



Procurement and Contracting Services  
30 Victoria Street  
Gatineau, (QC) K1A 0M6

## REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

<b>RFP Amendment No.</b>  1	<b>RFP Amendment Date:</b>  December 5 <sup>th</sup> , 2013
<b>Office of the Chief Electoral Officer File No.</b>  ECST-RFP-13-0024	
<b>Title:</b>  Regional Media Advisor (RMA)	
<b>Request for Proposal Closing Date:</b>  January 31 <sup>st</sup> , 2014 at 2:00PM (EST)	
<b>ENQUIRIES – address enquiries to the Contracting Authority:</b>  <b>Office of the Chief Electoral Officer of Canada</b> Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6  <a href="mailto:proposal-proposition@elections.ca">proposal-proposition@elections.ca</a>	
<b>Attention:</b>  Stéphanie Thomas, Senior Advisor, Procurement and Contracting Services	<b>Tel No.</b>  (819) 939-1490  <b>Fax No.</b>  (819) 939-1533

## **Part 1. Interpretation**

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Regional Media Advisor (RMA) bearing number ECST-RFP-13-0024 and dated November 22<sup>nd</sup>, 2013 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

## **Part 2. Questions and Answers**

The following question(s) have been asked in response to the RFP and Elections Canada hereby answers as follows:

### **2.1 Question No. 1**

Question: If I live in Regina, can I submit a proposal for the Regional Media Advisor contract opportunity available in the City of Winnipeg or Saskatoon Service Area?

Answer: Pursuant to section 8.2 of Part 9 – Certificates, bidders must certify that he/she or its proposed resource resides within the geographical area that comprises the Service Area for which the bidder is submitting a proposal. The geographical area of each Service is described in Part 10 – Service Areas of the RFP.

Therefore, a bidder wishing to submit a proposal for the City of Winnipeg or Saskatoon Service Area, must be able to certify that he/she or its proposed resource resides within the geographical area that has one of the following area code: 204, 306, 431 or 639.

### **Question No. 2**

Question: Is a signed version of the cover page of the RFP required in the technical proposal?

Answer: In accordance with Subsection 2.4.1, a signed version of the RFP is required. If it is not provided at the time the proposal is submitted, the Contracting Authority will request it.

## **Part 3. Amendments**

### **3.1 Amendment to the Request for Proposal cover page**

The first page of the RFP is hereby amended by deleting “January 3rd, 2014 at 2:00pm (EST)”, in the box titled “Request for Proposal Closing Date” and replacing it with:

January 31<sup>st</sup>, 2014 at 2:00 PM (EST)