

**Bid Evaluation Criteria**

Submit the technical proposal (non-cost criteria) **separate from** the financial proposal (2 separate files or envelopes). **Submissions that do NOT separate technical proposals from the financial proposal will be disqualified. Electronic (Email) submissions are preferred.**

**Reference number K4E21-13-0401 MUST appear on all submissions.**

**Contract Award**

Selection of the contractor(s) will be made on the basis of the best overall value to the Crown in terms of technical merit and cost; the lowest overall priced compliant proposal will be awarded a contract. It is Environment Canada's preference to award one contract.

In the event that no one contractor can perform all of the tasks outlined in the Statement of Work, then multiple contracts may be awarded based on the lowest price per Conservation Area.

**Mandatory Requirements**

1. All proposals must clearly demonstrate that they meet **all** of the mandatory requirements described below. This will be evaluated as either "**Yes**" or "**No**". Proposals receiving "**No**" for any mandatory requirement will **not** be considered further.
2. Bidders must demonstrate that they have the following knowledge/experience through a written narrative (i.e. title, brief overview, and date of previous projects) and provide at least 2 relevant references.

| <b>Criteria:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Yes</b> | <b>No</b> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|
| The bidder <b>must</b> certify that it is an Aboriginal business or an eligible joint venture as defined within the Procurement Strategy for Aboriginal Business                                                                                                                                                                                                                                                                                                                    |            |           |
| The bidder <b>must</b> demonstrate experience (a minimum of 2 previous projects) with the following: <ol style="list-style-type: none"> <li>1. conducting literature reviews</li> <li>2. working with Inuit communities and boards</li> <li>3. training Inuit or developing capacity in Inuit communities</li> <li>4. studies of wildlife, environment and cultural resources</li> <li>5. protected areas planning and management in an aboriginal co-management context</li> </ol> |            |           |
| The bidder and members of their assigned "team" <b>must</b> be proficient in both written and oral English AND Inuktitut                                                                                                                                                                                                                                                                                                                                                            |            |           |