



**Royal Canadian Mounted Police**  
**Gendarmerie royale du Canada**

**RETURN BIDS TO :**

**RETOURNER LES SOUMISSIONS :**

Bid Receiving Unit / Groupe de la réception des  
sousmissions  
Procurement and Contracting Services  
73 Leikin Drive,  
Visitor Center - Building M1  
Mailstop # 15  
Ottawa, ON K1A 0R2

Attn: Sonya Dupont (613) 843-3798

**AMENDMENT TO A REQUEST FOR STANDING  
OFFER**

**Royal Canadian Mounted Police**

We hereby offer to sell to Her Majesty the Queen in right  
of Canada, in accordance with the terms and conditions set  
out herein, referred to herein or attached hereto, the goods,  
services and construction listed herein and on any attached  
sheets at the price(s) set out therefore.

**MODIFICATION À UNE DEMANDE D'OFFRE A  
COMMANDES**

**Gendarmerie royale du Canada**

Nous offrons par la présente de vendre à Sa Majesté l  
Reine du chef du Canada, aux conditions énoncées ou  
incluses par référence dans la présente et aux annexes ci-  
jointes, les biens, services et construction énumérés ici sur  
toute feuille ci-annexée, au(x) prix indiqué(s).

Comments – Commentaries

Vendor/Firm Name and Address

<b>Title-Sujet</b> RCMP National Architectural and Engineering Services		
<b>Solicitation No. – No. de l'invitation</b>	<b>Amend. / Modification</b>	<b>Date</b>
201303206	3	November 26, 2013
<b>Client Reference No. - No. de Référence du Client</b> 201303206		
<b>GETS Reference No. – No de Référence du SEAG</b> 201303206		
<b>Solicitation Closes – L'invitation prend fin at – à 2:00 P.M. EDT on December 9<sup>th</sup>, 2013</b>		
<b>F.O.B. - F.A.B.</b> Destination		
<b>Address Enquiries to: - Adresser toute questions à :</b> Eric Glynn – A/Manager Procurement		
<b>Telephone No. - No de téléphone</b> 613-843-5533	<b>Fax:</b> 613-825-0082	
<b>Destination of Goods - Destinations des biens:</b> <b>See Herein / Voir aux présentes</b>		
<b>Instructions :</b> <b>See Herein / Voir aux présentes</b>		
<b>Delivery Required – Livraison exigée:</b> <b>See Herein / Voir aux présentes</b>		
<b>Name and Title of person authorized to sign on behalf of Vendor/Firm.</b>  <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur</b>		



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Amendment #3 to Solicitation 201303206 has been issued to respond to **Questions and Answers – Part 3** as follows:

**Questions and Answers – Part 3:**

**Q9:** For Mandatory Requirement M2 of Annex “D” – Evaluation Criteria: The Offeror must have a minimum of five (5) years demonstrated project experience performing services with project teams (Consultants and Sub-Consultants) comprised of representatives from each of the three (3) RFSO Disciplines. By “representatives of each of the three RFSO Disciplines” do you mean “Architects and Structural, Civil, Mechanical and Electrical Engineers in general”, or are you referring to the specific individuals that we are listing in Annex “E” – Team Identification Form?

**A9:** “Representatives from each of the three (3) RFSO Disciplines” refers to project teams comprised of Architects, Structural & Civil Engineers, and Mechanical & Electrical Engineers.

**Q10:** You have provided a detailed list of services in Annex “A” – Statement of Work of the RFP. What additional information would you like from proponents to meet R6 of Annex “D” – Evaluation Criteria?

**A10:** Annex “A” – Statement of Work is a general expectation of each Offeror and their proposed team of Consultants/Sub-Consultants. R6 of Annex “D” – Evaluation Criteria is requesting substantial detail above and beyond what is contained within Annex “A” Statement of Work. Points will be awarded for R6 using the “Table” provided following the Rated Criteria of Annex “D” – Evaluation Criteria.

