

**RETURN BIDS TO:**  
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**Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada  
800 Burrard Street, 2nd Floor  
800, rue Burrard, 2e étage  
Vancouver, BC V6Z 0B9  
Bid Fax: (604) 775-7526**

## Request For a Standing Offer Demande d'offre à commandes

National Master Standing Offer (NMSO)  
Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

## Comments - Commentaires

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Public Works and Government Services Canada - Pacific  
Region  
800 Burrard Street, 12th Floor  
800, rue Burrard, 12e etage  
Vancouver, BC V6Z 0B9

<b>Title - Sujet</b> Vinyl-coated Polyester Fabric	
<b>Solicitation No. - N° de l'invitation</b> 21C81-130282/A	<b>Date</b> 2013-11-21
<b>Client Reference No. - N° de référence du client</b> 21C81-130282	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$VAN-524-7135
<b>File No. - N° de dossier</b> VAN-3-36212 (524)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-01-06</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Pacific Standard Time PST
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Yamamoto, Albert	<b>Buyer Id - Id de l'acheteur</b> van524
<b>Telephone No. - N° de téléphone</b> (604)775-7549 ( )	<b>FAX No. - N° de FAX</b> (604)775-7526
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> CORRECTIONAL SERVICE OF CANADA VARIOUS LOCATIONS (ABBOTSFORD, MISSION & AGASSIZ) ABBOTSFORD British Columbia V2S2E8 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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van524

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- 
6. Insurance
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List of Annexes:

- Annex A - Requirement  
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## **PART 1 - GENERAL INFORMATION**

### **1. Introduction**

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided; and
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
  - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
  - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment and any other annexes.

### **2. Summary**

This requirement is for the supply of Vinyl-coated Polyester Fabric to Correctional Services Canada at Mission, Agassiz and Abbotsford, British Columbia. The period of the standing offer will be for one year from the date of issuance.

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

### **3. Debriefings**

After issuance of a standing offer, offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - OFFEROR INSTRUCTIONS**

### **1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2013-06-01) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

## **2. Submission of Offers**

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

## **3. Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than 10 calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that offerors do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

## **4. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

# **PART 3 - OFFER PREPARATION INSTRUCTIONS**

## **1. Offer Preparation Instructions**

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (2 hard copies)

Section II: Financial Offer (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>).

. To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Offer**

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Offer**

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

#### **Exchange Rate Fluctuation**

The requirement does not provide for exchange rate fluctuation protection. Any request for exchange rate fluctuation protection will not be considered and will render the bid non-responsive.

#### **Section III: Certifications**

Offerors must submit the certifications required under Part 5.

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

#### **1. Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **1.1. Technical Evaluation**

##### **1.1.1 Mandatory Technical Criteria**

-Compliance with Delivery Requirement, within 14 calendar days from receipt of a call-up against the Standing Offer: \_\_\_\_Yes \_\_\_\_No

- Compliance with the Requirement and Specifications: \_\_\_\_Yes \_\_\_\_No

- Bidder must provide with their bid, 2 samples in the specified colour, each at least 1 yard by 1 yard.: \_\_\_\_Yes \_\_\_\_No

- Bidder must provide test results from a certified independent testing laboratory with their bid, confirming that the fabric samples submitted with their bid meet the following 3 requirements: \_\_\_\_Yes \_\_\_\_No

-Weight (ASTM D3776)

-Composition (ASTM D751)

-Fire Retardancy (NFPA 701-2010 Test Method 2)

- Fabric must be supplied in 100 yard rolls, individually wrapped in plastic: \_\_\_\_Yes \_\_\_\_No

-Bidders must provide pricing in linear yards for 43" and 60" wide fabric: \_\_\_\_Yes \_\_\_\_No

-All pricing must be FOB destination (3 locations - see Annex A): \_\_\_\_Yes \_\_\_\_No

## **Document Required for Offers Evaluation Purposes**

**The Offeror must provide the following documents with its offer:**

**Test Results - see Annex A**

## **Samples Required for Offers Evaluation Purposes**

**The Offeror must also provide 2 samples in the specified colour with its bid.**

**The minimum size of the fabric samples must be at least 1 yard by 1 yard.**

## **1.2 Financial Evaluation**

### **1.2.1 Evaluation of Price**

The price of the offer will be evaluated in Canadian dollars, the Goods and Services Tax or the Harmonized Sales Tax excluded, FOB destination, Canadian customs duties and excise taxes included.

### **1.2.2. Firm Price and/or Rates**

The Offeror is required to submit firm prices, rates or both that will apply for the entire period of the Standing Offer.

## **2. Basis of Selection**

## 2.1 Basis of Selection - Multiple Items

An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price on an aggregate basis will be recommended for issuance of a standing offer.

## PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and documentation to be issued a standing offer. The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default, if any certification is found to be untrue whether during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply with this request will also render the Offer non-responsive or may result in the setting aside of the Standing Offer or will constitute a default under the Contract.

### 1. Mandatory Certifications Required Precedent to Issuance of a Standing Offer

#### 1.1 Code of Conduct and Certifications - Related documentation

By submitting an offer, the Offeror certifies that the Offeror and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Offer of Standard Instructions 2006. The related documentation therein required will assist Canada in confirming that the certifications are true.

#### 1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from HRSDC-Labour's website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

Canada will also have the right to terminate the Call-up for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list during the period of the Contract.

The Offeror must provide the Standing Offer Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, before the issuance of a Standing Offer. If the Offeror is a Joint Venture, the Offeror must provide the Standing Offer Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

## PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES



**A. STANDING OFFER****1. Offer**

1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex A.

**2. Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

**2.1 General Conditions**

2005 (2012-11-19) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

**2.2 Standing Offers Reporting****Periodic Usage Reports - Standing Offer**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed below. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

Include the following information in the quarterly reports:

the standing offer;  
the supplier name;  
the reporting period;

the call-up number for each call-up, including amendments;  
 the client department;  
 the contracting authority;  
 the date of the call-up;  
 the line items acquired;  
 the value of the call-up, Goods or Services Tax/Harmonized Sales Tax included, as applicable.

### **3. Term of Standing Offer**

#### **3.1 Period of the Standing Offer**

The period for making call-ups against the Standing Offer is from \_\_\_\_\_ to \_\_\_\_\_.

(one year period from date of issuance of the Standing Offer)

### **4. Authorities**

#### **4.1 Standing Offer Authority**

The Standing Offer Authority is:

Albert Yamamoto  
 Supply Specialist  
 Public Works and Government Services Canada  
 Acquisitions, Vancouver  
 800 Burrard Street, Room 219  
 Vancouver, British Columbia V6Z 0B9  
 Canada

Telephone : 604-775-7549

Fax : 604-775-7526

E-mail : albert.yamamoto@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

#### **4.2 Project Authority**

(to be filled in at issuance of the standing offer only)

The Project Authority for the Standing Offer is:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up under the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

#### 4.3 Offeror's Representative

*(to be filled in at issuance of the standing offer only)*

#### 5. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is:

Correctional Services Canada, Pacific Region.

#### 6. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form *PWGSC-TPSGC 942, Call-up Against a Standing Offer* or an electronic version.

#### 7. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$80,000.00 (Goods and Services Tax or Harmonized Sales Tax included).

#### 8. Financial Limitation

Financial Limitation - Total

The total cost to Canada resulting from call ups against the Standing Offer must not exceed the sum of \$(*to be filled in at issuance of the standing offer only*) (Goods and Services Tax or Harmonized Sales Tax excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

#### 9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;

- c) the general conditions 2005 (2012-11-19), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2013-04-25), General Conditions - Goods (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) the Offeror's offer dated \_\_\_\_\_ (*insert date of offer*), (*if the offer was clarified or amended, insert at the time of issuance of the offer: "as clarified on \_\_\_\_\_" or "as amended on \_\_\_\_\_" and insert date(s) of clarification(s) or amendment(s) if applicable*).

## 10. Certifications

### 10.1 Compliance

Compliance with the certifications and related documentation provided by the Offeror is a condition of authorization of the Standing Offer and subject to verification by Canada during the term of the Standing Offer and of any resulting contract that would continue beyond the period of the Standing Offer. In the event that the Offeror does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

## 11. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

## B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### 1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

### 2. Standard Clauses and Conditions

#### 2.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

### 3. Term of Contract

#### 3.1 Delivery Date

Delivery must be made within 14 calendar days from receipt of a call-up against the Standing Offer.

### 4. Payment

#### 4.1 Basis of Payment

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#### 4.1.1 Limitation of Expenditure

Canada's total liability to the Contractor under the Contract must not exceed the amount of the call-up, as determined in accordance with the Basis of Payment. Customs duties are included, and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority.

#### 4.1.2 Basis of Payment - Firm Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex B.

Customs duties are included, and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

#### 4.1.3 Single Payment

*SACC Manual* clause H1000C (2008-05-12) Single Payment

### 5. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions.

### 6. Insurance

*SACC Manual* clause G1005C (2008-05-12) Insurance

### 7. *SACC Manual* Clauses

B7500C (2006-06-16) Excess Goods

D0018C (2007-11-30) Delivery and Unloading

## ANNEX A - Requirement

See Attached

Solicitation No. - N° de l'invitation

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van524

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VAN-3-36212

CCC No./N° CCC - FMS No/ N° VME

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## **ANNEX B**

### **BASIS OF PAYMENT**

Requirement: To supply and deliver fabric to Correctional Services Canada in British Columbia, FOB Destination including all delivery charges, on an as-and-when requested basis. Taxes are extra to the prices quoted below.

