

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1
Bid Fax: (204) 983-0338

REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Refuse and Recycling Services	
Solicitation No. - N° de l'invitation W4M00-14C401/A	Date 2013-12-10
Client Reference No. - N° de référence du client DND	
GETS Reference No. - N° de référence de SEAG PW-\$WPG-202-8797	
File No. - N° de dossier WPG-3-36233 (202)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-01-20	
Time Zone Fuseau horaire Central Standard Time CST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Kozak, Tammy	Buyer Id - Id de l'acheteur wpg202
Telephone No. - N° de téléphone (204) 984-8825 ()	FAX No. - N° de FAX (204) 983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF NATIONAL DEFENCE 17 WCE Contracts Bldg 100 PO Box 17000 Stn Forces Winnipeg Manitoba R3J 3Y5 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada - Western
Region
PO Box 1408, Room 100
167 Lombard Ave.
Winnipeg
Manitoba
R3C 2Z1

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1. Introduction

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Security, Financial and Other Requirements: includes specific requirements that must be addressed by bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment, the Security Requirements Checklist, the Insurance Requirements, the DND 626 Task Authorization Form and any other annexes.

2. Summary

To supply all labour, material, equipment, tools, transportation and supervision necessary for:

- 1) the removal of REFUSE AND GARBAGE REMOVAL AND RECYCLING on a scheduled and "as and when requested" basis, from Department of National Defence (DND), 17 Wing and satellite sites (Winnipeg, MB), and
- 2) the removal of WASTE PAPER, CARDBOARD, PLASTIC AND GLASS RECYCLING on a scheduled and "as and when requested" basis, for DND, 17 Wing and satellite sites (Winnipeg and Portage, MB), and
- 3) GARBAGE REMOVAL, RECYCLABLE MATERIALS, AND YARD WASTE MATERIALS - MARRIED QUARTERS on a scheduled basis from DND residential sites (Winnipeg, MB),

as detailed in the Statement of Work. The period of the Contract will be from 01 August 2014 to 31 July 2016 with Canada retaining the irrevocable option to extend the period for THREE (3) additional consecutive one (1) year period.

There is a security requirement associated with this requirement. For additional information, consult Part 6 - Security, Financial and Other Requirements, and Part 7 - Resulting Contract Clauses. Bidders should consult the "Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders" (<http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31>) document on the Departmental Standard Procurement Documents website.

For services requirements, Bidders in receipt of a pension or a lump sum payment must provide the required information as detailed in article 3 of Part 2 of the bid solicitation

Solicitation No. - N° de l'invitation

W4M00-14C401/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

wpg202

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

DND

WPG-3-36233

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

There is a Federal Contractors Program (FCP) for employment equity requirement associated with this procurement; see Part 5 - Certifications, Part 7 - Resulting Contract Clauses and the annex named Federal Contractors Program for Employment Equity - Certification

3. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>)

issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred (100) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

a. an individual;

b. an individual who has incorporated;

c. a partnership made of former public servants; or

d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c.P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c.S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c.C-17, the Defence Services Pension Continuation Act, 1970, c.D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c.R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c.R-11, the Members of Parliament Retiring Allowances Act, R.S., 1985, c.M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c.C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension?

Yes () No ()

If so, the Bidder must provide the following information, for all FPS in receipt of a pension, as applicable:

a.name of former public servant;

b.date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with Contracting Policy Notice: 2012-2 and the Guidelines on the Proactive Disclosure of Contracts.

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive?

Yes () No ()

If so, the Bidder must provide the following information:

a.name of former public servant;

b.conditions of the lump sum payment incentive;

c.date of termination of employment;

d.amount of lump sum payment;

e.rate of pay on which lump sum payment is based;

f.period of lump sum payment including start date, end date and number of weeks;

g.number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes

4. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

5. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

6. Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least 10 days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Financial Bid (1 hard copy)
 Section II: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement

(<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Bid

- 1.1 Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B". The total amount of Applicable Taxes must be shown separately.

1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section II: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1. Mandatory Technical Criteria

- a) Ability to perform the full scope of the work described in Annex "A".
- b) Provision of pricing as requested in Annex "B", Basis of Payment for all of the items shown in the Proposed Basis of Payment.

