

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
**11 Laurier St. / 11, rue Laurier**  
**Place du Portage , Phase III**  
**Core 0A1 / Noyau 0A1**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

This document contains a Security Requirement

|   |   |
|---|---|
| <b>Title - Sujet</b><br>CRA DEPOSIT FACILITY  |   |
| <b>Solicitation No. - N° de l'invitation</b><br>EN891-140419/A  | <b>Date</b><br>2013-11-29   |
| <b>Client Reference No. - N° de référence du client</b><br>20140419   |   |
| <b>GETS Reference No. - N° de référence de SEAG</b><br>PW-\$\$ZG-410-26632  |   |
| <b>File No. - N° de dossier</b><br>410zg.EN891-140419   | <b>CCC No./N° CCC - FMS No./N° VME</b>                                    |
| <b>Solicitation Closes - L'invitation prend fin</b><br><b>at - à 02:00 PM</b><br><b>on - le 2014-01-09</b>  | <b>Time Zone</b><br><b>Fuseau horaire</b><br>Eastern Standard Time<br>EST |
| <b>F.O.B. - F.A.B.</b><br><b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/> |   |
| <b>Address Enquiries to: - Adresser toutes questions à:</b><br>Gagnon, Jocelyne C.  | <b>Buyer Id - Id de l'acheteur</b><br>410zg                               |
| <b>Telephone No. - N° de téléphone</b><br>(819) 956-0575 ( )  | <b>FAX No. - N° de FAX</b><br>(819) 956-2675                              |
| <b>Destination - of Goods, Services, and Construction:</b><br><b>Destination - des biens, services et construction:</b><br>See herein                                       |   |

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Business Management and Consulting Services Division /  
Division des services de gestion des affaires et de  
consultation  
11 Laurier St. / 11, rue Laurier  
10C1, Place du Portage  
Gatineau, Québec K1A 0S5

|  |  |
|--|--|
| <b>Delivery Required - Livraison exigée</b><br>See Herein  | <b>Delivery Offered - Livraison proposée</b> |
| <b>Vendor/Firm Name and Address</b><br><b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>   |  |
| <b>Telephone No. - N° de téléphone</b><br><b>Facsimile No. - N° de télécopieur</b>   |  |
| <b>Name and title of person authorized to sign on behalf of Vendor/Firm</b><br><b>(type or print)</b><br><b>Nom et titre de la personne autorisée à signer au nom du fournisseur/<br/>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b> |  |
| <b>Signature</b>   | <b>Date</b>                                  |

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## PART 1 - GENERAL INFORMATION

### 1. Introduction

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

Part 1 General Information: provides a general description of the requirement;

Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;

Part 3 Bid Preparation Instructions: provides bidders with instructions on how to prepare their bid;

Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;

Part 5 Certifications: includes the certifications to be provided;

Part 6 Security, Financial and Other Requirements: includes specific requirements that must be addressed by bidders; and

Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Attachments include: Pricing Schedule, Technical Criteria and Certifications Precedent to Contract Award.

The Annexes include the Statement of Work, Basis of Payment, Security Requirements Check List and Insurance Requirements.

### 2. Summary

**2.1** The Department of Public Works and Government Services Canada (PWGSC) on behalf of the Receiver General for Canada requires a contract with a single service provider to pickup, process and report daily cash and cheque deposits received at each Canada Revenue Agency (CRA) Tax Centre across Canada.

The period of the Contract will be from date of Contract to July 31, 2017 and the date of commencement of services must be August 1st, 2014 to July 31, 2017, with an irrevocable option to extend the period of the Contract by two (2) additional one (1) year periods under the same terms and conditions.

**2.2** There is a security requirement associated with this requirement. For additional information, consult Part 6 - Security, Financial and Other Requirements, and Part 7 - Resulting Contract Clauses. Bidders should consult the “ [Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders](http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31) ” (<http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31>) document on the [Departmental Standard Procurement Documents](#) web site.

**2.3** After contract award CISD will perform required inspections, including IT systems inspections based on Management of Information Technology Security (MITS).

### 3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## PART 2 - BIDDER INSTRUCTIONS

### 1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01), Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred and twenty (120) calendar days.

#### 1.1 SACC Manual Clauses

A7035T(2007-05-25), List of Proposed Subcontractors.

### 2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation. Bids transmitted to PWGSC by electronic mail will not be accepted.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

### 3. Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny and reflect fairness in spending public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders must provide the information required below before contract award.

#### Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a) an individual;
- b) an individual who has incorporated;
- c) a partnership made of former public servants; or
- d) a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Continuation Act, 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act, R.S., 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.

### Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? Yes ( ) No ( )

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

- a) name of former public servant;
- b) date of termination of employment or retirement from the Public Service.

If the answer to the question and, as applicable, the information are not submitted in or with the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

### Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive Yes ( ) No ( )

If so, the Bidder must provide the following information:

- a) name of former public servant;
- b) conditions of the lump sum payment incentive;
- c) date of termination of employment;
- d) amount of lump sum payment;
- e) rate of pay on which lump sum payment is based;
- f) period of lump sum payment including start date, end date and number of weeks; and
- g) number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

If the answer to the question and, as applicable, the information are not submitted in or with the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

#### **4. Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

#### **5 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

#### **6. Basis for Canada's Ownership of Intellectual Property**

The Banking and Cash Management Sector of PWGSC has determined that any intellectual property rights arising from the performance of the Work under the resulting contract will belong to Canada, on the following grounds:

where the material developed or produced consists of material subject to copyright, with the exception of computer software and all documentation pertaining to that software.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (4 hard copies);  
 Section II: Financial Bid (2 hard copies);  
 Section III: Certifications (1 hard copy); and  
 Section IV: Additional Information (1 hard copy).

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper; and
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement.

To assist Canada in reaching its objectives, bidders should :

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Technical Bid

In their technical bid, bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability and describe their approach in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Part 4, Evaluation Procedures, contains additional instructions that bidders should consider when preparing their technical bid.

#### Section II: Financial Bid

**1.1** Bidders must submit their financial bid in Canadian funds and in accordance with the pricing schedule detailed in Attachment 1 to Part 3. The total amount of Applicable Taxes must be shown separately.

**1.2** Bidders must submit their prices and rates FOB destination; Canadian customs duties and excise taxes included, as applicable; and Applicable Taxes excluded.



**1.3** When preparing their financial bid, bidders should review the basis of payment in Annex B and clause 1.2, Financial Evaluation, of Part 4.

**1.4** Bidders should include the following information in their financial bid:

1. Their legal name;
2. Their Procurement Business Number (PBN); and
3. The name of the contact person (including this person's mailing address, phone and facsimile numbers and email address) authorized by the Bidder to enter into communications with Canada with regards to:
  - a. their bid; and
  - b. any contract that may result from their bid.

#### **1.5 SACC Manual Clauses**

C3011T(2013-11-06), Exchange Rate Fluctuation

### **Section III: Certifications**

In Section III of their bid, Bidders should provide the certifications required under Part 5 and, as applicable, any related documentation.

### **Section IV: Additional Information**

In Section IV of their bid, Bidders should provide:

- For Part 2, article 3, Former Public Servant: the required answer to each question and, as applicable, the required information; and
- For Part 6, article 1, Security Requirement:
  - the name of all individuals who will require access to classified or protected information, assets or sensitive work sites; and
  - the address(es) containing the information below of proposed location(s) of work performance or document safeguarding.

Address:

Street Number / Street Name, Unit / Suite / Apartment Number

City, Province, Territory / State

Postal Code / Zip Code

Country

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## **ATTACHMENT 1 to PART 3 PRICING SCHEDULE**

The Bidder should complete this pricing schedule and include it in its financial bid once completed. As a minimum, the Bidder must respond to this pricing schedule by including in its financial bid for each of the periods specified below its quoted firm all inclusive fee (in Cdn \$) for each of the categories identified.

The inclusion of volumetric data in this document does not represent a commitment by Canada that Canada's future usage of the services described in the bid solicitation will be consistent with this data. Value and volume estimated forecasts are provided in Annex "A", Appendix 8. Any estimated level of services specified in the pricing schedule detailed in Attachment 1 to Part 3 is provided for bid evaluation price determination purposes only. It is only an approximation of the requirements and is not to be considered as a contract guarantee.

The only categories of fees that may be proposed are:

- A. CRA Cheque Deposit Fees;
- B. Cheque Image Fees;
- C. Courier Fee for Pickup of "Non-Cash" Deposits;
- D. Ad Hoc Armored Car Pickup Fee for Cash Deposits.

In addition to the categories of fees that may be proposed, the Contractor must be compensated for float interest on temporary debit balances in the Cash Account.

Note: All other costs to the bidder must be recovered in the above fees.

### 1.0 Calculation of Total Evaluated Price (TEP)

For evaluation purposes only, the Total Evaluated Price (TEP) will be the arithmetic sum of the following categories A, B, C and D as described below:

**Any grey fields are for evaluation purposes only and should not be completed by the bidder.**

#### A. CRA Cheque Deposit Fees:

Firm all-inclusive unit price per cheque processed. This all-inclusive transaction fee must include all processing and reporting requirements.

#### Instructions

- Bidders should clearly specify a firm all-inclusive transaction fee for each annual volume range and for each year in rows 1 to 3 of Table A1 (columns B, D, F, H and J).
- If a bidder wishes to offer a flat fee regardless of volume, it must enter the same fee for each volume range in Table A1.
- The Evaluation Team will use Table A2 to assist in the completion of the Summary of Charges – Total Evaluated Price (TEP) in Table E1. The annual weighted fee for CRA Cheque Deposit Fees will be calculated as: (the arithmetic sum of the Weighted Volume Range Price Factors) x (the forecasted annual cheque volumes). **Table A2 is for evaluation purposes only and should not be completed by the bidder.**

Table A1 – Cheque Deposit Fees

| Cheque Deposit Fees |  |   |  |   |  |   |  |   |  |   |  |
|---------------------|--|---|--|---|--|---|--|---|--|---|--|
|                     | A  | B   | C  | D   | E  | F   | G  | H   | I  | J   | K  |
|                     | Weighting Factor                                   | Year 1<br>August 1st, 2014 to July 31, 2015 Fees per Volume Range | Weighted Volume Range Price Factor (AxB) | Year 2<br>August 1st, 2015 to July 31, 2016 Fees per Volume Range | Weighted Volume Range Price Factor (AxD) | Year 3<br>August 1st, 2016 to July 31, 2017 Fees per Volume Range | Weighted Volume Range Price Factor (AxF) | Option<br>Year 1<br>August 1st, 2017 to July 31, 2018 Fees per Volume Range | Weighted Volume Range Price Factor (AxH) | Option<br>Year 2<br>August 1st, 2018 to July 31, 2019 Fees per Volume Range | Weighted Volume Range Price Factor (AxJ) |
| 1                   | < 8  |   | \$                                       | \$  | \$                                       | \$  | \$                                       | \$  | \$                                       | \$  | \$                                       |
| 2                   | 8 – 10.5   |   | \$                                       | \$  | \$                                       | \$  | \$                                       | \$  | \$                                       | \$  | \$                                       |
| 3                   | 10.5 <   |   | \$                                       | \$  | \$                                       | \$  | \$                                       | \$  | \$                                       | \$  | \$                                       |
| 4                   | Total Weighted Fee per Volume Category (1 + 2 + 3) |   | \$                                       |   | \$                                       |   | \$                                       |   | \$                                       |   | \$                                       |

Table A2 –Summary of Annual Weighted CRA Cheque Deposit Fees

Table A2 is for evaluation purposes only and should not be completed by the bidder.

| ANNUAL WEIGHTED CRA CHEQUE DEPOSIT FEE |   |   |   |   |   |   |
|--|---|---|---|---|---|---|
|  | Category  | Year 1<br>August 1st,<br>2014 to July<br>31, 2015 | Year 2<br>August 1st,<br>2015 to July<br>31, 2016 | Year 3<br>August 1st,<br>2016 to July<br>31, 2017 | Option<br>Year 1<br>August 1st,<br>2017 to July<br>31, 2018 | Option<br>Year 2<br>August 1st,<br>2018 to July<br>31, 2019 |
| 1                                      | Forecasted Annual Cheque Volume                                   | 9,452,239   | 9,215,933   | 8,985,535   | 8,760,896   | 8,541,874   |
| 2                                      | Total Weighted Fee per Tendered Deposit Cheque (Table A1 – Row 4) | \$  | \$  | \$  | \$  | \$  |
| 3                                      | Annual Weighted Cheque Deposit Fee<br>(Row 1 x 2)                 | \$  | \$  | \$  | \$  | \$  |

**B. Cheque Images Fees:**

Firm all inclusive unit price per cheque image requested by the Canada Revenue Agency (CRA). These fees must include all activities required to allow for this capability.

**Instructions**

- A,
- a) Bidders should clearly specify a firm all-inclusive cheque image unit price for each contract year in row 2 of Table B1 (columns B, C, D, and E).
  - b) The total annual estimated traces fees will be calculated as: (estimated annual volume) x (per unit cheque image fee). This calculation will be completed in row 3 of Table B1.

**Table B1 – Cheque Image Fees**

| TRACES FEES |  |  |  |  |   |   |
|-------------|--|--|--|--|---|---|
|             |  | A  | B  | C  | D   | E   |
|             |  | Year 1<br>August 1st, 2014 to<br>July 31, 2015 | Year 2<br>August 1st, 2015 to<br>July 31, 2016 | Year 3<br>August 1st, 2016<br>to July 31, 2017 | Option Year 1<br>August 1st, 2017 to<br>July 31, 2018 | Option Year 2<br>August 1st, 2018 to<br>July 31, 2019 |
| 1           | Estimated Cheque Image<br>Volumes        | 389  | 364  | 340  | 313   | 288   |
| 2           | Cheque Image Fee per unit                | \$   | \$   | \$   | \$  | \$  |
| 3           | Annual Cheque Image Fees<br>(rows 1 x 2) | \$   | \$   | \$   | \$  | \$  |

### C. Monthly Courier Fee for Pickup of “Non-Cash” Deposits:

Firm all inclusive monthly courier fees per location for daily pickup of non-cash (cheque) deposits. These fees must include all activities required to allow for this capability.

#### Instructions

- a) Bidders should clearly specify a firm all-inclusive monthly courier fee for daily pickup per location for each contract year in rows 1, 2, 3, 4, 5, 6, 7 and 8 of Table C1 (columns A, B, C, D, and E).
- b) The annual firm all inclusive courier fee for daily courier pickup from each location will be calculated as: (the sum the monthly firm all-inclusive courier fee for all 8 locations) x (12 months). This calculation will be completed in row 11 of Table C1.

**Table C1 – Monthly Courier Fees**

| MONTHLY FIRM ALL-INCLUSIVE MONTHLY COURIER FEES |   |  |  |   |   |
|---|---|--|--|---|---|
|   | A   | B  | C  | D   | E   |
|   | Year 1<br>August 1st, 2014 to<br>July 31, 2015              | Year 2<br>August 1st, 2015 to<br>July 31, 2016 | Year 3<br>August 1st, 2016<br>to July 31, 2017 | Option Year 1<br>August 1st, 2017 to<br>July 31, 2018 | Option Year 2<br>August 1st, 2018 to<br>July 31, 2019 |
| 1   | Ottawa Technology Centre                                    | \$   | \$   | \$  | \$  |
| 2   | Summerside Tax Centre                                       | \$   | \$   | \$  | \$  |
| 3   | St. John's Tax Centre                                       | \$   | \$   | \$  | \$  |
| 4   | Jonquiere Tax Centre  | \$   | \$   | \$  | \$  |
| 5   | Shawinigan Tax Centre                                       | \$   | \$   | \$  | \$  |
| 6   | Sudbury Tax Centre  | \$   | \$   | \$  | \$  |
| 7   | Winnipeg Tax Centre   | \$   | \$   | \$  | \$  |
| 8   | Surrey Tax Centre   | \$   | \$   | \$  | \$  |
| 9   | <b>Total Monthly Courier Fees</b><br>(Rows 1+2+3+4+5+6+7+8) | \$   | \$   | \$  | \$  |
| 10  | <b>Months</b>   | 12   | 12   | 12  | 12  |
| 11  | <b>Annual Courier Fee</b><br>(Rows 9 x 10)                  | \$   | \$   | \$  | \$  |

## D. Ad Hoc Armoured Car Pickup Fee for Cash Deposits

Firm all inclusive fee per ad hoc armoured car pickup for cash deposits by CRA location. These fees must include all activities required to allow for this capability.

### Instructions

- Bidders should clearly specify a firm all-inclusive per unit fee for ad hoc armoured car pickup of cash deposits by location for each contract year in rows 2, 3, 4, 5, 6, 7, 8 and 9 of Table D1 (columns A, B, C, D, and E).
- The annual firm all inclusive ad hoc armoured car pickup fee will be calculated as: (estimated annual volume of pickups for each location) x (total fee for one pickup at each location). This calculation will be completed in row 11 of Table D1.

**Table D1 –Ad hoc Armoured Car Pickup Fees**

| ALL-INCLUSIVE AD HOC ARMoured CAR FEES |  |  |   |   |  |    |
|--|--|--|---|---|--|----|
|  | A  | B  | C   | D   | E  |    |
|  | Year 1<br>August 1st, 2014<br>to July 31, 2015                             | Year 2<br>August 1st, 2015<br>to July 31, 2016 | Year 3<br>August 1st,<br>2016 to July<br>31, 2017 | Option Year 1<br>August 1st, 2017<br>to July 31, 2018 | Option Year 2<br>August 1st,<br>2018 to July 31,<br>2019 |    |
| <b>1</b>                               | <b>Estimated Annual Ad-Hoc Pickups for each Location</b>                   | <b>12</b>                                      | <b>12</b>   | <b>12</b>   | <b>12</b>  |    |
| <b>2</b>                               | Ottawa Technology Centre   | \$   | \$  | \$  | \$   |    |
| <b>3</b>                               | Summerside Tax Centre  | \$   | \$  | \$  | \$   |    |
| <b>4</b>                               | St. John's Tax Centre  | \$   | \$  | \$  | \$   |    |
| <b>5</b>                               | Jonquiere Tax Centre   | \$   | \$  | \$  | \$   |    |
| <b>6</b>                               | Shawinigan Tax Centre  | \$   | \$  | \$  | \$   |    |
| <b>7</b>                               | Sudbury Tax Centre   | \$   | \$  | \$  | \$   |    |
| <b>8</b>                               | Winnipeg Tax Centre  | \$   | \$  | \$  | \$   |    |
| <b>9</b>                               | Surrey Tax Centre  | \$   | \$  | \$  | \$   |    |
| <b>10</b>                              | <b>Total Fee for one Pickup at each Location</b><br>(Rows 2+3+4+5+6+7+8+9) | \$   | \$  | \$  | \$   | \$ |
| <b>11</b>                              | <b>Annual Ad Hoc Armoured Car Fee</b><br>(Rows 1 x 10)                     | \$   | \$  | \$  | \$   | \$ |

### E. Summary of Charges – Total Evaluated Price (TEP) – FOR EVALUATION PURPOSES ONLY

The Total Evaluated Price (TEP) will be the arithmetic sum of the four categories A, B, C and D as described above. Table E1 is for evaluation purposes only and should not be completed by the bidder.

**Table E1 – TOTAL EVALUATED PRICE (TEP)**

|                          | Item<br>Description  | 1  | 2   | 3   | 4  | 5  |
|--------------------------|--|--|---|---|--|--|
|                          |  | Year 1<br>August 1st, 2014 to<br>July 31, 2015<br>Annual<br>All-Inclusive Fee                  | Year 2<br>August 1st, 2015 to<br>July 31, 2016<br>Annual<br>All-Inclusive Fee | Year 3<br>August 1st, 2016 to<br>July 31, 2017<br>Annual<br>All-Inclusive Fee | Option Year 1<br>August 1st, 2017 to<br>July 31, 2018<br>Annual<br>All-Inclusive Fee | Option Year 2<br>August 1st, 2018 to<br>July 31, 2019<br>Annual<br>All-Inclusive Fee |
| A                        | CRA Cheque Deposit Fee<br>(Annual Cheque Deposit Fee –<br>Row 3 of Table A2)                   | \$   | \$  | \$  | \$   | \$   |
| B                        | Cheque Image Fees (Annual<br>Cheque Image Fees - Row 3 of<br>Table B1)                         | \$   | \$  | \$  | \$   | \$   |
| C                        | “Non-Cash” Deposit Courier<br>Fees (Annual Courier fee - Row<br>11 of Table C1)                | \$   | \$  | \$  | \$   | \$   |
| D                        | Ad Hoc Armoured Car Pickup<br>Fees (Annual Ad Hoc<br>Armoured Car Fee - Row 11 of<br>Table D1) | \$   | \$  | \$  | \$   | \$   |
| Annual Evaluated Price = |  | \$<br>(sum of col.1)   | \$<br>(sum of col.2)  | \$<br>(sum of col.3)  | \$<br>(sum of col.4)   | \$<br>(sum of col.5)   |
|                          |  | TOTAL EVALUATED PRICE (TEP) =<br>(sum of the Annual Evaluated Prices of columns 1,2,3,4 and 5) |   |   |  |  |
|                          |  | \$   |   |   |  |  |



|   |   |                                      |
|---|---|--------------------------------------|
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| Client Ref. No. - N° de réf. du client<br>20140419      | File No. - N° du dossier<br>410zgEN891-140419 | CCC No./N° CCC - FMS No./N° VME      |

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## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **1.1 Technical Evaluation**

##### **1.1.1 Mandatory Technical Criteria**

Refer to Attachment 1 to Part 4.

#### **1.2 Financial Evaluation**

**1.2.1** The volumetric data included in the pricing schedule detailed in Attachment 1 to Part 3 are provided for bid evaluated price determination purposes only. They are not to be considered as a contract guarantee.

**1.2.2** For bid evaluation and contractor(s) selection purposes only, the evaluated price of a bid will be determined in accordance with the Pricing Schedule detailed in Attachment 1 to Part 3.

### **2. Basis of Selection**

#### **2.1 Basis of Selection - Lowest Evaluated Price**

A bid must comply with the requirements of the bid solicitation and meet all mandatory evaluation criteria to be declared responsive.

The responsive bid with the lowest evaluated price will be recommended for award of a contract.

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## ATTACHMENT 1 to PART 4 TECHNICAL CRITERIA

### 1.1.1 Mandatory Technical Criteria

The bid must meet the mandatory technical criteria specified below. The Bidder must provide the necessary documentation to support compliance with this requirement.

Bids which fail to meet the mandatory technical criteria will be declared non-responsive.

| Mandatory Technical Criteria (MT) |  |  |
|-----------------------------------|--|--|
| CPA Membership                    |  |  |
| No                                | Mandatory Technical Criterion  | Bid Preparation Instructions   |
| MT1                               | The Bidder must be an Automated Clearing Settlement System (ACSS) direct clearer or ACSS group clearer member having direct clearing membership. | The Bidder must furnish proof of ACSS membership such as a membership certificate, membership number or letter of acceptance from the Canadian Payments Association (CPA). |

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## PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

### 1. Certifications Precedent to Contract Award

#### 1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

#### 1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ([http://publiservice.gc.ca/services/fcp-pcf/index\\_f.htm](http://publiservice.gc.ca/services/fcp-pcf/index_f.htm)) available from Human Resources and Skills Development Canada (HRSDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "FCP Limited Eligibility to Bid", list during the period of the Contract.

Before contract award, the Bidder must provide the Contracting Authority with the certification relative to the Federal Contractors Program for employment equity included in Attachment 1 to Part 5, Certifications Precedent to Contract Award, completed in accordance with the instructions provided.

#### 1.3 Attachment 1 to Part 5, Certifications Precedent to Contract Award

The certifications included in Attachment 1 to Part 5, Certifications Precedent to Contract Award, should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

## ATTACHMENT 1 to PART 5 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD

### 1. Federal Contractors Program For Employment Equity - Certification

*Insert the date: Date: \_\_\_\_\_ (YYYY/MM/DD) If left blank, the date will be deemed to be the bid solicitation closing date.*

*The Bidder must complete A and B.*

**A. The Bidder must include in the certification one of the following statements:**

A1. The Bidder is not a Joint Venture.

*or*

A2. The Bidder is a Joint venture.

**B. The Bidder must include in the certification:** "I, the Bidder, submitting the present information to the Contracting Authority, certify that the information provided is true as of the date indicated above. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare a bid non-responsive, or will declare a contractor in default, if a certification is found to be untrue, whether during the bid evaluation period or during the contract period. Canada will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with such request by Canada will also render the bid non-responsive or will constitute a default under the Contract."

*For A1, the Bidder must include in the certification: "The Bidder:" followed by the applicable statement among the statements B.1 to B.5 appearing below.*

*For A2: the Bidder must include in the certification for each member of the Joint Venture: 1) "I, [insert the name of the member of the Joint Venture], member of the Joint Venture: " followed by the applicable statement among the statements B.1 to B.5 appearing below.*

*Choose only one of the following statements:*

B1. certifies having no work force in Canada.

B2. certifies being a public sector employer.

B3. certifies being a federally regulated employer being subject to the *Employment Equity Act*.

B4. certifies having a combined work force in Canada of less than 100 employees (combined work force includes: permanent full-time, permanent part-time and temporary employees [temporary employees only includes those who have worked 12 weeks or more during a calendar year and who are not full-time students]).

B5. certifies having a combined workforce in Canada of 100 or more employees; and

B5.1. certifies already having a valid and current Agreement to Implement Employment Equity (AIEE) in place with HRSDC-Labour.

*or*

B5.2. certifies having submitted the Agreement to Implement Employment Equity (LAB1168) to HRSDC-Labour. *As this is a condition precedent to contract award, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to HRSDC-Labour.*

*For further information on the Federal Contractors Program for Employment Equity visit HRSDC-Labour's website.*

**2. Canadian Content****2.1 SACC Manual clause A3050T, Canadian Content Definition.****2.2 Canadian Content Certification**

This procurement is limited to Canadian services.

The Bidder certifies that:

( ) the service offered is a Canadian service as defined in paragraph 2 of clause A3050T.

## PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS

### 1. Security Requirement

#### 1.1 Before award of a contract, the following conditions must be met:

- (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
- (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 7 - Resulting Contract Clauses;
- (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
- (d) the Bidder's proposed location of work performance or document safeguarding must meet the security requirement as indicated in Part 7- Resulting Contract Clauses; and
- (e) the Bidder must provide the address(es) containing the information below of proposed location(s) of work performance or document safeguarding.  
Address:  
Street Number / Street Name, Unit / Suite / Apartment Number  
City, Province, Territory / State  
Postal Code / Zip Code  
Country

If the information is not provided in or with the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.)

#### 1.2 Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.

#### 1.3 For additional information on security requirements, bidders should consult the "Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders" (<http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31>) document on the Departmental Standard Procurement Documents website.

### 2. Financial Capability

SACC Manual clause A9033T(2012-07-16), Financial Capability

### 3. Insurance Requirements

The Bidder must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Bidder, if awarded a contract as a result of the bid solicitation, can be insured in accordance with the Insurance Requirements specified in Annex D.

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20140419

File No. - N° du dossier

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If the information is not provided in the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.



## PART 7 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 1. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work in Annex A.

#### 1.2 Destination of Services

Public Workds and Government Services Canada  
Accounting, Banking and Compensation Branch  
Banking Arrangements Directorate  
Phase III, Place du Portage  
11 Laurier Street  
Gatineau, Quebec K1A 0S5  
Canada

### 2. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### 2.1 General Conditions

2035 (2013-06-27), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

#### 2.2 Supplemental General Conditions

4008 (2008-12-12), Personal Information, apply to and form part of the Contract.

#### 2.3 SACC Manual Clause

SACC Manual clause A9122C (2008-05-12), Protection and Security of Data Stored in Database

### 3. Security Requirement

**3.1** The following security requirement (SRCL and related clauses) applies and form part of the Contract:

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS) with approved Document Safeguarding at the level of PROTECTED B, issued by the Canadian Industrial Security Directorate, Public Works and Government Services Canada.

