated further. It is the Offeror’s responsibility to clearly demonstrate that all of the mandatory criteria are met. Responses failing to do so will be ruled non-responsive and will not be considered further.
- 3.2 Offerors are encouraged to supply as much information as necessary to demonstrate clearly that the mandatory requirements are met and to ensure evaluated criteria can be properly assessed.
- 3.3 DND may conduct a site visit to verify that the proposed facilities meet the requirements of the RFSO. See Appendix I to Annex B for detailed information about the site visit.

3.4 Mandatory Criteria

Item #	Reference (Annex A)	Requirement	Proof of Compliance	Compliant (Yes/No)	Offer Reference(s)
1	3.2.1 (a)	The facilities shall be located in a climate enabling the conduct of outdoor training at any time	The Offeror must identify the exact location of their proposed facilities.		

		of the year, within Canada or the Continental/Contiguous United States of America (USA). The lowest mean temperature for any month within the past five (5) years shall be not less than four (4) degrees Celsius, or thirty-nine (39) degrees Fahrenheit.	AND The Offeror must demonstrate that, within the past five (5) years, the proposed location's mean temperature listing per month (at the time of Offer closure) is no less than four (4) degrees Celsius, or thirty-nine (39) degrees Fahrenheit, as per the U.S. National Weather Service or Environment Canada.		
2	3.2.1 (c)	The Offeror's training range facilities shall be no more than eighty (80) kilometres from the lodging facilities.	The Offeror must provide a print out of a third party mapping service (i.e. Google map, Yahoo map or Government produced map), which identifies the location of the training range facilities and lodging facilities.		
3	3.2.1 (d)	The Offeror's training range facilities shall be no more than eighty (80) kilometres from a civilian hospital.	The Offeror must provide a print out of a third party mapping service (i.e. Google map, Yahoo map or Government produced map), which identifies the location of the training range facilities and the location of the nearest civilian hospital.		
4	3.2.1 (e)	The Offeror's lodging facilities shall be located no more than five (5) kilometres away from at least one (1) re-fuelling station.	The Offeror must provide a print out of a third party mapping service (i.e. Google map, Yahoo map or Government produced map), which identifies the distance between the proposed lodging facilities and the re-fuelling station.		
5	4.1.1 (a)	<u>Long Distance Training Range</u> A training range, no less than fifty (50) meters wide by twenty-four hundred (2400) meters long, capable of meeting the following requirements: a) Shall provide the ability to	The Offeror must provide a map of the range template, produced on a 1/25,000 topographic map using the Military Grid Reference System (MGRS). The Map must identify all the firing		

		<p>shoot 12.7mm and 7.62mm caliber long range firearms at a minimum distance of twenty-four hundred (2400) meters; and</p> <p>b) Shall provide the ability to install target equipment items (outlined in Section 4.3.1) at a shooting distance of three hundred (300) meters and up to twenty-four hundred (2400) meters in one hundred (100) metre increments.</p>	<p>positions and target systems.</p>		
6	4.1.1 (b)	<p><u>Advance to Contact / Break Contact Range</u> A training range, no less than three-hundred (300) meters wide by eight-hundred (800) meter long, capable of meeting the following requirements:</p> <p>a) Shall provide the ability to install target equipment items (outlined in Section 4.3.1);</p> <p>b) Shall provide a safety template for shooting 5.56mm and 7.62mm caliber firearms;</p> <p>c) Shall provide the ability to conduct training with an arc of fire at a minimum of two-hundred and fifty (250) degrees; and</p> <p>d) Shall provide varied terrain features including undulating terrain surface that allows the use of the maximum effect range for a 12.7mm caliber weapon.</p>	<p>The Offeror must provide a map of the range template, produced on a 1/25,000 topographic map using the Military Grid Reference System (MGRS). The Map must identify all the firing positions and target systems.</p>		
7	4.1.1 (c)	<p><u>Strategic Reconnaissance Compound</u> A separate training range, capable of being utilized as a strategic reconnaissance compound, which shall meet the following requirements:</p>	<p>The Offeror must provide a map of the range template, produced on a 1/25,000 topographic map using the Military Grid Reference System (MGRS). The Map must identify all the firing</p>		

