

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC  
Place du Portage, Phase III  
Core OA1\noyau OA1  
11 Laurier St./11, rue Laurier  
Gatineau, Québec K1A 0S5  
Bid Fax: (613) 997-9776

**LETTER OF INTEREST**  
**LETTRE D'INTÉRÊT**

Comments - Commentaires

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution  
Health Services Project Division (XF)/Division des projets  
de services de santé (XF)  
Place du Portage, Phase III, 12C1  
11 Laurier St./11 rue, Laurier  
Gatineau  
Gatineau  
K1A 0S5

<b>Title - Sujet</b> Tactical Medical Training	
<b>Solicitation No. - N° de l'invitation</b> W3931-130167/B	<b>Date</b> 2013-11-29
<b>Client Reference No. - N° de référence du client</b> A3931-13-0167	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$\$XF-008-26629
<b>File No. - N° de dossier</b> 008xf.W3931-130167	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-02-28</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Wong-Sing, Aaron	<b>Buyer Id - Id de l'acheteur</b> 008xf
<b>Telephone No. - N° de téléphone</b> (819) 956-2219 ( )	<b>FAX No. - N° de FAX</b> (819) 956-8303
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>   <b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>  <b>Signature</b>  <b>Date</b>	

Solicitation No. - N° de l'invitation

W3931-130167/B

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

008xf

Client Ref. No. - N° de réf. du client

A3931-13-0167

File No. - N° du dossier

008xfW3931-130167

CCC No./N° CCC - FMS No/ N° VME

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**Please see the following Information Notice**

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Department of National Defence

# **Tactical Medical Training Course**

Information Notice

## **1. Purpose of this Information Notice**

This is an Information Notice pertaining to the Canadian Armed Forces Tactical Medical (CAF TAC MED) training courses for the Department of National Defence. The purpose of this notice is to update industry on the status of the CAF TAC MED procurement and its proposed approach.

## **2. CAF TAC MED Requirement Overview**

The Canadian Forces Health Services Group (CF H Svcs Gp) has identified a critical requirement to conduct a formalized, enhanced tactical medical training program targeted primarily at Medical Technicians prior to their deployment on high risk missions and operations. Over the past several years, the CAF TAC MED training course has become a critical component of pre-deployment preparedness in meeting this critical requirement.

The standard of battlefield medical care is based on the principle of Combat Casualty Care (CCC) which is a step-wise approach composed of different levels of skills sets utilized on the battlefield. The Canadian Armed Forces (CAF) currently has two levels: Combat First Aid (CFA) and Tactical Combat Casualty Care (TCCC); both of which are designed for non-medical personnel and are taught by CF H Svcs Gp. It is imperative that CAF medical personnel have advanced knowledge in CCC principles and the requisite competent skills to continue to teach CFA and TCCC courses, as well as providing the next higher level of care on the battlefield, as expected. Although CF H Svcs Gp has qualified medical personnel that could instruct CFA and TCCC, they do not possess sufficient human resources to deliver an enhanced tactical medical training course for CF medical personnel. This course is tailored to provide development and enhancement of their existing skill set to achieve high-readiness status for deployment or any other types of missions.

## **3. CAF TAC MED Status Update**

An initial Request for Information (RFI) No. W3931-130167/A was published in November 2012 seeking feedback from industry to assist in the development of the draft Statement of Work (SOW) and the anticipated Technical Evaluation Criteria. Canada has reviewed industry feedback received in response to the RFI process and, where applicable, has included this feedback in the development of the anticipated Request for Proposal (RFP). Canada is continuing its efforts to finalize the RFP document.

Canada is currently considering the inclusion of the following mandatory certification prior to Contract award, and the following change to the Statement of Work:

### ***RFP Part 5 – Certifications***

#### **2. Additional Certifications Precedent to Contract Award**

- i. The certifications listed below should be completed and submitted with the bid but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

##### **2.1. Canadian Council on Animal Care (CCAC) Certificate of Good Animal Practice**

- 2.1.1. The Contractor must provide a copy of a valid Canadian Council on Animal Care (CCAC) Certificate of Good Animal Practice and continue to maintain a current certification throughout the Contract. Information on CCAC can be found at: [www.ccac.ca](http://www.ccac.ca). The Contractor will abide to DND policy as described in DAOD 8014-1 Management of Animal Use in Research, Teaching and Testing. (Refer to the following website: <http://www.admfincs-smafinsm.forces.gc.ca/dao-doa/8000/tc-tm-8014-eng.asp>).

### ***RFP Annex A – Statement of Work***

#### **2 CAF TAC MED TRAINING COURSE**

##### **2.1 Mandatory Course Requirement**

- 2.1.1 The Contractor must have a valid Canadian Council on Animal Care (CCAC) Certificate of Good Animal Practice and continue to maintain a current certification throughout the Contract. Information on CCAC can be found at: [www.ccac.ca](http://www.ccac.ca). The Contractor will abide by DND policy as described in DAOD 8014-1 Management of Animal Use in Research, Teaching and Testing. (Refer to the following website: <http://www.admfincs-smafinsm.forces.gc.ca/dao-doa/8000/tc-tm-8014-eng.asp>).

Therefore, Canada strongly advises any potential supplier to initiate the CCAC Certificate of Good Animal Practices certification process as soon as possible to ensure that the certification is acquired prior to the requisite time of Contract Award.

#### **4. Procurement Process**

The procurement process will follow the steps listed below. The estimated timeline is provided as a reference and may be changed at any step of the process by Canada.

1. Canada will refine and finalize the technical and solicitation requirements.
3. Bid Solicitation: Canada will issue the formal Request for Proposal on the Government Electronic Tendering Service for a period of 40 calendar days. Upon receipt of the proposals, Canada will conduct a comprehensive evaluation of each proposal.
4. Contract Award
5. First Serial of CAF TAC MED Training course: A minimum of 50 calendar days notice to deliver the first course in English and a minimum of 100 calendar days to deliver the first course in French.

Steps	Estimated Timeline
1. Refine Requirements	December 2013 – February 2014
2. Bid Solicitation	February/March 2014
3. Contract Award	June/July 2014
4. First Serial - English	Earliest: August/September 2014

## 5. Enquiries

Since this is not a bid solicitation, Canada will not necessarily respond to enquiries in writing or by circulating answers to all Respondents; however, Respondents with questions regarding this Information Notice may direct their enquiries to:

Contracting Authority: Aaron Wong-Sing

Public Works and Government Services Canada  
Place du Portage III, 12C1  
11 Laurier Street  
Gatineau, Quebec  
K1A 0S5

Email Address: [aaron.wong-sing@tpsgc-pwgsc.gc.ca](mailto:aaron.wong-sing@tpsgc-pwgsc.gc.ca)

Telephone: 819-956-2219

Facsimile: 819-956-8303

## 6. Previous RFI

Copies of previously MERX published TAC MED RFI (i.e. W3931-130167/A published November 28, 2012) can be obtained by contacting the Contracting Authority directly.