

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Public Works and Government Services / Travaux
publics et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3
Bid Fax: (613) 545-8067**

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Stop Logs	
Solicitation No. - N° de l'invitation 5P315-130615/A	Date 2013-12-10
Client Reference No. - N° de référence du client 5P315-13-0615	
GETS Reference No. - N° de référence de SEAG PW-\$KIN-620-6241	
File No. - N° de dossier KIN-3-40150 (620)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-01-20	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Porter, Marta M.	Buyer Id - Id de l'acheteur kin620
Telephone No. - N° de téléphone (613) 547-7587 ()	FAX No. - N° de FAX (613) 545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PARKS CANADA 2155 ASHBURNHAM DR. P.O.BOX 567 PETERBOROUGH Ontario K9J6Z6 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

**Public Works and Government Services / Travaux publics
et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3**

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION**1. Security Requirement****1. Security Requirement**

There is no security requirement associated with this bid solicitation.

2. Requirement

The Requirement detailed under Annex "A" - Statement of Requirement of the resulting contract clauses.

3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Financial Bid (1 hard copy)

Section II: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html)

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

1.1 Exchange Rate Fluctuation

C3011T (2010-01-11), Exchange Rate Fluctuation

Section II: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, the Harmonized Sales Tax excluded, Delivered Duty Paid, Canadian Customs Duties and Excise Taxes included.

- (a) To be responsive the Bidder must:

- 1) Provide Firm Unit Prices for each Pricing Basis Annex B - Basis of Payment.
- 2) Not alter the format of the Basis of Payment in Annex B.

- (b) The Bidder's Unit Prices will be multiplied by the quantity to calculate the extended pricing. The extended pricing for all Pricing Basis will be added to calculate the Bidder's total evaluated price.

2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory financial evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Human Resources and Skills Development Canada (HRSDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement applicable to this Contract.

2. Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2013-04-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

4. Term of Contract

4.1 Delivery Date

All the deliverables must be received on or before March 31, 2014.

4.2 Shipping Instructions - Free on Board Destination and Delivered Duty Paid

Incoterms 2000 "DDP Delivered Duty Paid" to Parks Canada Yards as listed under item 4 of Annex A - Statement of Requirement.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Marta Porter

Title: Supply Specialist

Public Works and Government Services Canada

Acquisitions Branch

Address: 86 Clarence Street

Kingston, ON. K7L 1X3

Telephone: 613-547-7587

Facsimile: 613-545-8067

E-mail address: marta.porter@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority *(To be completed at time of Contract Award by PWGSC)*

The Project Authority for the Contract is:

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone : _____

Facsimile: _____

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative *(To be completed by Bidder at time of Bid Submission)*

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone : _____

Facsimile: _____

E-mail address: _____

6. Payment

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s), as specified in Annex B for a cost of \$ _____ ***(insert the amount at contract award)***. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

6.3 Single Payment

SACC Manual clause H1001C (2008-05-12) Single Payment

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

8. Certifications

8.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2013-04-25) General Conditions - Goods (Medium Complexity);
- (c) Annex A, Statement of Requirement;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Stop Log Drawing;
- (f) the Contractor's bid dated _____.

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5P315-130615/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

kin620

Client Ref. No. - N° de réf. du client

5P315-13-0615

File No. - N° du dossier

KIN-3-40150

CCC No./N° CCC - FMS No/ N° VME

Annex A

Statement of Requirements

1. Scope

The work will involve the supply and delivery of specified quantities and size of Select Structural Douglas Fir to Parks Canada Trent-Severn Waterway yards listed under item '4' and as outlined in Annex B - Basis of Payment.

Logs will be manufactured with two (2) Lifting Bolt Details as per the attached drawing

2. Drawings:

The Contractor will submit for acceptance within 14 days of contract award, approval drawings showing:

- a) All critical dimensions
- b) Principal parts and materials.