		<ul style="list-style-type: none"> a) The training range shall contain a designated portion of the training area that simulates a village environment; b) The village environment shall be no less than fifty (50) meters wide by fifty (50) meter long, and shall not exceed five thousand (5000) square meters in dimensions; c) The village environment shall contain no less than two (2) static buildings/structures and no less than three (3) false fronts; d) The training range shall provide a safety template for the use of 7.62mm and 12.7mm caliber firearms that provides at minimum 4 firing positions; e) The training range shall provide the ability to shoot an unobstructed target with a long range firearm, from a minimum target distance of eighteen-hundred (1800) meters; and f) The training range shall provide the ability to install target equipment items (outlined in Section 4.3.1). 	positions and target systems.		
8	4.1.1 (d)	<p><u>Close Quarters Battle (CQB) Compound</u> A separate training range, capable of being utilized as a CQB compound, which shall meet the following requirements:</p> <ul style="list-style-type: none"> a) The training range shall contain a designated portion of the training area that simulates a village environment; 	The Offeror must provide a map of the range template, produced on a 1/25,000 topographic map using the Military Grid Reference System (MGRS). The Map must identify all the firing positions and target systems.		

		<p>b) The village environment shall be no less than fifty (50) meters wide by fifty (50) meter long, and shall not exceed five thousand (5000) square meters in dimensions;</p> <p>c) The village environment shall contain no less than two (2) static buildings/structures and no less than three (3) false fronts;</p> <p>d) The village environment shall be surrounded by walls no less than 2.44 metres and no more than 3.05 metres in height. The walls shall be capable of withstanding fire from firearms using live 5.56mm caliber rounds;</p> <p>e) The compound shall provide the ability to approach the village environment at all angles from three hundred (300) meters out; and</p> <p>f) The compound shall provide the ability to install target equipment (outlined in Section 4.3.1), outside and inside the village environment, to allow the user to react to targets that are outside and leading up to inside the village environment.</p>			
9	4.3.1	<p><u>Target Equipment</u></p> <p>The Offeror shall provide DND with the following target equipment:</p> <p>a) Non-Destroyable target vehicle: When requested, the Offeror shall supply up to ten (10) non-destroyable target vehicles, capable of</p>	<p>The Offeror must provide product details for all proposed target equipment to be made available for training requirements. Offerors may use pamphlets produced by the manufacturer for any item proposed within the Offer submission.</p>		

		<p>withstanding fire from 5.56mm, 7.62mm and 12.7mm caliber firearms for use on the Long Distance Training Range;</p> <p>b) Destroyable target vehicle: When requested, the Offeror shall one (1) destroyable target vehicle for use on the Long Distance Training Range;</p> <p>c) Portable Electronic Target System: When requested, the Offeror shall supply up to ten (10) Portable Electronic Target Systems, capable of withstanding fire from 5.56mm, 7.62mm and 12.7mm caliber firearms. The electronic target system shall be capable of being operated remotely by one (1) master control and provide the ability for the user to “pop up” inserted targets within the range arcs when desired;</p> <p>d) Stationary Infantry Targets (SIT) : When requested, the Offeror shall supply up to ten (10) Stationary Infantry Targets and one (1) Stationary Infantry Target System, capable of withstanding fire from 5.56mm, 7.62mm and 12.7mm caliber firearms;</p> <p>e) Steel TYPE I – Swing set : When requested, the Offeror shall supply up to ten (10) Steel TYPE I – Swing sets, capable of withstanding fire from 5.56mm, 7.62mm and 12.7mm caliber firearms;</p> <p>f) Steel TYPE II – H stand: When requested, the Offeror shall supply up to ten (10) Steel TYPE II – H stands,</p>	<p>DND may verify product information.</p>		
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		<p>capable of withstanding fire from 5.56mm, 7.62mm and 12.7mm caliber firearms;</p> <p>g) Steel TYPE III – X stand: When requested, the Offeror shall supply up to ten (10) Steel TYPE III – X stands, capable of withstanding fire from 5.56mm, 7.62mm and 12.7mm caliber firearms; and</p> <p>h) Steel dueling trees: When requested, the Offeror shall supply up to three (3) Steel dueling trees, capable of withstanding fire from 5.56mm, 7.62mm and 12.7mm caliber firearms.</p>			
10	4.6.3 (c)	<p>Kitchen facility: The Offeror shall provide a Kitchen facility, capable of supporting dining requirements for up to twenty (20) DND personnel in one sitting. The kitchen facility shall meet the following requirements:</p> <p>a) The kitchen facility shall be in a dedicated area, located no more than one (1) kilometre from the training range facilities; and</p> <p>b) The kitchen facility shall include a microwave, coffee urn and kettle.</p>	<p>The Offeror must provide a print out of a third party mapping service (i.e. Google map, Yahoo map or Government produced map), which identifies the distance between the kitchen facility, lodging and the training facility.</p>		

