



ADDENDUM #1A
2013-12-10
21301-14-2001903

PSYCHIATRIC SERVICES QUEBEC REGION INSTITUTIONS

This addendum will serve to add further information to the following:

Question 1

What is your RAMQ basic rate for all regions that are currently subject to the bid solicitation for the ambulatory psychiatric services and for the Regional Mental Health Center?

Answer : Refer to part 4 - Financial proposal herein below.

Remove page 8 of 33 - Part 4 – Financial Proposal

Replace with :

PART 4 FINANCIAL PROPOSAL

The Bidder shall indicate a firm price for each service mentioned below **for all periods included in this Bid Solicitation.** (*Note: Do not include GST.*)

- Canada reserves the right to grant one or more contracts, depending on the locations or regions;
- **Maximum monetary ceiling:**
 - **Meeting:** \$ 117.00/*maximum hourly rate*
 - **Report produced to obtain order:** \$1,800.00/*report**
 - **Guard:** \$1,250.00/*guard***

All requests that exceed these rates will automatically be rejected.

The time for Court appearances will be paid by half-day period, if over 2 hours, or by 20-minute interval, for a period of at least 2 hours. A maximum of two half-days will be paid. Travel time when the Court is outside the region will be paid at the same rate as hours at Court. Travel time for an automobile is established based on the measurement tools determined by Google Maps Canada, based on the shortest distance. The starting point for this calculation is the town corresponding to the Greater Montreal Metropolitan belt.

** : This guard service for the treatment centre's population is necessary 24 hours a day, 7 days a week, 52 weeks a year.

These Bid rates must include all costs inherent to service delivery, particularly writing a report to obtain an order or transfer of professional responsibility that involves the revision of files and consultation with health professionals and other internal/external partners. If the production of a report requires revision and consultation work exceeding 10 hours, the number of anticipated hours of work must be estimated and submitted to the **Project manager** for approval before any form of commitment in this professional act.

Bid rates include everything that is necessary to perform the work in accordance with expected services. This includes but is not limited to administration fees and expenses; profit; transportation of labour; and any other necessary service delivery expenses.

Remove page 27 of 33 - 1.3.3 Contractor Selection Method

Replace with:

1.3.3 Contractor Selection Method

It is understood by the parties submitting proposals that, to qualify:

- 1.3.3.1 bidders must (a) meet all the mandatory requirements of the RFP and (b) achieve a minimal overall score of 40% with a minimum of 10 points in 1.2.2.1 (experience in forensic psychiatric care) on the rated requirements for the criteria which are subject to point rating. The rating is performed on a scale of 100 points. Proposal not meeting (a) and (b) above will be deemed non-compliant and given no further consideration.
- 1.3.3.2 The contract will be awarded to the responsive bid with the total bid price will be the lowest. Please note that for the purposes of evaluation, the total bid price will be calculated by adding the fixed hourly rates for the duration of the contract. In case of a tie at the lowest total price between bidders, the contract will be awarded to the tenderer with the most experience as a psychiatric in Canada (curriculum vitae).
- 1.3.3.3 This solicitation is not a public opening.

Closing Date Extension: From December 11, 2013 (2 pm) to December 13, 2013 (2 pm).

If your Bid has already been forwarded and you wish to revise it, the revision should be mailed in a sealed envelope before the new closing date. The invitation number and the new closing date are to be shown on the outside of the sealed envelope or on a page 1 of the invitation.

All other terms and conditions remain unchanged.