3. Materials

3.1 Untreated;

3.2 Rough sawn, dimensions as specified;

3.3 Grade: Select Structural in accordance with National Lumber Grading Association (NLGA);

3.4 Lumber to be Close Grain Select Structural Douglas Fir meeting N.L.G.A., Sec. 5-130, 5-130a, 9-350b, full sawn, rough with no wane;

3.5 All lumber supplied is to be stamped showing the grade, species and grading agency, authorized by the Canadian Lumber Standards Administration Board;

3.6 Mill certificate of grade must accompany each shipment;

3.7 Ends of logs painted to prevent checking;

3.8 Steel Lifting Bolts to be Cold Rolled Steel conforming to CSA G40.20-04

4. Delivery

4.1 The Contractor will deliver the logs to the destinations indicated below and according to the quantities detailed in Annex B - Basis of Payment. Delivery of logs will be DDP - Delivered Duty Paid to the following addresses:

- a) Washago – 3321 Bond Road, Washago, ON L0K 2B0
- b) Kirkfield Shop - 46 Talbot River Road, Kirkfield, ON, K0M 2B0.
- c) Kawartha Shop – 2155 Ashburnham Drive, Peterborough, ON, K9L 1P8
- d) Campbellford Yard – 12 Trent Drive, Campbellford, ON., K0L 1L0

4.2. Material delivery during business hours Monday - Friday 8:00 am - 4:00 pm

4.3. All deliveries require 48 hours notice to the Departmental Representative to ensure that staff is available to accept the shipments.

4.4. All lumber to be tarped while in transport;

Annex B
Basis of Payment

The Bidder must submit all-inclusive unit prices **in Canadian Dollars**. "DDP Delivered Duty Paid" to the destinations specified in Annex A - Statement of Requirement and Annex B - Basis of Payment and where prices shall include all delivery charges, customs duties and taxes.

Harmonized Sales Tax (HST) is not to be included in the prices but will be shown as a separate line item on the invoice.

Pricing Basis 1 - Washago

Item	Qty	Height (inches)	Width (inches)	Length (inches)	Unit Price Washago	Extended Price
1	46	12	14	21'-9"	\$	\$
Total						\$

Pricing Basis 2 - Kirkfield

Item	Qty	Height (inches)	Width (inches)	Length (feet)	Unit Price Kirkfield	Extended Price
1	60	12	14	21'-9"	\$	\$
2	20	12	14	26'-9"	\$	\$
Total						\$

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Pricing Basis 3 - Kawartha

Item	Qty	Height (inches)	Width (inches)	Length (inches)	Unit Price Peterborough	Extended Price
1	70	12	14	21'-9"	\$	\$
Total						\$

Pricing Basis 4 - Campbellford

Item	Qty	Height (inches)	Width (inches)	Length (inches)	Unit Price Trenton	Extended Price
1	20	12	14	26-9"	\$	\$
Total						\$