3.5 Only those offers meeting all of the Mandatory Qualifications will be considered further. It is imperative that all mandatory criteria are fully demonstrated and supported in the offer to be declared responsive. Simply listing or stating that a mandatory criterion has been met will not suffice for the purposes of demonstrated.

B4 Financial Offer

4.1 Financial Offers are to be submitted in a document separate from the Technical Offer.

4.2 Offerors shall propose Firm Fixed Rates, inclusive of all state taxes, duties and other applicable costs, exclusive of GST/HST, as per the Table below. It is mandatory that the Offerors include the following (or similar) grid as part of their financial offer. It is the Offeror's responsibility to account for any other costs not explicitly stated in the financial grid below.

- 4.3 The Financial Offer evaluation will be conducted using the pricing contained in each Offeror's offer. The Total Cost for each Offeror will be calculated using the proposed pricing for all requirements. The offer with the lowest Total Cost will be the offer with the lowest overall Total Estimated Cost, including all options.

Initial Period of the Standing Offer (from the date of award of Standing Offer to one year later)				
	Service	Fixed Firm Rate	Estimated Quantity	Total
* Note - For Items 1-4, cost must include support staff as per Annex A Statement of Work, para 4.2				
1	Long Distance Training Range as per Annex A Statement of Work, para 4.1.1(a). * See note above	\$ /day	2 days	\$
2	Advance to Contact / Break Contact Range as per Annex A Statement of Work, para 4.1.1(b) *See note above	\$ /day	1 day	\$
3	Strategic Reconnaissance Compound as per Annex A Statement of Work, para 4.1.1(c) *See note above	\$ /day	5 days	\$
4	Close Quarters Battle (CQB) Compound as per Annex A Statement of Work, para 4.1.1(d) *See note above	\$ /day	5 days	\$
5	Non-Destroyable Target Vehicle as per Annex A Statement of Work, para 4.3.1	\$ /vehicle/day	10 vehicles for 3 days	\$
6	Destroyable Target Vehicle as per Annex A Statement of Work, para 4.3.1	\$ /vehicle/day	1 vehicle for 3 days	\$
7	Portable Electronic Target System as per Annex A Statement of Work, para 4.3.1	\$ /target system/day	10 target systems for 1 days	\$
8	Stationary Infantry Targets (SIT) as per Annex A Statement of Work, para 4.3.1	\$ /target/day	10 targets for 1 days	\$
9	Steel TYPE I – Swing Set as per Annex A Statement of Work, para 4.3.1	\$ /swing set/day	10 swing sets for 1 days	\$
10	Steel TYPE II – H Stand as per Annex A Statement of Work, para 4.3.1	\$ /H Stand/day	10 H Stands for 1 days	\$
11	Steel TYPE III – X Stand as per Annex A Statement of Work, para 4.3.1	\$ /X Stand/day	10 X Stands for 1 days	\$
12	Steel Duelling Trees as per Annex A Statement of Work, para 4.3.1	\$ /duelling tree/day	3 duelling trees for 1 days	\$
13	AK-47 rifles as per Annex A Statement of Work, para 4.4.1	\$ /AK-47 rifle/day	6 rifles for 5 days	\$
14	7.62mm x 39 mm blank rounds as per Annex A Statement of Work, para 4.4.1	\$ /blank round	1,000 blank rounds	\$
15	Paintball weapons as per Annex A Statement of Work, para 4.4.1	\$ /paintball weapon/day	6 paintball weapons for 5 days	\$
16	Paintball rounds as per Annex A Statement of Work, para 4.4.1	\$ /paintball round	1,000 paintball rounds	\$
17	Portable UHF/VHF radios as per Annex A Statement of Work, para 4.5.1	\$ /radio/day	4 radios for 13 days	\$
18	Emergency Generator as per Annex A Statement of Work, para 4.5.1	\$ /generator/day	1 generator for 13 days	\$