**Q11:** Page 53 Annex “E” – Team Identification Form of the RFP has two (2) spaces indicated for each Resource. While not specific, Page 49, M9 would suggest “resource” is singular and only one person is to be identified. It would appear to be practical to identify a Mechanical and Electrical Resource under each classification of the Mechanical and Electrical Engineering Discipline. Can the mandatory minimum number of resources to be identified for each of the three Disciplines be clarified?

**A11:** Only the Offeror’s proposed discipline’s team will be evaluated under Annex “D” – Evaluation Criteria. The “Sub-Consultant” discipline’s teams will only be evaluated at time of Call-up against a resulting Standing Offer.

**Q12:** In Annex “E” – Team Identification Form under Section “1. Offeror”, sub-section “Cost Specialist” is listed as a “Key Individual”. Can this cost specialist be a sub-consultant on the team of the “Offeror”? As well, can additional specialized sub-consultants be listed on this form to make up the team of the Offeror?

**A12:** Yes, the “Cost Specialist” can be a “sub-consultant”; but would be evaluated as a member of the Offeror’s proposed discipline’s team. The Offeror can propose a team for their discipline using consultants who fit the criteria of the solicitation. Only the resources of the Offeror’s proposed discipline



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**Gendarmerie royale du Canada**

will be evaluated under Annex “D” – Evaluation Criteria. It is the Offerors responsibility to ensure compliance with their proposed discipline’s team, whether they be “employees” or “consultants”.

**Q13:** In Annex “A” – Statement of Work under Section “Level of Resource: (Consultant and Sub-Consultant)”, are the years indicated of “demonstrated experience” to include total work experience in the related discipline, or to include time in which a resource has been Licensed in the related discipline?

**A13:** The years of “demonstrated experience” refers to the total work experience in the discipline which they are being proposed. The levels (Senior, Intermediate, and Junior) refer to either Engineers or Architects in their respective proposed discipline. These levels do not refer to support staff, or other resources who are not directly involved with the services of the proposed discipline.

**Q14:** With regards to the R1 of Annex “D” – Evaluation Criteria, can the Offeror include the projects listed in Mandatory Requirements M1 and build on the duration of these projects to acquire the requisite 8 years (96 months) for the maximum 20 points?

**A14:** Yes. “Five (5) years demonstrated project experience” is mandatory. Any “demonstrated project experience” greater than five (5) years will merit points to be awarded.

**Q15:** With regards to R4 of Annex “D” – Evaluation Criteria, is it your intent that the Offeror would have \$1.5M for each of the disciplines offered (Civil, Structural, Mechanical, and Electrical Engineering) to receive the maximum 10 points?

**A15:** No. Points will be awarded if the “overall project value” is “greater than \$250K CAD”. This would include all Disciplines that performed services, not just the Offeror’s Discipline.

**Q16:** As per Part 1 – General Information, Page 6, Number 5: Limitation of Submission, what is meant by “non-compliant”?

**A16:** “Non-Compliant” has been inputted into the example grid for “Offeror A”, and identifying that “Offeror A” in this example would have been non-compliant with respect to their proposal submission. This is strictly an example for instruction and demonstration of the process.

**Q17:** As per Part 3 – Preparation Instructions, Page 7, Number 1: Offer Preparation Instructions, is stapling an acceptable form of binding?

**A17:** Yes.



**Royal Canadian Mounted Police**

**Gendarmerie royale du Canada**

**Q18:** As per Part 7 – Standing Offer and Resulting Contract Clauses, Page 18, Number 4.1, should this table be completed and submitted with the Financial Offer?

**A18:** No, this information will be inputted at time of Standing Offer Issuance by the RCMP.

**Q19:** As per Annex “D” – Evaluation Criteria, Mandatory Criteria, when submitting under one discipline, do the sub-consultants need to be included in each response, or just when identified?

**A19:** See A11 above.

**Q20:** Can you clarify which scenario is accurate: a) submitting one (1) bid combining all three (3) Disciplines for each of the three (3) regions, or b) submitting three (3) separate bids (one for architecture, one for mechanical/electrical engineering, and one for civil/structural engineering), for each of the three (3) regions for a total of 9?

**A20:** b) submitting three (3) separate bids (one for architecture, one for mechanical/electrical engineering, and one for civil/structural engineering), for each of the three (3) regions for a total of 9.