



Fisheries and Oceans  
Canada

Pêches et Océans  
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Procurement Hub- Ottawa Office  
200 Kent Street, Station 9W067  
Ottawa, Ontario  
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FP802-130097

November 21<sup>st</sup>, 2013

**Subject: Leasing of Cineflex V14 Aerial Deployed Video Camera System and associated services.**

**ADDENDUM NO. 1**

Further to the above mentioned Request for Proposal documentation previously forwarded to your firm, Addendum (#1) is hereby issued to provide bidders with additional clarification.

**Q1)** The closing date for this tender call has been changed as follows:

**A1) Delete: November 25, 2013 at 11:00 am (Ottawa time)**

**Insert: December 4, 2013 at 11:00 am (Ottawa time)**

**Q2a)** What will be the main operation base (location) for the period from March 1 to April 30? List if there is more than one.

**A2a)** The operating base will vary as indicated in the Statement of Work and it is depending on the areas of seal harvesting activity is taking place but generally they follow the pattern identified in the RFP. The first base after installation at Quebec City will be Cap aux Meules, Magdalen. Then the base is followed depending on where the seal herds and harvesting areas are located but usually following Price Edward Island, northern Cape Breton, Quebec Lower North Shore, western Newfoundland, Strait of Belle Isle, and finally the northeast coast of Newfoundland. Also, the camera operator will be “land based” meaning it will be deployed to the helicopter daily or as required in most locations. In some cases the operator may be required to be “vessel based” for example, accommodate and operate daily from the icebreaker. This is more typical for the northeast Newfoundland (The Front) portion of the hunt.

**Q2b)** This question concerns accommodation and food fees that must be included in the price.

**A2b)** Please refer to the RFP document on page 42 in Appendix C - Statement of Work, section 1.3 Estimated Value where it is indicated as follows: “The nature of the requirement is such that the majority of the costs are established as a fixed basing charge which includes the transportation and leasing of the equipment, the camera operator/technician’s time and living costs while deployed to field operations in each geographic location of seal hunt operations.”



Also please refer to the RFP document on page 31 in Appendix B- Basis of Payment, section 6) Tendered Prices, Table B.1 which also indicates that travel & living expenses are to be included with the price for the camera technical labour. (note that when the operator is based on board the ice-breaker the accommodations and meals are provided on board the vessel).

**Q3a)** Where will the equipment (camera) be transported and installed on the helicopter?

**A3a)** Initial installation will be at the Transport Canada (TC) hangar at Quebec City.

**Q3b)** Is it somewhere other than the operation location?

**A3b)** The place(s) of operation are described above in answer (A1).

**Q4a)** What type of helicopters will the camera be installed on?

**A4a)** It will be installed in the BO105

**Q4b)** Do we need a supplemental type certificate (STC) for a specific helicopter model? This is not mentioned anywhere in the document.

**A4b)** A Supplement Type Certificate (STC) is not necessary. The Canadian Coast Guard (CCG) will provide a mount certified for the Cineflex V14. The mount will be installed by CCG engineers. The contractor is responsible for mounting the cineflex and necessary components to meet the RFP requirements of tape based, GPS over-layed SD media and additional HD recorder and accessories.

**Q5)** Will you provide the installation bracket?

**A5)** Yes, bracket is provided by CCG.

**Q6)** Who will certify the equipment on the helicopter as well as the modification to the weight and balance of the helicopter?

**A6)** CCG engineers will certify the installation of the Cineflex and make the appropriate amendments to the weight and balance.

**Q7a)** What type of manoeuvres will the pilot need to be able to do, e.g. very dynamic turns or simply aerial views of hunting activities?

**A7a)** The Operator will be doing a dynamic shooting.

**Q7b)** What is the end use of the images (television, internal use, documentary, etc.)? This information will help us determine the type of pilot required for the job. Pilot prices vary based on skills.



**A7b) The images will be for an Internal use, identification of possible illegal harvesting , possibly for court as well.**

**Q8) Who is responsible for providing video data transfer media? Where and how should they be sent?**

**A8) The contractor is responsible for providing the following tasks:**

**\*All necessary record media such as tapes, flash cards or hard drives.**

**\* Transfer all recorded media to contractor supplied hard drives, one back up of the tape based media and two copies of the HD based media. The contractor is responsible for**

**\*Supply the computer and software required for basic editing.**

**\*Also provide the service of transferring and basic editing for the regional staff.**

**\* Create and provide DVD copies of all media requested by regional staff. This can take place in the contractors accommodations, if that is not suitable, a space can be made available at the office in the region where the surveillance is being conducted. This will also take place on a CCG vessel once land based operations have ceased. The contractor is required to keep the backed up recorded media (hard drives) in a secure manner until the contract is completed. Upon completion of the contract the hard drive media will be turned over to the DFO operations supervisor.**

**Q9) In Appendix C 1.3 Estimated Value, the services are described as being required for 8 weeks. In the Tendered Prices, pricing is requested for a 6 week period. This could create confusion based on estimated value of the contract not exceeding \$287500. Is this value based on an estimated 6 week contract as outlined in the Tendered Prices or 8 weeks as outlined in the Estimated Value. This could also create a misunderstanding as to whether the tendered prices should be based on 6 or 8 weeks. In the past the contract was based on 6 weeks with optional time added on to the contract period as required.**

**A9) The requirement should be based on the 6 week period as outlined in the “Tendered Prices” Table B.1**

**Q10) In the mandatory requirement M2, a bidder is required to supply five (5) minutes of video footage. This cannot be emailed at any acceptable resolution. This would have to be uploaded to a third party site, Vimeo or YouTube with a link for viewing. A five (5) minutes video could be over one (1) gb of data and impossible to email. As a potential bidder on this project I would not want to be disqualified by having to use a third party link for this mandatory requirement.**

**R10) Bidders may use a third party link to submit video for the mandatory M2.**



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**Please provide the link in the technical proposal upon submission at the time of bid closing.**

All other Terms and Conditions for this requirement remain unchanged. **ADDENDUM.**

Yours truly,

**Grace Chau**

Senior Contracting Officer

Procurement Hub – Ottawa Office