19	Role Players as per Annex A Statement of Work, para 4.4.1	\$ /role player/day	6 role players for 6 days	\$
20	Portable Toilets as per Annex A Statement of Work, para 4.5.1	\$ /toilet/day	2 portable toilets for 13 days	\$
21	Parking spaces as per Annex A Statement of Work, para 4.6.2	\$ /space/day	20 parking spaces for 15days	\$
22	Lodging as per Annex A Statement of Work, para 4.6.3(a)	\$ /room/day	20 rooms for 15 days	\$
23	Briefing room as per Annex A Statement of Work, para 4.6.3(b)	\$ /day	15 days	\$
24	Kitchen facility as per Annex A Statement of Work, para 4.6.3(c)	\$ /day	15 days	\$
25	Storage rooms as per Annex A Statement of Work, para 4.6.3(d)	\$ /storage room/day	2 storage rooms for 15 days	\$
26	Meal services – breakfast as per Annex A Statement of Work, para 4.6.3(e)	\$ /person/day	20 persons for 15 days	\$
27	Meal services – lunch as per Annex A Statement of Work, para 4.6.3(e)	\$ /person/day	20 persons for 15 days	\$
28	Meal services – dinner as per Annex A Statement of Work, para 4.6.3(e)	\$ /person/day	20 persons for 15 days	\$
29	Meal services – late snack as per Annex A Statement of Work, para 4.6.3(e)	\$ /person/day	20 persons for 15 days	\$
Total Estimated Cost for the Initial Period of the Standing Offer			\$	

Option Period 1 (from the end of the Initial Period of the Standing Offer to one year later)				
	Service	Fixed Firm Rate	Estimated Quantity	Total
* Note - For Items 1-4, cost must include support staff as per Annex A Statement of Work, para 4.2				
1	Long Distance Training Range as per Annex A Statement of Work, para 4.1.1(a). * See note above	\$ /day	2 days	\$
2	Advance to Contact / Break Contact Range as per Annex A Statement of Work, para 4.1.1(b) *See note above	\$ /day	1 day	\$
3	Strategic Reconnaissance Compound as per Annex A Statement of Work, para 4.1.1(c) *See note above	\$ /day	5 days	\$
4	Close Quarters Battle (CQB) Compound as per Annex A Statement of Work, para 4.1.1(d) *See note above	\$ /day	5 days	\$
5	Non-Destroyable Target Vehicle as per Annex A Statement of Work, para 4.3.1	\$ /vehicle/day	10 vehicles for 3 days	\$
6	Destroyable Target Vehicle as per Annex A Statement of Work, para 4.3.1	\$ /vehicle/day	1 vehicle for 3 days	\$
7	Portable Electronic Target System as per Annex A Statement of Work, para 4.3.1	\$ /target system/day	10 target systems for 1 days	\$