1.2 Financial Evaluation

1.2.1 Mandatory Financial Criteria

SACC Manual Clause A0220T (2013-04-25), Evaluation of Price

2. Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Human Resources and Skills Development Canada (HRSDC) - Labour's website

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS

1. Security Requirement

1. Before award of a contract, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 7-Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work site(s) must meet the security requirement as indicated in Part 7-Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
 - (d) the Bidder's proposed location of work performance or document safeguarding must meet the security requirement as indicated in Part 7 - Resulting Contract Clauses;
 - (e) the Bidder must provide the address(es) of proposed location(s) of work performance or document safeguarding as indicated in Part 3 - Section IV Additional Information.
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, bidders should consult the "Security Requirements for PWGSC Bid Solicitations - Instructions for Bidders" (<http://www.tpsgc-pwgsc.gc.ca/app-acq/lc-pl/lc-pl-eng.html#a31>) document on the Departmental Standard Procurement Documents website.

PART 7 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

1. Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex A.

1.2 Task Authorization

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

1.2.1 Task Authorization Process

1.1.1.1 The Project Authority will provide the Contractor with a description of the task using form DND626.

1.1.1.2 The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis and methods of payment as specified in the Contract.

1.1.1.3 The Contractor must provide the Project Authority, within 5 working days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.

1.1.1.4 The Contractor must not commence work until a TA signed by the Project Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

1.1.1.5 The task description, inclusive of any amendment, of any Work must fall within the scope of the Statement of Work, Annex "A"; and

1.1.1.6 All Work performed under a TA must be completed and accepted by the Project Authority on or before the expiry date of the Contract.

1.2.2 Task Authorization Limit

Individual TAs initiated by the Project Authority must not exceed \$10,000.00 (GST/HST included), inclusive of any amendments. Individual TAs exceeding this amount must be negotiated and signed by the Contract Authority before issuance.

1.2.3 Canada's Obligation - Portion of the Work - Task Authorizations

Canada's obligation with respect to the portion of the Work under the Contract that is performed through task authorizations is limited to the total amount of the actual tasks performed by the Contractor.

1.2.4 Periodic Usage Reports - Contracts with Task Authorizations

The Contractor must compile and maintain records on its provision of services to the federal government under authorized Task Authorizations issued under the Contract.

The Contractor must provide this data in accordance with the reporting requirements detailed in Annex G. If some data is not available, the reason must be indicated. If services are not provided during a given period, the Contractor must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Contracting Authority.

The quarterly periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31; and
- 4th quarter: January 1 to March 31.

The data must be submitted to the Contracting Authority no later than 15 calendar days after the end of the reporting period.

1.2.5. Reporting Requirement- Details

A detailed and current record of all authorized tasks must be kept for each Contract with a task authorization process. This record must contain:

For each authorized task:

- (i) the authorized task number or task revision number(s);
- (ii) a title or a brief description of each authorized task;
- (iii) the total estimated cost specified in the authorized Task Authorization (TA) of each task, GST or HST extra;
- (iv) the total amount, GST or HST extra, expended to date against each authorized task;
- (v) the start and completion date for each authorized task; and
- (vi) the active status of each authorized task, as applicable.

For all authorized tasks:

- (i) the amount (GST or HST extra) specified in the Contract (as last amended, as applicable) as Canada's total liability to the contractor for all authorized TAs; and

1.2.6 Task Authorization - Department of National Defence

The administration of the Task Authorization process will be carried out by the Project Authority. This process includes monitoring, controlling and reporting on expenditures of the Contract with task authorizations to the Contracting Authority.

2. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

2.1 General Conditions

2035 (2013-06-27), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

3. Security Requirement

3.1 The following security requirement (SRCL and related clauses) applies and form part of the Contract.

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid RELIABILITY STATUS, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
 - (a) Security Requirements Check List and security guide (if applicable), attached at Annex C;
 - (b) Industrial Security Manual (Latest Edition).

4. Term of Contract

4.1 Period of the Contract

The period of the Contract will be from August 01, 2014 to July 31, 2016 inclusive.

4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to three (3) additional one (1) year period under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least fifteen (15) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Tammy Kozak
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
100-167 Lombard Avenue
Winnipeg, Manitoba R3C 2Z1

Telephone: 204-984-8825
 Facsimile: 204-983-7796
 E-mail address: tammy.kozak@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Project Authority

The Project Authority for the Contract is:

Name: _____ TO BE DETERMINED _____
 Title: _____
 Organization: _____
 Address: _____

Telephone: ____ - ____ - ____
 Facsimile: ____ - ____ - ____
 E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

6. Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a Public Service Superannuation Act (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with Contracting Policy Notice: 2012-2 of the Treasury Board Secretariat of Canada.

7. Payment

7.1 Basis of Payment

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work, as determined in accordance with the Basis of Payment in Annex B, to a limitation of expenditure of \$ to be determined . Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.

