

 Public Works and Government Services Canada		Travaux publics et Services gouvernementaux Canada		Document No.W0117-13H005/A		Part - Partie 1 of - de 2 See Part 2 for Clauses and Conditions Voir Partie 2 pour Clauses et Conditions	
Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM	Del. Offered Liv. offerte
1	Small Hotel Items Small Hotel Items	W0117	W0117	1	Lot	XXXXXXXXXXXXX \$	See Herein

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List of Annexes:

Annex "A" - Requirement
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PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided; and
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
 - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment and any other annexes.

2. Summary

For the supply and delivery of small hotel items (textiles, linens, bathroom amenities, can liners, food service supplies & accessories, tissue & sanitary products and appliances & accessories) for the Department of National Defence (DND), Canadian Forces Base (CFB) 17 Wing Winnipeg, Manitoba as required during the period of the Standing Offer. The Standing Offer will be in effect from date of issuance for a period of one year, plus two (2) option years.

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA) and the Agreement on Internal Trade (AIT).

3. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2013-06-01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

1.1 SACC Manual Clauses

B1000T	Condition of Material	2007-11-30
B3000T	Equivalent Products	2006-06-16
M0019T	Firm Price and/or Rates	2007-05-25

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Financial Offer (one hard copy)

Section II: Certifications (one hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Offer

Offerors must submit their financial offer in accordance with the Annex "B", Basis of Payment. The total amount of Applicable Taxes must be shown separately.

1.1 SACC Manual Clauses

C3011T

Exchange Rate Fluctuation

2010-01-11

1.2 Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) () Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____

Master Card _____

- (b) () Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

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The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

Section II: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

1.1 Financial Evaluation

The estimated usages listed in Annex "B" are for evaluation purposes only and will not form part of any resulting Standing Offer.

The total aggregate bid offer will be calculated by multiplying the unit price for each line item by the associated estimated usage and summing the values.

Calculation will be applied to each option year of pricing and all periods will be totalled to determine the total evaluated aggregate bid price of the Offer.

The Offeror must provide pricing per packaged boxes and must provide the quantity and size of each item per boxes to ensure that each offers are evaluated fairly.

M0222T

Evaluation of Price

2010-01-11

2. Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and documentation to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default, if any certification is found to be untrue whether during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply with this request will also render the Offer non-responsive or may result in the setting aside of the Standing Offer or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer

1.1 Code of Conduct and Certifications - Related documentation

By submitting an offer, the Offeror certifies that the Offeror and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Offer of Standard Instructions 2006. The related documentation therein required will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [HRSDC-Labour's](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

2. Security Requirement

There is no security requirement applicable to this Standing Offer.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

3.2 Periodic Usage Reports - Standing Offer

(M7010C, 2012-07-16)

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of the reporting period.

4. Term of Standing Offer

4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from TBD to TBD (for a period of one year).

4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional two (2) - one year periods, from TBD to TBD under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority thirty (30) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

4.3 Delivery of Call-ups

When a call-up of \$500.00 or more is issued:

All orders are to be FOB Destination, including all delivery and transportation charges unless otherwise specified at the time of call-up.

Delivery point to be specified at time of order. Delivery times are Monday - Friday, 08:30 to 15:30 hours unless prior arrangements are made.

When a call-up of less than \$500.00 is issued (GST included and all amendments):

Transportation charges will be prepaid and charged, FOB Destination. As this will be a rare occurrence, all evaluations will be based on the assumption that individual call-ups will be greater than \$500.00.

5. Authorities

5.1 Standing Offer Authority

The Standing Offer Authority is:

Nicole Levesque-Welch
Supply Specialist

Telephone: 403-292-4716
Facsimile: 403-292-5786
Email: nicole.levesque-welch@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

5.2 Project Authority

The Project Authority for the Standing Offer is:

*****To be determined at issuance of Standing Offer*****

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

5.3 Offeror's Representative (To be completed by Offeror)

Name _____

Title _____

Address _____

Telephone: _____

Facsimile: _____

E-mail address: _____

6. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: CFB Winnipeg.

7. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, Call-up Against a Standing Offer or an electronic version.

8. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$20,000.00 (Applicable Taxes included).

9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2012-11-19), General Conditions - Standing Offers - Goods or Services;
- d) the general conditions 2029 (2013-04-25), Goods or Services (Low Dollar Value);
- e) Annex "A", Requirement;
- f) Annex "B", Basis of Payment;
- g) the Offeror's offer dated TBD.

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10. Certifications

10.1 Compliance

Compliance with the certifications and related documentation provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

11. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2029 (2013-04-25), General Conditions - Goods or Services (Low Dollar Value) apply to and form part of the Contract.

Section 12, Interest on Overdue Accounts of 2029 (2013-04-25) - General Conditions - Goods or Services (Low Dollar Value) will not apply to payments made by credit cards.

3. Term of Contract

3.1 Delivery Date

Delivery must be completed within 3 business days (Monday to Friday) on stocked items from receipt of call-up. For Custom Made Items, delivery must be completed within 4 weeks from receipt of call-up unless otherwise specified at the time of call-up.

4. Payment

4.1 Basis of Payment

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

4.2 SACC Manual Clauses

C2000C	Taxes - Foreign-based Contractor	2007-11-30
H1000C	Single Payment	2008-05-12
M3000C	Price Lists	2006-08-15
M3800C	Estimates	2006-08-15

4.3 Payment by Credit Card (if applicable)

The following credit cards are accepted: _____ and _____.

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5. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6. SACC Manual Clauses

B7500C	Excess Goods	2006-06-16
C5201C	Prepaid Transportation Costs (if applicable)	2008-05-12
G1005C	Insurance	2008-05-12

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ANNEX "A"
REQUIREMENT

Title:

Small Hotel Items, Winnipeg, MB

Objective:

For the supply and delivery of small hotel items (textiles, linens, bathroom amenities, can liners, food service supplies & accessories, tissue & sanitary products and appliances & accessories) for the Department of National Defence (DND), Canadian Forces Base (CFB) 17 Wing Winnipeg, Manitoba as required during the period of the Standing Offer. The Standing Offer will be in effect from date of issuance for a period of one year, plus two (2) option years.

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ANNEX "B"

BASIS OF PAYMENT

G.S.T. is excluded of the prices quoted herein (if applicable)
G.S.T. will be shown as a separate item on the invoice (if applicable)

The estimated usages listed herein are for evaluation purposes only and will not form part of any resulting Standing Offer.

Evaluation will be based on the assumption that individual call-ups will be greater than \$500.00, therefore transportation cost will be inclusive of the price offered.

IN ORDER FOR AN OFFER TO BE CONSIDERED, IT MUST INCLUDE PRICING FOR THE FOLLOWING:

Unit pricing for a **minimum of 90%** of the items identified in the table identified below to be considered compliant. Failure to do so may render the bid non-responsive without further consideration.

This section, when completed, will be considered as the offeror's Financial Proposal. Rates quoted must remain firm for the period of the Standing Offer.

Special Pricing

If the successful Supplier offers lower prices at the time of call-up, other than those that form part of the Standing Offer, the crown can and will take advantage of these prices. However, the Terms and Conditions of this standing offer will remain applicable.

Call-up Audits - Random

Any call-ups to a resulting standing offer may be subject to audit by the Contracting Authority. The Contracting Authority may request evidence that the appropriate discount is being applied. Failure to comply with requests for information may for that reason alone result in the termination of a standing offer agreement.

For evaluation purposes

The Offeror must provide pricing per packaged boxes and must provide the quantity and size of each item per boxes to ensure that each offers are evaluated fairly.