8	Stationary Infantry Targets (SIT) as per Annex A Statement of Work, para 4.3.1	\$ /target/day	10 targets for 1 days	\$
9	Steel TYPE I – Swing Set as per Annex A Statement of Work, para 4.3.1	\$ /swing set/day	10 swing sets for 1 days	\$
10	Steel TYPE II – H Stand as per Annex A Statement of Work, para 4.3.1	\$ /H Stand/day	10 H Stands for 1 days	\$
11	Steel TYPE III – X Stand as per Annex A Statement of Work, para 4.3.1	\$ /X Stand/day	10 X Stands for 1 days	\$
12	Steel Duelling Trees as per Annex A Statement of Work, para 4.3.1	\$ /duelling tree/day	3 duelling trees for 1 days	\$
13	AK-47 rifles as per Annex A Statement of Work, para 4.4.1	\$ /AK-47 rifle/day	6 rifles for 5 days	\$
14	7.62mm x 39 mm blank rounds as per Annex A Statement of Work, para 4.4.1	\$ /blank round	1,000 blank rounds	\$
15	Paintball weapons as per Annex A Statement of Work, para 4.4.1	\$ /paintball weapon/day	6 paintball weapons for 5 days	\$
16	Paintball rounds as per Annex A Statement of Work, para 4.4.1	\$ /paintball round	1,000 paintball rounds	\$
17	Portable UHF/VHF radios as per Annex A Statement of Work, para 4.5.1	\$ /radio/day	4 radios for 13 days	\$
18	Emergency Generator as per Annex A Statement of Work, para 4.5.1	\$ /generator/day	1 generator for 13 days	\$
19	Role Players as per Annex A Statement of Work, para 4.4.1	\$ /role player/day	6 role players for 6 days	\$
20	Portable Toilets as per Annex A Statement of Work, para 4.5.1	\$ /toilet/day	2 portable toilets for 13 days	\$
21	Parking spaces as per Annex A Statement of Work, para 4.6.2	\$ /space/day	20 parking spaces for 15days	\$
22	Lodging as per Annex A Statement of Work, para 4.6.3(a)	\$ /room/day	20 rooms for 15 days	\$
23	Briefing room as per Annex A Statement of Work, para 4.6.3(b)	\$ /day	15 days	\$
24	Kitchen facility as per Annex A Statement of Work, para 4.6.3(c)	\$ /day	15 days	\$
25	Storage rooms as per Annex A Statement of Work, para 4.6.3(d)	\$ /storage room/day	2 storage rooms for 15 days	\$
26	Meal services – breakfast as per Annex A Statement of Work, para 4.6.3(e)	\$ /person/day	20 persons for 15 days	\$
27	Meal services – lunch as per Annex A Statement of Work, para 4.6.3(e)	\$ /person/day	20 persons for 15 days	\$
28	Meal services – dinner as per Annex A Statement of Work, para 4.6.3(e)	\$ /person/day	20 persons for 15 days	\$
29	Meal services – late snack as per Annex A Statement of Work, para 4.6.3(e)	\$ /person/day	20 persons for 15 days	\$
Total Estimated Cost for Option Period 1 of the Standing Offer			\$	

Option Period 2 (from the end of Option Period 1 to one year later)				
Service	Fixed Firm Rate	Estimated Quantity	Total	
* Note - For Items 1-4, cost must include support staff as per Annex A Statement of Work, para 4.2				
1	Long Distance Training Range as per Annex A Statement of Work, para 4.1.1(a). * See note above	\$ /day	2 days	\$
2	Advance to Contact / Break Contact Range as per Annex A Statement of Work, para 4.1.1(b) *See note above	\$ /day	1 day	\$
3	Strategic Reconnaissance Compound as per Annex A Statement of Work, para 4.1.1(c) *See note above	\$ /day	5 days	\$
4	Close Quarters Battle (CQB) Compound as per Annex A Statement of Work, para 4.1.1(d) *See note above	\$ /day	5 days	\$
5	Non-Destroyable Target Vehicle as per Annex A Statement of Work, para 4.3.1	\$ /vehicle/day	10 vehicles for 3 days	\$
6	Destroyable Target Vehicle as per Annex A Statement of Work, para 4.3.1	\$ /vehicle/day	1 vehicle for 3 days	\$
7	Portable Electronic Target System as per Annex A Statement of Work, para 4.3.1	\$ /target system/day	10 target systems for 1 days	\$
8	Stationary Infantry Targets (SIT) as per Annex A Statement of Work, para 4.3.1	\$ /target/day	10 targets for 1 days	\$
9	Steel TYPE I – Swing Set as per Annex A Statement of Work, para 4.3.1	\$ /swing set/day	10 swing sets for 1 days	\$
10	Steel TYPE II – H Stand as per Annex A Statement of Work, para 4.3.1	\$ /H Stand/day	10 H Stands for 1 days	\$
11	Steel TYPE III – X Stand as per Annex A Statement of Work, para 4.3.1	\$ /X Stand/day	10 X Stands for 1 days	\$
12	Steel Duelling Trees as per Annex A Statement of Work, para 4.3.1	\$ /duelling tree/day	3 duelling trees for 1 days	\$
13	AK-47 rifles as per Annex A Statement of Work, para 4.4.1	\$ /AK-47 rifle/day	6 rifles for 5 days	\$
14	7.62mm x 39 mm blank rounds as per Annex A Statement of Work, para 4.4.1	\$ /blank round	1,000 blank rounds	\$
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16	Paintball rounds as per Annex A Statement of Work, para 4.4.1	\$ /paintball round	1,000 paintball rounds	\$
17	Portable UHF/VHF radios as per Annex A Statement of Work, para 4.5.1	\$ /radio/day	4 radios for 13 days	\$
18	Emergency Generator as per Annex A Statement of Work, para 4.5.1	\$ /generator/day	1 generator for 13 days	\$
19	Role Players as per Annex A Statement of Work, para 4.4.1	\$ /role player/day	6 role players for 6 days	\$
20	Portable Toilets as per Annex A Statement of Work, para 4.5.1	\$ /toilet/day	2 portable toilets for 13 days	\$