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Buyer ID - Id de l'acheteur

kin620

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5P315-13-0615

File No. - N° du dossier

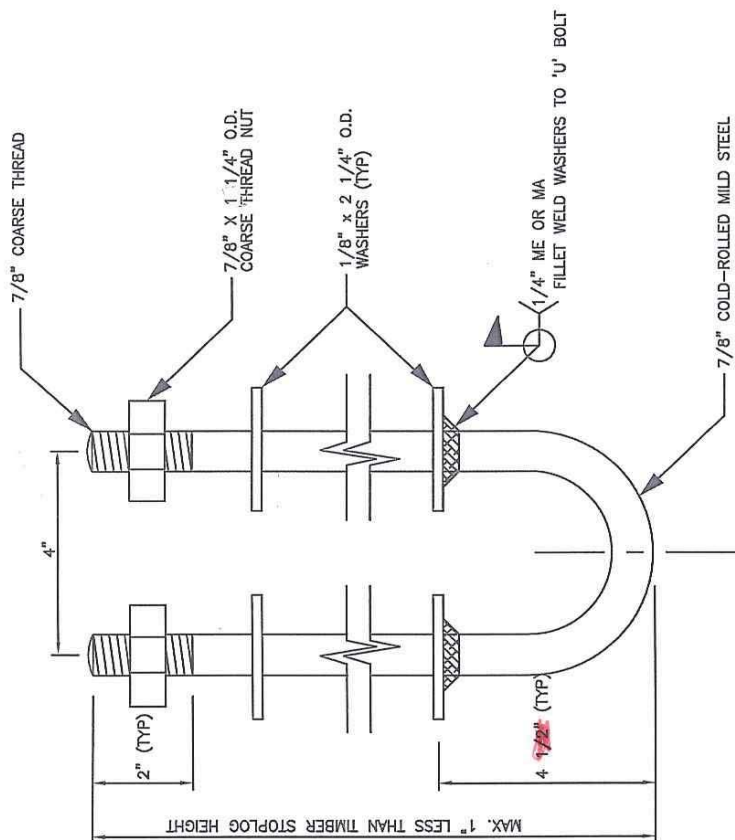
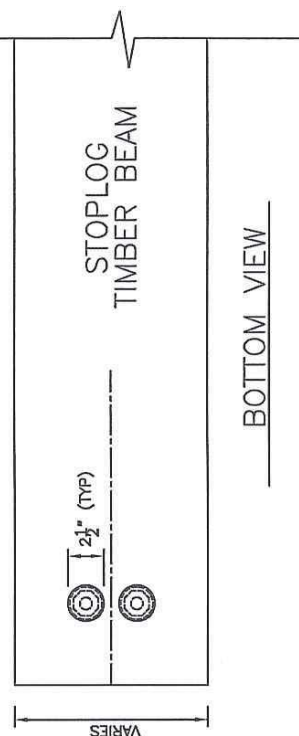
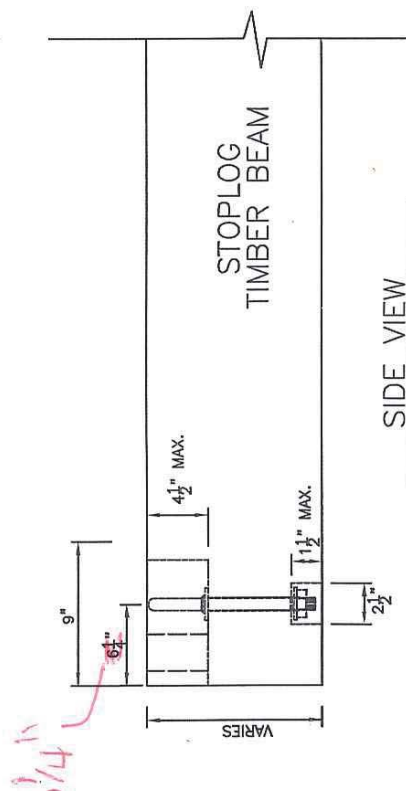
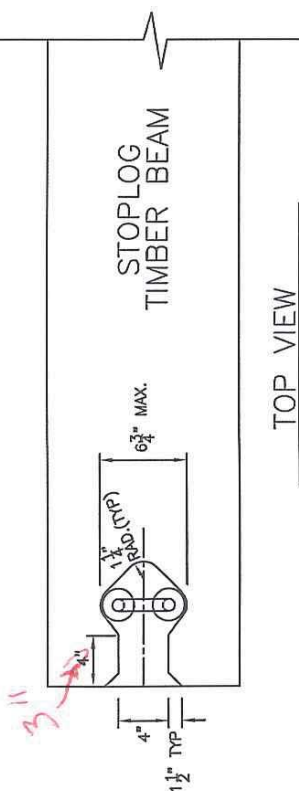
KIN-3-40150

CCC No./N° CCC - FMS No/ N° VME

Annex C

**Stop Log Drawing
(attached)**

LIFTING BOLT DETAIL



GENERAL NOTES:

- 1) DRAWING TO BE READ IN CONJUNCTION WITH PARKS CANADA GENERAL SPECIFICATION FOR THE MANUFACTURING OF STOPLOGS.
- 2) STEEL TO BE COLD-ROLLED STEEL STRUCTURAL MEMBERS AND CONFORM TO CSA G40.20-04 OR ASTM A36.
- 3) WOOD TO CONFORM TO STANDARD GRADING RULES FOR CANADIAN LUMBER (N.L.G.A. 2003) OR U.S. LUMBER GRADING W.C.L.I.B. 2004 /OR W.W.P.A. 2005.
- 4) WELDING TO BE PERFORMED BY A CERTIFIED WELDER AND CONFORM TO CSA W59 OR AWS D1.1.
- 5) LIFTING BOLT TO BE INSTALLED CENTERED AND SQUARE TO TIMBER END TO THE SPECIFIED DIMENSIONS AND SAME ORIENTATION ON EACH END OF STOPLOG.
- 6) TIMBER DIMENSIONS AS SPECIFIED ELSEWHERE.
- 7) LIFTING BOLT MUST BE INSTALLED BELOW THE PLANE OF THE TOP AND BOTTOM OF TIMBER BEAM STOPLOG.
- 8) ALL DIMENSIONS IN INCHES UNLESS NOTED OTHERWISE.

Rev	Date	Description	Drawn by / Approved	Checked by / Approved
1	10/05	U-bolt and washer problem	T.M.	T.M.

Canada

TRENT-SEVERN WATERWAY
TYPICAL SECTOR STOPLOG
AND LIFTING BOLT DETAIL

IMPERIAL DIMENSIONS

Drawn by / Checked by	18 DEC 2009
Reviewed by / Approved by	03 MAR 2010
Scale / Units	NOT TO SCALE
Project / Drawing No.	PCW-TSW-1-37-101.3M-MP