2. The Contractor/Offeror personnel requiring access to PROTECTED information, assets or work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).

3. The Contractor MUST NOT utilize its Information Technology systems to electronically process, produce or store PROTECTED information until the CISC/PWGSC has issued written approval. After approval has been granted or approved, these tasks may be performed at the level of PROTECTED B.

4. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISC/PWGSC.

5. The Contractor/Offeror must comply with the provisions of the:

- C;
- (a) Security Requirements Check List and security guide (if applicable), attached at Annex
  - (b) Industrial Security Manual (Latest Edition)

### **3.2 Contractor's Site or Premises Requiring Safeguard Measures**

The Contractor must diligently maintain up-to-date the information related to the Contractor's site or premises where safeguard measures are required in the performance of the Work, for the following addresses:

Address:

Street Number / Street Name, Unit / Suite / Apartment Number

City, Province, Territory / State

Postal Code / Zip Code

Country

## **4. Term of Contract**

### **4.1 Period of the Contract**

The period of the Contract is from date of contract to July 31, 2017.

### **4.2 Period of Services**

The services must be provided during the period between August 1st, 2014 to July 31, 2017.

### **4.3 Option to Extend the Contract**

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional one (1) year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least thirty (30) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

### **4.4 Termination on Thirty Days Notice**

1. Canada reserves the right to terminate the Contract at any time in whole or in part by giving thirty (30) calendar days written notice to the Contractor.

2. In the event of such termination, Canada will only pay for costs incurred for services rendered and accepted by Canada up to the date of the termination. Despite any other provision of the Contract, there will be no other costs that will be paid to the Contractor as a result of the termination.

## 5. Authorities

### 5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Jocelyne C Gagnon  
 Title: Supply Specialist  
 Public Works and Government Services Canada  
 Acquisitions Branch  
 Directorate: Business Management and Consulting Services Division  
 Address: 11 Laurier Street  
 Portage III, 10C1  
 Ottawa, Ontario, K1A 0S5

Telephone: (819) 956-0575  
 Facsimile: (819) 956-2675  
 E-mail address: [jocelyne.c.gagnon@tpsgc-pwgsc.gc.ca](mailto:jocelyne.c.gagnon@tpsgc-pwgsc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 5.2 Project Authority

The Project Authority for the Contract is: (to be determined at contract award)

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 5.3 Contractor's Representative

(to be determined at contract award)

**Notice to the Bidder:** If the selected Bidder provided (in accordance with the article 3 of Part 2) information on its status with respect to being a Former Public Servant in receipt of a Public Service Superannuation Act (PSSA) pension, the full text of SACC Manual clause A3025C (2013-03-21), Proactive Disclosure of Contracts with Former Public Servants, will form part of the Contract as article 6, and the articles below will be renumbered accordingly.

## 6. Payment

### 6.1 Basis of Payment

#### 6.1.1 Limitation of Expenditures

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, as determined in accordance with the Basis of Payment in Annex B, to a limitation of expenditure of \$\_\_\_\_\_. Customs duty are included and Applicable Taxes are extra.

### 6.2 Canada's Total Liability

1. Canada's total liability to the Contractor under the Contract must not exceed \$ \_\_\_\_\_. Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
  - (a) when it is 75 percent committed, or
  - (b) four (4) months before the Contract expiry date, or
  - (c) As soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,

whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

### 6.3 Method of Payment

#### 6.3.1 Monthly Payments

SACC Manual Clause H1008C (2008-05-12), Monthly Payment

### 6.4 SACC Manual Clauses

A9117C (2007-11-30), T1204 - Direct Request by Customer Department  
C0305C (2008-05-12), Cost Submission

### 6.5 Discretionary Audit

C0705C (2010-01-11), Discretionary Audit

## 7. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- (a) a copy of the release document and any other documents as specified in the Contract; and
- (b) a copy of the invoices, receipts, vouchers for all direct expenses.

Invoices must be distributed as follows:

- (a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- (b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## 8. Certifications

### 8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

### 8.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and HRSDC-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by HRSDC will constitute the Contractor in default as per the terms of the Contract.

### 8.3 SACC Manual Clauses

A3050T (2010-01-11), Canadian Content Definition  
A3060C (2008-05-12), Canadian Content Certification

## 9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

## 10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplemental general conditions 4008 (2008-12-12);
- (c) the general conditions 2035 (2013-06-27), General Conditions - Higher Complexity - Services;
- (d) Annex A, Statement of Work;
- (e) Annex B, Basis of Payment;
- (f) Annex C, Security Requirements Check List;
- (g) Annex D, Insurance Requirements; and
- (h) the Contractor's bid dated \_\_\_\_\_ .

## 11. Foreign Nationals

11.1 SACC Manual clause A2000C (2006-06-16), Foreign Nationals (Canadian Contractor)

## 12. Insurance

The Contractor must comply with the insurance requirements specified in Annex D. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

## ANNEX A STATEMENT OF WORK

### 1.0 OVERVIEW

#### 1.1 Introduction and Background

As the Receiver General for Canada (RG), the Minister of Public Works and Government Services Canada (PWGSC) manages the operations of the federal treasury, including the receipt and payment of federal money into and out of the Consolidated Revenue Fund (CRF). PWGSC consolidates the management of the government's payments and revenue collection so as to achieve the most competitive rates for services available from Canada's financial institutions (FIs).

Although the RG collects remittances through many arrangements, the requirements described within this Statement of Work (SOW) are only for Canada Revenue Agency (CRA) deposit facility services and are not to replace any other form of remittances made to the RG, such as non-CRA cash and cheques; credit or debit cards; pre-authorized debits; and paper or electronic bill payments for which the RG has separate Contracts/arrangements.

Currently, the CRA is accepting direct remitted payments of cheques and cash through the mail, or at drop-boxes, at their Tax Centres across Canada on a daily basis. CRA requires services to facilitate the daily deposit of these items. CRA accepted approximately \$52.4 billion in cheque, and \$25 million in cash remittances for the period between April 1, 2012 and March 31, 2013.

As a note, the RG is aware that remote deposit capture and the exchange of cheque images for the purposes of clearing is becoming increasingly available within the Canadian banking industry. CRA and the RG are not ready to begin exchanging images as of yet however, therefore the service requested under this SOW is for the exchange of physical items.

#### 1.2 Objective

The Contractor will be required to pickup, process, and report daily cash and cheque deposits received at each CRA Tax Centre across Canada.

#### 1.3 Definitions

Please refer to *Annex A, Appendix 1 - Definitions* for the definitions that are used throughout this document.

#### 1.4 Statistical Information

Historical value and volume statistics for CRA cash and cheque deposits are provided in *Annex A, Appendix 6 – Historical CRA Deposit Facility Activity*.

Historical values for daily settlements to the Bank of Canada have also been included in *Annex A, Appendix 7 – Historical Settlement Values* in order to provide a representation of the types of values that the Contractor may expect to remit to the Bank of Canada on a daily basis. The difference between these values and those that are presented in Annex A, Appendix 6, is that they are transfer values net of any chargebacks/adjustments. The values in Annex A, Appendix 6 on the other hand provide historical details regarding the gross deposit amounts that were contained in the daily advanced notification described in the "Advanced Notification" section (2.4).

In addition, value and volume forecasts are provided in *Annex A, Appendix 8 – CRA Deposit Facility Volume and Value Forecasts for 2014 To 2019*. Please note that cash counters at all CRA locations will be closed in October 2013; as such, cash values are expected to decrease substantially as cash will only be accepted through the mail and at drop boxes at each CRA location, and payment by cash is discouraged by the CRA.

Although great care has been made to accurately predict the future volumes, there is no guarantee that these predictions will materialize. All statistics are estimated in good faith for informational purposes only and must not be construed to represent the amount that the Government of Canada will receive through the CRA Deposit Facility service.

## **2.0 DETAILED SERVICE REQUIREMENTS**

### **2.1 General Business Requirements**

The Contractor must provide the following services:

- i. An adequate and steady supply of the forms and deposit bags required to initiate daily deposits in accordance with the "Forms and Deposit Bags" Section (2.3);
- ii. Daily pickup of cheque deposits, as well as ad hoc pickup of cash deposits, from the CRA Tax Centres listed in *Annex A, Appendix 9 – CRA Tax Centres* in accordance with the "Pickup of CRA Deposits" Section (2.5);
- iii. Processing of all deposits in accordance with the "CRA Daily Deposits" Section (2.6);
- iv. Same business day remittance of value to the Concentrator Account, and same day settlement to the RG's account at the Bank of Canada (BoC) in accordance with the "Settlement" section (2.8), on any remittances included in the advanced notification provided by the CRA. Additional details on this advanced notification can be found in the "Advanced Notification" Section (2.4);
- v. Next business day reporting of account activity (bank statement) to the RG in accordance with the "Reporting Requirements" Section (3);
- vi. Response to enquiries from CRA or the RG relating to CRA Deposit Facilities in accordance with the "Traces and Enquiries" section (2.10).

### **2.2 Opening of Concentrator Account**

The Contractor must open a Concentrator Account in Canada, in the name of "The Receiver General for Canada – CRA Taxation, GST and Excise".

### **2.3 Forms and Deposit Bags**

In order to facilitate daily CRA deposits, the Contractor must provide:

- i. An adequate, steady supply of mutually acceptable deposit forms to the Tax Centres listed in *Annex A, Appendix 9 – CRA Tax Centres*. The first instalment of these deposit forms must be received at least two (2) weeks prior to the implementation of this service. A unique RG authorization number will be assigned to each Tax Centre by the RG Cash Management Operations Division (CMO) and will be provided to the Contractor prior to implementation. These RG authorization numbers must be pre-printed on the deposit forms of each respective Tax Centre;



- 
- ii. Mutually acceptable batch ticket forms to the CRA Tax Centres, pre-printed with the Contractor's applicable Transit Number, or otherwise as required. These batch ticket forms shall come MICR encoded with the Contractor routing information. CRA will process these forms through their scanners or encoders in order to include the amount of each batch, and include a form with each deposit;
  - iii. An adequate supply of traceable tamper evident plastic deposit bags and/or canvas deposit bags for CRA daily deposits.

## 2.4 Advanced Notification

CRA Tax Centres will provide the Contractor with advanced notification of their daily deposits (including cash deposits) by 14:00 EDT. This advance notification will be in the form of a faxed transmission (or other mutually acceptable method of transmission) of the completed deposit forms for that day. Automated CRA fax confirmations of the daily deposit forms will constitute evidence of the actual delivery and timing of these respective fax messages for the purpose of receiving same day value in the Concentrator Account for such deposits.

The Contractor will obtain advanced notification from all CRA Tax Centres for one or more regular daily deposits each business day. If the Contractor does not receive such notification before 14:00 EDT, the Contractor must call the respective CRA Tax Centre to resolve the situation.

Upon receipt of this advance notification, the Contractor must accept the deposit amount on a "said to contain" basis, according to the deposit form details. The Contractor must credit the Concentrator Account with same day value for the individual deposit totals using the respective authorization numbers for identification purposes.

The date on which the advanced notification has been provided by the CRA prior to the 14:00 EDT cut-off, and on which the deposit is available for pickup by the Contractor at the appropriate CRA Tax Centre by time listed in the "Pickup of CRA Deposits" Section (2.5), doit be known as the presentation date.

## 2.5 Pickup of CRA Deposits

### 2.5.1 Cheque Pickup Requirements

Each business day, all CRA Tax Centres will have one or more deposits which will be picked up by courier.

The Contractor must pick up cheque deposits from all CRA Tax Centres, between 14:00 and 16:00 local time. Since same day credit will have already been provided to the RG by way of the daily advance notification of deposit amounts, it is expected that any cheques received by the Contractor in such deposits will be cleared overnight.

The Contractor must ensure that all cheque deposits picked up are contained in a secure, traceable, bag with any security seal intact. The seal is to be removed only by an authorized representative of the Contractor who is accepting the deposit. The Contractor must contact the CRA Tax Centre involved should the seal be broken upon receipt at the Contractor's offices.

### 2.5.2 Cash Pickup Requirements

In addition to the daily cheque deposits, CRA will also have cash deposits which do require pickup by armoured car on an ad hoc basis. When a cash deposit pickup is required by the CRA, they will notify the Contractor through a mutually agreeable communication method. The Contractor must initiate next business day pickup of the cash deposit by armoured car.

The Contractor must pick up cash deposits from all CRA Tax Centres, between 14:00 and 16:00 local time on the business day following the request for ad hoc pickup by CRA.

The Contractor must ensure that all cash deposits picked up are contained in a secure bag with any security seal intact. The seal is to be removed only by an authorized representative of the Contractor who is accepting the deposit. The Contractor must contact the CRA Tax Centre should the seal be broken upon receipt at the Contractor's offices.

### 2.5.3 Loss, Theft, Damage, or Destruction of Deposits

The Contractor is responsible for the safe transportation and delivery of all deposits once they have left any of the CRA Tax Centres.

Any situation concerning loss (including, but not limited to theft, damage or destruction) of deposits, must be covered under the terms of the contractual arrangements put in place between the Contractor and any sub-contractor(s) providing the transportation service, so that any loss will not cause impairment to Canada.

In the event of any loss of CRA deposits being transported by the Contractor, the Contractor must provide same-day credit for the full value of any such deposit based on the CRA pre-notification of the lost deposit(s).

The Contractor must notify CRA no more than 48 hours after any CRA deposit has been identified as missing. Upon notification of a lost deposit, CRA will provide the contractor with either:

- i. Copies of digitized images of the deposit contents within five to ten business days of notification of the loss; or
- ii. A reconstruction of the deposit contents and re-deposit of replacement cheques when available.

The Contractor must then clear all deposit items within five (5) business days of their receipt by the Contractor.

## 2.6 CRA Daily Deposits

CRA deposits from the Tax Centres may contain all or some of the following types of items:

- i. A deposit form and the applicable batch ticket form;
- ii. An itemized encoding tape and a recap tape and/or an itemized computer-generated listing summarizing batches and recap details depending on the facilities of the depositing Tax Centre;

- 
- iii. MICR amount encoded cheques in Canadian funds drawn on Canadian financial institutions;
  - iv. Non-MICR amount encoded cheques in foreign funds drawn on foreign financial institutions;
  - v. Canadian dollar cash (will be deposited separately from cheques to accommodate delivery arrangements).

Each CRA Tax Centre may have multiple daily deposits which will have unique RG Authorization Numbers for identification purposes.

### 2.6.1 Cheque Deposits

All cheques in Canadian funds drawn on Canadian financial institutions must be MICR encoded by CRA with the amount prior to transferring them to the Contractor.

Cheque batch sizes will vary, depending on the depositing Tax Centre involved, up to a maximum of 250 items per batch.

Cheques of \$50,000 and over will be out sorted by CRA and included as a separate listing of items within any given deposit.

### 2.6.2 Cash Deposits

Although cash deposits will be included on the advanced notification and credited to the Concentrator Account on the day on which they are received by a Tax Centre, the Tax Centre will warehouse these funds until they have accumulated enough cash to justify the request of an ad hoc pickup.

Since cash receipts from each Tax Centre will have already been credited to the Concentrator Account based upon the Advanced Notification of deposits, the Contractor may set up an internal Cash Account to which they may charge these daily amounts until the actual cash is received following an ad hoc cash pickup. Accordingly, the internal Cash Account must be credited upon receipt of the cash from the CRA within one business day of the ad hoc pickup.

Any float interest resulting from temporary negative balances in the Cash Account based upon timing differences between the cash deposit Presentation Date and when the credit is made to the Cash Account must be paid by the RG according to the float interest rate described in the "Float" Section (2.9).

### 2.6.3 Foreign Currency Items

Foreign cash is not accepted by the CRA and will therefore not be deposited through this arrangement.

Foreign currency cheques must be converted into equivalent Canadian dollars at the posted market rate provided to the CRA Tax Centre by the Contractor. U.S. dollar exchange rates must be provided by the Contractor to each CRA location the morning of each business day by. Exchange rates of other currencies must be provided upon the request from a CRA location in instances where they have a cheque in said currency that will be included in that day's deposit. In addition to U.S. dollars (USD), other currencies currently accepted by the CRA are: Euros (EUR); British Pounds (GBP); Mexican Peso (MXN); Swiss Franc (CHF); Japanese Yen (JPY); Chinese Yuan (CNY); and Australian Dollar (AUD).

Should the rate of exchange vary between the time the Contractor quotes the rate and the time the Contractor receives the deposit that same day, the original rate quoted is binding upon both parties.

Please note that foreign currency items received at the Ottawa Technology Centre (OTC) are currently processed through a separate contractual arrangement. The CRA reserves the right to move their foreign currency item processing, at any or all of the remaining TCs, to this separate arrangement at any point throughout this agreement, without penalty.

#### **2.6.4 Collection Items**

In the case where a cheque cannot be cleared in the normal fashion in the overnight clearing, then the Contractor should charge back the item in accordance with the "Chargeback" Section (2.7.1) and send the cheque back to the Tax Centre from where it originated. It is the policy of CRA not to send such items on collection, so no further processing of these items by the Contractor shall be required.

### **2.7 Adjustments**

#### **2.7.1 Chargebacks**

Currently, all chargebacks are to be directed to the Ottawa Technology Centre; however, CRA reserves the right to change the location to where chargebacks should be returned throughout the life of the contract, without penalty.

In processing chargebacks, the Contractor must:

- i. Tabulate the total of all rejected cheques on an itemised listing; providing a subtotal after each 100 items;
- ii. Package the rejected items along with the itemised listing and deliver the rejected items to the Ottawa Technology Centre (or the location designated by CRA to receive chargebacks);
- iii. Debit the Concentrator Account for the consolidated total listed on the itemised listing using the applicable authorization number on the same day that the items are delivered to CRA. It is important that all chargebacks be grouped by the authorization number of the CRA location to which the original deposit was associated.

#### **2.7.2 Contractor Initiated Adjustments**

All other adjustments shall be posted to the Concentrator Account using the same authorization number as the original deposit for which the discrepancy was identified. Currently, all debit/credit advices and supporting documentation related to adjustments are directed to the Ottawa Technology Centre; however, CRA reserves the right to change the location to where this documentation should be returned throughout the life of the contract, without penalty.

In processing these adjustments, the Contractor must:

- i. Prepare the appropriate debit/credit advice for any discrepancies, including the original authorization number;
- ii. Prepare supporting documentation including the reason for the discrepancy, copies of the relevant listing(s), item(s) deposit slip(s), as well as the client's CRA account number, if applicable;
- iii. For all adjustments, deliver all debit/credit advices, along with supporting documentation, to the Ottawa Technology Centre;

- iv. Debit/credit the Concentrator Account, using the applicable authorization number for each debit/credit advice the day those items are delivered to CRA.

The Contractor must post all adjustments separately to the appropriate authorization number. The original incorrect entry must be reversed and a correct entry must be made. The Contractor, on the same day as the Concentrator Account posting, must forward documentation to substantiate the adjustment to CRA and the RG.

## 2.8 Settlement

The Contractor must transfer funds to the RG's account at the BoC on the same day that advanced notification is received provided that the timing requirements outlined in the "Advanced Notification" Section (2.4) have been met by CRA.

The day on which the funds are transferred to the BoC will be known as the settlement date. Float interest will be applicable in situations where the settlement date is later than the presentation date, and will be calculated in accordance with the "Float" section (2.9).

The Contractor must initiate and send to the BoC before 15:00 EDT a LVTS payment message MT103 in favour of the RG containing all deposits included in the CRA advanced notification, as well as all outstanding previous day balances. The required MT103 formatting can be found in *Annex A, Appendix 5 – Bank of Canada LVTS Formatting Requirements*. Please note that same day and previous day balances must be sent in separate LVTS MT103 payment messages.

## 2.9 Float

The Contractor must pay float interest to the RG on any funds where the settlement date is later than the presentation date. This float interest will be calculated in accordance with the rate specified in the Memorandum of Understanding (MOU) negotiated between the direct clearing FIs and the Government of Canada. This rate is currently calculated as the bank rate (as per the Bank of Canada) less one quarter of one percent (0.25%), although the rate is subject to change.

Despite the fact that a float mechanism exists, we still expect the Contractor to abide by the settlement timing requirements listed in the "Settlement" Section (2.8). The payment of float charges by the Contractor is expected to be the exception under this contract, and not the result of the Contractor making the decision to hold funds overnight.

Float interest at the rate specified in the MOU shall also be paid by the RG to the Contractor for any negative balances in the Cash Account based upon timing differences between the cash deposit Presentation Date and when the credit is made to the Cash Account. Float interest due to the Contractor shall be included on the monthly invoice to the RG and should include supporting documentation including the daily balance of the Cash Account.

In the event an error is made on the part of CRA or the Contractor, or where a situation involving exceptional circumstances occurs which causes a negative float impact to the Contractor or the RG beyond the interest rate stipulated in the MOU; a higher rate of interest may be paid up to, but not exceeding, the actual financial impairment incurred. Any such occurrence must be reviewed by the RG.

## 2.10 Traces and Enquiries

### 2.10.1 Image Requests from CRA

For tracing purposes, the Contractor must provide within ten (10) working days copies of cheques (both front and back) upon written request from a representative of CRA.

### 2.10.2 RG Enquiries

The Contractor must make every effort to resolve any enquiries and/or to provide clarification of a remittance within five (5) business days when requested by the RG. Upon failure to resolve an enquiry within five (5) business days, the RG may escalate the enquiry within the Contractor's organization. All trace requests from the RG will include a PWGSC Original Trace Number; this number must be referenced in all responses.

### 2.10.3 Retention Period

Cheques, or valid cheque images, must be available for trace purposes for a minimum of 7 years, in accordance with various Acts of Legislation.

## 3.0 REPORTING REQUIREMENTS

The Contractor must provide a daily Electronic Data Interchange (EDI) 821 electronic bank statement of the Concentrator Account to the RG by 08:00 EDT on the first business day following the concentrator date. Within the EDI 821 electronic bank statement, the Contractor must:

- i. Report each deposit individually;
- ii. Report chargeback totals as per the amount of the itemised listing described in the "Chargebacks" Section (2.7.1);
- iii. Report all other adjustments as per the amount of the debit/credit advice described in the "Contractor Initiated Adjustments" Section (2.7.2);
- iv. Ensure that the REF 02 segment is populated with the RG authorization number assigned to the Tax Centre from where the deposit originated; or provide an equivalent method acceptable to the RG for associating each deposit/adjustment to the appropriate Tax Centre;
- v. Ensure that distinct and appropriate financial transaction codes are provided for all deposit transactions and adjustments in the FIR01 segment;
- vi. Ensure that the BGN03 segment is populated with the date that the funds were posted to the concentrator account (concentrator date);
- vii. Ensure that the FIR07 segment is populated with day that advanced notification was received by the Contractor, provided that the timing requirements outlined in the "Advanced Notification" Section (2.4) have been met by CRA (presentation date).

The current protocol and mappings for electronic reporting of bank statements are provided in *Annex A, Appendices 2, 3 and 4*.

## 4.0 DEVELOPMENT AND IMPLEMENTATION OF THE CRA DEPOSIT FACILITY SERVICE

### 4.1 Implementation of Service

Implementation activities must begin within 5 business days after date of contract award. These activities must include:

- i. Participation of operational/technical teams in meetings/conference calls, within 5 days notice upon request of the RG, in order to ensure an organized implementation;
- ii. Within two (2) weeks of contract award, provide a list of contacts (name, telephone number, e-mail address, fax number, and/or mailing address, where applicable) of the team leader, account manager and project manager to handle the issues associated with the administration of this Contract, as well as the second and third level escalation contacts and maximum turnaround times that can be expected. The Contractor's list of contacts of authorized personnel must include contacts for daily operations, security access issues, system/technical support for transition period and ongoing operations; and the delivery of the RG monthly invoice for services rendered;
- iii. Liaising with the CRA to come to terms on mutually acceptable deposit forms and traceable deposit bags. As per the "Forms and Deposit Bags" Section (2.3), the first shipment of these items must be received by each Tax Centre no later than two (2) weeks prior to implementation;
- iv. Liaising with the CRA to finalize requirements and procedures to be followed when initiating corrections/adjustments to the concentrator account;
- v. Within one (1) month of contract award (unless otherwise mutually agreed), the Contractor must implement all existing CRA Deposit Facilities;
- vi. Compliance with the electronic configuration and testing requirement stipulated in *Annex A, Appendix 2 - Current Protocol for Electronic Reporting of Bank Statements*;
- vii. Availability to test electronic files related to reporting requirements in a test environment;
- viii. Once approved by the RG, moving the electronic transmission of bank statements into production;
- ix. Liaising with the BoC to finalize settlement arrangements;
- x. Compliance with any other requirements as per the SOW.

### 4.2 Implementation / Closure of Tax Centres

Although CRA currently does not expect to open or close any Tax Centres throughout the life of the Contract, it is possible that such implementations or closures may occur.

In the case of the implementation of a new Tax Centre, new daily courier pickup pricing for the location in question will be sought and once approved will only be implemented by means of a formal signed amendment to the Contract.

Conversely, should the CRA decide to cease deposit operations at one of the Tax Centres listed in *Annex A, Appendix 9* and therefore not require the daily courier pickup services at that location, the firm monthly rate will be adjusted accordingly for the next monthly period and going forward thereafter. CRA will

advise the Contractor of its intentions to cease courier pickups at any given location at least two weeks prior to the end of any given month in order for that location's monthly fee be adjusted effective the following monthly period.

## **5.0 OTHER REQUIREMENTS**

### **5.1 Contingency and Disaster Recovery**

The Contractor must have a formal Contingency and Disaster Recovery Plan in place, in the event of power shortage, fire, labour disruption or any other situation that could lead to a disruption in provision of this service. In any such situation, the Contractor must use its best efforts to continue normal communications and reporting between it, the RG, and CRA by alternate means that are mutually agreed upon between the parties.

### **5.2 Periodic Threat and Risk Assessments**

Upon the Project Authority's request, the Contractor must provide information to assist Canada in the preparation of a Statement of Sensitivity and Threat and Risk Assessment pertinent to the CRA Deposit Facility service provided.

### **5.3 Language**

The Contractor must be capable of providing services in both official languages of Canada (English and French) at the choice of the CRA Tax Centre. Personnel of the Contractor must provide English and French services; however, documentation such as input to rules, regulations, and procedures, can be provided in English and when available, in French.

Where the Project Authority finds the French versions of any materials listed to be unacceptable, the RG reserves the right to have its respective English versions re-translated at its own expense solely for CRA use.

The Official Languages Act and Treasury Board Secretariat (TBS) policies and publications pertaining to this act can be viewed by accessing the following websites:

<http://laws-lois.justice.gc.ca/eng/acts/O-3.01/>

<http://www.tbs-sct.gc.ca/pol/index-eng.aspx>

### **5.4 Future Business Requirements**

The manner in which the RG conducts business is subject to change over time as new delivery channels and improved technologies are developed. The financial service sector is leading similar changes, including introducing new collection services that are more timely, cost effective and convenient. The public is demanding these services and expectations are reinforced by the increasing awareness of what technology should enable.

The Project Authority may request from the Contractor or the Contractor may present to the Project Authority innovative approaches to technologies and services throughout the contract term and any optional years to improve customer service and/or decrease costs.

Any of these new services that are approved will only be implemented by means of a formal signed amendment to the Contract. The RG does not waive its right to go to competitive tender for new



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services. These new services may include the possibility for exchange of CRA cheque images, rather than physical items, for the purpose of clearing.