21	Parking spaces as per Annex A Statement of Work, para 4.6.2	\$ /space/day	20 parking spaces for 15days	\$
22	Lodging as per Annex A Statement of Work, para 4.6.3(a)	\$ /room/day	20 rooms for 15 days	\$
23	Briefing room as per Annex A Statement of Work, para 4.6.3(b)	\$ /day	15 days	\$
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26	Meal services – breakfast as per Annex A Statement of Work, para 4.6.3(e)	\$ /person/day	20 persons for 15 days	\$
27	Meal services – lunch as per Annex A Statement of Work, para 4.6.3(e)	\$ /person/day	20 persons for 15 days	\$
28	Meal services – dinner as per Annex A Statement of Work, para 4.6.3(e)	\$ /person/day	20 persons for 15 days	\$
29	Meal services – late snack as per Annex A Statement of Work, para 4.6.3(e)	\$ /person/day	20 persons for 15 days	\$
Total Estimated Cost for Option Period 2 of the Standing Offer				\$

Total Estimated Cost (Initial Period + Option Period 1 + Option Period 2)	\$
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B5 Selection Methodology

- 5.1 One Standing Offer, if awarded, will be awarded to the responsive Offeror that offers quality services and experience at the Best Value to the Crown. Best Value is defined as the lowest cost responsive offer.
- 5.2 Tie-break: When there are two or more responsive offers achieving the identical lowest cost offer as a result of the above, the Offeror demonstrating the warmest mean monthly temperature within the past five (5) years will be awarded a Standing Offer, if awarded.



1. Site Visit

- 1.1 DND may conduct a site visit of the facility of the Offeror offering the lowest overall Total Estimated Cost compliant Offer, inclusive of all options, to verify that the facility meets the requirements of the RFSO.
- 1.2 For a site visit to be deemed successful, the Offeror's proposed facility must meet all of the mandatory requirements listed in this Appendix I to Annex B.
- 1.3 If a site visit is conducted, and the site visit is deemed to be successful, the award of a Standing Offer will be recommended.
- 1.4 If a site visit is conducted and the Offeror's facility is deemed unsuccessful as a result of the site visit, that Offeror will be deemed Non-Compliant and a site visit will be conducted at the facility of the Offeror with the next lowest Total Estimated Cost compliant Offer.
- 1.5 If a site visit is conducted, the Offeror will be expected to facilitate DND during the site visit, by providing no less than two (2) individuals, capable of providing direction to facility requirements and demonstrating the specified target systems and equipment. The duration of the site visit evaluation is anticipated to be approximately one (1) day, with a second day required in the event of inclement weather.
- 1.6 If a site visit is conducted, the Offeror's facility will be assessed by a DND evaluation team, led by the DND Technical Authority (TA) at the Offeror's proposed location. The evaluation team will confirm that the Offeror's facilities meet all of the mandatory criteria of the RFSO.
- 1.7 If a site visit is conducted, the assessment will consist of a physical verification of the following to confirm the Phase I evaluation assessment:
 - a) **Proximity of facilities resources:** DND will confirm the proximity of facilities outlined in the Offeror's Offer by driving the distance from each point of origin using a rental vehicle. The distance travelled will be recorded using the odometer of the rental vehicle. DND will visually confirm that the facilities identified are operational.
 - b) **Long Distance Training Range:** DND will visit the proposed training range to confirm that the range is operational and meets the requirements outlined in the SOW. This includes conducting a walkthrough of the training range where the Offeror shall:
 - i. Demonstrate the dimensions outlined in the Offeror's offer, using the map provided in the Offer submission;
 - ii. Demonstrate the target positions;
 - iii. Demonstrate the Safety template of the proposed training range.
 - c) **Advance to Contact / Break Contact Range:** DND will visit the proposed training range to confirm that the range is operational and meets the requirements outlined in the SOW. This includes conducting a walkthrough of the training range where the Offeror shall:
 - i. Demonstrate the dimensions outlined in the Offeror's offer, using the map provided in the Offeror's offer;
 - ii. Demonstrate the target positions;
 - iii. Demonstrate the Safety template of the proposed training range.



