

## Question and Answer

Section C: Financial Evaluation.

Q1) Item 5: What material: pressboard or manila?, what expansion? number of fasteners? what does RB stand for?

The material is a pressboard much heavier than manila. This item has one divider and a two hole clip on each side of the cover and each side of the divider (4 clips). RB is Red/Brown and these folds also come in other colours and the spine is flexible to allow expansion of the folders to approximately one inch (minimum).

Q2) Items 1 through 11: Do you want us to quote on the manufacturers brand or a compatible?

Please quote on the brand name that meets all of the requirements listed in the 'Item Description' column for that item and for which bidder can supply the stated volume to the Embassy. If more than one brand meets these requirements, it will be the bidder's discretion which brand they wish to propose. In a scenario where all things are equal with respect to the item, we would expect the bidder to quote and offer the cheaper brand to the Embassy.

Note: Please note that the new closing date will be **Wednesday, December 4, 2013 at 11:00AM**