**ANNEX A, APPENDIX 1****DEFINITIONS**

The following definitions are applicable to this SOW and may have different meanings in other contexts.

|                               |  |
|-------------------------------|--|
| <u>Authorization Number</u>   | Eight-digit number assigned by the RG to identify each CRA Tax Centre.   |
| <u>Business Day</u> :         | Any day from Monday to Friday excluding national holidays as specified by CPA definitions. Regional and civic holidays are considered to be business days.   |
| <u>Chargeback</u> :           | A deposit item which is rejected/returned by the FI it is drawn on which causes the initial credit to the Account for that item to be reversed.  |
| <u>Cash Account</u> :         | Internal bank account in which debit balances for cash deposits are held temporarily between the presentation date and the date on which the cash is credited to the account.                                  |
| <u>Concentrator Account</u> : | Account established in the name of the "The Receiver General for Canada – CRA Taxation, GST and Excise", specifically for the deposit of CRA cheques.  |
| <u>Concentrator Date</u> :    | Date the RG receives value in the Concentrator Account.  |
| <u>Float</u> :                | Value of Government of Canada receipts in transit between the Contractor and the Bank of Canada.   |
| <u>LVTS</u> :                 | A real-time payment transfer system that is owned and operated by the Canadian Payments Association to process large value payments and the electronic exchange of payment messages between LVTS participants. |
| <u>MICR</u>                   | Magnetic Character Recognition encoding.   |
| <u>Presentation Date</u> :    | Date that advanced notification was received by the Contractor, provided that the notification timing requirements have been met by CRA.   |
| <u>Settlement Date</u> :      | Date the RG receives value at the Bank of Canada.  |

## ANNEX A, APPENDIX 2

### CURRENT PROTOCOL FOR ELECTRONIC REPORTING OF BANK STATEMENTS

The current protocol for electronic reporting of bank statements is via EDI ANSI X12 standard formats, as follows:

#### 1. Transaction Sets

The following EDI Transaction Sets are exchanged between the parties:

- a. ANSI X12 Envelope Specifications (hereinafter called "Envelop");
- b. ANSI X12 821 Financial Information Reporting (hereinafter called "821");
- c. ANSI X12 997 Functional Acknowledgement (hereinafter called "997").

The Envelope and 821 mappings are attached as Appendix 3 and 4 of Annex A.

#### 2. Data Elements for 821s

821s currently must include the following data elements:

- a. Financial Institution's Number as assigned by the Canadian Payments Association (CPA);
- b. Transit Number of the branch where the Concentrator Account is located;
- c. The Concentrator Account number being reported on;
- d. Transaction Code (Type): It is preferred that transaction codes be in accordance with the list of acceptable INTER\*EDI Transaction Codes. As a minimum, separate codes are required for:
  - manual over the counter (regular daily) deposits;
  - bank initiated adjustments associated with manual over the counter (regular daily) deposits;
  - returned items associated with manual over the counter (regular daily) deposits;
  - transactions associated with transfers to the Bank of Canada.

##### i. Unauthorized Postings

Action MUST be taken to stop unauthorized postings. Although the following transaction types are unauthorized for this Statement of Work, should they occur, as a minimum separate transaction codes are required for:

- electronic card deposits;
- Direct Deposits (DDs);
- bank initiated adjustments associated with DDs;
- wire deposits (WTs);
- bank initiated adjustments associated with WTs;
- bank initiated adjustments associated with electronic card deposits;
- returned items associated with electronic card deposits;
- EDI 820/823 initiated deposits;
- bank initiated adjustments associated with EDI 820/823 initiated deposits;
- when appropriate (finality of payment is not requested and electronic charge backs are requested by the departmental office), returned items associated with EDI 820/823 initiated deposits;
- preauthorized debit (PAD) deposits;
- bank initiated adjustments associated with PAD deposits;

- returned items associated with PAD deposit.

- e. Transaction concentrator date;
- f. Transaction amount; and
- g. RR, ZZ, PQ, IT, IX, VR, DE Reference Numbers as specified in Appendix 4 of Annex A.

### 3. Configuration and Test Period

Currently the RG requires contractors to:

- a. Provide at least six (6) weeks prior to the Implementation Date, all mailbox and other pertinent information for system configuration;
- b. Provide at least six (6) weeks prior to the Implementation Date, the list of mnemonic codes (along with their meanings) to be used as transaction codes (types);
- c. Provide to the RG's test mailbox, a transmission of:
  - i. General 821 test data (which has been fabricated, and agreed to with the RG) at least four (4) weeks prior to the Implementation Date and as requested by the RG thereafter; and
  - ii. Real (\$0) 821 data for the Concentrator Account on a daily basis, starting at least three (3) weeks prior to the Implementation Date and as requested by the RG thereafter.
- d. Adhere to the RG 821/152 test plan and release procedures, unless otherwise mutually agreed. The RG Test Plans and Release Procedures will be provided upon request.

### 4. Reporting process upon Implementation

Currently, the RG requires contractors to:

- a. Adhere to the RG Test Plan and Release Procedures unless otherwise mutually agreed. The RG Test Plans and Release Procedures will be provided upon request;
- b. Forward each banking day, in clear text, an 821 of the Concentrator Account to the RG's electronic production mailbox by no later than 8:00 a.m. Eastern Standard Time (EST), on the first banking day following the concentrator date;
- c. Accept either a positive or negative 997 from the RG in response to each 821 transmitted by the contractor, taking follow-up action should the contractor not receive a 997 following each transmission. Follow-up action MUST take place by 10:00 a.m. EST, on the same day of each 821 transmission. Follow-up action MUST consist of a telephone call to the RG;
- d. Upon receipt (ISA09 and ISA10 of the ANSI X12 envelope) of a negative 997, correct the 821 and retransmit within 2 hours from the time of such receipt;
- e. In the event of inability to report as above, upon request by the RG, provide, in lieu of an 821, either a hard copy or alternate electronic form of the data elements listed in section 2 of Appendix 2 above. The foregoing medium MUST be mutually agreed;
- f. Forward each banking day to the RG a copy of supporting documentation for any postings to the Concentrator Account not covered by this Statement of Work, to be received the same day as the 821.

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5. Sender Pays Transmission Costs

The Receiver General requires contractors to pay all costs associated with the transmission of 821s. This includes sending to the Receiver General Mailbox, and receiving from the Receiver General Mailbox.

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## **ANNEX A, APPENDIX 3**

### **821/152 ENVELOPE SPECIFICATIONS**

## **821/152 Envelope Specifications**

VERSION 003010

Receiver General

Release 3.02

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**Receiver General Envelope Specifications**

Interchange Control Version Number 00200

| SEG.ID | Name                        | Required | Loop     |
|--------|-----------------------------|----------|----------|
| ISA    | Interchange Control Header  | M        | 1        |
| GS     | Functional Group Header     | M        | GS 1 > 1 |
| GE     | Functional Group Trailer    | M        | GE 1 > 1 |
| IEA    | Interchange Control Trailer | M        | 1        |

**(M = mandatory)****Note:** Segments GS01 and GS08 have been significantly changed in this release 3.02.

**ISA****Interchange Control Header**

Indicates the beginning of an interchange

|     |                                  |                               |                            |                      |                          |
|-----|----------------------------------|-------------------------------|----------------------------|----------------------|--------------------------|
| ISA | <b>ISA01 I01</b>                 | <b>ISA02 I02</b>              | <b>ISA03 I03</b>           | <b>ISA04 I04</b>     | <b>ISA05 I05</b>         |
| *   | Authorization Info. Qualifier    | Authorization Information     | Security Info Qualifier    | Security Information | Interchange ID Qualifier |
|     | <b>M ID 2/2</b>                  | <b>M AN 10/10</b>             | <b>M ID 2/2</b>            | <b>M AN 10/10</b>    | <b>M ID 2/2</b>          |
|     | <b>ISA06 I06</b>                 | <b>ISA07 I05</b>              | <b>ISA08 I07</b>           | <b>ISA09 I08</b>     | <b>ISA10 I09</b>         |
| *   | 1. Interchange                   | Interchange ID Qualifier      | Interchange Receiver ID    | Interchange Date     | Interchange Time         |
|     | 2. Sender ID                     | <b>M ID 2/2</b>               | <b>M ID 15/15</b>          | <b>M DT 6/6</b>      | <b>M TM 4/4</b>          |
|     | <b>M ID 15/15</b>                |                               |                            |                      |                          |
|     | <b>ISA11 I10</b>                 | <b>ISA12 I11</b>              | <b>ISA13 I12</b>           | <b>ISA14 I13</b>     | <b>ISA15 I14</b>         |
| *   | Interchange Control Standards ID | Interchange Control Version # | Interchange Control Number | Acknowl. Requested   | Test Indicator           |
|     | <b>M ID 1/1</b>                  | <b>M ID 5/5</b>               | <b>M NO 9/9</b>            | <b>M ID 1/1</b>      | <b>M ID 1/1</b>          |
|     | <b>ISA16 I15</b>                 | N / L                         |                            |                      |                          |
| *   | Sub-Element Separator            |                               |                            |                      |                          |
|     | <b>M AN 1/1</b>                  |                               |                            |                      |                          |

ISA01 Authorization Information Qualifier  
Code identifying the type of information in ISA02. Use "00" to indicate no authorization information is present.

ISA02 Authorization Information  
Used for additional identification or authorization of the sender or data contained in the interchange. Not used

ISA03 Security Information Qualifier

Code identifying the type of information in ISA04. Use "00" to indicate no security information is present.



- ISA04    Security Information  
Identifies security information about the sender or data in the interchange.  
Not used.
- ISA05    Interchange ID Qualifier  
Designates the code structure used to identify the sender. Defined by the sender.  
For example, use "12" for Phone Number or "01" for DUNS.
- ISA06    Interchange Sender ID  
Published identification of the sender. Defined by the sender.
- ISA07    Interchange ID Qualifier  
Designates the code structure used to identify the receiver.  
For example, use "12" for Phone Number or "01" for DUNS.
- ISA08    Interchange Receiver ID  
To be provided by the Receiver General (RG) in accordance with the Receiver General Test Plan and Release Procedures.
- ISA09    Interchange Date  
Date the interchange was created. Format must be "YYMMDD".
- ISA10    Interchange Time  
Time the interchange was created. Format must be "HHMM".
- ISA11    Interchange Control Standards ID  
Code designating the standards body. Use "U".
- ISA12    Interchange Control Version Number  
Version number of the interchange control segments. Use "00200".
- ISA13    Interchange Control Number  
Unique identifier for the interchange. Created by the sender and must be the same as IEA02.
- ISA14    Acknowledgement Requested  
Code indicating whether or not an acknowledgement is requested by the sender.  
Receiver General will disregard.
- ISA15    Test Indicator  
Code indicating whether the interchange contains test or production data.  
Use either "**P**" for production or "**T**" for test.
- ISA16    Sub-element Separator  
Separating character for data element subgroups.  
Receiver General will disregard.

**GS****Functional Group Header**

Indicates the beginning of a functional group of documents

|    |                               |                                |                                  |                               |                               |
|----|-------------------------------|--------------------------------|----------------------------------|-------------------------------|-------------------------------|
| GS | <b>GS01</b> <b>479</b>        | <b>GS02</b> <b>142</b>         | <b>GS03</b> <b>124</b>           | <b>GS04</b> <b>29</b>         | <b>GS05</b> <b>30</b>         |
| *  | Functional<br>ID Code         | * Application<br>Sender's Code | * Application<br>Recv's Code     | * Group<br>Date               | * Group<br>Time               |
|    | <b>M</b> <b>ID</b> <b>2/2</b> | <b>M</b> <b>AN</b> <b>2/12</b> | <b>M</b> <b>AN</b> <b>2/12</b>   | <b>M</b> <b>DT</b> <b>6/6</b> | <b>M</b> <b>TM</b> <b>4/4</b> |
|    |                               |                                |                                  |                               |                               |
| *  | <b>GS06</b> <b>28</b>         | <b>GS07</b> <b>455</b>         | <b>GS08</b> <b>480</b>           |                               |                               |
|    | Group Control<br>Number       | * Responsible<br>Agency Code   | * Version/Release<br>IND. ID Cd. |                               |                               |
|    | <b>M</b> <b>N0</b> <b>1/9</b> | <b>M</b> <b>ID</b> <b>½</b>    | <b>M</b> <b>ID</b> <b>1/12</b>   |                               |                               |

**GS01**      Functional ID Code  
Code identifying a group of application related transaction sets. Transaction sets and codes acceptable to the RG include:

| Transaction Set | Code |
|-----------------|------|
| 821             | FR   |
| 152             | GR   |
| 820             | RA   |
| 823             | LB   |

**GS02**      Application Sender's Code  
Code identifying the sender of the functional group.

**GS03**      Application Receiver's Code  
Code identifying the receiver of the functional group. Use "**RECGEN**".

**GS04**      Group Date  
Date the group was created. Format must be "**YYMMDD**".

**GS05**      Group Time  
Time the group was created. Format must be "**HMMM**".

**GS06**      Group Control Number  
Unique identifier of the group. Created by the sender and must be the same value as GE02.

**GS07**      Responsible Agency Code  
Code identifying the standards agency used for this group. Value should be "**X**".

**GS08**      Version /Release /Industry Identifier Code

Receiver General's standard versions. Later versions may be supported if mutually agreed with the industry.

| Transaction Set | Version  |
|-----------------|----------|
| 821, 820        | "003010" |
| 152, 823, 820   | "003030" |

## GE

### Functional Group Trailer

Indicates the end of a functional group of documents

|    |             |           |               |           |   |
|----|-------------|-----------|---------------|-----------|---|
| GE | <b>GE01</b> | <b>97</b> | <b>GE02</b>   | <b>28</b> |   |
| *  | Number of   |           | Group Control |           | N |
|    | Incl. Sets  | *         | Number        |           | / |
|    |             |           |               |           | L |
|    | <b>M</b>    | <b>N0</b> | <b>M</b>      | <b>N0</b> |   |
|    | <b>1/6</b>  |           | <b>1/9</b>    |           |   |

GE01 Number of Transaction Sets  
Value must equal the number of transaction sets included in this functional group.

GE02 Group Control Number  
Must be the same value as GS06.

## IEA

### Interchange Control Trailer

Indicates the end of an interchange

|     |                 |            |              |            |   |
|-----|-----------------|------------|--------------|------------|---|
| IEA | <b>IEA01</b>    | <b>I16</b> | <b>IEA02</b> | <b>I12</b> |   |
| *   | Number of Incl. |            | Interchange  |            | N |
|     | F. Groups       | *          | Control #    |            | / |
|     |                 |            |              |            | L |
|     | <b>M</b>        | <b>N0</b>  | <b>M</b>     | <b>N0</b>  |   |
|     | <b>1/5</b>      |            | <b>9/9</b>   |            |   |

IEA01 Number of Included Functional Groups  
Value must equal the number of functional groups contained in the interchange.

IEA02 Interchange Control Number  
Unique identifier for the interchange. Must be the same as ISA13.

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Buyer ID - Id de l'acheteur

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CCC No./N° CCC - FMS No./N° VME

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## **ANNEX A, APPENDIX 4**

### **821 MAPPING**

## **821 MAPPING**

## **VERSION 003010**

(Receiver General Financial Information Reporting)

***Release 2.12***

**821 Financial Information Reporting (X.12 version 3010)****Receiver General for Canada (release 2.12)**

Upon mutual agreement with the industry, the Receiver General (RG) will support and supply mapping documents for versions above 3010.

**Table 1**

| SEG.<br>ID | Name                     | ANSI<br>Req. | Max | R.G.<br>Req | Min | Max | Loop             |
|------------|--------------------------|--------------|-----|-------------|-----|-----|------------------|
| <b>ST</b>  | Transaction set header   | M            | 1   | M           | 1   | 1   |                  |
| <b>BGN</b> | Beginning segment        | M            | 1   | M           | 1   | 1   |                  |
| <b>N1</b>  | Name (forwarder of info) | M            | 1   | M           | 1   | 1   | <b>N1/1</b>      |
| <b>PER</b> | Admin Comm. Contact      | O            | >1  | O           |     | >1  |                  |
| <b>N1</b>  | Name (Receiver of info)  | M            | 1   | M           | 1   | 1   | <b>N1/&gt;1</b>  |
| <b>PER</b> | Admin Comm. Contact      | O            | >1  | O           |     | >1  |                  |
| <b>ACT</b> | Account Identification   | O            | 1   | M           | 1   | 1   | <b>ACT/1</b>     |
| <b>CUR</b> | Currency                 | O            | 1   | O           |     | 1   |                  |
| <b>BAL</b> | Balance details          | O            | >1  | M           | 1   | >1  |                  |
| <b>FIR</b> | Financial information    | O            | 1   | O           | 1   | 1   | <b>FIR/&gt;1</b> |
| <b>REF</b> | Reference numbers        | O            | >1  | C           | 0   | 2   |                  |
| <b>SE</b>  | Transaction set trailer  | M            | 1   | M           | 1   | 1   |                  |

**(M = mandatory; O = optional; C = conditional)**

**Notes:**

1. N1 (preferred first occurrence) is the forwarder of the 821
2. N1 (preferred second occurrence) is the receiver of the 821 (the Receiver General)

## Segments and data elements

### ST

#### Transaction set header

Indicates the beginning of the transaction set

|    |                      |                            |     |
|----|----------------------|----------------------------|-----|
| ST | ST01 143             | ST02 329                   | N   |
| *  | Trans Set<br>ID Code | * Trans Set<br>Control No. | / L |
|    | M ID 3/3             | M AN 4/9                   |     |

ST01 - Transaction set identifier code  
Mandatory element with the value of "821"

ST02 - Transaction set control number  
This control number is used to uniquely identify each document sent between trading partners. It is suggested that this number be incremented by one greater than the previous transaction.

### BGN

#### Beginning segment

To indicate the beginning of a transaction set.

|     |                              |                       |           |           |     |
|-----|------------------------------|-----------------------|-----------|-----------|-----|
| BGN | BGN01 353                    | BGN02 127             | BGN03 373 | BGN04 337 |     |
| *   | Trans Set<br>Purpose<br>Code | * Reference<br>Number | * Date    | * Time    | *   |
|     | M ID 2/2                     | M AN 1/30             | M DT 6/6  | O TM 4/4  |     |
|     | BGN05 623                    |                       |           |           |     |
|     | Time Zone /<br>Qualifier     |                       |           |           | N L |
|     | O ID 2/2                     |                       |           |           |     |

BGN01 - Code identifying purpose of transaction set.  
Mandatory element with the value of "00" indicating income tax withholdings, installments or arrears or "22" indicating all other financial reporting.  
Mandatory element for EDI standard but not used by RG.

BGN02 - Uniquely identifies the transaction set.

This number will be comprised of two components:

1. Four digit CPA Financial Institution (FI) ID indicating the originating FI
2. A combination of up to 26 digits, letters and or spaces that uniquely identifies the transaction.

BGN03 - Identifies the Banking Day when the account balance was noted.  
(YYMMDD).

BGN04 - BGN05  
Not used.

## N1

### **NAME (preferred the 1<sup>st</sup> occurrence)**

The first occurrence of the N1 segment identifies the Forwarder of the financial information.

|    |                    |           |                       |           |             |
|----|--------------------|-----------|-----------------------|-----------|-------------|
| N1 | N101 98            | N102 93   | N103 66               | N104 67   | N<br>/<br>L |
| *  | Entity ID<br>Code. | Name      | ID Code.<br>Qualifier | ID Code   |             |
|    | M ID 2/2           | M AN 1/35 | C ID 1/2              | C ID 2/17 |             |

N101 - Entity ID code  
Mandatory element with the value "FW" indicating the Forwarder.

N102 - Name  
Name of the FI that is forwarding the information.

N103 - N104  
Not used.

## N1

### **NAME (preferred the 2<sup>nd</sup> occurrence)**

The second occurrence of the N1 segment identifies the Receiver of the financial information.

|    |                    |           |                       |           |             |
|----|--------------------|-----------|-----------------------|-----------|-------------|
| N1 | N101 98            | N102 93   | N103 66               | N104 67   | N<br>/<br>L |
| *  | Entity ID<br>Code. | Name      | ID Code.<br>Qualifier | ID Code   |             |
|    | M ID 2/2           | M AN 1/35 | C ID 1/2              | C ID 2/17 |             |

N101 - Entity ID code  
Mandatory element with the value "AQ" indicating the "account of (destination party)".

N102 - Name

|                               |  |
|-------------------------------|--|
| "REC GEN"                     | Deposit Facilities   |
| "Receiver General for Canada" | transactions, CRA electronic remittances.                    |
| "205 REC GEN"                 | For all other remittances such as Bill Payment System (BPS). |

N103 - N104  
Not used.

**PER****Administrative Communications Contact**

To identify a person or office to whom administrative communications should be directed. RG will disregard any data sent within this segment.

**ACT****Account identification**

To specify account information.

|     |   |   |  |   |
|-----|---|---|--|---|
| ACT | <div> <div>ACT01 508</div> <div>*</div> <div>Account Number</div> <div>M AN 10/21</div> </div>    | <div> <div>ACT02 93</div> <div>*</div> <div>Name</div> <div>O AN 1/35</div> </div>            | <div> <div>ACT03 66</div> <div>*</div> <div>ID Code Qualifier</div> <div>C ID 1/2</div> </div> | <div> <div>ACT04 67</div> <div>*</div> <div>ID Code</div> <div>C ID 2/17</div> </div> |
|     | <div> <div>ACT05 569</div> <div>*</div> <div>Account # Qualifier</div> <div>C ID 1/3</div> </div> | <div> <div>ACT06 508</div> <div>*</div> <div>Account Number</div> <div>C AN 1/35</div> </div> | <div> <div>ACT07 3</div> <div>*</div> <div>Free Form Message</div> <div>O AN 1/60</div> </div> | <div>N / L</div>  |

ACT01 - Account number  
Identifies the FI, transit and account number for which the balance *is reported*.  
The field is broken down as follows:

- CPA FI ID number char 1 - 4
- CPA Transit Number char 5 - 9
- Account Number char 10 - 21



Note: FI, transit and account number must be zero padded and right justified.

e.g.: CPA FI ID number 0001  
CPA Transit Number 9999  
RG's Account Number 1234

ACT01 = **0001099990000000001234**

ACT02 - ACT07  
Not used.

## CUR

### Currency

To specify the currency used in a transaction. *RG* will disregard any data sent within this segment.

## BAL

### Balance details

To identify the specific monetary balances associated with a particular account.

|     |           |            |           |   |
|-----|-----------|------------|-----------|---|
| BAL | BAL01 951 | BAL02 522  | BAL03 782 |   |
| *   | Balance   | Amt. Qual. | Monetary  | N |
|     | Type Code | Code       | Amount    | L |
|     | M ID 1/2  | M ID 1/2   | M R2 1/15 |   |

BAL01 - Balance type code  
"Y" for "Year-to-date" to identify up-to-date/ current balance.

BAL02 - Qualifies the amount listed in BAL03  
"IB" for "Investable Balance" (ie. available balance) or "NL" Negative Ledger Balance.

BAL03 - Qualified by the code in BAL02  
Monetary balance of the account.

## FIR

### Financial information

To summarize a number of credit or debit transactions for a given account.

|     |           |           |           |           |
|-----|-----------|-----------|-----------|-----------|
| FIR | FIR01 702 | FIR02 782 | FIR03 380 | FIR04 380 |
| *   | Fin Trans | Monetary  | Quantity  | Quantity  |
|     | Code      | Amount    |           |           |
|     | M ID 6/6  | M R2 1/15 | M R 1/10  | M R 1/10  |

|  |  |                                    |                                    |
|--|--|------------------------------------|------------------------------------|
| *<br>FIR05 703<br>Fin Info<br>Type<br>M ID 1/1 | *<br>FIR06 478<br>CR/DR Flag<br>Code<br>M ID 1/1 | *<br>FIR07 373<br>Date<br>O DT 6/6 | *<br>FIR08 337<br>Time<br>O TM 4/4 |
| *<br>FIR09 623<br>Time<br>Code<br>O ID 2/2     | *<br>FIR10 100<br>Currency<br>Code<br>O ID 3/3   | N<br>/<br>L                        |                                    |

FIR01 - Identifies the type of transaction. A List of codes and definitions must be provided. Separate codes must be provided for:

- Manual over the Counter Deposits
- Bank Initiated Adjustments Associated with Manual over the Counter Deposits
- Returned Items Associated with Manual over the Counter Deposits
- Transactions Associated with Transfers to the Bank of Canada

FIR02 - Amount of the transaction  
Must always be positive; FIR06 will flag credit or debit.

FIR03 - Quantity  
**Number of transactions included in the FIR02 account posting amount (deposit, etc.).**

FIR04 - Recommend use "1".

FIR05 - Identifies whether it is a detail or summary level of financial information.  
Must equal "1" indicating "detail".

FIR06 - Identifies whether FIR02 was a credit or debit to the account.  
"C" for Credit, D for Debit.

FIR07 - Value date of transaction (YYMMDD).

FIR08 -FIR09  
Not used.

FIR10 - Currency code  
Code for country in whose currency the charges are specified.

**REF****Reference numbers**

|     |                          |                       |               |             |
|-----|--------------------------|-----------------------|---------------|-------------|
| REF | REF01 128                | REF02 127             | REF03 352     |             |
| *   | Reference #<br>Qualifier | * Reference<br>Number | * Description | N<br>/<br>L |
|     | M ID 2/2                 | M AN 1/30             | C AN 1/80     |             |

The RG reconciles deposit information based on the contents of the REF segment and it is conditional on the type of data being transmitted. The only instance in which an REF segment is not required is for Transfers to the Bank of Canada. The following is a table of the requirements of each data type.

| Type of Financial Information Reporting (821)   | M or O | REF01 1st Occurrence | REF02 1st Occurrence   | M or O | REF01 2nd Occurrence | REF02 2nd Occurrence  |
|---|--------|----------------------|--|--------|----------------------|---|
| H6 compliant 820's or 823s where BGN = "22" (deposits, bank initiated adjustments reversing a deposit)                | M      | RR or ZZ             | Unique cross reference tracer number also on the 820/823. May be variable in length. | M      | PQ                   | 8 digit CPA assigned "CCIN"   |
| (returned items where permitted, bank initiated adjustments reversing a returned item)                                | O      | IX                   | Unique tracer that may be variable in length (e.g. Customer client number)           | M      | PQ                   | 8 digit CPA assigned "CCIN"   |
| 820's or 823s, other than above, where BGN01 = "00" / "22" (deposits, bank initiated adjustments reversing a deposit) | M      | RR or ZZ             | Unique cross reference tracer number also on the 820/823. May be variable in length. | M      | IT                   | 8 digit RG authorization number   |
| (returned items where permitted, bank initiated adjustments reversing a returned item)                                | O      | IX                   | Unique tracer that may be variable in length (e.g. Customer client number)           | M      | IT                   | 8 digit RG authorization number   |
| Electronic Card Transactions where BGN01 = "22" (deposits, bank initiated adjustments reversing a deposit)            | M*     | IX                   | Unique tracer that may be variable in length (e.g. batch closure number)             | M      | VR                   | Merchant Number associated with transaction card type (may be variable in length) |
|   |        | IX                   |  | M      | VR                   | Merchant Number associated with   |

| (returned items, bank initiated adjustments reversing a returned item)                           | M |    | Unique tracer that may be variable in length (e.g. Customer client number) |   |    | transaction card type (may be variable in length) |
|--|---|----|--|---|----|---|
| Deposit Facilities where BGN01 = "22" (deposits, bank initiated adjustments reversing a deposit) | M | PB | 5 digit Transit Number from Originating Branch                             | M | IT | 8 digit RG authorization number                   |
| (returned items, bank initiated adjustments reversing a returned item)                           | M | PB | 5 digit Transit Number from Originating Branch                             | M | IT | 8 digit RG authorization number                   |
| Transfer to the BOC  | O |    |  |   |    |   |
| Wire transfer / LVTS (deposits, bank initiated adjustments)                                      | O | IX | Unique tracer that may be variable in length (e.g. SWIFT #)                | M | IT | 8 digit RG authorization number                   |
| Direct Deposits (deposits, bank initiated adjustments)   | O | IX | Unique tracer that may be variable in length (e.g. Direct Deposit file #)  | M | IT | 8 digit RG authorization number                   |

### **Tracer numbers**

- RR A unique tracer number cross referencing an 820/823 deposit to the reporting 821. RR indicates that the FI is capable of supplying a financial institution routing number that is unique among Canadian FIs.
- ZZ A unique tracer number cross referencing an 820/823 deposit to the reporting 821. ZZ indicates a mutually agreed tracer number unique within one FI only. Length is defined by the FI.
- IX A unique tracer number to be used by departments for reconciliation of remittance data.

