

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
11 Laurier St. / 11, rue Laurier
Place du Portage , Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Science Procurement Directorate/Direction de
l'acquisition de travaux scientifiques
11C1, Phase III
Place du Portage
11 Laurier St. / 11, rue Laurier
Gatineau, Québec K1A 0S5

Title - Sujet Canadian incident database	
Solicitation No. - N° de l'invitation 0D160-143016/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 0D160-143016	Date 2013-10-30
GETS Reference No. - N° de référence de SEAG PW-\$\$\$V-035-26479	
File No. - N° de dossier 035sv.0D160-143016	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-11-20	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Hulse, Joseph	Buyer Id - Id de l'acheteur 035sv
Telephone No. - N° de téléphone (819) 956-3356 ()	FAX No. - N° de FAX (819) 997-2229
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Amendment # 001 is raised to:

1. Clearly evaluation criteria located in Attachment 2, Sec. 3.0, Criteria, 1.0 Work Plan and 3.0 Database Sustainability Plan,
2. Correct the reporting requirement at Part 7, Section 7 Invoicing Instructions - Progress Claim ; and,
3. Answer questions.

1. At Part 7 – Resulting Contract Clause, Section 7 Invoicing Instructions - Progress Claim

DELETE:

- b. Copy of the Monthly Progress Report

INSERT:

- b. Copy of the Quarterly Report when required.

2. At Attachment 2, Sec. 3.0, Criteria, 1.0 Work Plan

DELETE:

1.0WORK PLAN

The Bidder must provide a work plan with timelines and budget lines for tasks that its proposed resources will undertake to establish the database and meet all deliverables.

The work plan must include all the tasks listed in the statement of work, with brief descriptions of how the task will be approached and what will be considered.

INSERT:

1.0WORK PLAN

The Bidder must provide a work plan with timelines and budget lines (the budget lines must be represented in percentages and not dollar values) for tasks that its proposed resources will undertake to establish the database and meet all deliverables.

The work plan must include all the tasks listed in the statement of work, with brief descriptions of how the task will be approached and what will be considered.

3. At Attachment 2, Sec. 3.0, Criteria, 3.0 Database Sustainability Plan

DELETE:

3.0 DATABASE SUSTAINABILITY PLAN

Bidder should provide a database sustainability plan, which outlines how the Bidder plans to continue to host and maintain the database and provide free public access to the database, past the life of this contract. The plan should include reference to how the database will be maintained and at what cost to whom. The plan should not assume any further funding from Public Safety Canada or Defence Research and Development Canada.

INSERT:

3.0 DATABASE SUSTAINABILITY PLAN

Bidder must provide a database sustainability plan, which outlines how the Bidder plans to continue to host and maintain the database and provide free public access to the database, past the life of this contract. The plan should include reference to how the database will be maintained and at what cost to whom (the costs must be represented in percentages and not dollar values). The plan should not assume any further funding from Public Safety Canada or Defence Research and Development Canada.

4. Questions

a. Question 1:

Part 3, Section 1 Bid Preparation Instructions (p. 8) clearly states "Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid."

However, Attachment 2, Sec. 3.0, Criteria, 1.0 Work Plan (p. 22) states "The Bidder must provide a work plan with timelines and **budget lines**..." and an 'Excellent Work Plan' should include "realistic details and explanations of work activities, with realistic deadlines and **budget distribution**..."

Similarly, Attachment 2, Sec. 3.0, Criteria, 3.0 Database Sustainability Plan (p.22-3) states "Bidder should provide a database sustainability plan... The plan should include reference to how the database will be maintained and **at what cost to whom**."

Both of these requirements to include "budget lines," "budget distribution," and "costs" are in the Technical Bid portion, so wouldn't they violate the "no prices outside the Financial Bid" rule? If these items are to be included, there appears to be no standard set of budget categories, and the instructions appeared to want Bidders to compress all costs down into all-inclusive hourly rates in any event

Answer 1:

The costs should be demonstrated in terms of a Percentage. No actual dollar amounts are to be listed. Please see the amended Evaluation criteria.

b. Question 2:

Part 5, Section 1.2 Federal Contractors Program for Employment Equity - Bid Certification (p. 12) states:

"The Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list. The FCP website [http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml] states:

"As a result of the implementation of the redesigned Federal Contractors Program (FCP) the names of all the organizations have been removed from this list." Is this certification still operative, and if so, how can a Bidder certify this if there appears to be no list to be accessed?

Answer 2:

No. The Federal Contractors Program for Employment Equity - Bid Certification is still required and the Federal Contractors Program (FCP) is still operative. The Federal Contractors Program (FCP) is new and currently, no contractors are on the list.

c. Question 3:

Part 7, Section 7 Invoicing Instructions - Progress Claim (p. 17), states:

"Each claim must be supported by:

a. a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;

b. copy of the ***monthly progress report***."

Monthly progress reports are not listed as a deliverable anywhere else in the Scope of Work or in any other sections of the RFP. Indeed, the following Section 8 Progress supports only states that "The Contractor must submit quarterly reports, in electronic format..." Is this requirement operative, or should it be removed/amended to indicate the quarterly progress reports that are listed as deliverables.

Answer 3:

No, monthly reports are not required. The contactor only needs to submit quarterly reports.

d. Question 4:

One of our team members holds both a Ph.D. in Criminology and a Ph.D. in Computer Science. Would this individual count for 1 point or 2 points in the evaluation criteria for 2.0 Abilities and Expertise (p. 22-23), which reads "1 point for every Ph.D. involved as resources with a relevant background as evidenced through their area of work and/or publications, to a maximum of 10 points."

Answer 4:

Yes, this would count as 2 points.

e. Question 5:

Attachment 3, Section 2.3 Canadian Content Certification states that "This procurement is limited to Canadian services. The Bidder certifies that: () the service(s) offered is(are) a Canadian service as defined in paragraph 2 of clause A3050T."

Paragraph 2 of clause A3050T states: "A service provided **by an individual based in Canada** is considered a Canadian service. Where a requirement consists of only one service, which is being provided by more than one individual, the service will be considered Canadian **if a minimum of 80 percent** of the total bid price for the service is provided by individuals based in Canada." Should this bid be interpreted as one service or several discrete services (reports, codebook, website, etc.)? If it is just one service, then is the effect of this clause intended to limit the amount money that can be expended on an individual living outside of Canada limited to 20% of the total bid/award? One of our team members is a native Canadian citizen who resides in the United States, and we are wondering if this threshold applies to him.

Answer 5:

Your bid is considered one service. Any money that is paid to a person /or organization that is no based in Canada, is not consider Canadian Content.

f. Question 6:

Annex A, Section 7 Deliverables, Item 1 (p. 33) states: "The Contractor will provide as deliverables the following: 1) Quarterly progress and financial reports to the Project Manager describing and detailing the progress of the work and finds spent, in a *format to be determined by the Project Manager*."

Part 7, Section 8 Progress Reports describes a specific progress report format. Will the Project Manager have the ultimate discretion regarding the progress report format, or will the Bidder be bound by Part 7, Section 8?

Answer 6:

The CSSP requires that we report progress in certain ways. So progress would have to be reported in a manner that is dictated by CSSP and answers the question in part 7, section 8. However, the bidder should not worry. The progress reporting is only a couple of paragraphs long, and will not be onerous.