

1 General

1.1 SUBMITTALS

- .1 Submittals: in accordance with Section 01 33 00 - Submittal Procedures.
- .2 Shop drawings; submit drawings stamped and signed by professional engineer registered or licensed in Province of Saskatchewan, Canada.
- .3 Shop drawings to show:
 - .1 Mounting arrangements.
 - .2 Operating and maintenance clearances.
 - .3 Equipment tags.
- .4 Shop drawings and product data accompanied by:
 - .1 Detailed drawings of bases, supports, and anchor bolts.
 - .2 Acoustical sound power data, where applicable.
 - .3 Points of operation on performance curves.
 - .4 Manufacturer to certify current model production.
 - .5 Certification of compliance to applicable codes.
- .5 Closeout Submittals:
 - .1 Provide operation and maintenance data for incorporation into manual specified in Section 01 78 00 - Closeout Submittals.
 - .2 Operation and maintenance manual approved by, and final copies deposited with, Departmental Representative before final inspection.
 - .3 Operation data to include:
 - .1 Control schematics for systems including environmental controls.
 - .2 Description of systems and their controls.
 - .3 Description of operation of systems at various loads together with reset schedules and seasonal variances.
 - .4 Operation instruction for systems and component.
 - .5 Description of actions to be taken in event of equipment failure.
 - .6 Valves schedule and flow diagram.
 - .7 Colour coding chart.
 - .4 Maintenance data to include:
 - .1 Servicing, maintenance, operation and trouble-shooting instructions for each item of equipment.

- .2 Data to include schedules of tasks, frequency, tools required and task time.
- .5 Performance data to include:
 - .1 Equipment manufacturer's performance datasheets with point of operation as left after commissioning is complete.
 - .2 Equipment performance verification test results.
 - .3 Special performance data as specified.
 - .4 Testing, adjusting and balancing reports as specified in Section 23 05 93 - Testing, Adjusting and Balancing for HVAC.
- .6 Approvals:
 - .1 Submit 2 copies of draft Operation and Maintenance Manual to Construction Manager for approval. Submission of individual data will not be accepted unless directed by Construction Manager.
 - .2 Make changes as required and re-submit as directed by Construction Manager.
- .7 Additional data:
 - .1 Prepare and insert into operation and maintenance manual additional data when need for it becomes apparent during specified demonstrations and instructions.
 - .2 Prepare completed commissioning forms with all appropriate data prior to commissioning inspection. Commissioning forms, signed by engineer, are to be included in the Operations and Maintenance Manual.
- .8 Site records:
 - .1 Construction Manager will provide 2 sets of reproducible mechanical drawing prints for each phase of work. Mark changes as work progresses and as changes occur.
 - .2 Maintain one set of on-site record drawings. Record all deviations to the work on a daily basis. Make available for reference purposes and inspection.
 - .3 Maintain one set of record drawings off site, revise weekly to show work as actually installed.
 - .4 Use different colour waterproof ink for each service.
- .9 As-built drawings:
 - .1 Prior to start of Testing, Adjusting and Balancing for HVAC, finalize production of as-built drawings.
 - .2 Identify each drawing in lower right hand corner in letters at least 12 mm high as follows: - "AS BUILT DRAWINGS: THIS DRAWING HAS BEEN REVISED TO SHOW MECHANICAL SYSTEMS AS INSTALLED" (Signature of Contractor) (Date).

- .3 Submit to Construction Manager for approval and make corrections as directed.
- .4 Perform testing, adjusting and balancing for HVAC using as-built drawings.
- .5 Submit completed reproducible as-built drawings with Operating and Maintenance Manuals.
- .10 Submit copies of record drawings with TAB report.

1.2 QUALITY ASSURANCE

- .1 Quality Assurance: in accordance with Section 01 45 00 - Quality Control.
- .2 Health and Safety Requirements: do construction occupational health and safety in accordance with Section 01 35 30 - Health and Safety Requirements.

1.3 SITE CONDITIONS

- .1 The GOCB Regina building was constructed in 1935 and is a federal heritage property designated as “recognized” by the Federal Heritage Building Review Office (FHBRO). The work must comply with the Standards and Guidelines for the Conservation of Historic Places in Canada. Should material resembling spray or trowel-applied asbestos or other designated substance listed as hazardous be encountered, stop work, take preventative measures, and notify Departmental Representative immediately.
 - .1 Do not proceed until written instructions have been received from Departmental Representative.
- .2 Notify Departmental Representative before disrupting building access or services.

1.4 MAINTENANCE

- .1 Furnish spare parts in accordance with Section 01 78 00 - Closeout Submittals and as follows:
 - .1 One glass for each gauge glass.
- .2 Provide one set of special tools required to service equipment as recommended by manufacturers and in accordance with Section 01 78 00 - Closeout Submittals.

1.5 DELIVERY, STORAGE AND HANDLING

- .1 Waste Management and Disposal:
 - .1 Construction/Demolition Waste Management and Disposal: separate waste materials for reuse and recycling in accordance with Section 01 74 19 - Construction/Demolition Waste Management and Disposal.

2 Products

Not Used.

3 Execution

3.1 PAINTING, FINISHES, REPAIRS AND RESTORATION

- .1 All miscellaneous metal to be galvanized in accordance with Section 05 50 00 – Metal Fabrications.
- .2 Prime and touch up marred finished paintwork to match original.
- .3 Restore to new condition, finishes which have been damaged.

3.2 CLEANING

- .1 Clean interior and exterior of all systems including strainers. Vacuum interior of ductwork.

3.3 FIELD QUALITY CONTROL

- .1 Manufacturer's Field Services:
 - .1 Obtain written report from manufacturer verifying compliance of Work, in handling, installing, applying, protecting and cleaning of product and submit Manufacturer's Field Reports as described in PART 1 - SUBMITTALS.
 - .2 Provide manufacturer's field services consisting of product use recommendations and periodic site visits for inspection of product installation in accordance with manufacturer's instructions.
 - .3 Schedule site visits, to review Work, as directed in PART 1 - QUALITY ASSURANCE.

3.4 DEMONSTRATION

- .1 Departmental Representative will use equipment and systems for test purposes prior to acceptance. Supply labour, material, and instruments required for testing.
- .2 Trial usage to apply to following equipment and systems:
 - .1 Chillers.
 - .2 Condensers.
 - .3 Ventilation equipment.
- .3 Supply tools, equipment and personnel to demonstrate and instruct operating and maintenance personnel in operating, controlling, adjusting, trouble-shooting and servicing of all systems and equipment during regular work hours, prior to acceptance.

- .4 Use operation and maintenance manual, as-built drawings, and audio visual aids as part of instruction materials.
- .5 Instruction duration time requirements as specified in appropriate sections.
- .6 Construction Manager will record these demonstrations on video tape for future reference.

3.5 PROTECTION

- .1 Protect equipment and systems openings from dirt, dust, and other foreign materials with materials appropriate to system.

END OF SECTION