Note: Prices are FOB Destination including all delivery charges to Corrections Canada at the following 3 locations in British Columbia., GST extra,

- (1) Ferndale institution, 33737 Dewdney Trunk Rd., Mission, B.C. V2V 4L8.
- (2) Matsqui Institution, 33344 King Rd., Abbotsford, B.C. V2S 4P3
- (3) Mountain Institution, 4732 Cemetery Rd., Agassiz, B.C. V0M 1A0

Minimum quantity per call-up is 500 linear yards.

Fabric in accordance with Annex A:

43" wide, Vinyl-coated Polyester Fabric

\$\_\_\_\_\_ per linear yard (Estimated useage: 15,000 linear yards)

60" wide, Vinyl-coated Polyester Fabric

\$\_\_\_\_\_ per linear yard (Estimated useage: 10,000 linear yards)

**Price in Canadian Dollars**

**NOTE TO BIDDERS:** Please use **ONE** of the two mailing labels below and affix it securely to the outside of the envelope or package containing your bid submitted by mail or courier. For bids submitted by facsimile (Bid receiving fax (604) 775-7526), use this sheet as the cover sheet. Always ensure your company name, return address, open bidding solicitation number and closing date appear legibly on the outside of your bid submission.

**AVIS AUX FOURNISSEURS:** Pour le retour par la poste ou par messenger, veuillez utiliser **UNE** des étiquettes d'envoi ci-dessous et apposez-la à l'extérieur de votre enveloppe ou du colis contenant votre offre. Pour les offres soumises par télécopieur (n° du télécopieur pour la réception des offres: (604) 775-7526), utilisez cette page comme bordereau de télécopie. Assurez-vous que le nom de votre compagnie, l'adresse de retour, le numéro de l'invitation ouverte à soumissionner et la date de clôture soient lisibles à l'extérieur de votre offre.

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**Bid Receiving**

**Public Works and Government Services Canada  
219 - 800 Burrard Street  
Vancouver, BC  
V6Z 0B9**

**Solicitation No. : 21C81-130282/A SD U000**

**Solicitation Closes at : 2:00 PM Pacific Time  
on : 2014-01-06**

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**Réception des soumissions  
Travaux publics et services gouvernementaux Canada  
800 rue Burrard, salle 219  
Vancouver (C.-B) V6Z 0B9**

**N° de l'invitation : 21C81-130282/A SD U000**

**La réception des soumissions prend fin le : 2014-01-06  
à : 14h HP**

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## ANNEX A - STATEMENT OF REQUIREMENT (Rev 2013/11/06)

### 21C81-130282

Requirement: To supply and deliver Vinyl-coated Polyester Fabric to Correctional Service Canada at Mission, Agassiz and Abbotsford, British Columbia on an as-and-when requested basis, in accordance with the specifications below.

Estimated usage 25,000 square yards per year

Fabric will be supplied in 100 yard rolls, individually wrapped in plastic.

Minimum quantity per call-up is 500 linear yards

Period of standing offer: 1 year

Delivery required: Within **fourteen (14) calendar days** of receipt of a call-up against the standing offer.

Product must meet the following specifications:

Composition:	83.4% Vinyl/16.6% Polyester +/- 5%
Flame Retardancy:	NFPA 701-2010 Test Method 2
Weight:	10 oz/ sq yd +/- 5%
Colour:	Tan
Antimicrobial:	AATCC M30-1998 AATCC M147-2004
Size of fabric:	43" and 60" width -0/+10%

#### Bidding requirements

- Bidders must provide two (2) samples in the specified colour, each at least one (1) yard x one (1) yard.
- Bidders must provide test results from a certified independent testing laboratory with their bid, confirming that the fabric samples submitted with their bid meet the following three (3) requirements:

Weight (ASTM D3776)  
Composition (ASTM D751)  
Fire Retardancy (NFPA 701-2010 Test Method 2)

- Bidders must provide pricing in linear yards for 43" and 60" wide fabric.
- All pricing must be FOB destination (3 locations):

Ferndale Institution 33737 Dewdney Trunk Rd., Mission, British Columbia, Canada V2V 4L8	Matsqui Institution 33344 King Rd, Abbotsford, British Columbia, Canada V2S 4P3	Mountain Institution 4732 Cemetery Rd., Agassiz, British Columbia Canada V0M 1A0
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- Bidders must state delivery in days from receipt of order.
- Award of contract will be based on lowest conforming bid.