7.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$ to be determined . Customs duties are included and Goods and Services Tax or Harmonized Sales Tax is extra, if applicable.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
 - (a) when it is 75 percent committed, or
 - (b) four (4) months before the contract expiry date, or
 - (c) as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work,
 whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

7.3 Monthly Payment

SACC Manual clause H1001C (2008-05-12) Monthly Payment

7.4 SACC Manual Clauses

A9117C (2007-11-30) T1204 - Direct Request by Customer Department

8. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

9. Certifications

9.1 Compliance

Compliance with the certifications and related documentation provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification, provide the related documentation or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and HRSDC-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "FCP Limited Eligibility to Bid" list. The imposition of such a sanction by HRSDC will constitute the Contractor in default as per the terms of the Contract.

10. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

11. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2035 (2013-06-27) General Conditions - Higher Complexity - Services ;
- (d) Annex A, Statement of Work;
- (e) Annex B, Basis of Payment;
- (f) Annex C, Security Requirements Check List;
- (g) Annex D, Federal Contractors Program for Employment Equity - Certification;
- (h) Annex E, Insurance Requirements;
- (i) the signed Task Authorizations (including all of its annexes, if any);
- (j) the Contractor's bid dated _____,

12. Defence Contract

SACC Manual clause A9006C (2012-07-16) Defence Contract

14. Insurance - Specific Requirements

The Contractor must comply with the insurance requirements specified in Annex E. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based

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Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

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ANNEX A**STATEMENT OF WORK**

See Attached Document

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ANNEX B

BASIS OF PAYMENT

See Attached Document

ANNEX C**SECURITY REQUIREMENTS CHECK LIST**

(see attached document)

IMPORTANT NOTICE TO BIDDERS**Security**

This notice is to advise ALL interested bidders that in order to be awarded a contract which contains a security requirement, all bidders MUST hold a valid Security Clearance granted or approved by PWGSC Canadian Industrial Security Directorate (CISD) at the level indicated in this solicitation document. Should the bidder not currently hold a valid Security Clearance or require the level to be upgraded, PWGSC will sponsor the bidder. Please submit your written request with the following information via email to Tammy Kozak at ***tammy.kozak@pwgsc.gc.ca***.

- Legal Company Name
- Mailing address
- Surname and given name of contact person
- Telephone number of contact person
- Title of contact person
- Facsimile number
- E-mail address of contact person
- Procurement Business Number
- Preferred Language of correspondence
- Level of Security Required

Additional information on PWGSC security can be found on the following web site:
<http://ssi-iss.tpsgc-pwgsc.gc.ca> or by dialing 1-866-368-4646 (Toll free).

ANNEX D FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY - CERTIFICATION

I, the Bidder, by submitting the present information to the Contracting Authority, certify that the information provided is true as of the date indicated below. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare a bid non-responsive, or will declare a contractor in default, if a certification is found to be untrue, whether during the bid evaluation period or during the contract period. Canada will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with such request by Canada will also render the bid non-responsive or will constitute a default under the Contract.

For further information on the Federal Contractors Program for Employment Equity visit [HRSDC-Labour's website](#).

Date: _____ (YYYY/MM/DD) (If left blank, the date will be deemed to be the bid solicitation closing date.)

Complete both A and B.

A. Check only one of the following:

- () A1. The Bidder certifies having no work force in Canada.
- () A2. The Bidder certifies being a public sector employer.
- () A3. The Bidder certifies being a federally regulated employer being subject to the *Employment Equity Act*.
- () A4. The Bidder certifies having a combined work force in Canada of less than 100 employees (combined work force includes: permanent full-time, permanent part-time and temporary employees [temporary employees only includes those who have worked 12 weeks or more during a calendar year and who are not full-time students]).
- A5. The Bidder has a combined workforce in Canada of 100 or more employees; and
- () A5.1. The Bidder certifies already having a valid and current Agreement to Implement Employment Equity (AIEE) in place with HRSDC-Labour.
- OR**
- () A5.2. The Bidder certifies having submitted the Agreement to Implement Employment Equity (LAB1168) to HRSDC-Labour. As this is a condition to contract award, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to HRSDC-Labour.

B. Check only one of the following:

- () B1. The Bidder is not a Joint Venture.

OR

- () B2. The Bidder is a Joint venture and each member of the Joint Venture must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification. (Refer to the Joint Venture section of the Standard Instructions)

ANNEX E**INSURANCE REQUIREMENTS**

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate. The Commercial General Liability policy must include the following:
2. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

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ANNEX "F"

DND 626 TASK AUTHORIZATION FORM

(See attached document)

ANNEX G**TASK AUTHORIZATION USAGE FORM**

The Contractor must provide quarterly Task Authorization (TA) usage reports . The Contractor agrees that it is their responsibility to implement a system for tracking TAs under this Contract for the purposes of providing usage reports. This is to ensure that the Limitation of Expenditure indicated for "as and when requested" Work under this Contract is not exceeded.