- d) **Strategic Reconnaissance Compound:** DND will visit the proposed training range to confirm that the range is operational and meets the requirements outlined in the SOW. This includes conducting a walkthrough of the training range where the Offeror shall:
- i. Demonstrate that the Strategic Reconnaissance Compound is a separate range from the Close Quarters Battle (CQB) Compound;
 - ii. Demonstrate the dimensions of the training range outlined in the Offeror's offer, using the map provided in the Offeror's offer;
 - iii. Demonstrate the dimensions of the village environment using the map provided in the Offeror's offer;
 - iv. Demonstrate the firing positions using the map provided in the Offeror's offer;
 - v. Demonstrate the target positions using the map provided in the Offeror's offer;
 - vi. Demonstrate the safety template for the Strategic Reconnaissance Compound using the map provided in the Offeror's offer;
 - vii. Demonstrate the three (3) false fronts and the two (2) static buildings.
- e) **Close Quarters Battle (CQB) Compound:** DND will visit the proposed training range to confirm that the range is operational and meets the requirements outlined in the SOW. This includes conducting a walkthrough of the training range where the Offeror shall:
- i. Demonstrate that the Close Quarters Battle (CQB) Compound is a separate range from the Strategic Reconnaissance Compound;
 - ii. Demonstrate the dimensions of the training using the map provided in the Offeror's offer;
 - iii. Demonstrate the dimensions of the village environment outlined in the Offeror's offer, using the map;
 - iv. Demonstrate the number of possible approaches using the map provided in the Offeror's offer;
 - viii. Demonstrate the target positions using the map provided in the Offeror's offer;
 - v. Demonstrate the safety template for the Close Quarters Battle (CQB) Compound;
 - vi. Demonstrate the three (3) false fronts and two (2) static buildings.
- f) **Target Equipment:** DND will confirm the Offeror is capable of providing the target equipment which meet the requirement. The Offeror shall validate the functionality and reliability of the proposed equipment, by conducting a live fire demonstration for each target system, using weapons system identified in the SOW.

1.7.1 The Offeror shall perform a demonstration of each target system as follows:

- i. Non-Destroyable target vehicle: The Offeror shall fire one (1) round from 5.56, 7.62 and 12.7mm caliber firearms at the target vehicle. Upon completion, DND will make a physical inspection of the structural integrity.
- ii. Portable Electronic Target System: The Offeror shall fire one (1) round from 5.56, 7.62 and 12.7mm caliber firearm at six (6) target systems. The Offeror shall ensure that all target systems respond at a success rate of ninety percent (90%).
- iii. Steel TYPE I – Swing set: The Offeror shall fire one (1) round of 5.56, 7.62 and 12.7mm caliber firearms at the target vehicle. Upon completion, DND will make a physical inspection of the target's structural integrity to verify that the target displays no structural damage which may hinder its future availability or functionality.
- iv. Steel TYPE II – H stand: The Offeror shall fire one (1) round of 5.56, 7.62 and 12.7mm caliber firearms at the target vehicle. Upon completion, DND will make a physical inspection of the target's



structural integrity to verify that the target displays no structural damage which may hinder its future availability or functionality.

- v. Steel TYPE III – X stand: The Offeror shall fire one (1) round of 5.56, 7.62 and 12.7mm caliber firearms at the target vehicle. Upon completion, DND will make a physical inspection of the target's structural integrity to verify that the target displays no structural damage which may hinder its future availability or functionality.
- vi. Steel dueling trees: The Offeror shall fire one (1) round of 5.56, 7.62 and 12.7mm caliber firearms at the target vehicle. Upon completion, DND will make a physical inspection of the target's structural integrity to verify that the target displays no structural damage which may hinder its future availability or functionality.