### **Authorization, Merchant, Transit and Corporate Creditor Identification Numbers**

Adjustments associated with the following element values must include the Tracer Number of the original deposit entry.

- IT Provides the RG with their 8 digit authorization number identifying the departmental office which must be notified of the transaction. This reference is supplied to the FI by the transaction originator. NOTE: adjustments and returned item must include the 8 digit RG authorization number of the original deposit entry.
- VR For use with Electronic Card transactions only. Provides the RG with the merchant number identifying the departmental office, which must be notified of the transaction. NOTE: all transactions, adjustments and returned items for Electronic Card transactions must include this merchant number.

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**PQ** For use with H6 compliant arrangements only. Provides the RG with the 8 digit CPA assigned Corporate Creditor Identification Number (CCIN). **NOTE:** all transactions, adjustments and returned items for H6 compliant arrangements must include this 8 digit CCIN.

**PB** Provides the RG with the transit number of the branch at which the transaction was originated. Must be 5 characters in length.

**NOTE:**     **REF03 - Description for Card Acceptance Services.**  
              **On the 1st occurrence: If REF01 equals to "IX" then REF03 is blank.**  
              **On the 2nd occurrence: If REF01 equals to "VR" then REF03 must be card type "VISA, "M/C", "AMEX" or "DCARD".**  
              **For other services - not used.**

## SE

### Transaction set trailer

Indicates the end of the transaction set.

|    |                         |                            |             |
|----|-------------------------|----------------------------|-------------|
| SE | SE01 96                 | SE02 329                   |             |
| *  | Number of<br>Incl. Seg. | * Trans Set<br>Control No. | N<br>/<br>L |
|    | M NO 1/6                | M AN 4/9                   |             |

**SE01 -**     Number of included segments  
              The value must equal the number of segments in the transaction set.

**SE02 -**     Transaction set control number  
              Sender defined but it must equal the transaction set control number on the ST.

**ANNEX A, APPENDIX 5****BANK OF CANADA LVTS FORMATTING REQUIREMENTS**

| <b>SWIFT<br/>field<br/>code</b> | <b>SWIFT<br/>field name</b>                | <b>Bank of Canada Required Information</b>  |
|---------------------------------|--|---|
| 20                              | Client Reference                           | Govt CRA  |
| 23B                             | Bank Operation Code                        | CRED  |
| 32A                             | Value date, Currency,<br>Settlement Amount |   |
| 50A                             | Ordering Customer                          | BIC of Contractor   |
| 57A                             | Account with<br>Institution                | BOC BIC   |
| 59                              | Beneficiary Customer                       | RG Account No. With BoC<br>Receiver General   |
| 72                              | Bank to Bank<br>Information                | /ACC/550: revenueaccount:date:amount; <i>repeatable</i><br>or<br>/BNF/550: revenueaccount:date:amount; <i>repeatable</i><br>or<br>/REC/550: revenueaccount:date:amount; <i>repeatable</i> |

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File No. - N° du dossier

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## **ANNEX A, APPENDIX 6**

### **HISTORICAL CRA DEPOSIT FACILITY ACTIVITY**

See spreadsheet attached

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Buyer ID - Id de l'acheteur

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File No. - N° du dossier

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## **ANNEX A, APPENDIX 7**

### **HISTORICAL SETTLEMENT VALUES**

See attached



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Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No./N° VME

20140419

410zgEN891-140419

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## **ANNEX A, APPENDIX 8**

### **CRA DEPOSIT FACILITY VOLUME AND VALUE FORECASTS FOR 2014 TO 2019**

See spreadsheet attached

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**ANNEX A, APPENDIX 9****CRA TAX CENTRES****Ottawa Technology Centre**

875 Heron Road  
Ottawa, Ontario  
K1A 1A2

**Shawinigan Tax Centre**

4695 - 12eme Avenue  
Shawinigan-Sud, Quebec  
G9N 7S6

**Summerside Tax Centre**

275 Pope Road  
Summerside, PEI  
C1N 5Z7

**Sudbury Tax Centre**

1050 Notre Dame Avenue  
Sudbury, Ontario  
P3A 5C1

**St. John's Tax Centre**

Freshwater Road & Empire Avenue  
St. John's, Newfoundland  
A1B 3Z1

**Winnipeg Tax Centre**

66 Stapon Road  
Winnipeg, Manitoba  
R3C 3M2

**Jonquiere Tax Center**

2251 Boul. Rene-Levesque  
Jonquiere, Quebec  
G7S 5J1

**Surrey Tax Centre**

9755 King George Highway  
Surrey, B.C.  
V3T 5E1

## ANNEX B

### BASIS OF PAYMENT

**Contract Period:** The period of the Contract will be from date of Contract to July 31, 2017 and the date of commencement of services are to be provided during the period between August 1st, 2014 to July 31, 2017, with an irrevocable option to extend the period of the Contract by two (2) additional one (1) year period under the same terms and conditions.

During the period of the Contract, the Contractor will be paid as specified below, for Work performed in accordance with the Contract. Customs duties are included and Applicable Taxes are extra.

#### 1.0 CRA Cheque Deposit Fees:

Firm unit fee per cheque.

|                   | <b>Year 1</b><br>August 1st, 2014<br>to July 31, 2015 | <b>Year 2</b><br>August 1st, 2015<br>to July 31, 2016 | <b>Year 3</b><br>August 1st, 2016<br>to July 31, 2017 | <b>Option Year 1</b><br>August 1st, 2017 to<br>July 31, 2018 | <b>Option Year 2</b><br>August 1st, 2018<br>to July 31, 2019 |
|-------------------|---|---|---|--|--|
| <b>Cheque Fee</b> | \$  | \$  | \$  | \$   | \$   |

#### 2.0 Cheque Image Fees:

Firm unit fee per cheque image requested by the CRA.

|                   | <b>Year 1</b><br>August 1st, 2014<br>to July 31, 2015 | <b>Year 2</b><br>August 1st, 2015<br>to July 31, 2016 | <b>Year 3</b><br>August 1st, 2016<br>to July 31, 2017 | <b>Option Year 1</b><br>August 1st, 2017<br>to July 31, 2018 | <b>Option Year 2</b><br>August 1st, 2018<br>to July 31, 2019 |
|-------------------|---|---|---|--|--|
| <b>Traces Fee</b> | \$  | \$  | \$  | \$   | \$   |

#### 3.0 Monthly Courier Fee for Daily Pickup of "Non-Cash" Deposits:

Firm monthly courier fee per location for daily non-cash deposit pickup. Should any of the CRA locations close, the collection of the monthly fee for that location shall cease. CRA will advise the Contractor of its intentions to cease non-cash deposit pickups at any given location at least two (2) weeks prior to the end of any given monthly period in order for the fee to be removed for the following monthly period and each monthly period thereafter.

|                          | <b>Year 1</b><br>August 1st,<br>2014 to July 31,<br>2015 | <b>Year 2</b><br>August 1st,<br>2015 to July 31,<br>2016 | <b>Year 3</b><br>August 1st,<br>2016 to July<br>31, 2017 | <b>Option<br/>Year 1</b><br>August 1st,<br>2017 to July<br>31, 2018 | <b>Option<br/>Year 2</b><br>August 1st,<br>2018 to July<br>31, 2019 |
|--------------------------|--|--|--|---|---|
| Ottawa Technology Centre | \$   | \$   | \$   | \$  | \$  |
| Summerside Tax Centre    | \$   | \$   | \$   | \$  | \$  |
| St. John's Tax Centre    | \$   | \$   | \$   | \$  | \$  |

|                       |    |    |    |    |    |
|-----------------------|----|----|----|----|----|
| Jonquiere Tax Centre  | \$ | \$ | \$ | \$ | \$ |
| Shawinigan Tax Centre | \$ | \$ | \$ | \$ | \$ |
| Sudbury Tax Centre    | \$ | \$ | \$ | \$ | \$ |
| Winnipeg Tax Centre   | \$ | \$ | \$ | \$ | \$ |
| Surrey Tax Centre     | \$ | \$ | \$ | \$ | \$ |
| <b>Total</b>          | \$ | \$ | \$ | \$ | \$ |

#### 4.0 Ad Hoc Armoured car Pickup fee for Cash deposits

Firm ad hoc armoured car fee per location for the pickup of cash deposits.

|                          | <b>Year 1</b><br>August 1st,<br>2014 to July<br>31, 2015 | <b>Year 2</b><br>August 1st,<br>2015 to July<br>31, 2016 | <b>Year 3</b><br>August 1st,<br>2016 to July<br>31, 2017 | <b>Option Year 1</b><br>August 1st, 2017<br>to July 31, 2018 | <b>Option Year 2</b><br>August 1st, 2018<br>to July 31, 2019 |
|--------------------------|--|--|--|--|--|
| Ottawa Technology Centre | \$   | \$   | \$   | \$   | \$   |
| Summerside Tax Centre    | \$   | \$   | \$   | \$   | \$   |
| St. John's Tax Centre    | \$   | \$   | \$   | \$   | \$   |
| Jonquiere Tax Centre     | \$   | \$   | \$   | \$   | \$   |
| Shawinigan Tax Centre    | \$   | \$   | \$   | \$   | \$   |
| Sudbury Tax Centre       | \$   | \$   | \$   | \$   | \$   |
| Winnipeg Tax Centre      | \$   | \$   | \$   | \$   | \$   |
| Surrey Tax Centre        | \$   | \$   | \$   | \$   | \$   |
| <b>Total</b>             | \$   | \$   | \$   | \$   | \$   |

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## 5.0 Float Interest on Cash Account

Float interest will be paid to the Contractor on any debit balances in the Cash Account for the period between the cash deposit Presentation Date and when the credit is made to the cash account. This float interest will be calculated in accordance with the rate specified in the Memorandum of Understanding (MOU) negotiated between the direct clearing Financial Institutions and the Government of Canada. This rate is currently calculated as the bank rate (as per the Bank of Canada) less one quarter of one percent (0.25%), although the rate is subject to change.

## 6.0 Total Estimated Cost - Contract Period (August 1st 2014 to July 31, 2017): \$ \_\_\_\_\_.

Customs duties are included and Applicable Taxes are extra, if applicable.

## 7.0 Total Estimated Cost - Extended Contract Period 1 (August 1st 2017 to July 31, 2018):

\$ \_\_\_\_\_. Customs duties are included and Applicable Taxes are extra, if applicable.

## 8.0 Total Estimated Cost - Extended Contract Period 2 (August 1st 2018 to July 31, 2019):

\$ \_\_\_\_\_. Customs duties are included and Applicable Taxes are extra, if applicable.

Solicitation No. - N° de l'invitation

EN891-140419/A

Amd. No. - N° de la modif.

File No. - N° du dossier

410zgEN891-140419

Buyer ID - Id de l'acheteur

410zg

Client Ref. No. - N° de réf. du client

20140419

CCC No./N° CCC - FMS No./N° VME

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## **ANNEX C**

### **SECURITY REQUIREMENTS CHECK LIST**

(see attached)

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## ANNEX D

### INSURANCE REQUIREMENTS

#### 1. **Clause G1001C (2008-05-12) Insurance Requirement**

The Contractor must comply with the insurance requirements specified herein . The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. Coverage must be placed with an Insurer licensed to carry out business in Canada. The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

#### 2. **Clause G2001C (2008-05-12) Commercial General Liability Insurance**

1.The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.

2.The Commercial General Liability policy must include the following:

a.Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.

b.Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.

c.Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.

d.Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.

e.Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.

f.Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.

g. Employees and, if applicable, Volunteers must be included as Additional Insured.

h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)

i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.

j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.

k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

l. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.

m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.

n. Litigation Rights: Pursuant to subsection 5(d) of the Department of Justice Act, S.C. 1993, c. J-2, s.1, if a suit is instituted for or against Canada which the Insurer would, but for this clause, have the right to pursue or defend on behalf of Canada as an Additional Named Insured under the insurance policy, the Insurer must promptly contact the Attorney General of Canada to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

For the province of Quebec, send to:

Director Business Law Directorate,  
Quebec Regional Office (Ottawa),  
Department of Justice,  
284 Wellington Street, Room SAT-6042,  
Ottawa, Ontario, K1A 0H8

For other provinces and territories, send to:

Senior General Counsel,  
Civil Litigation Section,  
Department of Justice  
234 Wellington Street, East Tower  
Ottawa, Ontario K1A 0H8

A copy of the letter must be sent to the Contracting Authority. Canada reserves the right to co-defend any action brought against Canada. All expenses incurred by Canada to co-defend such actions will be at Canada's expense. If Canada decides to co-defend any action brought against it, and Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Canada, then Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Canada.



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### 3. Comprehensive Crime Insurance

1.The Contractor must obtain Comprehensive Crime (Fidelity) insurance on a Blanket basis, and maintain it in force throughout the duration of the Contract period, in an amount as listed below:

a.Insuring Agreement 1: Employee Dishonesty (Form A) in an amount of not less than the full value of currency contained in the shipment and cheque reconstruction costs, covering all employees of the Contractor. Such Fidelity Insurance must contain a "Third-Party Extension" or "Client Coverage" extending such coverage to Canada with respect to the risks associated with this agreement.

b.Agreement II/III: Money & Securities Loss Inside Premises/Outside Premises in an amount not less than the full value of currency contained in the shipment and cheque reconstruction costs.

2.The Comprehensive Crime insurance must include the following:

a.Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.

b.Loss Payee: Canada as its interest may appear or as it may direct.

### 4. Clause G2020C (2008-05-12) Automobile Liability Insurance

1.The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.

2.The policy must include the following:

a.Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence

b.Accident Benefits - all jurisdictional statutes

c.Uninsured Motorist Protection

d.Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

HISTORICAL CRA CHEQUE VOLUME STATISTICS

CRA DEPOSIT FACILITIES  
CHEQUE VOLUME STATISTICS  
FISCAL YEAR 2010 - 2011

| TAXATION OFFICE          | Apr-10           | May-10           | Jun-10           | Jul-10         | Aug-10         | Sep-10         | Oct-10         | Nov-10         | Dec-10         | Jan-11         | Feb-11         | Mar-11           |
|--------------------------|------------------|------------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|
| OTTAWA TECH CENTRE       | 664,638          | 647,258          | 787,369          | 502,662        | 515,323        | 646,453        | 430,217        | 497,010        | 640,001        | 453,609        | 420,321        | 647,146          |
| SUMMERSIDE TC            | 51,824           | 58,365           | 24,228           | 22,987         | 23,367         | 19,288         | 19,514         | 19,989         | 14,322         | 16,663         | 18,708         | 22,244           |
| ST. JOHN'S TC            | 44,961           | 54,166           | 15,182           | 15,752         | 16,435         | 10,896         | 13,214         | 15,908         | 10,975         | 13,492         | 14,351         | 19,687           |
| JONQUIERRE TC            | 65,005           | 56,764           | 8,528            | 7,013          | 4,976          | 5,685          | 4,808          | 4,840          | 4,559          | 3,845          | 3,545          | 18,173           |
| SHAWINIGAN TC            | 109,667          | 136,293          | 26,001           | 24,722         | 18,428         | 17,877         | 17,639         | 20,045         | 20,526         | 19,860         | 19,328         | 39,807           |
| SUDBURY TC               | 154,864          | 188,776          | 56,246           | 52,587         | 47,636         | 35,443         | 40,396         | 49,170         | 37,344         | 42,099         | 54,412         | 65,011           |
| WINNIPEG TC              | 124,947          | 148,323          | 38,870           | 40,028         | 34,151         | 24,622         | 30,258         | 34,998         | 24,987         | 36,962         | 36,735         | 52,069           |
| SURREY TC                | 142,891          | 141,138          | 57,316           | 53,010         | 49,163         | 41,290         | 43,214         | 51,741         | 44,373         | 51,470         | 51,258         | 66,451           |
| ALL TAX SERVICES OFFICES | 215,334          | 174,409          | 147,066          | 125,860        | 124,953        | 128,140        | 116,625        | 126,807        | 131,870        | 109,442        | 116,039        | 144,657          |
| <b>TOTAL</b>             | <b>1,574,131</b> | <b>1,605,492</b> | <b>1,160,806</b> | <b>844,621</b> | <b>834,432</b> | <b>929,694</b> | <b>715,885</b> | <b>820,508</b> | <b>928,957</b> | <b>747,442</b> | <b>734,697</b> | <b>1,075,245</b> |

CRA DEPOSIT FACILITIES  
CHEQUE VOLUME STATISTICS  
FISCAL YEAR 2011 - 2012

| TAXATION OFFICE          | Apr-11           | May-11           | Jun-11         | Jul-11         | Aug-11         | Sep-11         | Oct-11         | Nov-11         | Dec-11         | Jan-12         | Feb-12         | Mar-12         |
|--------------------------|------------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| OTTAWA TECH CENTRE       | 519,267          | 744,709          | 501,621        | 456,517        | 499,610        | 613,884        | 414,691        | 427,266        | 562,229        | 440,743        | 411,284        | 562,340        |
| SUMMERSIDE TC            | 34,209           | 64,604           | 10,630         | 19,557         | 19,962         | 12,250         | 16,233         | 16,753         | 12,442         | 16,306         | 19,000         | 19,777         |
| ST. JOHN'S TC            | 33,715           | 58,826           | 11,013         | 14,998         | 15,442         | 10,348         | 12,977         | 12,999         | 9,324          | 13,228         | 13,225         | 17,915         |
| JONQUIERRE TC            | 44,565           | 81,062           | 5,297          | 9,467          | 6,054          | 5,897          | 5,410          | 5,830          | 5,640          | 5,531          | 5,550          | 18,255         |
| SHAWINIGAN TC            | 81,624           | 169,388          | 21,694         | 22,875         | 21,801         | 18,070         | 21,759         | 18,667         | 17,530         | 19,236         | 16,253         | 37,707         |
| SUDBURY TC               | 116,974          | 222,306          | 43,533         | 53,601         | 51,379         | 36,064         | 41,460         | 46,501         | 36,465         | 49,346         | 51,061         | 61,687         |
| WINNIPEG TC              | 97,924           | 166,661          | 19,756         | 36,568         | 33,416         | 22,985         | 30,512         | 32,403         | 23,551         | 36,635         | 33,580         | 45,810         |
| SURREY TC                | 108,244          | 171,594          | 48,693         | 53,690         | 52,268         | 42,434         | 46,880         | 48,654         | 43,315         | 49,087         | 53,023         | 63,129         |
| ALL TAX SERVICES OFFICES | 179,056          | 201,348          | 152,630        | 129,300        | 123,878        | 128,289        | 118,426        | 118,205        | 131,377        | 118,539        | 124,349        | 142,069        |
| <b>TOTAL</b>             | <b>1,215,578</b> | <b>1,880,498</b> | <b>814,867</b> | <b>796,573</b> | <b>823,810</b> | <b>890,221</b> | <b>708,348</b> | <b>727,278</b> | <b>841,873</b> | <b>748,651</b> | <b>727,325</b> | <b>968,689</b> |

**CRA DEPOSIT FACILITIES**  
**CHEQUE VOLUME STATISTICS**  
**FISCAL YEAR 2012 - 2013**

| TAXATION OFFICE          | Apr-12           | May-12           | Jun-12         | Jul-12         | Aug-12         | Sep-12         | Oct-12         | Nov-12         | Dec-12         | Jan-13         | Feb-13         | Mar-13         |
|--------------------------|------------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| OTTAWA TECH CENTRE       | 625,169          | 668,747          | 626,654        | 520,576        | 439,765        | 506,101        | 482,724        | 429,551        | 547,067        | 420,669        | 377,751        | 514,773        |
| SUMMERSIDE TC            | 42,780           | 57,003           | 16,853         | 18,788         | 19,286         | 12,355         | 22,472         | 18,909         | 15,289         | 20,233         | 18,767         | 19,785         |
| ST. JOHN'S TC            | 42,509           | 44,666           | 12,104         | 14,818         | 12,992         | 9,177          | 16,332         | 14,940         | 11,111         | 15,205         | 14,725         | 18,514         |
| JONQUIERRE TC            | 66,198           | 54,779           | 6,619          | 6,501          | 3,859          | 4,569          | 9,812          | 9,969          | 8,826          | 10,991         | 8,341          | 17,009         |
| SHAWINIGAN TC            | 114,292          | 130,628          | 18,398         | 24,419         | 20,360         | 16,448         | 25,568         | 19,709         | 20,640         | 23,994         | 20,815         | 35,336         |
| SUDBURY TC               | 148,545          | 198,985          | 54,434         | 54,978         | 48,627         | 35,790         | 52,547         | 53,974         | 42,323         | 56,329         | 50,630         | 55,829         |
| WINNIPEG TC              | 107,411          | 146,677          | 32,095         | 37,706         | 28,343         | 20,618         | 36,494         | 31,097         | 25,970         | 39,064         | 32,855         | 41,930         |
| SURREY TC                | 132,648          | 146,749          | 53,192         | 54,613         | 48,525         | 38,403         | 51,036         | 45,851         | 40,475         | 50,747         | 47,102         | 53,973         |
| ALL TAX SERVICES OFFICES | 217,143          | 180,483          | 144,816        | 131,180        | 106,299        | 117,541        | 73,481         | 66,973         | 60,726         | 54,771         | 63,808         | 59,322         |
| <b>TOTAL</b>             | <b>1,496,695</b> | <b>1,628,717</b> | <b>965,165</b> | <b>863,579</b> | <b>728,056</b> | <b>761,002</b> | <b>770,466</b> | <b>690,973</b> | <b>772,427</b> | <b>692,003</b> | <b>634,794</b> | <b>816,471</b> |

**CRA DEPOSIT FACILITIES**  
**CHEQUE VOLUME STATISTICS**  
**FISCAL YEAR 2013 - 2014**

| TAXATION OFFICE          | Apr-13           | May-13           | Jun-13         | Jul-13         | Aug-13         |
|--------------------------|------------------|------------------|----------------|----------------|----------------|
| OTTAWA TECH CENTRE       | 534,472          | 752,854          | 592,661        | 521,988        | 386,882        |
| SUMMERSIDE TC            | 39,304           | 59,483           | 17,928         | 23,848         | 19,208         |
| ST. JOHN'S TC            | 34,841           | 53,705           | 15,487         | 16,973         | 15,547         |
| JONQUIERRE TC            | 52,711           | 72,120           | 9,280          | 13,207         | 7,012          |
| SHAWINIGAN TC            | 106,363          | 122,365          | 27,444         | 29,155         | 20,786         |
| SUDBURY TC               | 135,286          | 171,263          | 53,827         | 62,925         | 49,826         |
| WINNIPEG TC              | 106,914          | 127,466          | 32,216         | 40,553         | 29,677         |
| SURREY TC                | 125,198          | 130,181          | 48,767         | 52,113         | 46,138         |
| ALL TAX SERVICES OFFICES | 89,909           | 204,823          | 68,413         | 61,236         | 57,462         |
| <b>TOTAL</b>             | <b>1,224,998</b> | <b>1,694,260</b> | <b>866,023</b> | <b>821,998</b> | <b>632,538</b> |



## HISTORICAL CRA CHEQUE VALUE STATISTICS

CRA DEPOSIT FACILITIES  
CHEQUE VALUE STATISTICS  
FISCAL YEAR 2010 - 2011

| TAXATION OFFICE          | Apr-10          | May-10          | Jun-10          | Jul-10          | Aug-10          | Sep-10          | Oct-10          | Nov-10          | Dec-10          | Jan-11          | Feb-11          | Mar-11          |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| OTTAWA TECH CENTRE       | \$2,036,070,435 | \$1,855,652,211 | \$2,117,151,567 | \$1,460,896,686 | \$1,411,782,319 | \$2,069,528,441 | \$1,227,268,319 | \$1,380,347,888 | \$2,155,626,069 | \$1,422,297,822 | \$1,329,551,177 | \$2,238,889,455 |
| SUMMERSIDE TC            | \$255,892,775   | \$290,602,313   | \$183,002,578   | \$179,641,454   | \$206,460,825   | \$267,951,466   | \$256,204,767   | \$324,111,598   | \$266,734,382   | \$235,091,625   | \$256,044,604   | \$272,389,553   |
| ST. JOHN'S TC            | \$154,707,372   | \$196,763,765   | \$87,616,337    | \$87,042,148    | \$92,208,646    | \$64,935,649    | \$70,166,641    | \$84,285,780    | \$63,992,687    | \$73,362,023    | \$64,886,952    | \$79,403,857    |
| JONQUIERRE TC            | \$102,329,573   | \$127,054,206   | \$32,282,198    | \$34,288,892    | \$17,028,400    | \$16,838,920    | \$15,153,625    | \$16,567,982    | \$27,095,308    | \$13,941,987    | \$12,876,481    | \$38,132,494    |
| SHAWINIGAN TC            | \$264,564,263   | \$430,547,177   | \$108,466,346   | \$133,828,994   | \$62,608,804    | \$63,288,087    | \$93,914,136    | \$79,295,381    | \$84,387,167    | \$65,249,116    | \$119,408,645   | \$162,000,094   |
| SUDBURY TC               | \$649,834,286   | \$1,020,450,183 | \$305,975,305   | \$289,603,738   | \$284,808,471   | \$246,570,793   | \$276,844,929   | \$322,278,324   | \$275,950,631   | \$285,004,549   | \$302,660,356   | \$350,852,655   |
| WINNIPEG TC              | \$459,112,617   | \$640,645,714   | \$191,578,261   | \$194,625,088   | \$145,771,141   | \$139,855,322   | \$139,400,654   | \$153,642,288   | \$155,720,645   | \$157,639,417   | \$155,137,122   | \$220,371,667   |
| SURREY TC                | \$508,075,864   | \$606,952,433   | \$262,096,945   | \$239,466,725   | \$219,926,756   | \$251,820,089   | \$209,658,397   | \$269,502,065   | \$250,031,005   | \$274,771,408   | \$288,987,526   | \$333,501,464   |
| ALL TAX SERVICES OFFICES | \$1,993,587,375 | \$1,539,319,238 | \$1,203,327,973 | \$1,234,868,437 | \$1,246,294,134 | \$1,157,810,425 | \$1,062,059,390 | \$1,112,415,802 | \$1,478,896,716 | \$1,080,435,056 | \$1,192,095,942 | \$1,528,843,182 |
| TOTAL                    | \$6,424,174,560 | \$6,707,987,240 | \$4,491,497,910 | \$3,854,262,162 | \$3,686,890,496 | \$4,278,599,192 | \$3,353,670,858 | \$3,742,447,108 | \$4,768,374,610 | \$3,607,793,003 | \$3,701,648,805 | \$5,224,384,421 |

CRA DEPOSIT FACILITIES  
CHEQUE VALUE STATISTICS  
FISCAL YEAR 2011 - 2012

| TAXATION OFFICE          | Apr-11          | May-11          | Jun-11          | Jul-11          | Aug-11          | Sep-11          | Oct-11          | Nov-11          | Dec-11          | Jan-12          | Feb-12          | Mar-12          |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| OTTAWA TECH CENTRE       | \$1,561,635,146 | \$2,378,661,175 | \$1,511,649,852 | \$1,360,539,346 | \$1,454,715,759 | \$2,018,045,059 | \$1,232,889,395 | \$1,219,152,537 | \$1,961,442,044 | \$1,427,946,043 | \$1,352,226,622 | \$2,016,492,766 |
| SUMMERSIDE TC            | \$295,470,599   | \$454,977,428   | \$184,785,902   | \$257,657,564   | \$271,275,779   | \$208,851,150   | \$262,257,077   | \$271,389,594   | \$258,637,418   | \$240,625,766   | \$240,423,572   | \$239,260,545   |
| ST. JOHN'S TC            | \$109,745,477   | \$206,139,061   | \$62,618,721    | \$78,838,578    | \$93,010,996    | \$64,491,075    | \$77,041,895    | \$73,462,753    | \$58,569,744    | \$74,022,734    | \$73,429,945    | \$74,022,724    |
| JONQUIERRE TC            | \$65,047,692    | \$159,463,654   | \$27,332,926    | \$41,436,403    | \$22,258,941    | \$18,766,621    | \$16,860,171    | \$23,456,800    | \$25,077,886    | \$14,326,431    | \$19,051,950    | \$36,227,295    |
| SHAWINIGAN TC            | \$198,849,222   | \$538,699,005   | \$79,141,094    | \$99,287,172    | \$99,150,319    | \$64,480,175    | \$75,032,904    | \$82,277,364    | \$79,771,974    | \$69,923,929    | \$80,847,387    | \$106,270,653   |
| SUDBURY TC               | \$516,460,043   | \$1,264,649,312 | \$256,955,365   | \$349,108,180   | \$371,985,651   | \$235,074,294   | \$260,472,853   | \$275,374,451   | \$251,413,212   | \$323,160,778   | \$288,404,795   | \$312,444,037   |
| WINNIPEG TC              | \$332,610,028   | \$777,786,904   | \$105,256,698   | \$163,883,617   | \$155,340,620   | \$118,348,731   | \$139,856,853   | \$165,272,873   | \$170,110,266   | \$164,625,154   | \$158,553,822   | \$206,360,262   |
| SURREY TC                | \$449,648,051   | \$849,460,203   | \$282,719,801   | \$304,960,385   | \$283,006,395   | \$250,338,301   | \$267,280,568   | \$313,528,679   | \$266,001,166   | \$262,561,400   | \$311,329,784   | \$300,763,367   |
| ALL TAX SERVICES OFFICES | \$1,622,363,976 | \$2,054,702,223 | \$1,653,021,709 | \$1,228,812,988 | \$1,129,291,235 | \$1,242,001,122 | \$1,197,099,396 | \$1,211,716,499 | \$1,287,746,963 | \$1,148,354,653 | \$1,498,400,346 | \$1,551,939,418 |
| TOTAL                    | \$5,151,830,234 | \$8,684,538,965 | \$4,163,462,068 | \$3,884,524,233 | \$3,880,035,695 | \$4,220,396,528 | \$3,528,791,112 | \$3,635,681,550 | \$4,358,770,673 | \$3,725,546,888 | \$4,022,668,223 | \$4,843,781,067 |

**CRA DEPOSIT FACILITIES  
CHEQUE VALUE STATISTICS  
FISCAL YEAR 2012 - 2013**

| TAXATION OFFICE          | Apr-12          | May-12          | Jun-12          | Jul-12          | Aug-12          | Sep-12          | Oct-12          | Nov-12          | Dec-12          | Jan-13          | Feb-13          | Mar-13          |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| OTTAWA TECH CENTRE       | \$1,394,933,949 | \$2,073,522,680 | \$1,849,667,163 | \$1,703,816,634 | \$1,367,370,392 | \$1,850,214,166 | \$1,499,210,442 | \$1,273,164,555 | \$2,126,331,328 | \$1,668,365,739 | \$1,481,872,497 | \$2,022,834,182 |
| SUMMERSIDE TC            | \$313,800,924   | \$387,470,390   | \$205,874,206   | \$234,612,588   | \$270,767,927   | \$147,975,267   | \$286,764,293   | \$222,650,282   | \$200,746,226   | \$237,814,799   | \$194,231,573   | \$198,615,929   |
| ST. JOHN'S TC            | \$139,793,060   | \$167,098,416   | \$72,625,052    | \$94,450,426    | \$78,943,208    | \$63,300,940    | \$91,242,154    | \$89,229,782    | \$77,729,552    | \$78,961,740    | \$82,791,173    | \$86,011,767    |
| JONQUIERRE TC            | \$104,015,136   | \$123,586,635   | \$24,774,169    | \$31,785,531    | \$21,082,850    | \$21,679,063    | \$29,286,480    | \$34,193,939    | \$51,888,960    | \$25,923,193    | \$28,395,729    | \$41,187,539    |
| SHAWINIGAN TC            | \$258,397,456   | \$433,988,359   | \$84,021,299    | \$114,334,322   | \$64,430,074    | \$63,473,828    | \$104,611,318   | \$66,680,508    | \$94,548,007    | \$92,008,359    | \$77,937,905    | \$121,515,304   |
| SUDBURY TC               | \$702,162,075   | \$1,054,726,486 | \$343,813,853   | \$357,883,380   | \$288,499,934   | \$190,694,088   | \$426,581,796   | \$381,456,897   | \$327,431,492   | \$361,944,701   | \$350,727,868   | \$378,881,210   |
| WINNIPEG TC              | \$425,510,997   | \$679,563,550   | \$173,719,974   | \$204,126,725   | \$142,316,668   | \$116,804,658   | \$170,699,886   | \$160,377,678   | \$170,666,225   | \$179,475,527   | \$180,976,497   | \$202,436,970   |
| SURREY TC                | \$605,512,459   | \$797,575,066   | \$284,416,848   | \$319,094,312   | \$277,032,014   | \$235,966,637   | \$276,534,472   | \$256,483,105   | \$240,512,972   | \$303,018,600   | \$254,614,468   | \$293,319,143   |
| ALL TAX SERVICES OFFICES | \$2,110,391,718 | \$1,940,947,439 | \$1,425,103,194 | \$1,454,137,661 | \$1,224,293,489 | \$1,068,213,844 | \$756,371,684   | \$710,813,700   | \$607,059,840   | \$637,927,250   | \$680,922,696   | \$575,106,512   |
| TOTAL                    | \$6,860,517,773 | \$7,658,429,019 | \$4,464,015,757 | \$4,514,241,579 | \$3,734,736,555 | \$3,758,322,492 | \$3,641,302,525 | \$3,195,050,443 | \$3,896,914,602 | \$3,585,439,908 | \$3,332,470,406 | \$3,919,908,557 |

**CRA DEPOSIT FACILITIES  
CHEQUE VALUE STATISTICS  
FISCAL YEAR 2013 - 2014**

| TAXATION OFFICE          | Apr-13          | May-13          | Jun-13          | Jul-13          | Aug-13          |
|--------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| OTTAWA TECH CENTRE       | \$2,002,285,970 | \$2,765,713,694 | \$1,961,055,540 | \$1,928,143,690 | \$1,290,642,363 |
| SUMMERSIDE TC            | \$332,229,065   | \$364,259,241   | \$179,004,054   | \$259,015,949   | \$229,475,680   |
| ST. JOHN'S TC            | \$121,747,192   | \$210,101,978   | \$88,183,238    | \$102,655,014   | \$87,607,980    |
| JONQUIERRE TC            | \$102,428,280   | \$234,889,626   | \$37,638,864    | \$48,510,214    | \$27,627,288    |
| SHAWINIGAN TC            | \$265,933,308   | \$428,675,482   | \$119,248,797   | \$152,169,142   | \$73,760,080    |
| SUDBURY TC               | \$644,858,980   | \$894,233,246   | \$334,253,981   | \$403,942,921   | \$275,793,950   |
| WINNIPEG TC              | \$406,172,685   | \$588,230,753   | \$170,081,287   | \$212,127,752   | \$146,338,121   |
| SURREY TC                | \$553,700,825   | \$646,775,981   | \$239,574,078   | \$241,372,162   | \$188,166,802   |
| ALL TAX SERVICES OFFICES | \$684,967,250   | \$1,309,876,813 | \$726,175,605   | \$766,333,057   | \$582,521,396   |
| TOTAL                    | \$5,114,323,555 | \$7,442,756,814 | \$3,855,215,443 | \$4,114,269,901 | \$2,901,933,659 |



HISTORICAL CRA CASH VALUE STATISTICS

CRA DEPOSIT FACILITIES  
CASH VALUE STATISTICS  
FISCAL YEAR 2010 - 2011

| TAXATION OFFICE          | Apr-10             | May-10             | Jun-10             | Jul-10             | Aug-10             | Sep-10             | Oct-10             | Nov-10             | Dec-10             | Jan-11             | Feb-11             | Mar-11             |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| OTTAWA TECH CENTRE       | \$79,059           | \$60,495           | \$57,039           | \$36,052           | \$50,562           | \$39,346           | \$34,952           | \$54,959           | \$43,859           | \$45,462           | \$39,848           | \$52,314           |
| SUMMERSIDE TC            | \$262              | \$208              | \$2                | \$0                | \$11               | \$0                | \$32               | \$726              | \$155              | \$17               | \$0                | \$32               |
| ST. JOHN'S TC            | \$308              | \$4,346            | \$165              | \$158              | \$105              | \$0                | \$0                | \$90               | \$289              | \$0                | \$102              | \$102              |
| JONQUIERRE TC            | \$1,912            | \$634              | \$1,073            | \$198              | \$1,857            | \$387              | \$492              | \$108              | \$4,020            | \$510              | \$0                | \$2,384            |
| SHAWINIGAN TC            | \$324              | \$87               | \$115              | \$0                | \$3                | \$123              | \$561              | \$0                | \$100              | \$326              | \$23               | \$172              |
| SUDBURY TC               | \$46,236           | \$45,699           | \$25,006           | \$24,295           | \$33,710           | \$31,884           | \$17,304           | \$44,396           | \$37,005           | \$28,803           | \$15,333           | \$34,840           |
| WINNIPEG TC              | \$1,355            | \$3,418            | \$164              | \$42               | \$157              | \$246              | \$1,026            | \$300              | \$82               | \$350              | \$1,110            | \$140              |
| SURREY TC                | \$286,310          | \$228,317          | \$271,234          | \$195,559          | \$171,832          | \$187,909          | \$174,987          | \$161,275          | \$153,914          | \$168,870          | \$185,288          | \$171,361          |
| ALL TAX SERVICES OFFICES | \$2,938,971        | \$2,277,349        | \$2,302,508        | \$1,895,866        | \$1,744,100        | \$1,779,554        | \$1,759,312        | \$1,751,769        | \$1,669,437        | \$1,516,299        | \$1,741,139        | \$2,179,528        |
| <b>TOTAL</b>             | <b>\$3,354,737</b> | <b>\$2,620,553</b> | <b>\$2,657,306</b> | <b>\$2,152,170</b> | <b>\$2,002,337</b> | <b>\$2,039,449</b> | <b>\$1,988,666</b> | <b>\$2,013,623</b> | <b>\$1,908,861</b> | <b>\$1,760,637</b> | <b>\$1,982,843</b> | <b>\$2,440,873</b> |

CRA DEPOSIT FACILITIES  
CASH VALUE STATISTICS  
FISCAL YEAR 2011 - 2012

| TAXATION OFFICE          | Apr-11             | May-11             | Jun-11             | Jul-11             | Aug-11             | Sep-11             | Oct-11             | Nov-11             | Dec-11             | Jan-12             | Feb-12             | Mar-12             |
|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| OTTAWA TECH CENTRE       | \$62,001           | \$88,843           | \$53,099           | \$47,676           | \$40,073           | \$24,094           | \$22,409           | \$16,499           | \$6,165            | \$7,988            | \$4,102            | \$10,347           |
| SUMMERSIDE TC            | \$1,531            | \$443              | \$2                | \$0                | \$1,000            | \$17               | \$0                | \$2                | \$30               | \$0                | \$11               | \$13               |
| ST. JOHN'S TC            | \$83               | \$157              | \$504              | \$20               | \$31               | \$310              | \$0                | \$7                | \$40               | \$167              | \$7                | \$43               |
| JONQUIERRE TC            | \$3,289            | \$645              | \$1,926            | \$890              | \$95               | \$6,292            | \$1,038            | \$180              | \$490              | \$70               | \$40               | \$1,303            |
| SHAWINIGAN TC            | \$113              | \$720              | \$1,487            | \$45               | \$5                | \$0                | \$86               | \$0                | \$22               | \$305              | \$0                | \$53               |
| SUDBURY TC               | \$53,370           | \$51,577           | \$30,401           | \$24,998           | \$29,157           | \$28,151           | \$29,098           | \$27,122           | \$25,074           | \$27,452           | \$29,428           | \$38,819           |
| WINNIPEG TC              | \$985              | \$832              | \$98               | \$96               | \$440              | \$611              | \$62               | \$205              | \$940              | \$1,317            | \$1,130            | \$1,786            |
| SURREY TC                | \$249,929          | \$290,631          | \$199,366          | \$216,405          | \$162,385          | \$181,752          | \$135,911          | \$211,599          | \$155,214          | \$154,043          | \$207,397          | \$197,823          |
| ALL TAX SERVICES OFFICES | \$2,666,314        | \$2,949,374        | \$2,423,680        | \$2,047,287        | \$2,033,645        | \$1,858,344        | \$1,759,847        | \$1,851,540        | \$1,633,980        | \$2,196,539        | \$1,951,758        | \$2,290,335        |
| <b>TOTAL</b>             | <b>\$3,037,615</b> | <b>\$3,383,222</b> | <b>\$2,710,563</b> | <b>\$2,337,417</b> | <b>\$2,266,831</b> | <b>\$2,099,571</b> | <b>\$1,948,451</b> | <b>\$2,107,154</b> | <b>\$1,821,955</b> | <b>\$2,387,881</b> | <b>\$2,193,873</b> | <b>\$2,540,521</b> |

**CRA DEPOSIT FACILITIES  
CASH VALUE STATISTICS  
FISCAL YEAR 2012 - 2013**

| TAXATION OFFICE          | Apr-12      | May-12      | Jun-12      | Jul-12      | Aug-12      | Sep-12      | Oct-12      | Nov-12      | Dec-12      | Jan-13      | Feb-13      | Mar-13      |
|--------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| OTTAWA TECH CENTRE       | \$22,415    | \$58,806    | \$38,199    | \$19,587    | \$19,526    | \$14,653    | \$11,034    | \$18,385    | \$18,009    | \$24,647    | \$12,271    | \$21,456    |
| SUMMERSIDE TC            | \$60        | \$200       | \$0         | \$9         | \$0         | \$25        | \$569       | \$24        | \$14        | \$935       | \$0         | \$15        |
| ST. JOHN'S TC            | \$16        | \$145       | \$62        | \$105       | \$60        | \$60        | \$70        | \$285       | \$36        | \$1,021     | \$1,427     | \$45        |
| JONQUIERRE TC            | \$2,198     | \$1,877     | \$1,500     | \$390       | \$1,246     | \$0         | \$145       | \$43        | \$10        | \$0         | \$10        | \$49        |
| SHAWINIGAN TC            | \$226       | \$714       | \$205       | \$118       | \$117       | \$101       | \$32,000    | \$21,064    | \$23,625    | \$10,309    | \$19,510    | \$282       |
| SUDBURY TC               | \$37,207    | \$43,956    | \$48,018    | \$38,417    | \$37,081    | \$25,305    | \$1,873     | \$1,843     | \$1,767     | \$455       | \$532       | \$223       |
| WINNIPEG TC              | \$3,146     | \$10,647    | \$2,424     | \$1,535     | \$1,009     | \$1,720     | \$31,629    | \$1,843     | \$1,767     | \$455       | \$532       | \$223       |
| SURREY TC                | \$382,678   | \$314,779   | \$266,344   | \$269,116   | \$214,171   | \$216,718   | \$77,542    |             |             |             |             | \$0         |
| ALL TAX SERVICES OFFICES | \$3,151,792 | \$3,310,958 | \$2,818,797 | \$2,200,269 | \$2,175,664 | \$2,116,656 | \$1,260,501 | \$1,081,328 | \$1,050,876 | \$1,209,355 | \$1,193,413 | \$1,345,764 |
| <b>TOTAL</b>             | \$3,599,736 | \$3,742,082 | \$3,175,547 | \$2,529,546 | \$2,448,873 | \$2,375,238 | \$1,415,362 | \$1,122,973 | \$1,094,336 | \$1,246,723 | \$1,227,164 | \$1,388,286 |

**CRA DEPOSIT FACILITIES  
CASH VALUE STATISTICS  
FISCAL YEAR 2013 - 2014**

| TAXATION OFFICE          | Apr-13      | May-13      | Jun-13      | Jul-13      | Aug-13      |
|--------------------------|-------------|-------------|-------------|-------------|-------------|
| OTTAWA TECH CENTRE       | \$84,781    | \$63,360    | \$48,583    | \$47,390    | \$38,861    |
| SUMMERSIDE TC            | \$48        | \$212       | \$485       | \$1,307     | \$1,523     |
| ST. JOHN'S TC            | \$2,484     | \$205       | \$2,626     | \$1,168     | \$135       |
| JONQUIERRE TC            | \$602       | \$500       | \$0         | \$0         |             |
| SHAWINIGAN TC            | \$310       | \$110       | \$0         | \$20        |             |
| SUDBURY TC               | \$48,458    | \$60,789    | \$31,840    | \$32,187    | \$24,433    |
| WINNIPEG TC              | \$3,675     | \$1,692     | \$610       | \$840       | \$161       |
| SURREY TC                | \$0         | \$0         | \$0         | \$0         |             |
| ALL TAX SERVICES OFFICES | \$2,262,235 | \$1,948,816 | \$1,336,780 | \$1,536,763 | \$1,123,693 |
| <b>TOTAL</b>             | \$2,402,594 | \$2,075,684 | \$1,420,924 | \$1,619,675 | \$1,188,806 |



## ANNEX A, APPENDIX 6D

HISTORICAL CRA CHEQUE IMAGE VOLUME STATISTICS

CRA DEPOSIT FACILITIES  
CHEQUE IMAGE VOLUME STATISTICS  
FISCAL YEAR 2011 - 2012

|               | Apr-11 | May-11 | Jun-11 | Jul-11 | Aug-11 | Sep-11 | Oct-11 | Nov-11 | Dec-11 | Jan-12 | Feb-12 | Mar-12 |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| CHEQUE IMAGES | 51     | 45     | 108    | 84     | 76     | 69     | 83     | 72     | 36     | 31     | 58     | 45     |

CRA DEPOSIT FACILITIES  
CHEQUE IMAGE VOLUME STATISTICS  
FISCAL YEAR 2012 - 2013

|               | Apr-12 | May-12 | Jun-12 | Jul-12 | Aug-12 | Sep-12 | Oct-12 | Nov-12 | Dec-12 | Jan-13 | Feb-13 | Mar-13 |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| CHEQUE IMAGES | 22     | 73     | 79     | 42     | 47     | 45     | 40     | 32     | 21     | 12     | 11     | 32     |

CRA DEPOSIT FACILITIES  
CHEQUE IMAGE VOLUME STATISTICS  
FISCAL YEAR 2013 - 2014

|               | Apr-13 | May-13 | Jun-13 | Jul-13 | Aug-13 |
|---------------|--------|--------|--------|--------|--------|
| CHEQUE IMAGES | 19     | 45     | 55     | 22     | 58     |

## ANNEX A, APPENDIX 7

### HISTORICAL SETTLEMENT VALUES

A – Historical Daily Settlement Values (April 1<sup>st</sup>, 2010 – March 31<sup>st</sup>, 2011)

| Daily Transaction Values |                 |
|--------------------------|-----------------|
| Date (dd/mm/yyyy)        | Value           |
| 01/04/2010               | \$722,751,640   |
| 05/04/2010               | -\$1,349,997    |
| 06/04/2010               | \$222,735,713   |
| 07/04/2010               | \$218,277,387   |
| 08/04/2010               | \$156,256,017   |
| 09/04/2010               | \$143,985,287   |
| 12/04/2010               | \$237,960,960   |
| 13/04/2010               | \$191,961,853   |
| 14/04/2010               | \$116,741,359   |
| 15/04/2010               | \$303,592,765   |
| 16/04/2010               | \$320,611,585   |
| 19/04/2010               | \$169,932,073   |
| 20/04/2010               | \$203,664,757   |
| 21/04/2010               | \$180,852,008   |
| 22/04/2010               | \$179,985,857   |
| 23/04/2010               | \$202,156,377   |
| 26/04/2010               | \$267,110,083   |
| 27/04/2010               | \$289,822,342   |
| 28/04/2010               | \$356,800,870   |
| 29/04/2010               | \$496,498,144   |
| 30/04/2010               | \$1,390,368,011 |
| 03/05/2010               | \$1,519,541,638 |
| 04/05/2010               | \$648,804,288   |
| 05/05/2010               | \$530,859,969   |
| 06/05/2010               | \$485,492,589   |
| 07/05/2010               | \$415,812,586   |
| 10/05/2010               | \$379,886,968   |
| 11/05/2010               | \$279,307,760   |
| 12/05/2010               | \$244,815,888   |
| 13/05/2010               | \$162,797,719   |
| 14/05/2010               | \$185,113,072   |
| 17/05/2010               | \$332,953,554   |
| 18/05/2010               | \$175,394,292   |
| 19/05/2010               | \$111,082,672   |
| 20/05/2010               | \$104,297,067   |
| 21/05/2010               | \$86,293,942    |
| 25/05/2010               | \$150,434,346   |
| 26/05/2010               | \$118,665,288   |
| 27/05/2010               | \$131,028,889   |
| 28/05/2010               | \$152,989,536   |
| 31/05/2010               | \$418,833,804   |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 01/06/2010               | \$400,148,166 |
| 02/06/2010               | \$121,730,283 |
| 03/06/2010               | \$113,761,027 |
| 04/06/2010               | \$102,358,392 |
| 07/06/2010               | \$123,817,649 |
| 08/06/2010               | \$141,837,590 |
| 09/06/2010               | \$85,648,131  |
| 10/06/2010               | \$144,221,302 |
| 11/06/2010               | \$136,446,333 |
| 14/06/2010               | \$149,383,780 |
| 15/06/2010               | \$739,252,085 |
| 16/06/2010               | \$353,658,840 |
| 17/06/2010               | \$163,573,815 |
| 18/06/2010               | \$169,502,987 |
| 21/06/2010               | \$156,795,038 |
| 22/06/2010               | \$153,338,775 |
| 23/06/2010               | \$104,764,382 |
| 24/06/2010               | \$126,290,229 |
| 25/06/2010               | \$156,599,427 |
| 28/06/2010               | \$196,246,624 |
| 29/06/2010               | \$149,176,467 |
| 30/06/2010               | \$450,382,937 |
| 02/07/2010               | \$619,271,799 |
| 05/07/2010               | \$179,391,480 |
| 06/07/2010               | \$241,639,424 |
| 07/07/2010               | \$146,190,368 |
| 08/07/2010               | \$130,158,699 |
| 09/07/2010               | \$120,763,932 |
| 12/07/2010               | \$190,564,446 |
| 13/07/2010               | \$115,994,117 |
| 14/07/2010               | \$111,702,618 |
| 15/07/2010               | \$343,334,842 |
| 16/07/2010               | \$197,385,887 |
| 19/07/2010               | \$119,756,022 |
| 20/07/2010               | \$113,662,160 |
| 21/07/2010               | \$86,259,442  |
| 22/07/2010               | \$104,273,528 |
| 23/07/2010               | \$119,628,637 |
| 26/07/2010               | \$160,391,847 |
| 27/07/2010               | \$119,494,474 |
| 28/07/2010               | \$163,887,118 |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 29/07/2010               | \$151,880,941 |
| 30/07/2010               | \$268,414,115 |
| 02/08/2010               | \$27,570,154  |
| 03/08/2010               | \$538,044,936 |
| 04/08/2010               | \$261,115,002 |
| 05/08/2010               | \$309,127,142 |
| 06/08/2010               | \$110,040,850 |
| 09/08/2010               | \$119,281,681 |
| 10/08/2010               | \$110,336,365 |
| 11/08/2010               | \$104,900,603 |
| 12/08/2010               | \$77,957,511  |
| 13/08/2010               | \$139,677,225 |
| 16/08/2010               | \$307,561,400 |
| 17/08/2010               | \$185,033,237 |
| 18/08/2010               | \$79,349,139  |
| 19/08/2010               | \$74,816,574  |
| 20/08/2010               | \$94,373,918  |
| 23/08/2010               | \$110,109,017 |
| 24/08/2010               | \$94,261,709  |
| 25/08/2010               | \$102,093,186 |
| 26/08/2010               | \$137,315,124 |
| 27/08/2010               | \$109,246,498 |
| 30/08/2010               | \$201,650,566 |
| 31/08/2010               | \$354,794,061 |
| 01/09/2010               | \$418,472,492 |
| 02/09/2010               | \$119,283,207 |
| 03/09/2010               | \$130,528,062 |
| 07/09/2010               | \$104,402,824 |
| 08/09/2010               | \$110,429,785 |
| 09/09/2010               | \$110,617,833 |
| 10/09/2010               | \$168,062,665 |
| 13/09/2010               | \$167,599,011 |
| 14/09/2010               | \$165,496,374 |
| 15/09/2010               | \$749,634,066 |
| 16/09/2010               | \$355,387,215 |
| 17/09/2010               | \$165,284,918 |
| 20/09/2010               | \$163,084,776 |
| 21/09/2010               | \$97,509,566  |
| 22/09/2010               | \$99,386,576  |
| 23/09/2010               | \$104,933,813 |
| 24/09/2010               | \$126,485,729 |
| 27/09/2010               | \$144,488,778 |
| 28/09/2010               | \$109,710,739 |
| 29/09/2010               | \$227,353,404 |
| 30/09/2010               | \$407,109,881 |
| 01/10/2010               | \$427,318,967 |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 04/10/2010               | \$137,634,688 |
| 05/10/2010               | \$125,583,366 |
| 06/10/2010               | \$86,322,111  |
| 07/10/2010               | \$94,191,505  |
| 08/10/2010               | \$93,454,090  |
| 12/10/2010               | \$128,092,001 |
| 13/10/2010               | \$179,413,432 |
| 14/10/2010               | \$97,951,816  |
| 15/10/2010               | \$356,271,899 |
| 18/10/2010               | \$248,993,293 |
| 19/10/2010               | \$120,349,341 |
| 20/10/2010               | \$94,195,843  |
| 21/10/2010               | \$133,083,373 |
| 22/10/2010               | \$101,585,123 |
| 25/10/2010               | \$136,764,169 |
| 26/10/2010               | \$122,177,137 |
| 27/10/2010               | \$175,620,900 |
| 28/10/2010               | \$178,634,623 |
| 29/10/2010               | \$278,541,600 |
| 01/11/2010               | \$548,776,321 |
| 02/11/2010               | \$346,090,853 |
| 03/11/2010               | \$132,377,690 |
| 04/11/2010               | \$133,867,461 |
| 05/11/2010               | \$106,437,577 |
| 08/11/2010               | \$112,042,495 |
| 09/11/2010               | \$106,303,253 |
| 10/11/2010               | \$99,397,373  |
| 12/11/2010               | \$94,392,686  |
| 15/11/2010               | \$293,736,518 |
| 16/11/2010               | \$308,076,605 |
| 17/11/2010               | \$119,128,752 |
| 18/11/2010               | \$98,722,444  |
| 19/11/2010               | \$84,907,868  |
| 22/11/2010               | \$123,623,561 |
| 23/11/2010               | \$94,042,973  |
| 24/11/2010               | \$112,856,515 |
| 25/11/2010               | \$149,326,195 |
| 26/11/2010               | \$143,796,316 |
| 29/11/2010               | \$162,595,743 |
| 30/11/2010               | \$332,907,467 |
| 01/12/2010               | \$462,558,441 |
| 02/12/2010               | \$120,283,481 |
| 03/12/2010               | \$126,568,279 |
| 06/12/2010               | \$143,778,673 |
| 07/12/2010               | \$111,946,973 |
| 08/12/2010               | \$71,699,151  |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 09/12/2010               | \$103,635,308 |
| 10/12/2010               | \$152,860,570 |
| 13/12/2010               | \$157,344,559 |
| 14/12/2010               | \$160,738,030 |
| 15/12/2010               | \$750,070,099 |
| 16/12/2010               | \$334,854,694 |
| 17/12/2010               | \$182,407,496 |
| 20/12/2010               | \$202,027,550 |
| 21/12/2010               | \$205,829,667 |
| 22/12/2010               | \$154,985,191 |
| 23/12/2010               | \$203,014,728 |
| 24/12/2010               | \$171,538,948 |
| 29/12/2010               | \$266,093,968 |
| 30/12/2010               | \$236,706,850 |
| 31/12/2010               | \$393,940,003 |
| 04/01/2011               | \$303,384,794 |
| 05/01/2011               | \$140,350,535 |
| 06/01/2011               | \$93,213,528  |
| 07/01/2011               | \$149,727,030 |
| 10/01/2011               | \$189,688,714 |
| 11/01/2011               | \$154,598,764 |
| 12/01/2011               | \$120,523,314 |
| 13/01/2011               | \$108,766,716 |
| 14/01/2011               | \$186,744,499 |
| 17/01/2011               | \$353,787,750 |
| 18/01/2011               | \$264,203,344 |
| 19/01/2011               | \$97,011,487  |
| 20/01/2011               | \$130,389,469 |
| 21/01/2011               | \$83,528,328  |
| 24/01/2011               | \$119,924,672 |
| 25/01/2011               | \$122,498,480 |
| 26/01/2011               | \$122,942,596 |
| 27/01/2011               | \$125,759,921 |
| 28/01/2011               | \$170,101,530 |
| 31/01/2011               | \$531,727,955 |
| 01/02/2011               | \$468,745,911 |
| 02/02/2011               | \$200,125,235 |
| 03/02/2011               | \$106,036,549 |
| 04/02/2011               | \$122,591,695 |
| 07/02/2011               | \$124,338,415 |
| 08/02/2011               | \$137,445,610 |
| 09/02/2011               | \$101,564,231 |
| 10/02/2011               | \$91,101,629  |
| 11/02/2011               | \$105,798,544 |
| 14/02/2011               | \$120,847,225 |
| 15/02/2011               | \$277,288,647 |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 16/02/2011               | \$207,342,593 |
| 17/02/2011               | \$91,409,828  |
| 18/02/2011               | \$89,272,619  |
| 21/02/2011               | \$122,005,983 |
| 22/02/2011               | \$117,677,478 |
| 23/02/2011               | \$119,395,114 |
| 24/02/2011               | \$197,227,488 |
| 25/02/2011               | \$245,550,703 |
| 28/02/2011               | \$577,170,641 |
| 01/03/2011               | \$805,434,655 |
| 02/03/2011               | \$180,072,680 |
| 03/03/2011               | \$218,388,621 |
| 04/03/2011               | \$167,595,227 |
| 07/03/2011               | \$133,582,095 |
| 08/03/2011               | \$135,778,946 |
| 09/03/2011               | \$107,325,817 |
| 10/03/2011               | \$120,939,050 |
| 11/03/2011               | \$123,002,494 |
| 14/03/2011               | \$178,690,719 |
| 15/03/2011               | \$591,956,416 |
| 16/03/2011               | \$366,099,657 |
| 17/03/2011               | \$113,959,547 |
| 18/03/2011               | \$144,769,900 |
| 21/03/2011               | \$149,713,214 |
| 22/03/2011               | \$171,599,338 |
| 23/03/2011               | \$116,662,136 |
| 24/03/2011               | \$94,536,021  |
| 25/03/2011               | \$116,698,531 |
| 28/03/2011               | \$256,785,337 |
| 29/03/2011               | \$186,275,398 |
| 30/03/2011               | \$215,533,995 |
| 31/03/2011               | \$480,120,136 |

B – Historical Daily Settlement Values (April 1<sup>st</sup>, 2011 – March 31<sup>st</sup>, 2012)

| Daily Transaction Values |                 |
|--------------------------|-----------------|
| Date (dd/mm/yyyy)        | Value           |
| 01/04/2011               | \$577,403,100   |
| 04/04/2011               | \$241,237,652   |
| 05/04/2011               | \$200,147,461   |
| 06/04/2011               | \$171,421,234   |
| 07/04/2011               | \$152,597,271   |
| 08/04/2011               | \$133,088,505   |
| 11/04/2011               | \$175,393,414   |
| 12/04/2011               | \$157,480,716   |
| 13/04/2011               | \$133,360,471   |
| 14/04/2011               | \$125,826,296   |
| 15/04/2011               | \$384,372,576   |
| 18/04/2011               | \$283,536,300   |
| 19/04/2011               | \$189,220,072   |
| 20/04/2011               | \$195,751,669   |
| 21/04/2011               | \$185,631,047   |
| 25/04/2011               | -\$1,607,723    |
| 26/04/2011               | \$278,040,266   |
| 27/04/2011               | \$434,672,502   |
| 28/04/2011               | \$369,125,049   |
| 29/04/2011               | \$725,491,344   |
| 02/05/2011               | \$1,592,243,895 |
| 03/05/2011               | \$1,194,894,399 |
| 04/05/2011               | \$648,843,372   |
| 05/05/2011               | \$565,372,137   |
| 06/05/2011               | \$487,984,497   |
| 09/05/2011               | \$571,273,932   |
| 10/05/2011               | \$420,811,889   |
| 11/05/2011               | \$294,970,702   |
| 12/05/2011               | \$270,645,700   |
| 13/05/2011               | \$267,389,949   |
| 16/05/2011               | \$418,370,858   |
| 17/05/2011               | \$253,926,809   |
| 18/05/2011               | \$119,706,770   |
| 19/05/2011               | \$118,062,171   |
| 20/05/2011               | \$127,154,420   |
| 24/05/2011               | \$128,456,819   |
| 25/05/2011               | \$156,258,996   |
| 26/05/2011               | \$138,310,118   |
| 27/05/2011               | \$155,638,688   |
| 30/05/2011               | \$236,494,451   |
| 31/05/2011               | \$406,833,073   |
| 01/06/2011               | \$519,425,466   |
| 02/06/2011               | \$159,200,122   |
| 03/06/2011               | \$124,496,107   |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 06/06/2011               | \$143,762,373 |
| 07/06/2011               | \$93,385,789  |
| 08/06/2011               | \$110,383,599 |
| 09/06/2011               | \$73,791,518  |
| 10/06/2011               | \$123,456,310 |
| 13/06/2011               | \$168,091,914 |
| 14/06/2011               | \$107,844,799 |
| 15/06/2011               | \$577,329,572 |
| 16/06/2011               | \$286,875,594 |
| 17/06/2011               | \$101,231,515 |
| 20/06/2011               | \$95,614,152  |
| 21/06/2011               | \$101,105,173 |
| 22/06/2011               | \$97,559,463  |
| 23/06/2011               | \$94,563,199  |
| 24/06/2011               | \$104,669,581 |
| 27/06/2011               | \$164,240,500 |
| 28/06/2011               | \$148,506,011 |
| 29/06/2011               | \$217,624,124 |
| 30/06/2011               | \$492,657,947 |
| 04/07/2011               | \$505,940,652 |
| 05/07/2011               | \$201,381,827 |
| 06/07/2011               | \$137,910,361 |
| 07/07/2011               | \$167,028,666 |
| 08/07/2011               | \$99,154,783  |
| 11/07/2011               | \$238,288,048 |
| 12/07/2011               | \$207,054,515 |
| 13/07/2011               | \$139,916,525 |
| 14/07/2011               | \$119,520,093 |
| 15/07/2011               | \$290,667,832 |
| 18/07/2011               | \$245,563,903 |
| 19/07/2011               | \$156,681,933 |
| 20/07/2011               | \$123,669,024 |
| 21/07/2011               | \$110,195,065 |
| 22/07/2011               | \$133,976,348 |
| 25/07/2011               | \$154,935,727 |
| 26/07/2011               | \$149,319,185 |
| 27/07/2011               | \$147,260,195 |
| 28/07/2011               | \$159,229,333 |
| 29/07/2011               | \$340,861,137 |
| 01/08/2011               | \$27,554,617  |
| 02/08/2011               | \$549,093,043 |
| 03/08/2011               | \$322,284,151 |
| 04/08/2011               | \$126,251,238 |
| 05/08/2011               | \$124,968,632 |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 08/08/2011               | \$114,946,585 |
| 09/08/2011               | \$157,312,877 |
| 10/08/2011               | \$106,976,397 |
| 11/08/2011               | \$112,664,115 |
| 12/08/2011               | \$132,354,541 |
| 15/08/2011               | \$279,758,566 |
| 16/08/2011               | \$210,730,407 |
| 17/08/2011               | \$99,339,327  |
| 18/08/2011               | \$96,912,262  |
| 19/08/2011               | \$98,556,232  |
| 22/08/2011               | \$137,529,137 |
| 23/08/2011               | \$88,269,998  |
| 24/08/2011               | \$89,014,786  |
| 25/08/2011               | \$126,829,422 |
| 26/08/2011               | \$116,820,571 |
| 29/08/2011               | \$146,171,747 |
| 30/08/2011               | \$180,211,317 |
| 31/08/2011               | \$365,802,968 |
| 01/09/2011               | \$378,772,871 |
| 02/09/2011               | \$118,832,618 |
| 06/09/2011               | \$142,832,680 |
| 07/09/2011               | \$132,748,327 |
| 08/09/2011               | \$84,015,503  |
| 09/09/2011               | \$117,512,441 |
| 12/09/2011               | \$160,696,701 |
| 13/09/2011               | \$127,615,536 |
| 14/09/2011               | \$154,843,532 |
| 15/09/2011               | \$776,750,747 |
| 16/09/2011               | \$317,945,615 |
| 19/09/2011               | \$185,659,612 |
| 20/09/2011               | \$136,168,470 |
| 21/09/2011               | \$106,217,606 |
| 22/09/2011               | \$105,960,558 |
| 23/09/2011               | \$112,846,672 |
| 26/09/2011               | \$185,842,938 |
| 27/09/2011               | \$136,603,332 |
| 28/09/2011               | \$157,307,444 |
| 29/09/2011               | \$135,841,611 |
| 30/09/2011               | \$396,075,209 |
| 03/10/2011               | \$454,861,324 |
| 04/10/2011               | \$124,979,309 |
| 05/10/2011               | \$98,795,090  |
| 06/10/2011               | \$109,809,834 |
| 07/10/2011               | \$87,348,053  |
| 11/10/2011               | \$135,186,923 |
| 12/10/2011               | \$189,475,687 |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 13/10/2011               | \$76,880,882  |
| 14/10/2011               | \$120,670,766 |
| 17/10/2011               | \$335,179,591 |
| 18/10/2011               | \$209,113,722 |
| 19/10/2011               | \$113,239,583 |
| 20/10/2011               | \$111,961,005 |
| 21/10/2011               | \$94,122,322  |
| 24/10/2011               | \$139,597,177 |
| 25/10/2011               | \$135,478,476 |
| 26/10/2011               | \$126,340,987 |
| 27/10/2011               | \$153,492,336 |
| 28/10/2011               | \$200,847,162 |
| 31/10/2011               | \$472,462,070 |
| 01/11/2011               | \$517,339,398 |
| 02/11/2011               | \$168,525,260 |
| 03/11/2011               | \$102,747,367 |
| 04/11/2011               | \$124,983,300 |
| 07/11/2011               | \$126,665,351 |
| 08/11/2011               | \$121,124,506 |
| 09/11/2011               | \$83,632,886  |
| 10/11/2011               | \$120,292,511 |
| 14/11/2011               | \$134,586,791 |
| 15/11/2011               | \$391,835,017 |
| 16/11/2011               | \$184,630,751 |
| 17/11/2011               | \$66,816,373  |
| 18/11/2011               | \$92,727,379  |
| 21/11/2011               | \$142,424,133 |
| 22/11/2011               | \$108,126,181 |
| 23/11/2011               | \$108,863,049 |
| 24/11/2011               | \$102,343,725 |
| 25/11/2011               | \$147,212,065 |
| 28/11/2011               | \$185,299,312 |
| 29/11/2011               | \$139,564,362 |
| 30/11/2011               | \$402,072,632 |
| 01/12/2011               | \$406,332,791 |
| 02/12/2011               | \$124,576,408 |
| 05/12/2011               | \$145,238,465 |
| 06/12/2011               | \$144,855,977 |
| 07/12/2011               | \$93,177,809  |
| 08/12/2011               | \$92,188,205  |
| 09/12/2011               | \$99,676,800  |
| 12/12/2011               | \$165,776,087 |
| 13/12/2011               | \$153,643,464 |
| 14/12/2011               | \$134,866,175 |
| 15/12/2011               | \$757,606,872 |
| 16/12/2011               | \$346,463,916 |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 19/12/2011               | \$197,133,660 |
| 20/12/2011               | \$223,028,042 |
| 21/12/2011               | \$151,665,990 |
| 22/12/2011               | \$141,053,262 |
| 23/12/2011               | \$210,607,887 |
| 28/12/2011               | \$253,063,888 |
| 29/12/2011               | \$212,711,486 |
| 30/12/2011               | \$264,314,232 |
| 03/01/2012               | \$401,033,295 |
| 04/01/2012               | \$252,531,112 |
| 05/01/2012               | \$107,213,157 |
| 06/01/2012               | \$105,700,134 |
| 09/01/2012               | \$135,861,288 |
| 10/01/2012               | \$158,571,931 |
| 11/01/2012               | \$94,760,200  |
| 12/01/2012               | \$112,883,352 |
| 13/01/2012               | \$149,887,217 |
| 16/01/2012               | \$376,586,919 |
| 17/01/2012               | \$247,813,407 |
| 18/01/2012               | \$77,526,635  |
| 19/01/2012               | \$99,546,570  |
| 20/01/2012               | \$129,723,778 |
| 23/01/2012               | \$112,548,795 |
| 24/01/2012               | \$112,516,039 |
| 25/01/2012               | \$112,254,884 |
| 26/01/2012               | \$133,761,623 |
| 27/01/2012               | \$154,754,431 |
| 30/01/2012               | \$228,904,260 |
| 31/01/2012               | \$379,865,447 |
| 01/02/2012               | \$601,302,297 |
| 02/02/2012               | \$160,012,987 |
| 03/02/2012               | \$143,309,931 |
| 06/02/2012               | \$161,558,625 |
| 07/02/2012               | \$110,608,485 |
| 08/02/2012               | \$88,053,519  |
| 09/02/2012               | \$111,276,468 |
| 10/02/2012               | \$123,550,719 |
| 13/02/2012               | \$128,623,646 |
| 14/02/2012               | \$119,831,576 |
| 15/02/2012               | \$283,689,242 |
| 16/02/2012               | \$219,436,497 |
| 17/02/2012               | \$80,228,506  |
| 20/02/2012               | \$107,107,533 |
| 21/02/2012               | \$102,848,244 |
| 22/02/2012               | \$115,116,577 |
| 23/02/2012               | \$89,822,257  |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 24/02/2012               | \$147,069,214 |
| 27/02/2012               | \$172,550,072 |
| 28/02/2012               | \$316,368,713 |
| 29/02/2012               | \$599,748,883 |
| 01/03/2012               | \$749,265,594 |
| 02/03/2012               | \$187,503,827 |
| 05/03/2012               | \$162,030,219 |
| 06/03/2012               | \$149,503,487 |
| 07/03/2012               | \$139,178,350 |
| 08/03/2012               | \$104,964,981 |
| 09/03/2012               | \$118,409,664 |
| 12/03/2012               | \$174,978,458 |
| 13/03/2012               | \$121,259,597 |
| 14/03/2012               | \$133,842,095 |
| 15/03/2012               | \$615,907,992 |
| 16/03/2012               | \$315,806,515 |
| 19/03/2012               | \$177,924,174 |
| 20/03/2012               | \$145,861,362 |
| 21/03/2012               | \$172,844,606 |
| 22/03/2012               | \$139,052,138 |
| 23/03/2012               | \$119,044,021 |
| 26/03/2012               | \$174,986,127 |
| 27/03/2012               | \$128,313,882 |
| 28/03/2012               | \$149,453,706 |
| 29/03/2012               | \$257,540,219 |
| 30/03/2012               | \$354,198,619 |

C – Historical Daily Settlement Values (April 1<sup>st</sup>, 2012 – March 31<sup>st</sup>, 2013)

| Daily Transaction Values |                 |
|--------------------------|-----------------|
| Date (dd/mm/yyyy)        | Value           |
| 02/04/2012               | \$648,322,653   |
| 03/04/2012               | \$411,574,673   |
| 04/04/2012               | \$196,680,436   |
| 05/04/2012               | \$191,069,491   |
| 09/04/2012               | -\$3,015,460    |
| 10/04/2012               | \$202,652,448   |
| 11/04/2012               | \$270,408,004   |
| 12/04/2012               | \$172,583,531   |
| 13/04/2012               | \$155,258,837   |
| 16/04/2012               | \$408,433,670   |
| 17/04/2012               | \$334,087,873   |
| 18/04/2012               | \$168,070,209   |
| 19/04/2012               | \$203,965,666   |
| 20/04/2012               | \$219,458,270   |
| 23/04/2012               | \$262,441,491   |
| 24/04/2012               | \$246,548,143   |
| 25/04/2012               | \$270,862,575   |
| 26/04/2012               | \$344,899,856   |
| 27/04/2012               | \$451,307,853   |
| 30/04/2012               | \$1,460,143,865 |
| 01/05/2012               | \$1,458,968,091 |
| 02/05/2012               | \$673,821,102   |
| 03/05/2012               | \$608,680,945   |
| 04/05/2012               | \$519,196,591   |
| 07/05/2012               | \$606,629,350   |
| 08/05/2012               | \$413,403,342   |
| 09/05/2012               | \$333,261,228   |
| 10/05/2012               | \$280,072,106   |
| 11/05/2012               | \$229,399,040   |
| 14/05/2012               | \$179,967,215   |
| 15/05/2012               | \$333,570,623   |
| 16/05/2012               | \$311,391,173   |
| 17/05/2012               | \$107,806,592   |
| 18/05/2012               | \$123,684,610   |
| 22/05/2012               | \$188,967,109   |
| 23/05/2012               | \$140,786,960   |
| 24/05/2012               | \$104,593,240   |
| 25/05/2012               | \$133,007,152   |
| 28/05/2012               | \$167,061,456   |
| 29/05/2012               | \$167,344,236   |
| 30/05/2012               | \$165,033,756   |
| 31/05/2012               | \$327,080,763   |
| 01/06/2012               | \$455,613,606   |
| 04/06/2012               | \$164,431,153   |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 05/06/2012               | \$170,059,241 |
| 06/06/2012               | \$111,389,090 |
| 07/06/2012               | \$109,894,720 |
| 08/06/2012               | \$123,700,127 |
| 11/06/2012               | \$146,079,239 |
| 12/06/2012               | \$226,402,211 |
| 13/06/2012               | \$89,928,708  |
| 14/06/2012               | \$167,721,786 |
| 15/06/2012               | \$684,725,078 |
| 18/06/2012               | \$324,398,913 |
| 19/06/2012               | \$208,854,682 |
| 20/06/2012               | \$146,754,291 |
| 21/06/2012               | \$150,152,510 |
| 22/06/2012               | \$233,843,132 |
| 25/06/2012               | \$158,149,239 |
| 26/06/2012               | \$104,412,628 |
| 27/06/2012               | \$149,253,859 |
| 28/06/2012               | \$160,808,965 |
| 29/06/2012               | \$334,459,495 |
| 03/07/2012               | \$658,331,177 |
| 04/07/2012               | \$420,144,128 |
| 05/07/2012               | \$148,802,435 |
| 06/07/2012               | \$172,690,404 |
| 09/07/2012               | \$136,989,312 |
| 10/07/2012               | \$219,630,411 |
| 11/07/2012               | \$128,233,899 |
| 12/07/2012               | \$153,821,984 |
| 13/07/2012               | \$153,480,382 |
| 16/07/2012               | \$360,886,694 |
| 17/07/2012               | \$243,692,214 |
| 18/07/2012               | \$93,488,299  |
| 19/07/2012               | \$138,073,245 |
| 20/07/2012               | \$116,728,463 |
| 23/07/2012               | \$159,032,576 |
| 24/07/2012               | \$112,551,930 |
| 25/07/2012               | \$115,573,357 |
| 26/07/2012               | \$118,871,640 |
| 27/07/2012               | \$186,204,650 |
| 30/07/2012               | \$207,740,281 |
| 31/07/2012               | \$422,418,368 |
| 01/08/2012               | \$519,388,411 |
| 02/08/2012               | \$153,446,281 |
| 03/08/2012               | \$116,975,069 |
| 06/08/2012               | \$4,396,791   |



| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 07/08/2012               | \$138,552,293 |
| 08/08/2012               | \$150,083,511 |
| 09/08/2012               | \$80,787,007  |
| 10/08/2012               | \$119,832,396 |
| 13/08/2012               | \$137,026,837 |
| 14/08/2012               | \$116,686,988 |
| 15/08/2012               | \$306,760,211 |
| 16/08/2012               | \$188,833,414 |
| 17/08/2012               | \$86,426,797  |
| 20/08/2012               | \$131,129,520 |
| 21/08/2012               | \$109,643,787 |
| 22/08/2012               | \$96,706,531  |
| 23/08/2012               | \$109,488,012 |
| 24/08/2012               | \$106,125,548 |
| 27/08/2012               | \$121,167,867 |
| 28/08/2012               | \$137,740,075 |
| 29/08/2012               | \$123,888,805 |
| 30/08/2012               | \$232,649,697 |
| 31/08/2012               | \$406,869,433 |
| 04/09/2012               | \$356,993,223 |
| 05/09/2012               | \$141,440,328 |
| 06/09/2012               | \$89,539,943  |
| 07/09/2012               | \$144,010,310 |
| 10/09/2012               | \$119,804,615 |
| 11/09/2012               | \$224,700,867 |
| 12/09/2012               | \$111,523,988 |
| 13/09/2012               | \$113,798,801 |
| 14/09/2012               | \$212,544,329 |
| 17/09/2012               | \$815,802,646 |
| 18/09/2012               | \$257,832,545 |
| 19/09/2012               | \$108,267,092 |
| 20/09/2012               | \$120,767,721 |
| 21/09/2012               | \$137,857,520 |
| 24/09/2012               | \$109,561,103 |
| 25/09/2012               | \$170,550,843 |
| 26/09/2012               | \$140,422,087 |
| 27/09/2012               | \$135,859,613 |
| 28/09/2012               | \$207,219,210 |
| 01/10/2012               | \$375,867,937 |
| 02/10/2012               | \$294,152,958 |
| 03/10/2012               | \$141,127,375 |
| 04/10/2012               | \$114,841,629 |
| 05/10/2012               | \$97,663,611  |
| 09/10/2012               | \$110,091,793 |
| 10/10/2012               | \$121,695,780 |
| 11/10/2012               | \$104,117,644 |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 12/10/2012               | \$101,887,951 |
| 15/10/2012               | \$225,933,272 |
| 16/10/2012               | \$210,434,089 |
| 17/10/2012               | \$104,640,473 |
| 18/10/2012               | \$77,873,126  |
| 19/10/2012               | \$86,700,072  |
| 22/10/2012               | \$161,624,143 |
| 23/10/2012               | \$108,051,287 |
| 24/10/2012               | \$166,684,897 |
| 25/10/2012               | \$115,005,486 |
| 26/10/2012               | \$129,419,806 |
| 29/10/2012               | \$158,159,892 |
| 30/10/2012               | \$214,815,955 |
| 31/10/2012               | \$377,283,604 |
| 01/11/2012               | \$401,071,705 |
| 02/11/2012               | \$139,139,293 |
| 05/11/2012               | \$140,325,123 |
| 06/11/2012               | \$146,521,309 |
| 07/11/2012               | \$119,651,776 |
| 08/11/2012               | \$77,038,997  |
| 09/11/2012               | \$77,382,027  |
| 13/11/2012               | \$108,253,887 |
| 14/11/2012               | \$119,001,525 |
| 15/11/2012               | \$201,866,543 |
| 16/11/2012               | \$151,529,414 |
| 19/11/2012               | \$103,034,883 |
| 20/11/2012               | \$165,836,707 |
| 21/11/2012               | \$97,467,265  |
| 22/11/2012               | \$109,674,625 |
| 23/11/2012               | \$104,530,921 |
| 26/11/2012               | \$154,645,635 |
| 27/11/2012               | \$131,265,645 |
| 28/11/2012               | \$86,383,733  |
| 29/11/2012               | \$145,579,258 |
| 30/11/2012               | \$373,387,825 |
| 03/12/2012               | \$372,723,661 |
| 04/12/2012               | \$151,775,488 |
| 05/12/2012               | \$137,045,658 |
| 06/12/2012               | \$126,648,365 |
| 07/12/2012               | \$104,800,796 |
| 10/12/2012               | \$137,387,157 |
| 11/12/2012               | \$157,994,916 |
| 12/12/2012               | \$101,291,393 |
| 13/12/2012               | \$87,724,357  |
| 14/12/2012               | \$223,458,921 |
| 17/12/2012               | \$781,952,229 |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 18/12/2012               | \$262,127,497 |
| 19/12/2012               | \$171,291,112 |
| 20/12/2012               | \$187,177,848 |
| 21/12/2012               | \$168,534,760 |
| 24/12/2012               | \$195,706,753 |
| 27/12/2012               | \$312,509,852 |
| 28/12/2012               | \$174,164,653 |
| 31/12/2012               | \$286,469,855 |
| 02/01/2013               | \$371,035,084 |
| 03/01/2013               | \$147,576,082 |
| 04/01/2013               | \$136,961,621 |
| 07/01/2013               | \$123,761,684 |
| 08/01/2013               | \$115,392,845 |
| 09/01/2013               | \$76,502,346  |
| 10/01/2013               | \$152,895,450 |
| 11/01/2013               | \$144,970,670 |
| 14/01/2013               | \$163,494,676 |
| 15/01/2013               | \$319,049,306 |
| 16/01/2013               | \$237,081,742 |
| 17/01/2013               | \$110,709,354 |
| 18/01/2013               | \$109,884,111 |
| 21/01/2013               | \$139,429,070 |
| 22/01/2013               | \$105,495,507 |
| 23/01/2013               | \$98,960,784  |
| 24/01/2013               | \$80,638,738  |
| 25/01/2013               | \$125,580,230 |
| 28/01/2013               | \$153,855,638 |
| 29/01/2013               | \$157,412,503 |
| 30/01/2013               | \$174,505,922 |
| 31/01/2013               | \$362,495,145 |
| 01/02/2013               | \$407,569,476 |
| 04/02/2013               | \$133,840,557 |
| 05/02/2013               | \$140,603,965 |
| 06/02/2013               | \$176,765,032 |
| 07/02/2013               | \$99,094,930  |
| 08/02/2013               | \$87,486,755  |
| 11/02/2013               | \$94,565,739  |
| 12/02/2013               | \$103,312,796 |
| 13/02/2013               | \$90,406,807  |
| 14/02/2013               | \$87,589,174  |
| 15/02/2013               | \$245,931,385 |
| 18/02/2013               | \$105,416,976 |
| 19/02/2013               | \$144,735,205 |
| 20/02/2013               | \$108,282,328 |
| 21/02/2013               | \$104,772,384 |
| 22/02/2013               | \$107,135,636 |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 25/02/2013               | \$138,881,972 |
| 26/02/2013               | \$233,659,951 |
| 27/02/2013               | \$223,616,020 |
| 28/02/2013               | \$542,413,381 |
| 01/03/2013               | \$602,657,389 |
| 04/03/2013               | \$216,132,839 |
| 05/03/2013               | \$190,257,484 |
| 06/03/2013               | \$157,199,796 |
| 07/03/2013               | \$132,637,478 |
| 08/03/2013               | \$118,770,577 |
| 11/03/2013               | \$133,099,105 |
| 12/03/2013               | \$162,627,303 |
| 13/03/2013               | \$120,993,990 |
| 14/03/2013               | \$122,583,378 |
| 15/03/2013               | \$629,880,687 |
| 18/03/2013               | \$242,858,172 |
| 19/03/2013               | \$167,109,179 |
| 20/03/2013               | \$139,865,198 |
| 21/03/2013               | \$108,996,231 |
| 22/03/2013               | \$147,823,458 |
| 25/03/2013               | \$162,557,102 |
| 26/03/2013               | \$160,808,775 |
| 27/03/2013               | \$191,998,965 |
| 28/03/2013               | \$251,299,984 |

D – Historical Daily Settlement Values (April 1<sup>st</sup>, 2013 – August 31<sup>st</sup>, 2013)

| Daily Transaction Values |                 |
|--------------------------|-----------------|
| Date (dd/mm/yyyy)        | Value           |
| 01/04/2013               | -\$2,156,582    |
| 02/04/2013               | \$533,812,575   |
| 03/04/2013               | \$397,121,021   |
| 04/04/2013               | \$225,613,380   |
| 05/04/2013               | \$163,189,752   |
| 08/04/2013               | \$177,364,487   |
| 09/04/2013               | \$155,960,548   |
| 10/04/2013               | \$172,112,193   |
| 11/04/2013               | \$149,071,336   |
| 12/04/2013               | \$110,795,353   |
| 15/04/2013               | \$262,719,650   |
| 16/04/2013               | \$206,962,370   |
| 17/04/2013               | \$136,996,283   |
| 18/04/2013               | \$189,947,965   |
| 19/04/2013               | \$165,855,077   |
| 22/04/2013               | \$203,218,558   |
| 23/04/2013               | \$200,426,017   |
| 24/04/2013               | \$230,501,764   |
| 25/04/2013               | \$259,339,267   |
| 26/04/2013               | \$404,031,563   |
| 29/04/2013               | \$416,238,783   |
| 30/04/2013               | \$971,337,288   |
| 01/05/2013               | \$1,062,551,313 |
| 02/05/2013               | \$556,175,421   |
| 03/05/2013               | \$438,221,390   |
| 06/05/2013               | \$541,497,606   |
| 07/05/2013               | \$425,521,336   |
| 08/05/2013               | \$384,406,428   |
| 09/05/2013               | \$301,759,441   |
| 10/05/2013               | \$329,758,215   |
| 13/05/2013               | \$407,536,819   |
| 14/05/2013               | \$231,767,337   |
| 15/05/2013               | \$404,085,016   |
| 16/05/2013               | \$268,063,345   |
| 17/05/2013               | \$186,773,535   |
| 21/05/2013               | \$187,839,007   |
| 22/05/2013               | \$177,946,436   |
| 23/05/2013               | \$156,639,650   |
| 24/05/2013               | \$134,594,243   |
| 27/05/2013               | \$184,999,424   |
| 28/05/2013               | \$137,221,045   |
| 29/05/2013               | \$136,839,809   |
| 30/05/2013               | \$138,944,219   |
| 31/05/2013               | \$286,516,710   |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 03/06/2013               | \$378,807,042 |
| 04/06/2013               | \$145,586,640 |
| 05/06/2013               | \$143,953,268 |
| 06/06/2013               | \$149,981,957 |
| 07/06/2013               | \$118,884,481 |
| 10/06/2013               | \$133,994,232 |
| 11/06/2013               | \$147,365,078 |
| 12/06/2013               | \$118,614,843 |
| 13/06/2013               | \$106,266,957 |
| 14/06/2013               | \$161,349,151 |
| 17/06/2013               | \$664,297,591 |
| 18/06/2013               | \$239,604,085 |
| 19/06/2013               | \$143,659,809 |
| 20/06/2013               | \$135,096,430 |
| 21/06/2013               | \$142,002,016 |
| 24/06/2013               | \$118,745,058 |
| 25/06/2013               | \$184,732,236 |
| 26/06/2013               | \$128,186,469 |
| 27/06/2013               | \$154,865,517 |
| 28/06/2013               | \$250,545,519 |
| 02/07/2013               | \$457,762,306 |
| 03/07/2013               | \$440,335,219 |
| 04/07/2013               | \$212,957,166 |
| 05/07/2013               | \$148,360,816 |
| 08/07/2013               | \$136,967,092 |
| 09/07/2013               | \$155,254,888 |
| 10/07/2013               | \$147,367,403 |
| 11/07/2013               | \$97,341,351  |
| 12/07/2013               | \$130,774,087 |
| 15/07/2013               | \$300,750,360 |
| 16/07/2013               | \$217,864,431 |
| 17/07/2013               | \$108,644,457 |
| 18/07/2013               | \$55,001,640  |
| 19/07/2013               | \$94,033,754  |
| 22/07/2013               | \$124,091,027 |
| 23/07/2013               | \$137,380,845 |
| 24/07/2013               | \$108,717,506 |
| 25/07/2013               | \$111,882,356 |
| 26/07/2013               | \$143,262,787 |
| 29/07/2013               | \$135,841,428 |
| 30/07/2013               | \$212,656,698 |
| 31/07/2013               | \$307,564,482 |
| 01/08/2013               | \$379,654,814 |
| 02/08/2013               | \$110,372,406 |

| Daily Transaction Values |               |
|--------------------------|---------------|
| Date (dd/mm/yyyy)        | Value         |
| 05/08/2013               | \$9,761,144   |
| 06/08/2013               | \$127,318,298 |
| 07/08/2013               | \$127,557,046 |
| 08/08/2013               | \$140,294,109 |
| 09/08/2013               | \$97,892,205  |
| 12/08/2013               | \$96,879,805  |
| 13/08/2013               | \$122,860,298 |
| 14/08/2013               | \$94,873,046  |
| 15/08/2013               | \$240,050,282 |
| 16/08/2013               | \$147,456,759 |
| 19/08/2013               | \$83,596,618  |
| 20/08/2013               | \$124,126,885 |
| 21/08/2013               | \$83,175,362  |
| 22/08/2013               | \$85,717,365  |
| 23/08/2013               | \$108,024,953 |
| 26/08/2013               | \$113,330,418 |
| 27/08/2013               | \$160,316,920 |
| 28/08/2013               | \$110,085,141 |
| 29/08/2013               | \$93,656,925  |
| 30/08/2013               | \$194,368,257 |

FORECASTED CRA CHEQUE VOLUME STATISTICS

CRA DEPOSIT FACILITIES  
CHEQUE VOLUME STATISTICS  
AUGUST 2014 - JULY 2015

| TAXATION OFFICE    | Aug-14         | Sep-14         | Oct-14         | Nov-14         | Dec-14         | Jan-15         | Feb-15         | Mar-15         | Apr-15           | May-15           | Jun-15         | Jul-15         |
|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|----------------|----------------|
| OTTAWA TECH CENTRE | 417,724        | 509,399        | 496,090        | 444,906        | 497,353        | 445,569        | 408,733        | 525,712        | 788,756          | 1,090,906        | 557,618        | 529,271        |
| SUMMERSIDE TC      | 14,942         | 18,221         | 17,745         | 15,914         | 17,790         | 15,938         | 14,620         | 18,805         | 28,213           | 39,021           | 19,946         | 18,932         |
| ST. JOHN'S TC      | 11,765         | 14,347         | 13,972         | 12,531         | 14,008         | 12,549         | 11,512         | 14,807         | 22,215           | 30,725           | 15,705         | 14,907         |
| JONQUIERRE TC      | 9,412          | 11,478         | 11,178         | 10,025         | 11,206         | 10,040         | 9,210          | 11,845         | 17,772           | 24,580           | 12,564         | 11,926         |
| SHAWINIGAN TC      | 22,177         | 27,045         | 26,338         | 23,621         | 26,405         | 23,656         | 21,700         | 27,911         | 41,876           | 57,917           | 29,605         | 28,100         |
| SUDBURY TC         | 43,414         | 52,941         | 51,558         | 46,239         | 51,689         | 46,308         | 42,479         | 54,637         | 81,975           | 113,377          | 57,953         | 55,007         |
| WINNIPEG TC        | 28,942         | 35,294         | 34,372         | 30,826         | 34,460         | 30,872         | 28,319         | 36,424         | 54,650           | 75,584           | 38,635         | 36,671         |
| SURREY TC          | 39,884         | 48,637         | 47,366         | 42,479         | 47,487         | 42,543         | 39,026         | 50,195         | 75,310           | 104,159          | 53,241         | 50,535         |
| <b>TOTAL</b>       | <b>588,260</b> | <b>717,362</b> | <b>698,620</b> | <b>626,540</b> | <b>700,398</b> | <b>627,474</b> | <b>575,599</b> | <b>740,335</b> | <b>1,110,767</b> | <b>1,536,270</b> | <b>785,266</b> | <b>745,347</b> |

CRA DEPOSIT FACILITIES  
CHEQUE VOLUME STATISTICS  
AUGUST 2015 - JULY 2016

| TAXATION OFFICE    | Aug-15         | Sep-15         | Oct-15         | Nov-15         | Dec-15         | Jan-16         | Feb-16         | Mar-16         | Apr-16           | May-16           | Jun-16         | Jul-16         |
|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|----------------|----------------|
| OTTAWA TECH CENTRE | 407,281        | 496,664        | 483,688        | 433,783        | 484,919        | 434,430        | 398,515        | 512,569        | 769,037          | 1,063,633        | 543,677        | 516,039        |
| SUMMERSIDE TC      | 14,568         | 17,765         | 17,301         | 15,516         | 17,345         | 15,539         | 14,255         | 18,334         | 27,508           | 38,046           | 19,447         | 18,459         |
| ST. JOHN'S TC      | 11,471         | 13,989         | 13,623         | 12,218         | 13,658         | 12,236         | 11,224         | 14,437         | 21,660           | 29,957           | 15,313         | 14,534         |
| JONQUIERRE TC      | 9,177          | 11,191         | 10,898         | 9,774          | 10,926         | 9,789          | 8,979          | 11,549         | 17,328           | 23,966           | 12,250         | 11,627         |
| SHAWINIGAN TC      | 21,623         | 26,368         | 25,680         | 23,030         | 25,745         | 23,064         | 21,158         | 27,213         | 40,829           | 56,469           | 28,864         | 27,397         |
| SUDBURY TC         | 42,328         | 51,618         | 50,269         | 45,083         | 50,397         | 45,150         | 41,417         | 53,271         | 79,925           | 110,542          | 56,504         | 53,631         |
| WINNIPEG TC        | 28,219         | 34,412         | 33,513         | 30,055         | 33,598         | 30,100         | 27,612         | 35,514         | 53,283           | 73,695           | 37,669         | 35,754         |
| SURREY TC          | 38,887         | 47,421         | 46,182         | 41,417         | 46,300         | 41,479         | 38,050         | 48,940         | 73,427           | 101,555          | 51,910         | 49,271         |
| <b>TOTAL</b>       | <b>573,554</b> | <b>699,428</b> | <b>681,155</b> | <b>610,876</b> | <b>682,888</b> | <b>611,787</b> | <b>561,209</b> | <b>721,827</b> | <b>1,082,998</b> | <b>1,497,863</b> | <b>765,635</b> | <b>726,713</b> |



**CRA DEPOSIT FACILITIES**  
**CHEQUE VOLUME STATISTICS**  
**AUGUST 2016 - JULY 2017**

| TAXATION OFFICE    | Aug-16         | Sep-16         | Oct-16         | Nov-16         | Dec-16         | Jan-17         | Feb-17         | Mar-17         | Apr-17           | May-17           | Jun-17         | Jul-17         |
|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|----------------|----------------|
| OTTAWA TECH CENTRE | 397,099        | 484,247        | 471,596        | 422,939        | 472,796        | 423,569        | 388,552        | 499,755        | 749,811          | 1,037,042        | 530,085        | 503,138        |
| SUMMERSIDE TC      | 14,204         | 17,321         | 16,869         | 15,128         | 16,912         | 15,151         | 13,898         | 17,876         | 26,820           | 37,095           | 18,961         | 17,997         |
| ST. JOHN'S TC      | 11,184         | 13,639         | 13,283         | 11,912         | 13,316         | 11,930         | 10,944         | 14,076         | 21,118           | 29,208           | 14,930         | 14,171         |
| JONQUIERRE TC      | 8,947          | 10,911         | 10,626         | 9,530          | 10,653         | 9,544          | 8,755          | 11,260         | 16,895           | 23,367           | 11,944         | 11,337         |
| SHAWINIGAN TC      | 21,082         | 25,709         | 25,038         | 22,454         | 25,101         | 22,488         | 20,629         | 26,533         | 39,808           | 55,058           | 28,143         | 26,712         |
| SUDBURY TC         | 41,270         | 50,327         | 49,012         | 43,956         | 49,137         | 44,021         | 40,382         | 51,939         | 77,927           | 107,779          | 55,091         | 52,291         |
| WINNIPEG TC        | 27,513         | 33,552         | 32,675         | 29,304         | 32,758         | 29,347         | 26,921         | 34,626         | 51,951           | 71,853           | 36,727         | 34,860         |
| SURREY TC          | 37,915         | 46,236         | 45,028         | 40,382         | 45,142         | 40,442         | 37,099         | 47,716         | 71,592           | 99,016           | 50,612         | 48,039         |
| <b>TOTAL</b>       | <b>559,215</b> | <b>681,942</b> | <b>664,126</b> | <b>595,604</b> | <b>665,816</b> | <b>596,492</b> | <b>547,179</b> | <b>703,781</b> | <b>1,055,923</b> | <b>1,460,417</b> | <b>746,494</b> | <b>708,545</b> |

**CRA DEPOSIT FACILITIES**  
**CHEQUE VOLUME STATISTICS**  
**AUGUST 2017 - JULY 2018**

| TAXATION OFFICE    | Aug-17         | Sep-17         | Oct-17         | Nov-17         | Dec-17         | Jan-18         | Feb-18         | Mar-18         | Apr-18           | May-18           | Jun-18         | Jul-18         |
|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|----------------|----------------|
| OTTAWA TECH CENTRE | 387,171        | 472,141        | 459,806        | 412,365        | 460,976        | 412,980        | 378,838        | 487,261        | 731,066          | 1,011,116        | 516,833        | 490,559        |
| SUMMERSIDE TC      | 13,849         | 16,888         | 16,447         | 14,750         | 16,489         | 14,772         | 13,551         | 17,429         | 26,150           | 36,167           | 18,487         | 17,547         |
| ST. JOHN'S TC      | 10,905         | 13,298         | 12,950         | 11,614         | 12,983         | 11,632         | 10,670         | 13,724         | 20,590           | 28,478           | 14,557         | 13,817         |
| JONQUIERRE TC      | 8,724          | 10,638         | 10,360         | 9,291          | 10,387         | 9,305          | 8,536          | 10,979         | 16,472           | 22,783           | 11,645         | 11,053         |
| SHAWINIGAN TC      | 20,555         | 25,066         | 24,412         | 21,893         | 24,474         | 21,926         | 20,113         | 25,869         | 38,813           | 53,681           | 27,439         | 26,044         |
| SUDBURY TC         | 40,238         | 49,069         | 47,787         | 42,857         | 47,909         | 42,921         | 39,372         | 50,641         | 75,979           | 105,084          | 53,714         | 50,983         |
| WINNIPEG TC        | 26,826         | 32,713         | 31,858         | 28,571         | 31,939         | 28,614         | 26,248         | 33,760         | 50,653           | 70,056           | 35,809         | 33,989         |
| SURREY TC          | 36,967         | 45,080         | 43,902         | 39,372         | 44,014         | 39,431         | 36,171         | 46,523         | 69,802           | 96,541           | 49,347         | 46,838         |
| <b>TOTAL</b>       | <b>545,235</b> | <b>664,894</b> | <b>647,523</b> | <b>580,714</b> | <b>649,171</b> | <b>581,580</b> | <b>533,500</b> | <b>686,187</b> | <b>1,029,525</b> | <b>1,423,906</b> | <b>727,831</b> | <b>690,832</b> |

CRA DEPOSIT FACILITIES  
CHEQUE VOLUME STATISTICS  
AUGUST 2018 - JULY 2019

| TAXATION OFFICE    | Aug-18         | Sep-18         | Oct-18         | Nov-18         | Dec-18         | Jan-19         | Feb-19         | Mar-19         | Apr-19           | May-19           | Jun-19         | Jul-19         |
|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|----------------|----------------|
| OTTAWA TECH CENTRE | 377,492        | 460,337        | 448,311        | 402,056        | 449,452        | 402,655        | 369,367        | 475,080        | 712,789          | 985,838          | 503,912        | 478,296        |
| SUMMERSIDE TC      | 13,503         | 16,466         | 16,036         | 14,381         | 16,077         | 14,403         | 13,212         | 16,993         | 25,496           | 35,263           | 18,025         | 17,108         |
| ST. JOHN'S TC      | 10,632         | 12,965         | 12,627         | 11,324         | 12,659         | 11,341         | 10,403         | 13,381         | 20,076           | 27,766           | 14,193         | 13,471         |
| JONQUIERRE TC      | 8,506          | 10,372         | 10,101         | 9,059          | 10,127         | 9,073          | 8,323          | 10,705         | 16,061           | 22,213           | 11,354         | 10,777         |
| SHAWINIGAN TC      | 20,041         | 24,440         | 23,801         | 21,346         | 23,862         | 21,377         | 19,610         | 25,223         | 37,843           | 52,339           | 26,753         | 25,393         |
| SUDBURY TC         | 39,232         | 47,842         | 46,592         | 41,785         | 46,711         | 41,848         | 38,388         | 49,375         | 74,079           | 102,457          | 52,371         | 49,709         |
| WINNIPEG TC        | 26,155         | 31,895         | 31,062         | 27,857         | 31,141         | 27,898         | 25,592         | 32,916         | 49,386           | 68,305           | 34,914         | 33,139         |
| SURREY TC          | 36,043         | 43,953         | 42,804         | 38,388         | 42,913         | 38,445         | 35,267         | 45,360         | 68,057           | 94,127           | 48,113         | 45,667         |
| <b>TOTAL</b>       | <b>531,604</b> | <b>648,271</b> | <b>631,334</b> | <b>566,196</b> | <b>632,941</b> | <b>567,040</b> | <b>520,162</b> | <b>669,032</b> | <b>1,003,787</b> | <b>1,388,309</b> | <b>709,636</b> | <b>673,561</b> |



## FORECASTED CRA CHEQUE VALUE STATISTICS

CRA DEPOSIT FACILITIES  
CHEQUE VALUE STATISTICS  
AUGUST 2014 - JULY 2015

| TAXATION OFFICE    | Aug-14                 | Sep-14                 | Oct-14                 | Nov-14                 | Dec-14                 | Jan-15                 | Feb-15                 | Mar-15                 | Apr-15                 | May-15                 | Jun-15                 | Jul-15                 |
|--------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| OTTAWA TECH CENTRE | \$1,907,334,148        | \$2,325,924,366        | \$2,265,156,732        | \$2,031,448,685        | \$2,270,922,038        | \$2,034,476,867        | \$1,866,283,396        | \$2,400,410,638        | \$3,601,472,961        | \$4,981,095,136        | \$2,546,092,662        | \$2,416,659,922        |
| SUMMERSIDE TC      | \$164,301,113          | \$200,359,209          | \$195,124,579          | \$174,992,557          | \$195,621,212          | \$175,253,410          | \$160,764,929          | \$206,775,588          | \$310,237,205          | \$429,080,282          | \$219,324,893          | \$208,175,330          |
| ST. JOHN'S TC      | \$62,261,474           | \$75,925,595           | \$73,941,946           | \$66,312,969           | \$74,130,144           | \$66,411,819           | \$60,921,447           | \$78,357,065           | \$117,563,573          | \$162,598,844          | \$83,112,591           | \$78,887,493           |
| JONQUIERRE TC      | \$27,383,519           | \$33,393,202           | \$32,520,763           | \$29,165,426           | \$32,603,535           | \$29,208,902           | \$26,794,155           | \$34,463,598           | \$51,706,201           | \$71,513,380           | \$36,554,149           | \$34,695,888           |
| SHAWINIGAN TC      | \$78,691,586           | \$95,961,516           | \$93,454,403           | \$83,812,225           | \$93,692,265           | \$83,937,160           | \$76,997,940           | \$99,034,624           | \$148,587,293          | \$205,506,872          | \$105,045,080          | \$99,705,026           |
| SUDBURY TC         | \$276,429,416          | \$337,095,582          | \$328,288,546          | \$294,417,302          | \$329,124,110          | \$294,856,176          | \$270,479,942          | \$347,890,857          | \$521,960,491          | \$721,908,756          | \$369,004,513          | \$350,245,861          |
| WINNIPEG TC        | \$144,700,278          | \$176,456,707          | \$171,846,559          | \$154,116,252          | \$172,283,945          | \$154,345,986          | \$141,585,955          | \$182,107,623          | \$273,226,451          | \$377,891,757          | \$193,159,818          | \$183,340,378          |
| SURREY TC          | \$221,374,131          | \$269,957,672          | \$262,904,696          | \$235,779,445          | \$263,573,844          | \$236,130,910          | \$216,609,589          | \$278,602,897          | \$418,003,814          | \$578,129,222          | \$295,511,435          | \$280,488,865          |
| <b>TOTAL</b>       | <b>\$2,882,475,666</b> | <b>\$3,515,073,849</b> | <b>\$3,423,238,223</b> | <b>\$3,070,044,862</b> | <b>\$3,431,951,093</b> | <b>\$3,074,621,229</b> | <b>\$2,820,437,352</b> | <b>\$3,627,641,888</b> | <b>\$5,442,757,989</b> | <b>\$7,527,724,250</b> | <b>\$3,847,805,141</b> | <b>\$3,652,198,764</b> |

CRA DEPOSIT FACILITIES  
CHEQUE VALUE STATISTICS  
AUGUST 2015 - JULY 2016

| TAXATION OFFICE    | Aug-15                 | Sep-15                 | Oct-15                 | Nov-15                 | Dec-15                 | Jan-16                 | Feb-16                 | Mar-16                 | Apr-16                 | May-16                 | Jun-16                 | Jul-16                 |
|--------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| OTTAWA TECH CENTRE | \$1,859,650,794        | \$2,267,776,257        | \$2,208,527,814        | \$1,980,662,468        | \$2,214,148,987        | \$1,983,614,946        | \$1,819,626,311        | \$2,340,400,372        | \$3,511,436,137        | \$4,856,567,757        | \$2,482,440,345        | \$2,356,243,424        |
| SUMMERSIDE TC      | \$160,193,585          | \$195,350,229          | \$190,246,464          | \$170,617,743          | \$190,730,682          | \$170,872,075          | \$156,745,806          | \$201,606,198          | \$302,481,275          | \$418,353,275          | \$213,841,771          | \$202,970,946          |
| ST. JOHN'S TC      | \$60,704,938           | \$74,027,455           | \$72,093,397           | \$64,655,145           | \$72,276,890           | \$64,751,523           | \$59,398,411           | \$76,398,138           | \$114,624,483          | \$158,533,873          | \$81,034,776           | \$76,915,306           |
| JONQUIERRE TC      | \$26,698,931           | \$32,558,372           | \$31,707,744           | \$28,436,291           | \$31,788,447           | \$28,478,679           | \$26,124,301           | \$33,601,033           | \$50,413,546           | \$69,725,546           | \$35,640,295           | \$33,828,491           |
| SHAWINIGAN TC      | \$76,724,296           | \$93,562,478           | \$91,118,043           | \$81,716,919           | \$91,349,958           | \$81,838,731           | \$75,072,991           | \$96,558,758           | \$144,872,611          | \$200,369,200          | \$102,418,953          | \$97,212,401           |
| SUDBURY TC         | \$269,518,681          | \$328,668,193          | \$320,081,332          | \$287,056,870          | \$320,896,007          | \$287,484,771          | \$263,717,943          | \$339,193,586          | \$508,911,479          | \$703,861,037          | \$359,779,400          | \$341,489,715          |
| WINNIPEG TC        | \$141,082,771          | \$172,045,290          | \$167,550,395          | \$150,263,346          | \$167,976,846          | \$150,487,336          | \$138,046,306          | \$177,554,932          | \$266,395,790          | \$368,444,463          | \$188,330,823          | \$178,756,868          |
| SURREY TC          | \$215,839,778          | \$263,208,730          | \$256,332,078          | \$229,884,959          | \$256,984,498          | \$230,227,638          | \$211,194,349          | \$271,637,825          | \$407,553,718          | \$563,675,992          | \$288,123,649          | \$273,476,643          |
| <b>TOTAL</b>       | <b>\$2,810,413,774</b> | <b>\$3,427,197,003</b> | <b>\$3,337,657,267</b> | <b>\$2,993,293,740</b> | <b>\$3,346,152,316</b> | <b>\$2,997,755,698</b> | <b>\$2,749,926,418</b> | <b>\$3,536,950,841</b> | <b>\$5,306,689,039</b> | <b>\$7,339,531,143</b> | <b>\$3,751,610,012</b> | <b>\$3,560,893,795</b> |

CRA DEPOSIT FACILITIES  
CHEQUE VALUE STATISTICS  
AUGUST 2016 - JULY 2017

| TAXATION OFFICE    | Aug-16                 | Sep-16                 | Oct-16                 | Nov-16                 | Dec-16                 | Jan-17                 | Feb-17                 | Mar-17                 | Apr-17                 | May-17                 | Jun-17                 | Jul-17                 |
|--------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| OTTAWA TECH CENTRE | \$1,813,159,525        | \$2,211,081,850        | \$2,153,314,618        | \$1,931,145,906        | \$2,158,795,263        | \$1,934,024,572        | \$1,774,135,653        | \$2,281,890,362        | \$3,423,650,234        | \$4,735,153,564        | \$2,420,379,336        | \$2,297,337,338        |
| SUMMERSIDE TC      | \$156,188,746          | \$190,466,473          | \$185,490,303          | \$166,352,300          | \$185,962,415          | \$166,600,273          | \$152,827,161          | \$196,566,043          | \$294,919,243          | \$407,894,443          | \$208,495,726          | \$197,896,673          |
| ST. JOHN'S TC      | \$59,187,314           | \$72,176,769           | \$70,291,062           | \$63,038,766           | \$70,469,968           | \$63,132,735           | \$57,913,450           | \$74,488,185           | \$111,758,871          | \$154,570,526          | \$79,008,907           | \$74,992,423           |
| JONQUIERRE TC      | \$26,031,458           | \$31,744,412           | \$30,915,050           | \$27,725,383           | \$30,993,736           | \$27,766,712           | \$25,471,193           | \$32,761,007           | \$49,153,207           | \$67,982,407           | \$34,749,288           | \$32,982,779           |
| SHAWINIGAN TC      | \$74,806,189           | \$91,223,416           | \$88,840,092           | \$79,673,996           | \$89,066,209           | \$79,792,762           | \$73,196,166           | \$94,144,789           | \$141,250,795          | \$195,359,970          | \$99,858,479           | \$94,782,091           |
| SUDBURY TC         | \$262,780,712          | \$320,451,488          | \$312,079,299          | \$279,880,448          | \$312,873,607          | \$280,297,652          | \$257,124,995          | \$330,713,746          | \$496,188,692          | \$686,264,511          | \$350,784,915          | \$332,952,472          |
| WINNIPEG TC        | \$137,555,702          | \$167,744,157          | \$163,361,635          | \$146,506,762          | \$163,777,425          | \$146,725,153          | \$134,595,149          | \$173,116,059          | \$259,735,895          | \$359,233,352          | \$183,622,552          | \$174,287,947          |
| SURREY TC          | \$210,443,783          | \$256,628,512          | \$249,923,776          | \$224,137,835          | \$250,559,885          | \$224,471,947          | \$205,914,490          | \$264,846,879          | \$397,364,875          | \$549,584,092          | \$280,920,558          | \$266,639,727          |
| <b>TOTAL</b>       | <b>\$2,740,153,430</b> | <b>\$3,341,517,078</b> | <b>\$3,254,215,836</b> | <b>\$2,918,461,397</b> | <b>\$3,262,498,508</b> | <b>\$2,922,811,806</b> | <b>\$2,681,178,257</b> | <b>\$3,448,527,070</b> | <b>\$5,174,021,813</b> | <b>\$7,156,042,865</b> | <b>\$3,657,819,762</b> | <b>\$3,471,871,450</b> |



**CRA DEPOSIT FACILITIES  
CHEQUE VALUE STATISTICS  
AUGUST 2017 - JULY 2018**

| TAXATION OFFICE    | Aug-17                 | Sep-17                 | Oct-17                 | Nov-17                 | Dec-17                 | Jan-18                 | Feb-18                 | Mar-18                 | Apr-18                 | May-18                 | Jun-18                 | Jul-18                 |
|--------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| OTTAWA TECH CENTRE | \$1,767,830,537        | \$2,155,804,804        | \$2,099,481,753        | \$1,882,867,259        | \$2,104,825,381        | \$1,885,673,958        | \$1,729,782,262        | \$2,224,843,103        | \$3,338,058,978        | \$4,616,774,724        | \$2,359,869,853        | \$2,239,903,905        |
| SUMMERSIDE TC      | \$152,284,027          | \$185,704,812          | \$180,853,045          | \$162,193,492          | \$181,313,355          | \$162,435,266          | \$149,006,482          | \$191,651,892          | \$287,546,262          | \$397,697,082          | \$203,283,333          | \$192,949,256          |
| ST. JOHN'S TC      | \$57,707,631           | \$70,372,350           | \$68,533,785           | \$61,462,797           | \$68,708,219           | \$61,554,417           | \$56,465,614           | \$72,625,980           | \$108,964,899          | \$150,706,263          | \$77,033,684           | \$73,117,613           |
| JONQUIERRE TC      | \$25,380,671           | \$30,950,802           | \$30,142,174           | \$27,032,249           | \$30,218,892           | \$27,072,544           | \$24,834,414           | \$31,941,982           | \$47,924,377           | \$66,282,847           | \$33,880,556           | \$32,158,209           |
| SHAWINIGAN TC      | \$72,936,034           | \$88,942,831           | \$86,619,090           | \$77,682,146           | \$86,839,554           | \$77,797,943           | \$71,366,262           | \$91,791,169           | \$137,719,526          | \$190,475,971          | \$97,362,018           | \$92,412,538           |
| SUDBURY TC         | \$256,211,196          | \$312,440,201          | \$304,277,316          | \$272,883,437          | \$305,051,767          | \$273,290,211          | \$250,696,870          | \$322,445,902          | \$483,783,975          | \$669,107,898          | \$342,015,292          | \$324,628,660          |
| WINNIPEG TC        | \$134,116,810          | \$163,550,553          | \$159,277,594          | \$142,844,093          | \$159,682,989          | \$143,057,024          | \$131,230,270          | \$168,788,157          | \$253,242,498          | \$350,252,518          | \$179,031,988          | \$169,930,748          |
| SURREY TC          | \$205,182,689          | \$250,212,799          | \$243,675,682          | \$218,534,389          | \$244,295,888          | \$218,860,148          | \$200,766,628          | \$258,225,707          | \$387,430,753          | \$535,844,490          | \$273,897,544          | \$259,973,734          |
| <b>TOTAL</b>       | <b>\$2,671,649,594</b> | <b>\$3,257,979,151</b> | <b>\$3,172,860,440</b> | <b>\$2,845,499,862</b> | <b>\$3,180,936,045</b> | <b>\$2,849,741,511</b> | <b>\$2,614,148,801</b> | <b>\$3,362,313,893</b> | <b>\$5,044,671,268</b> | <b>\$6,977,141,793</b> | <b>\$3,566,374,268</b> | <b>\$3,385,074,664</b> |

**CRA DEPOSIT FACILITIES  
CHEQUE VALUE STATISTICS  
AUGUST 2018 - JULY 2019**

| TAXATION OFFICE    | Aug-18                 | Sep-18                 | Oct-18                 | Nov-18                 | Dec-18                 | Jan-19                 | Feb-19                 | Mar-19                 | Apr-19                 | May-19                 | Jun-19                 | Jul-19                 |
|--------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| OTTAWA TECH CENTRE | \$1,723,634,773        | \$2,101,909,684        | \$2,046,994,709        | \$1,835,795,577        | \$2,052,204,747        | \$1,838,532,109        | \$1,686,537,705        | \$2,169,222,026        | \$3,254,607,503        | \$4,501,355,356        | \$2,300,873,107        | \$2,183,906,307        |
| SUMMERSIDE TC      | \$148,476,926          | \$181,082,191          | \$176,331,719          | \$158,138,655          | \$176,780,521          | \$158,374,384          | \$145,281,320          | \$186,860,595          | \$280,357,606          | \$387,754,655          | \$198,201,250          | \$188,125,524          |
| ST. JOHN'S TC      | \$56,264,940           | \$68,613,041           | \$66,820,441           | \$59,926,227           | \$66,990,513           | \$60,015,556           | \$55,053,974           | \$70,810,331           | \$106,240,777          | \$146,938,606          | \$75,107,842           | \$71,289,672           |
| JONQUIERRE TC      | \$24,746,154           | \$30,177,032           | \$29,388,620           | \$26,356,442           | \$29,463,420           | \$26,395,731           | \$24,213,553           | \$31,143,432           | \$46,726,268           | \$64,625,776           | \$33,033,542           | \$31,354,254           |
| SHAWINIGAN TC      | \$71,112,633           | \$86,719,260           | \$84,453,613           | \$75,740,093           | \$84,668,565           | \$75,852,995           | \$69,582,106           | \$89,496,390           | \$134,276,537          | \$185,714,072          | \$94,927,967           | \$90,102,225           |
| SUDBURY TC         | \$249,805,916          | \$304,629,196          | \$296,670,383          | \$266,061,351          | \$297,425,473          | \$266,457,956          | \$244,429,448          | \$314,384,755          | \$471,689,375          | \$652,380,201          | \$333,464,910          | \$316,512,944          |
| WINNIPEG TC        | \$130,763,889          | \$159,461,790          | \$155,295,654          | \$139,272,991          | \$155,690,915          | \$139,480,598          | \$127,949,513          | \$164,568,454          | \$246,911,435          | \$341,496,205          | \$174,556,189          | \$165,682,479          |
| SURREY TC          | \$200,053,122          | \$243,957,479          | \$237,583,790          | \$213,071,030          | \$238,188,491          | \$213,388,644          | \$195,747,462          | \$251,770,064          | \$377,744,985          | \$522,448,377          | \$267,050,105          | \$253,474,391          |
| <b>TOTAL</b>       | <b>\$2,604,858,354</b> | <b>\$3,176,529,672</b> | <b>\$3,093,538,929</b> | <b>\$2,774,362,365</b> | <b>\$3,101,412,644</b> | <b>\$2,778,497,973</b> | <b>\$2,548,795,081</b> | <b>\$3,278,256,046</b> | <b>\$4,918,554,486</b> | <b>\$6,802,713,248</b> | <b>\$3,477,214,911</b> | <b>\$3,300,447,797</b> |

FORECASTED CRA CASH VALUE STATISTICS

CRA DEPOSIT FACILITIES  
CASH VALUE STATISTICS  
AUGUST 2014 - JULY 2015

| TAXATION OFFICE    | Aug-14  | Sep-14  | Oct-14  | Nov-14  | Dec-14  | Jan-15  | Feb-15  | Mar-15  | Apr-15   | May-15   | Jun-15  | Jul-15  |
|--------------------|---------|---------|---------|---------|---------|---------|---------|---------|----------|----------|---------|---------|
| OTTAWA TECH CENTRE | \$4,410 | \$4,562 | \$3,567 | \$4,834 | \$3,555 | \$3,619 | \$4,579 | \$4,732 | \$6,320  | \$7,385  | \$4,883 | \$4,939 |
| SUMMERSIDE TC      | \$617   | \$639   | \$499   | \$677   | \$498   | \$507   | \$641   | \$662   | \$885    | \$1,034  | \$684   | \$691   |
| ST. JOHN'S TC      | \$1,147 | \$1,186 | \$927   | \$1,257 | \$924   | \$941   | \$1,191 | \$1,230 | \$1,643  | \$1,920  | \$1,270 | \$1,284 |
| JONQUIERRE TC      | \$44    | \$46    | \$36    | \$48    | \$36    | \$36    | \$46    | \$47    | \$63     | \$74     | \$49    | \$49    |
| SHAWINIGAN TC      | \$37    | \$38    | \$30    | \$40    | \$30    | \$30    | \$38    | \$39    | \$53     | \$62     | \$41    | \$41    |
| SUDBURY TC         | \$735   | \$760   | \$595   | \$806   | \$593   | \$603   | \$763   | \$789   | \$1,053  | \$1,231  | \$814   | \$823   |
| WINNIPEG TC        | \$588   | \$608   | \$476   | \$645   | \$474   | \$483   | \$611   | \$631   | \$843    | \$985    | \$651   | \$658   |
| SURREY TC          | \$51    | \$53    | \$42    | \$56    | \$41    | \$42    | \$53    | \$55    | \$74     | \$86     | \$57    | \$58    |
| <b>TOTAL</b>       | \$7,630 | \$7,893 | \$6,171 | \$8,364 | \$6,150 | \$6,261 | \$7,922 | \$8,186 | \$10,934 | \$12,776 | \$8,448 | \$8,544 |

CRA DEPOSIT FACILITIES  
CASH VALUE STATISTICS  
AUGUST 2015 - JULY 2016

| TAXATION OFFICE    | Aug-15  | Sep-15  | Oct-15  | Nov-15  | Dec-15  | Jan-16  | Feb-16  | Mar-16  | Apr-16  | May-16   | Jun-16  | Jul-16  |
|--------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|----------|---------|---------|
| OTTAWA TECH CENTRE | \$3,969 | \$4,106 | \$3,210 | \$4,351 | \$3,200 | \$3,257 | \$4,121 | \$4,259 | \$5,688 | \$6,646  | \$4,395 | \$4,445 |
| SUMMERSIDE TC      | \$556   | \$575   | \$449   | \$609   | \$448   | \$456   | \$577   | \$596   | \$796   | \$930    | \$615   | \$622   |
| ST. JOHN'S TC      | \$1,032 | \$1,068 | \$835   | \$1,131 | \$832   | \$847   | \$1,072 | \$1,107 | \$1,479 | \$1,728  | \$1,143 | \$1,156 |
| JONQUIERRE TC      | \$40    | \$41    | \$32    | \$44    | \$32    | \$33    | \$41    | \$43    | \$57    | \$66     | \$44    | \$44    |
| SHAWINIGAN TC      | \$33    | \$34    | \$27    | \$36    | \$27    | \$27    | \$34    | \$35    | \$47    | \$55     | \$37    | \$37    |
| SUDBURY TC         | \$662   | \$684   | \$535   | \$725   | \$533   | \$543   | \$687   | \$710   | \$948   | \$1,108  | \$732   | \$741   |
| WINNIPEG TC        | \$529   | \$547   | \$428   | \$580   | \$427   | \$434   | \$549   | \$568   | \$758   | \$886    | \$586   | \$593   |
| SURREY TC          | \$46    | \$48    | \$37    | \$51    | \$37    | \$38    | \$48    | \$50    | \$66    | \$78     | \$51    | \$52    |
| <b>TOTAL</b>       | \$6,867 | \$7,104 | \$5,554 | \$7,527 | \$5,535 | \$5,635 | \$7,130 | \$7,367 | \$9,841 | \$11,498 | \$7,603 | \$7,689 |



**CRA DEPOSIT FACILITIES  
CASH VALUE STATISTICS  
AUGUST 2016 - JULY 2017**

| TAXATION OFFICE    | Aug-16  | Sep-16  | Oct-16  | Nov-16  | Dec-16  | Jan-17  | Feb-17  | Mar-17  | Apr-17  | May-17   | Jun-17  | Jul-17  |
|--------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|----------|---------|---------|
| OTTAWA TECH CENTRE | \$3,572 | \$3,695 | \$2,889 | \$3,916 | \$2,880 | \$2,931 | \$3,709 | \$3,833 | \$5,119 | \$5,982  | \$3,955 | \$4,000 |
| SUMMERSIDE TC      | \$500   | \$517   | \$405   | \$548   | \$403   | \$410   | \$519   | \$537   | \$717   | \$837    | \$554   | \$560   |
| ST. JOHN'S TC      | \$929   | \$961   | \$751   | \$1,018 | \$749   | \$762   | \$964   | \$997   | \$1,331 | \$1,555  | \$1,028 | \$1,040 |
| JONQUIERRE TC      | \$36    | \$37    | \$29    | \$39    | \$29    | \$29    | \$37    | \$38    | \$51    | \$60     | \$40    | \$40    |
| SHAWINIGAN TC      | \$30    | \$31    | \$24    | \$33    | \$24    | \$24    | \$31    | \$32    | \$43    | \$50     | \$33    | \$33    |
| SUDBURY TC         | \$595   | \$616   | \$482   | \$653   | \$480   | \$489   | \$618   | \$639   | \$853   | \$997    | \$659   | \$667   |
| WINNIPEG TC        | \$476   | \$493   | \$385   | \$522   | \$384   | \$391   | \$495   | \$511   | \$683   | \$798    | \$527   | \$533   |
| SURREY TC          | \$42    | \$43    | \$34    | \$46    | \$34    | \$34    | \$43    | \$45    | \$60    | \$70     | \$46    | \$47    |
| <b>TOTAL</b>       | \$6,180 | \$6,393 | \$4,999 | \$6,775 | \$4,982 | \$5,071 | \$6,417 | \$6,631 | \$8,856 | \$10,348 | \$6,843 | \$6,920 |

**CRA DEPOSIT FACILITIES  
CASH VALUE STATISTICS  
AUGUST 2017 - JULY 2018**

| TAXATION OFFICE    | Aug-17  | Sep-17  | Oct-17  | Nov-17  | Dec-17  | Jan-18  | Feb-18  | Mar-18  | Apr-18  | May-18  | Jun-18  | Jul-18  |
|--------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| OTTAWA TECH CENTRE | \$3,215 | \$3,326 | \$2,600 | \$3,524 | \$2,592 | \$2,638 | \$3,338 | \$3,449 | \$4,607 | \$5,384 | \$3,560 | \$3,600 |
| SUMMERSIDE TC      | \$450   | \$466   | \$364   | \$493   | \$363   | \$369   | \$467   | \$483   | \$645   | \$754   | \$498   | \$504   |
| ST. JOHN'S TC      | \$836   | \$865   | \$676   | \$916   | \$674   | \$686   | \$868   | \$897   | \$1,198 | \$1,400 | \$926   | \$936   |
| JONQUIERRE TC      | \$32    | \$33    | \$26    | \$35    | \$26    | \$26    | \$33    | \$34    | \$46    | \$54    | \$36    | \$36    |
| SHAWINIGAN TC      | \$27    | \$28    | \$22    | \$29    | \$22    | \$22    | \$28    | \$29    | \$38    | \$45    | \$30    | \$30    |
| SUDBURY TC         | \$536   | \$554   | \$433   | \$587   | \$432   | \$440   | \$556   | \$575   | \$768   | \$897   | \$593   | \$600   |
| WINNIPEG TC        | \$429   | \$443   | \$347   | \$470   | \$346   | \$352   | \$445   | \$460   | \$614   | \$718   | \$475   | \$480   |
| SURREY TC          | \$38    | \$39    | \$30    | \$41    | \$30    | \$31    | \$39    | \$40    | \$54    | \$63    | \$42    | \$42    |
| <b>TOTAL</b>       | \$5,562 | \$5,754 | \$4,499 | \$6,097 | \$4,484 | \$4,564 | \$5,775 | \$5,968 | \$7,971 | \$9,314 | \$6,159 | \$6,228 |

CRA DEPOSIT FACILITIES  
CASH VALUE STATISTICS  
AUGUST 2018 - JULY 2019

| TAXATION OFFICE    | Aug-18         | Sep-18         | Oct-18         | Nov-18         | Dec-18         | Jan-19         | Feb-19         | Mar-19         | Apr-19         | May-19         | Jun-19         | Jul-19         |
|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| OTTAWA TECH CENTRE | \$2,894        | \$2,993        | \$2,340        | \$3,172        | \$2,333        | \$2,374        | \$3,004        | \$3,105        | \$4,147        | \$4,845        | \$3,204        | \$3,240        |
| SUMMERSIDE TC      | \$405          | \$419          | \$328          | \$444          | \$327          | \$332          | \$421          | \$435          | \$581          | \$678          | \$449          | \$454          |
| ST. JOHN'S TC      | \$752          | \$778          | \$608          | \$825          | \$606          | \$617          | \$781          | \$807          | \$1,078        | \$1,260        | \$833          | \$842          |
| JONQUIERRE TC      | \$29           | \$30           | \$23           | \$32           | \$23           | \$24           | \$30           | \$31           | \$41           | \$48           | \$32           | \$32           |
| SHAWINIGAN TC      | \$24           | \$25           | \$20           | \$26           | \$19           | \$20           | \$25           | \$26           | \$35           | \$40           | \$27           | \$27           |
| SUDBURY TC         | \$482          | \$499          | \$390          | \$529          | \$389          | \$396          | \$501          | \$517          | \$691          | \$808          | \$534          | \$540          |
| WINNIPEG TC        | \$386          | \$399          | \$312          | \$423          | \$311          | \$317          | \$401          | \$414          | \$553          | \$646          | \$427          | \$432          |
| SURREY TC          | \$34           | \$35           | \$27           | \$37           | \$27           | \$28           | \$35           | \$36           | \$48           | \$57           | \$37           | \$38           |
| <b>TOTAL</b>       | <b>\$5,006</b> | <b>\$5,178</b> | <b>\$4,049</b> | <b>\$5,487</b> | <b>\$4,035</b> | <b>\$4,108</b> | <b>\$5,198</b> | <b>\$5,371</b> | <b>\$7,174</b> | <b>\$8,382</b> | <b>\$5,543</b> | <b>\$5,605</b> |

FORECASTED CRA CHEQUE IMAGE VOLUME STATISTICS

CRA DEPOSIT FACILITIES  
CHEQUE IMAGE VOLUME STATISTICS  
AUGUST 2014 - JULY 2015

|               | Aug-14 | Sep-14 | Oct-14 | Nov-14 | Dec-14 | Jan-15 | Feb-15 | Mar-15 | Apr-15 | May-15 | Jun-15 | Jul-15 |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| CHEQUE IMAGES | 41     | 38     | 39     | 33     | 19     | 13     | 20     | 26     | 22     | 41     | 59     | 38     |

CRA DEPOSIT FACILITIES  
CHEQUE IMAGE VOLUME STATISTICS  
AUGUST 2015 - JULY 2016

|               | Aug-15 | Sep-15 | Oct-15 | Nov-15 | Dec-15 | Jan-16 | Feb-16 | Mar-16 | Apr-16 | May-16 | Jun-16 | Jul-16 |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| CHEQUE IMAGES | 38     | 36     | 37     | 31     | 18     | 13     | 19     | 23     | 20     | 38     | 55     | 36     |

CRA DEPOSIT FACILITIES  
CHEQUE IMAGE VOLUME STATISTICS  
AUGUST 2016 - JULY 2017

|               | Aug-16 | Sep-16 | Oct-16 | Nov-16 | Dec-16 | Jan-17 | Feb-17 | Mar-17 | Apr-17 | May-17 | Jun-17 | Jul-17 |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| CHEQUE IMAGES | 36     | 33     | 35     | 29     | 16     | 12     | 18     | 22     | 19     | 36     | 51     | 33     |

CRA DEPOSIT FACILITIES  
CHEQUE IMAGE VOLUME STATISTICS  
AUGUST 2017 - JULY 2018

|               | Aug-17 | Sep-17 | Oct-17 | Nov-17 | Dec-17 | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | Jul-18 |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| CHEQUE IMAGES | 33     | 31     | 32     | 27     | 15     | 11     | 16     | 21     | 17     | 33     | 47     | 30     |



CRA DEPOSIT FACILITIES  
 CHEQUE IMAGE VOLUME STATISTICS  
 AUGUST 2018 - JULY 2019

|               | Aug-18 | Sep-18 | Oct-18 | Nov-18 | Dec-18 | Jan-19 | Feb-19 | Mar-19 | Apr-19 | May-19 | Jun-19 | Jul-19 |
|---------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| CHEQUE IMAGES | 31     | 28     | 30     | 25     | 14     | 10     | 15     | 20     | 15     | 30     | 43     | 27     |

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du Canada

Contract Number / Numéro du contrat

EN89140419

Security Classification / Classification de sécurité  
UNCLASSIFIED

## SECURITY REQUIREMENTS CHECK LIST (SRCL)

## LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

## PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE

|   |   |  |   |  |  |
|---|---|--|---|--|--|
| 1. Originating Government Department or Organization /<br>Ministère ou organisme gouvernemental d'origine   |   | Public Works and Government Services<br>Canada                         |   | 2. Branch or Directorate / Direction générale ou Direction<br>BAD / ABCB                       |  |
| 3. a) Subcontract Number / Numéro du contrat de sous-traitance  |   |  | 3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant |  |  |
| 4. Brief Description of Work / Brève description du travail<br>To provide deposit facility services to the Canada Revenue Agency (CRA) as detailed in the Statement of Work (SOW), as well as to include an SRCL into the contract.   |   |  |   |  |  |
| 5. a) Will the supplier require access to Controlled Goods?<br>Le fournisseur aura-t-il accès à des marchandises contrôlées?  |   |  |   | <input checked="" type="checkbox"/> No<br>Non  | <input type="checkbox"/> Yes<br>Oui            |
| 5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations?<br>Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?  |   |  |   | <input checked="" type="checkbox"/> No<br>Non  | <input type="checkbox"/> Yes<br>Oui            |
| 6. Indicate the type of access required / Indiquer le type d'accès requis   |   |  |   |  |  |
| 6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets?<br>Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS?<br>(Specify the level of access using the chart in Question 7. c)<br>(Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)                                |   |  |   | <input type="checkbox"/> No<br>Non   | <input checked="" type="checkbox"/> Yes<br>Oui |
| 6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted.<br>Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé. |   |  |   | <input checked="" type="checkbox"/> No<br>Non  | <input type="checkbox"/> Yes<br>Oui            |
| 6. c) Is this a commercial courier or delivery requirement with no overnight storage?<br>S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?   |   |  |   | <input checked="" type="checkbox"/> No<br>Non  | <input type="checkbox"/> Yes<br>Oui            |
| 7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès  |   |  |   |  |  |
| Canada <input checked="" type="checkbox"/>  |   | NATO / OTAN <input type="checkbox"/>                                   |   | Foreign / Étranger <input type="checkbox"/>  |  |
| 7. b) Release restrictions / Restrictions relatives à la diffusion  |   |  |   |  |  |
| No release restrictions<br>Aucune restriction relative à la diffusion <input checked="" type="checkbox"/>   |   | All NATO countries<br>Tous les pays de l'OTAN <input type="checkbox"/> |   | No release restrictions<br>Aucune restriction relative à la diffusion <input type="checkbox"/> |  |
| Not releasable<br>À ne pas diffuser <input type="checkbox"/>  |   |  |   |  |  |
| Restricted to: / Limité à: <input type="checkbox"/>   |   | Restricted to: / Limité à: <input type="checkbox"/>                    |   | Restricted to: / Limité à: <input type="checkbox"/>  |  |
| Specify country(ies): / Préciser le(s) pays:  |   | Specify country(ies): / Préciser le(s) pays:                           |   | Specify country(ies): / Préciser le(s) pays:   |  |
| 7. c) Level of information / Niveau d'information   |   |  |   |  |  |
| PROTECTED A<br>PROTÉGÉ A <input type="checkbox"/>   | NATO UNCLASSIFIED<br>NATO NON CLASSIFIÉ <input type="checkbox"/>      | PROTECTED A<br>PROTÉGÉ A <input type="checkbox"/>                      |   |  |  |
| PROTECTED B<br>PROTÉGÉ B <input checked="" type="checkbox"/>  | NATO RESTRICTED<br>NATO DIFFUSION RESTREINTE <input type="checkbox"/> | PROTECTED B<br>PROTÉGÉ B <input type="checkbox"/>                      |   |  |  |
| PROTECTED C<br>PROTÉGÉ C <input type="checkbox"/>   | NATO CONFIDENTIAL<br>NATO CONFIDENTIEL <input type="checkbox"/>       | PROTECTED C<br>PROTÉGÉ C <input type="checkbox"/>                      |   |  |  |
| CONFIDENTIAL<br>CONFIDENTIEL <input type="checkbox"/>   | NATO SECRET<br>NATO SECRET <input type="checkbox"/>                   | CONFIDENTIAL<br>CONFIDENTIEL <input type="checkbox"/>                  |   |  |  |
| SECRET<br>SECRET <input type="checkbox"/>   | COSMIC TOP SECRET<br>COSMIC TRÈS SECRET <input type="checkbox"/>      | SECRET<br>SECRET <input type="checkbox"/>                              |   |  |  |
| TOP SECRET<br>TRÈS SECRET <input type="checkbox"/>  |   | TOP SECRET<br>TRÈS SECRET <input type="checkbox"/>                     |   |  |  |
| TOP SECRET (SIGINT)<br>TRÈS SECRET (SIGINT) <input type="checkbox"/>  |   | TOP SECRET (SIGINT)<br>TRÈS SECRET (SIGINT) <input type="checkbox"/>   |   |  |  |





Government of Canada  
Gouvernement du Canada

Contract Number / Numéro du contrat

EN89140419

Security Classification / Classification de sécurité  
UNCLASSIFIED

**PART A (continued) / PARTIE A (suite)**

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets? -  
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes  
Non Oui

If Yes, indicate the level of sensitivity:

Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No ☐ Yes  
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

**PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)**

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- |   |   |   |  |
|---|---|---|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS<br>COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL<br>CONFIDENTIEL           | <input type="checkbox"/> SECRET<br>SECRET           | <input type="checkbox"/> TOP SECRET<br>TRÈS SECRET               |
| <input type="checkbox"/> TOP SECRET- SIGINT<br>TRÈS SECRET - SIGINT         | <input type="checkbox"/> NATO CONFIDENTIAL<br>NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET<br>NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET<br>COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS<br>ACCÈS AUX EMPLACEMENTS              |   |   |  |

Special comments:

Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?  
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☒ No ☐ Yes  
Non Oui

If Yes, will unscreened personnel be escorted?  
Dans l'affirmative, le personnel en question sera-t-il escorté? ☒ No ☐ Yes  
Non Oui

**PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)**

**INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS**

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?  
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☐ No ☒ Yes  
Non Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?  
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No ☐ Yes  
Non Oui

**PRODUCTION**

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?  
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No ☐ Yes  
Non Oui

**INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)**

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?  
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☐ No ☒ Yes  
Non Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?  
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No ☐ Yes  
Non Oui





**PART C - (continued) / PARTIE C - (suite)**

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

**SUMMARY CHART / TABLEAU RÉCAPITULATIF**

| Category<br>Catégorie  | PROTECTED<br>PROTÉGÉ |   |   | CLASSIFIED<br>CLASSIFIÉ      |        |                           | NATO  |  |                |   |                      | COMSEC |   |              |        |                              |
|--|----------------------|---|---|------------------------------|--------|---------------------------|---|--|----------------|---|----------------------|--------|---|--------------|--------|------------------------------|
|  | A                    | B | C | CONFIDENTIAL<br>CONFIDENTIEL | SECRET | TOP SECRET<br>TRÈS SECRET | NATO<br>RESTRICTED<br>NATO<br>DIFFUSION<br>RESTREINTE | NATO<br>CONFIDENTIAL<br>NATO<br>CONFIDENTIEL | NATO<br>SECRET | COSMIC<br>TOP<br>SECRET<br>COSMIC<br>TRÈS<br>SECRET | PROTECTED<br>PROTÉGÉ |        |   | CONFIDENTIAL | SECRET | TOP SECRET<br>TRÈS<br>SECRET |
|  |                      |   |   |                              |        |                           |   |  |                |   | A                    | B      | C |              |        |                              |
| Information / Assets<br>Renseignements / Biens<br>Production |                      | ✓ |   |                              |        |                           |   |  |                |   |                      |        |   |              |        |                              |
| IT Media /<br>Support TI                                     |                      | ✓ |   |                              |        |                           |   |  |                |   |                      |        |   |              |        |                              |
| IT Link /<br>Lien électronique                               |                      |   |   |                              |        |                           |   |  |                |   |                      |        |   |              |        |                              |

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No  
Non ☐ Yes  
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No  
Non ☐ Yes  
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).