Each Task Authorization Usage Report must include all the completed TAs for goods and services supplied under this Contract.

Task Authorization Usage Report Submission Schedule:

REPORT DUE	WORK PERIOD START DATE	WORK PERIOD END DATE
15 January	01 October	31 December
15 April	01 January	31 March
15 July	01 April	30 June
15 October	01 July	30 September

The Contractor must provide information on each completed TA using the following format:

TA NUMBER	TA DOLLAR VALUE (GST INCLUDED)	CUMULATIVE TA DOLLAR VALUE (GST INCLUDED)	COMMENTS
Total Dollar Value of TAs for this Period:			
Accumulated TAs to Date (Cumulative Dollar Value + Period Dollar Value):			

[] Check this box if you are submitting a NIL **REPORT** (We have not done any business with Canada under this Contract, for this period).

SEND TO:

WST-PA-____@pwgsc-tpsgc.gc.ca

Or

Facsimile: (____) ____-____

TASK AUTHORIZATION
AUTORISATION DES TÂCHES

All invoices/progress claims must show the reference Contract and Task numbers. Toutes les factures doivent indiquer les numéros du contrat et de la tâche.		Contract no. – N° du contrat
		Task no. – N° de la tâche
Amendment no. – N° de la modification	Increase/Decrease – Augmentation/Réduction	Previous value – Valeur précédente
To – À	TO THE CONTRACTOR You are requested to supply the following services in accordance with the terms of the above reference contract. Only services included in the contract shall be supplied against this task. Please advise the undersigned if the completion date cannot be met. Invoices/progress claims shall be prepared in accordance with the instructions set out in the contract. À L'ENTREPRENEUR Vous êtes prié de fournir les services suivants en conformité des termes du contrat mentionné ci-dessus. Seuls les services mentionnés dans le contrat doivent être fournis à l'appui de cette demande. Prière d'aviser le signataire si la livraison ne peut se faire dans les délais prescrits. Les factures doivent être établies selon les instructions énoncées dans le contrat.	
Delivery location – Expédié à		
Delivery/Completion date – Date de livraison/d’achèvement	Date	for the Department of National Defence pour le ministère de la Défense nationale
Contract item no. N° d'article du contrat	Services	Cost Prix
		GST/HST TPS/TVH
		Total
APPLICABLE ONLY TO PWGSC CONTRACTS: The Contract Authority signature is required when the total value of the DND 626 exceeds the threshold specified in the contract. NE S'APPLIQUE QU'AUX CONTRATS DE TPSGC : La signature de l'autorité contractante est requise lorsque la valeur totale du formulaire DND 626 est supérieure au seuil précisé dans le contrat.		
for the Department of Public Works and Government Services pour le ministère des Travaux publics et services gouvernementaux		

Instructions for completing DND 626 - Task Authorization

Contract no.

Enter the PWGSC contract number in full.

Task no.

Enter the sequential Task number.

Amendment no.

Enter the amendment number when the original Task is amended to change the scope or the value.

Increase/Decrease

Enter the increase or decrease total dollar amount including taxes.

Previous value

Enter the previous total dollar amount including taxes.

To

Name of the contractor.

Delivery location

Location where the work will be completed, if other than the contractor's location.

Delivery/Completion date

Completion date for the task.

for the Department of National Defence

Signature of the DND person who has delegated **Authority** for signing DND 626 (level of authority based on the dollar value of the task and the equivalent signing authority in the PAM 1.4). **Note:** the person signing in this block ensures that the work is within the scope of the contract, that sufficient funds remain in the contract to cover this task and that the task is affordable within the Project/Unit budget.

Services

Define the requirement briefly (attach the SOW) and identify the cost of the task using the contractor's quote on the level of effort. The Task must use the basis of payment stipulated in the contract. If there are several basis of payment then list here the one(s) that will apply to the task quote (e.g. milestone payments; per diem rates/labour category hourly rates; travel and living rates; firm price/ceiling price, etc.). All the terms and conditions of the contract apply to this Task Authorization and cannot be ignored or amended for this task. Therefore it is not necessary to restate these general contract terms and conditions on the DND 626 Task form.

Cost

The cost of the Task broken out into the individual costed items in **Services**.

GST/HST

The GST/HST cost as appropriate.