Item	Description	Usage estimé annuel	Prix unitaire		
			SOA Period TBD to TBD	1 ^{ère} période de renouvellement facultative	2 ^{ème} période de renouvellement facultative
Amenities:					
1	Shampoo 1oz (+/- 10%) Quantity and/or size of item per box: _____	50 boxes	\$_____/bx	\$_____/bx	\$_____/bx
2	Body Lotion 1oz (+/- 10%) Quantity and/or size of item per box: _____	25 boxes	\$_____/bx	\$_____/bx	\$_____/bx
3	Conditioner 1oz (+/- 10%) Quantity and/or size of item per box: _____	50 boxes	\$_____/bx	\$_____/bx	\$_____/bx
4	Soap 1oz Flow Wrapped (+/- 10%) Quantity and/or size of item per box: _____	70 boxes	\$_____/bx	\$_____/bx	\$_____/bx
5	Shower cap Quantity and/or size of item per box: _____	5 boxes	\$_____/bx	\$_____/bx	\$_____/bx
6	Shoe Mitt Quantity and/or size of item per box: _____	5 boxes	\$_____/bx	\$_____/bx	\$_____/bx
7	Sewing Kit Quantity and/or size of item per box: _____	5 boxes	\$_____/bx	\$_____/bx	\$_____/bx

Item	Description	Usage estimé annuel	Prix unitaire		
			SOA Period TBD to TBD	1 ^{ère} période de renouvellement facultative	2 ^{ème} période de renouvellement facultative
8	Vanity Kit Minimum requirement: nail file, Q-tip and earplugs Quantity and/or size of item per box: _____	5 boxes	\$_____/bx	\$_____/bx	\$_____/bx
9	6" Toothbrush Wrapped Individually in Polybag Quantity and/or size of item per box: _____	5 boxes	\$_____/bx	\$_____/bx	\$_____/bx
10	Toothpaste, 20ml Bulk (+/- 10%) Quantity and/or size of item per box: _____	5 boxes	\$_____/bx	\$_____/bx	\$_____/bx
Room Accessories:					
11	Hanger Flat Open Hook with Clips, Womens, Natural with Nickel Hook & Clips Quantity and/or size of item per box: _____	5 boxes	\$_____/bx	\$_____/bx	\$_____/bx
12	Hanger Flat Open Hook with Dowel Bar, Mens, Natural with Nickel Hook Quantity and/or size of item per box: _____	5 boxes	\$_____/bx	\$_____/bx	\$_____/bx

Item	Description	Usage estimé annuel	Prix unitaire		
			SOA Period TBD to TBD	1 ^{ère} période de renouvellement facultative	2 ^{ième} période de renouvellement facultative
13	Ice Bucket, 3 quart, Round, No handles, white Quantity and/or size of item per box: _____	2 boxes	\$_____/bx	\$_____/bx	\$_____/bx
14	Lid for Ice Bucket (above) Quantity and/or size of item per box: _____	2 boxes	\$_____/bx	\$_____/bx	\$_____/bx
15	Shower Curtain, 100% Polyester 71x74 White (+/- 10%) Quantity and/or size of item per box: _____	30 boxes	\$_____/bx	\$_____/bx	\$_____/bx
16	Shower Curtain with Window, 71 x 77, White (+/- 10%) Quantity and/or size of item per box: _____	20 boxes	\$_____/bx	\$_____/bx	\$_____/bx
17	Coffee Presentation Tray, Black, 11 x 14 (+/- 10%) Quantity and/or size of item per box: _____	2 boxes	\$_____/bx	\$_____/bx	\$_____/bx
Textiles and Linens:					
18	Wash Cloth, Dobby Border, 12 x 12, 1.0lb, White Quantity and/or size of item per box: _____	25 boxes	\$_____/bx	\$_____/bx	\$_____/bx

Item	Description	Usage estimé annuel	Prix unitaire		
			SOA Period TBD to TBD	1 ^{ère} période de renouvellement facultative	2 ^{ème} période de renouvellement facultative
19	Hand Towel, Dobby Border, 16 x 30, 4.0lb, White Quantity and/or size of item per box: _____	10 boxes	\$_____/bx	\$_____/bx	\$_____/bx
20	Dobby Border Towel, 27 x 54, 17# White (Double Border) Quantity and/or size of item per box: _____	15 boxes	\$_____/bx	\$_____/bx	\$_____/bx
21	Bath Towel, Dobby Border, 27 x 54, 15.0lb, White Quantity and/or size of item per box: _____	15 boxes	\$_____/bx	\$_____/bx	\$_____/bx
22	Bath Mat, Dobby Border, 21 x 32, 9.5lb, White Quantity and/or size of item per box: _____	10 boxes	\$_____/bx	\$_____/bx	\$_____/bx
23	Flat Sheet Double T200 60/40, 81 x 115 Quantity and/or size of item per box: _____	10 boxes	\$_____/bx	\$_____/bx	\$_____/bx
24	Fitted Sheet Double, 54 x 80 x 12, White, T200 60/40 Quantity and/or size of item per box: _____	20 boxes	\$_____/bx	\$_____/bx	\$_____/bx

Item	Description	Usage estimé annuel	Prix unitaire		
			SOA Period TBD to TBD	1 ^{ère} période de renouvellement facultative	2 ^{ème} période de renouvellement facultative
25	Pillowcase Queen, 42 x 36, White, T200 60/40 Quantity and/or size of item per box: _____	10 boxes	\$_____/bx	\$_____/bx	\$_____/bx
26	Pillow G/Tex Gel Fiber 20 x 30, 35oz Quantity and/or size of item per box: _____	20 boxes	\$_____/bx	\$_____/bx	\$_____/bx
27	Pillow Protectors, Zip Closure, Queen Quantity and/or size of item per box: _____	10 boxes	\$_____/bx	\$_____/bx	\$_____/bx
28	Quilted Mattress Pad Flat with Elastic, 54 x 80 Quantity and/or size of item per box: _____	20 boxes	\$_____/bx	\$_____/bx	\$_____/bx
29	Guest Tex Fleece Blanket, Full size, 72 x 90 Quantity and/or size of item per box: _____	5 boxes	\$_____/bx	\$_____/bx	\$_____/bx
30	Allerzip Bed Bug, Waterproof Mattress Protector, Full, 54 x 80 x 9 Quantity and/or size of item per box: _____	25 boxes	\$_____/bx	\$_____/bx	\$_____/bx

Item	Description	Usage estimé annuel	Prix unitaire		
			SOA Period TBD to TBD	1 ^{ère} période de renouvellement facultative	2 ^{ème} période de renouvellement facultative
31	Box Spring Encasement, Full, 54 x 80 x 9 Quantity and/or size of item per box: _____	25 boxes	\$_____/bx	\$_____/bx	\$_____/bx
Can Liners, Bags and Sacks:					
32	Ice Bucket Liner, 13 x 12, Clear Quantity and/or size of item per box: _____	4 boxes	\$_____/bx	\$_____/bx	\$_____/bx
Cups and Containers:			\$_____/bx	\$_____/bx	\$_____/bx
33	Sip Lid for 9oz or 10oz Ripple Cup, White Quantity and/or size of item per box: _____	30 boxes	\$_____/bx	\$_____/bx	\$_____/bx
34	Ripple Cafe Hot Cup 9oz, Wrapped Quantity and/or size of item per box: _____	30 boxes	\$_____/bx	\$_____/bx	\$_____/bx
35	Cold Cup 9oz, Plastic Transparent, Wrapped Quantity and/or size of item per box: _____	30 boxes	\$_____/bx	\$_____/bx	\$_____/bx