- 1.7.2 The Offeror shall have on hand a copy of the manufacture's manual for each target equipment item demonstrated.

Should a target system not operate as specified, the test will be recorded as a failure. In the event a target system fails, the Offeror shall have up to three (3) hours to repair or replace the target system and complete a successful demonstration for that target system; otherwise the demonstration will be deemed a failure.



Call-up Against a Standing Offer
Commande subséquente à une offre à commandes

Ship to - Expédier à

To the supplier: The standing offer identified below is accepted as follows: You are required to supply the goods or services, or both, shown below at the prices or on the pricing basis stated and in accordance with the other conditions stated in the standing offer. Only goods or services, or both, included in the standing offer will be supplied in the call-up against the standing offer.

Supplier - Fournisseur

Au fournisseur: L'offre à commandes indiquée ci-dessous est acceptée selon les modalités suivantes: Vous devez fournir les biens ou les services, ou les deux, indiqués ci-dessous selon les prix ou la base de tarification établie, et conformément avec les autres conditions stipulées dans l'offre à commandes. Seuls les biens ou les services, ou les deux, inclus dans l'offre à commandes seront fournis dans la commande subséquente à l'offre à commandes.

Security: The call-up includes security provisions.
Sécurité: La demande comprend des exigences en matière de sécurité.

NO NON YES OUI If YES, attach a SCRL to the call-up
Si OUI, joindre une LVERS à la demande

Invoices must be sent in accordance with - Les factures doivent être envoyées selon:

The detailed instructions in the standing offer Les instructions détaillées dans l'offre à commandes The address shown in the "Ship to" block L'adresse indiquée dans la case « Expédier à » Special instructions below Les instructions particulières ci-dessous

Each shipment must be accompanied by a packing or delivery slip. All invoices, bills of lading and packing slips must show the following reference numbers.

Financial Code(s) - Code financier(s)

Chaque expédition doit être accompagnée d'un bordereau d'emballage ou de livraison. Les factures, connaissements et bordereaux d'emballage doivent tous porter les numéros de référence suivants.

Standing Offer No. - N° de l'offre à commandes

Requisition No. - N° de demande
Order. Off. - Bur. dem. YY-AA

Serial No. - N° de série

Client Reference No. (optional)
N° de référence du client (facultatif)

The representative of the Identified User signing the call-up form must indicate his or her physical address. This address will constitute the address most connected with the supply and will determine, where applicable, the place of supply for this procurement.
Le représentant de l'utilisateur désigné qui signe le formulaire de commande subséquente doit indiquer son adresse municipale, qui constituera l'adresse la plus associée à l'approvisionnement et qui déterminera, le cas échéant, le lieu d'approvisionnement pour cette commande.

Amendment No. / N° de modification Previous Value (\$) / Valeur précédente (\$) Value of increase or decrease (\$) / Valeur de l'augmentation ou diminution (\$) Total estimated expenditures or revised / Total des dépenses estimatives ou révisées

Item No. N° de l'article	NATO Stock No. / Item Description N° de nomenclature de l'OTAN / Description de l'article	U. of l. U. de d.	Quantity Quantité	Unit Price Prix unitaire (\$)	Extended Price Prix calculé (\$)

Special Instructions - Instructions particulières

Total

For further information, call - Pour renseignements supplémentaires, contacter

Name - Nom

Telephone No. - N° de téléphone

Delivery required by - Livraison requise le
(YYYY-MM-DD) (AAAA-MM-JJ)

For internal purposes only - Pour usage interne seulement

Approved for the Minister - Approuvé pour le Ministre

Pursuant to subsection 32(1) of the Financial Administration Act, funds are available.
En vertu du paragraphe 32(1) de la Loi sur la gestion des finances publiques, des fonds sont disponibles.

Signature (Mandatory - Obligatoire)

Date (YYYY-MM-DD-AAAA-MM-JJ)

Signature (Mandatory - Obligatoire)

Date (YYYY-MM-DD-AAAA-MM-JJ)



APPENDIX '1' TO RFSO DND 13/0013685

FORMER PUBLIC SERVANT CERTIFICATION

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S., 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes () No ()**

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Reduction Program

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of a work force reduction program?
Yes () No ()



If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

Name of Authorized Representative

Signature

Date

