

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions -
TPSGC
11 Laurier St., / 11, rue Laurier
Place du Portage, Phase III
Core 0A1/Noyau 0A1
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Informatics Professional Services - EL
Division/Services professionnels en informatique -
division EL
4C2, Place du Portage
Gatineau
Québec
K1A 0S5

Title - Sujet Professional Services	
Solicitation No. - N° de l'invitation EN414-133505/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client 20133505	Date 2013-11-21
GETS Reference No. - N° de référence de SEAG PW-\$\$EL-627-26549	
File No. - N° de dossier 627el.EN414-133505	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-12-12	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Aubin, Marc A.	Buyer Id - Id de l'acheteur 627el
Telephone No. - N° de téléphone (819) 956-1436 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

The solicitation amendment 003 is raised to (1) make modifications to the RFP, (2) answer questions from the industry and (3) extend the solicitation closing date to December 12th, 2013 all as follows:

QUESTIONS AND ANSWERS

Question #7

Appendix B to Attachment B, for all streams, requires that the work billed for each resource for each category be demonstrated through a cross-reference of tasks delivered to tasks in the SoW. On large, long-running projects, there are often multiple resources performing exactly the same role and tasks over the life of the project. Given this, please confirm that it is acceptable to provide all names for a given category and only one cross-reference of tasks delivered. To do otherwise would mean simply repeating the same cross-referenced tasks multiple times.

Answer: For clarity purposes, Appendix B to Attachment B of all workstreams is modified as follows:

APPENDIX B TO ATTACHMENT B

RFP PROJECT REFERENCE RESPONSE TEMPLATE

STREAM 1 – BUSINESS ANALYST LEVEL 1 AND 2

Note to Bidders: Bidders may add additional lines to the response template, as required.

Referenced Project #:			
Referenced Project Title:			
Bidder's Name:			
Project Start Date:		Project End Date:	
CUSTOMER/CLIENT REFERENCE CONTACT INFORMATION			
Name of Customer/Client Organization:			
Contact Name:			
Contact's email address:			
Contact's telephone number:			
PROJECT DETAILS			
Description of the services provided under this project:			

Solicitation No. - N° de l'invitation

EN414-133505/A

Client Ref. No. - N° de réf. du client

20133505

Amd. No. - N° de la modif.

003

File No. - N° du dossier

627e|EN414-133505

Buyer ID - Id de l'acheteur

627e|

CCC No./N° CCC - FMS No/ N° VME

RESOURCE DETAILS			
The work billed for each category under this project includes at least 25% of the associated tasks listed in the Statement of Work at Annex B of this bid solicitation for the corresponding category and Level.			
Resource Category and Level	Number of billable days	Demonstrated tasks delivered under this project	Cross-reference to associated tasks listed in the Statement of Work

STREAM 2 – BUSINESS TRANSFORMATION ARCHITECT LEVEL 3 AND CHANGE MANAGEMENT CONSULTANT LEVEL 2

Note to Bidders: Bidders may add additional lines to the response template, as required.

Referenced Project #:			
Referenced Project Title:			
Bidder's Name:			
Project Start Date:		Project End Date:	
CUSTOMER/CLIENT REFERENCE CONTACT INFORMATION			
Name of Customer/Client Organization:			
Contact Name:			
Contact's email address:			
Contact's telephone number:			
PROJECT DETAILS			
Description of the services provided under this project:			

Solicitation No. - N° de l'invitation

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Client Ref. No. - N° de réf. du client

20133505

Amd. No. - N° de la modif.

003

File No. - N° du dossier

627e|EN414-133505

Buyer ID - Id de l'acheteur

627e|

CCC No./N° CCC - FMS No/ N° VME

RESOURCE DETAILS			
The work billed for each category under this project includes at least 25% of the associated tasks listed in the Statement of Work at Annex B of this bid solicitation for the corresponding category and Level.			
Resource Category and Level	Number of billable days	Demonstrated tasks delivered under this project	Cross-reference to associated tasks listed in the Statement of Work

STREAM 3 – IM ARCHITECT LEVEL 2

Note to Bidders: Bidders may add additional lines to the response template, as required.