Item	Description	Usage estimé annuel	Prix unitaire		
			SOA Period TBD to TBD	1 ^{ère} période de renouvellement facultative	2 ^{ème} période de renouvellement facultative
Food Service Supplies					
Accessories:					
36	Non-Dairy Shelf Stable Individual Creamer Quantity and/or size of item per box: _____	20 boxes	\$_____/bx	\$_____/bx	\$_____/bx
37	Sugar Packet Quantity and/or size of item per box: _____	20 boxes	\$_____/bx	\$_____/bx	\$_____/bx
38	Individual Plastic Stir Sticks - 5" each Quantity and/or size of item per box: _____	10 boxes	\$_____/bx	\$_____/bx	\$_____/bx
39	Orange Pekoe Tea Quantity and/or size of item per box: _____	5 boxes	\$_____/bx	\$_____/bx	\$_____/bx
40	Keurig K Cup - individual coffee, decaf coffee and tea cups Quantity and/or size of item per box: _____	50 boxes	\$_____/bx	\$_____/bx	\$_____/bx

Item	Description	Usage estimé annuel	Prix unitaire		
			SOA Period TBD to TBD	1 ^{ère} période de renouvellement facultative	2 ^{ème} période de renouvellement facultative
Tissue and Sanitary Products:					
41	Facial Tissue, 2-Ply, Flat Box, 100 sheets, White Quantity and/or size of item per box: _____	40 boxes	\$_____/bx	\$_____/bx	\$_____/bx
42	2-ply Bath Tissue, 550 sheets per roll Quantity and/or size of item per box: _____	20 boxes	\$_____/bx	\$_____/bx	\$_____/bx
Appliances and Accessories:					
43	Auto-Off Iron Quantity and/or size of item per box: _____	15 boxes	\$_____/bx	\$_____/bx	\$_____/bx
44	54" Extra Wide Ironing Board with Silver Silicone cover. Quantity and/or size of item per box: _____	10 boxes	\$_____/bx	\$_____/bx	\$_____/bx
45	Replacement Ironing Board Cover Quantity and/or size of item per box: _____	15 boxes	\$_____/bx	\$_____/bx	\$_____/bx

Item	Description	Usage estimé annuel	Prix unitaire		
			SOA Period TBD to TBD	1 ^{ère} période de renouvellement facultative	2 ^{ème} période de renouvellement facultative
46	Clock Radio, AM/FM/Mp3, Line-In, Single Day, E-Z Set Alarm, Black Quantity and/or size of item per box: _____	20 boxes	\$_____/bx	\$_____/bx	\$_____/bx
47	Timex® Auto-Set Clock Radio with Mp3 Line-in, Black or equivalent Quantity and/or size of item per box: _____ If offering an equivalent product, offeror must provide brand and model: _____	5 boxes	\$_____/bx	\$_____/bx	\$_____/bx
48	iHome® Alarm Clock Radio for iPhone/iPod, Grey or equivalent Quantity and/or size of item per box: _____ If offering an equivalent product, offeror must provide brand and model: _____	5 boxes	\$_____/bx	\$_____/bx	\$_____/bx
49	Additional items at discount off published price list	1,000	Discount %__	Discount %__	Discount %__

Solicitation No. - N° de l'invitation

W0117-13H005/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

ca1097

Client Ref. No. - N° de réf. du client

DND

File No. - N° du dossier

CAL-3-36003

CCC No./N° CCC - FMS No/ N° VME

ANNEX "C"

STANDING OFFER USAGE REPORT

Return to:

Public Works and Government Services Canada
Acquisitions Branch
Facsimile: (403) 292-5786
Email: wst-pa-cal@pwgsc-tpsgc.gc.ca

Quarterly Usage Report Schedule:

- () 1st quarter: April 1 to June 30;
- () 2nd quarter: July 1 to September 30;
- () 3rd quarter: October 1 to December 31;
- () 4th quarter: January 1 to March 31.

SUPPLIER:

STANDING OFFER NO:

W0117-13H005

DEPARTMENT OR AGENCY:

CFB Winnipeg

Item No.	Call-Up/contract No. Description	Value of the Call-Up/Contract (GST/HST excluded)
(A) Total Dollar Value Call-ups for this reporting period:		
(B) Accumulated Call-Up totals to date:		
(A+B) Total Accumulated Call-Ups:		

NIL REPORT: We have not done any business with the federal government for this period []

PREPARED BY: _____

SIGNATURE: _____

DATE: _____