

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
PWGSC/TPSGC Acquisitions
1045 Main Street
1st Floor, Lobby C
Unit 108
Moncton, NB E1C 1H1
Bid Fax: (506) 851-6759

SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

This document contains a security requirement.

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

NB / PEI Division - Moncton Acquisitions Office
1045 Main Street
1st Floor, Lobby C
Unit 108
Moncton, NB E1C 1H1

Title - Sujet Vocational Rehabilitation and Vocat	
Solicitation No. - N° de l'invitation 51019-128004/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client 51019-128004	Date 2013-12-02
GETS Reference No. - N° de référence de SEAG PW-\$MCT-011-4711	
File No. - N° de dossier MCT-2-35032 (011)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2013-12-17	Time Zone Fuseau horaire Atlantic Standard Time AST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Sharpe, Charlene A.	Buyer Id - Id de l'acheteur mct011
Telephone No. - N° de téléphone (506) 851-3467 ()	FAX No. - N° de FAX (506) 851-6759
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation Amendment

Title Vocational Rehabilitation and Vocational Assistance Services

Solicitation Amendment No. **003**

This solicitation is hereby amended to provide the following questions and answers;

Q24: Re: Basis of Payment 2.2.7 Counselling - Please define "counselling" and provide level of professional required, i.e. Psychologist, Psychiatrist, Ph.D., MA, etc.

A24: This type of counselling (see definition provided in the SOW Glossary) is considered supportive counselling to augment the Vocational Rehabilitation Specialist's role and engagement with participants. It does not refer to psychological or clinical counselling. As such, anyone who meets the Vocational Rehabilitation Specialist HR requirements as per section 10 of the SOW can bill for "counselling" under 2.2.7.

Q25: Re: Annex B, Basis of Payment - 3.0 Ongoing Contract Operations; 3.2 Contract Administration Office and Contract Management; and 3.5 Claims Reimbursement Processing Unit. What is the distinction between 3.0, 3.2 and 3.5?

A25: Please see the following revisions to the Statement of Work:

- 5.1 ~~Contract~~ Management Meetings
- 5.6 Contract Management - Operational Meetings

Please see the following changes to the Basis of Payment:

- 3.0 Ongoing ~~Contract~~ Operational Requirements

- 3.1 Contract Manager

The central administration of the vocational rehabilitation and vocational assistance contract must include a full-time position, identified as the Contract Manager, residing in Canada, who will act as the liaison between the Contractor and VAC and complete the role and responsibilities as described in section 5.3 and 5.1 of the SOW.

Q26: When responding to the RFP, are we to use the headings from the Statement of Work or the headings as outlined in the charts for the Technical Evaluation Criteria?

A26: As per Part 3 of the RFP - Bid Preparation Instructions, bidders are requested to address and present topics in the order of the evaluation criteria under the same headings.

Q27: With regards to specific components, like the website, is it acceptable to provide multi-level optional pricing based on levels of complexity? For example, in the case of a website, we could provide two cost estimates based on the level of interactivity built in to the site.

A27: No, pricing is to be provided as per the Basis of Payment.

Q28: Re: 3.5 Claims Reimbursement Processing Unit - for evaluation purposes only, VAC uses 4,000 hours. Does VAC feel 4,000 hours is a close representation of the time required to complete processing of pass-through expenses, or could it double/triple or more?

A28: As stated in the Basis of Payment, the 4000 hours is an estimate for evaluation purposes only.

AND

This solicitation is hereby amended to:

- (1) Reference: **Page 52 of 202 of the Statement of Work, 5.1 DELETE 5.1 Contract Management Meetings; and INSERT 5.1 Management Meetings.**
- (2) Reference: **Page 55 of 202 of the Statement of Work, 5.6 DELETE 5.6 Contract Management; and INSERT 5.6 Contract Management - Operational Meetings.**
- (3) Reference: **Page 8 of 15 of the Basis of Payment DELETE 3.0 Ongoing Contract Operations; and INSERT 3.0 Ongoing Operational Requirements.**
- (4) Reference: **Page 8 of 15 of the Basis of Payment DELETE 3.1 Contract Manager; and INSERT 3.0 Contract Manager**

The central administration of the vocational rehabilitation and vocational assistance contract must include a full-time position, identified as the Contract Manager, residing in Canada, who will act as the liaison between the Contractor and VAC and complete the role and responsibilities as described in section 5.3 and 5.1 of the SOW.

Solicitation No. - N° de l'invitation

51019-128004/A

Amd. No. - N° de la modif.

003

Buyer ID - Id de l'acheteur

mct011

Client Ref. No. - N° de réf. du client

51019-128004

File No. - N° du dossier

MCT-2-35032

CCC No./N° CCC - FMS No/ N° VME

If your bid has already been forwarded and you wish to revise same, this revision should be sent either in a sealed envelope and mailed to the above address or by facsimile (506) 851-6759 and reach the undersigned before the appropriate closing date. The solicitation number and the closing date are to be shown on the outside of the sealed envelope or on the facsimile transmission.

All other terms and conditions of the solicitation document remain unchanged remain unchanged.

All enquiries concerning this amendment are to be forwarded to:

Name Charlene Sharpe

Telephone No.: (506) 851-3467

Facsimile No: (506) 851-6759

(Derived from - Provenant de: XNB025D, 23/01/2008)