Referenced Project #:			
Referenced Project Title:			
Bidder's Name:			
Project Start Date:		Project End Date:	
CUSTOMER/CLIENT REFERENCE CONTACT INFORMATION			
Name of Customer/Client Organization:			
Contact Name:			
Contact's email address:			
Contact's telephone number:			
PROJECT DETAILS			
Description of the services provided under this project:			

Solicitation No. - N° de l'invitation

EN414-133505/A

Amd. No. - N° de la modif.

003

Buyer ID - Id de l'acheteur

627el

Client Ref. No. - N° de réf. du client

20133505

File No. - N° du dossier

627elEN414-133505

CCC No./N° CCC - FMS No/ N° VME

RESOURCE DETAILS			
The work billed for each category under this project includes at least 25% of the associated tasks listed in the Statement of Work at Annex B of this bid solicitation for the corresponding category and Level.			
Resource Category and Level	Number of billable days	Demonstrated tasks delivered under this project	Cross-reference to associated tasks listed in the Statement of Work

STREAM 4 – PROJECT EXECUTIVE LEVEL 3

Note to Bidders: Bidders may add additional lines to the response template, as required.

Referenced Project #:			
Referenced Project Title:			
Bidder's Name:			
Project Start Date:		Project End Date:	
CUSTOMER/CLIENT REFERENCE CONTACT INFORMATION			
Name of Customer/Client Organization:			
Contact Name:			
Contact's email address:			
Contact's telephone number:			
PROJECT DETAILS			
Description of the services provided under this project:			

RESOURCE DETAILS			
The work billed for each category under this project includes at least 25% of the associated tasks listed in the Statement of Work at Annex B of this bid solicitation for the corresponding category and Level.			
Resource Category and Level	Number of billable days	Demonstrated tasks delivered under this project	Cross-reference to associated tasks listed in the Statement of Work

Question #8

We respectfully request a two week extension to the closing date of November 28, 2013

Answer: The solicitation closing date has been extended to December 12th, 2013.

Question #9

Regarding M2 for work streams 1-4 listed in Attachment B – Bid Evaluation Criteria, Corporate Mandatory Requirements which states: “The Bidder must have demonstrated contract experience in supplying all of the following resource categories or similar resource categories, for the required Minimum Billable Days per category, over a total period of 36-month within the past five years prior to the solicitation closing date.” Please confirm the reference projects may have been contracted with the Bidder, its parent or subsidiary.

Answer: No, M2 must have been completed by the Bidder.

Question #10

For Corporate Requirements (all streams) may suppliers use contracts completed in the United States to answer these requirements?

Answer: No.

Question #11

Due to the large amount of information requested in this Request, would PWGSC please allow a 2 week extension to the due date?

Answer: The solicitation closing date has been extended to December 12th, 2013.

Question #12

For M2 “...services provided must have been provided under a maximum of five contracts.” Must we provide a maximum of 5 contract references for level 1 and a maximum of 5 contract references for level 2?

Answer: No. As per M2, the maximum of five contracts applies to all resource categories.

Question #13

With regards to the amendment of Article 7.9 (c) Method of Payment. The Crown has changed the method of payment to a time and materials with a cap method of payment. This places all of the risk for deliverables listed in each TA with the contractor. Given that the contractor does not manage the projects themselves, and has no control over the scope or change in scope during the project, this level of risk is untenable and will prevent qualified bidders from bidding on this RFP. In order to mitigate risk, and allow the Crown to receive a number of competitive bids, we ask that the method of payment be changed back to its original format.

Answer: For clarity purposes, 7.9 (a) (i) and 7.9 (c) are modified as follows:

Delete article 7.9 (a) (i) only; and

Replace with the following:

- (i) **Professional Services provided under a Task Authorization:** For professional services requested by Canada, in accordance with an approved Task Authorization, Canada will pay the Contractor, in arrears, up to the Maximum Price for the TA, for actual time worked and any resulting deliverables in accordance with the firm all-inclusive per

diem rates set out in Annex A, Basis of Payment, Applicable Taxes extra. Partial days will be prorated based on actual hours worked based on a 7.5-hour workday.

Delete article 7.9 (c) only; and
Replace with the following:

(c) Method of Payment - Monthly Payment

Canada will pay the Contractor on a monthly basis for work performed during the month covered by the invoice in accordance with the payment provisions of the Contract if:

- (i) an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- (ii) all such documents have been verified by Canada; and
- (iii) the Work performed has been accepted by Canada.

ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED