

Question 2:

Section 3.3.1 of the RFP indicates that the Contractor is to produce an illustrated report of findings. Does the CMHC have any such illustrations in mind, or would the illustrations simply be graphical representations of the data, where applicable?

Response:

The illustrations would include graphical representations of the data as well as summary tables where applicable.

Question 3:

Section 4.6.c indicates that the proponent is to provide a list of all contracts of similar size and scope held over the past 24 months. Response to this requirement may be unnecessarily large in scope as a proponent may have completed well over 50 similar sized projects within the last 24 months. Some projects may not be complete and would therefore not be willing to provide a reference. In addition, some projects may involve unrelated subject matter. Would it be acceptable to provide a select number of representative project?

Response:

"Section 4.6.c. References: A list of all contracts of a similar size and scope which the proponent currently holds or has held over the past 24 months. For each contract, the following information: company name and address; contact person name and phone number. CMHC may approach any such contact person for information relating to the quality of work provided by the proponent. "

CMHC expects contracts of a similar size and scope to involve related subject matter. Should a submission provide only a select number of representative projects, only those projects submitted will be considered in the evaluation.

Question 4:

Section 4.6.e indicates that the proponent is to include a writing sample. However, the instructions at the top of the list indicate that the proponent is to include information about the proponent's qualification as to this requirement. Please clarify – are proponents to provide an actual writing sample as part of a submission, or, is CMHC simply looking for a description of a selected report?

Response:

Proponents must provide at least one writing sample as part of the submission.

Question 5:

Section 4.8.e indicates that the proponent should describe and explain how interface issues and difficulties will be resolved. Are there any anticipated interface issues and difficulties, or are shall proponents assume that these are hypothetical issues and difficulties?

Response:

Proponents with experience conducting the type of work required in this RFP must be able to anticipate interface issues that might occur in the management process of the project and provide way(s) to address them should they occur.

Question 6:

At a number of points in the RFP it states that SAS is the preferred platform for conducting this analysis. We intend to propose a solution using SPSS. Will the CMHC look pejoratively on solutions proposing SPSS even if they are able to provide the same data and results?

Response:

Reference question/response #1.