Total

The total cost of the task. The contractor may not exceed this amount without the approval of DND indicated on an amended DND 626. The amendment value may not exceed 50% (or the percentage for amendments established in the contract) of the original value of the task authorization. The total cost of a DND 626, including all amendments, may not exceed the funding limit identified in the contract.

Applicable only to PWGSC contracts

This block only applies to those Task Authorization contracts awarded by PWGSC. The contract will include a specified threshold for DND sole approval of the DND 626 and a percentage for DND to approve amendments to the original DND 626. Tasks that will exceed these thresholds must be passed to the PWGSC Contracting Authority for review and signature prior to authorizing the contractor to begin work.

Note:

Work on the task may not commence prior to the date this form is signed by the DA Authority - for tasks within the DND threshold; and by both DND and PWGSC for those tasks over the DND threshold.

Instructions pour compléter le formulaire DND 626 - Autorisation des tâches

N° du contrat

Inscrivez le numéro du contrat de TPSGC en entier.

N° de la tâche

Inscrivez le numéro de tâche séquentiel.

N° de la modification

Inscrivez le numéro de modification lorsque la tâche originale est modifiée pour en changer la portée.

Augmentation/Réduction

Inscrivez le montant total de l'augmentation ou de la diminution, y compris les taxes.

Valeur précédente

Inscrivez le montant total précédent, y compris les taxes.

À

Nom de l'entrepreneur.

Expédiez à

Endroit où le travail sera effectué, si celui-ci diffère du lieu d'affaires de l'entrepreneur.

Date de livraison/d'achèvement

Date d'achèvement de la tâche.

pour le ministère de la Défense nationale

Signature du représentant du MDN auquel on a délégué le **pouvoir d'approbation** en ce qui a trait à la signature du formulaire DND 626 (niveau d'autorité basé sur la valeur de la tâche et le signataire autorisé équivalent mentionné dans le MAA 1.4). **Nota :** la personne qui signe cette attache de signature confirme que les travaux respectent la portée du contrat, que suffisamment de fonds sont prévus au contrat pour couvrir cette tâche et que le budget alloué à l'unité ou pour le projet le permet.

Services

Définissez brièvement le besoin (joignez l'ET) et établissez le coût de la tâche à l'aide de la soumission de l'entrepreneur selon le niveau de difficulté de celle-ci. Les modalités de paiement stipulées dans le contrat s'appliquent à la tâche. Si plusieurs d'entre elles sont prévues, énumérez ici celle/celles qui s'appliquera/ont à la soumission pour la tâche à accomplir (p.ex. acompte fondé sur les étapes franchies; taux quotidien ou taux horaire établi selon la catégorie de main-d'œuvre; frais de déplacement et de séjour; prix fixe ou prix plafond; etc.). Toutes les modalités du contrat s'appliquent à cette autorisation de tâche et ne peuvent être négligées ou modifiées quant à la tâche en question. Il n'est donc pas nécessaire de répéter ces modalités générales afférentes au contrat sur le formulaire DND 626.

Prix

Mentionnez le coût de la tâche en le répartissant selon les frais afférents à chaque item mentionné dans la rubrique **Services**.

TPS/TVH

Mentionnez le montant de la TPS/TVH, s'il y a lieu.

Total

Mentionnez le coût total de la tâche. L'entrepreneur ne peut dépasser ce montant sans l'approbation du MDN, formulaire DND 626 modifié à l'appui. Le coût de la modification ne peut pas être supérieur à 50 p. 100 du montant initial prévu dans l'autorisation de tâche (ou au pourcentage prévu dans le contrat pour les modifications). Le coût total spécifié dans le formulaire DND 626, y compris toutes les modifications, ne peut dépasser le plafond de financement mentionné dans le contrat.

Ne s'applique qu'aux contrats de TPSGC

Le présent paragraphe s'applique uniquement aux autorisations de tâche accordées par TPSGC. On inscrira dans le formulaire DND 626 un plafond précis qui ne pourra être approuvé que par le MDN et un pourcentage selon lequel le MDN pourra approuver des modifications au formulaire DND 626 original. Les tâches dont le coût dépasse ces plafonds doivent être soumises à l'autorité contractante de TPSGC pour examen et signature avant qu'on autorise l'entrepreneur à débiter les travaux.

Nota :

Les travaux ne peuvent commencer avant la date de signature de ce formulaire par le responsable du MDN, pour les tâches dont le coût est inférieur au plafond établi par le MDN, et par le MDN et TPSGC pour les tâches dont le coût dépasse le plafond établi par le MDN.

ANNEX A**STATEMENT OF WORK**

JOB NO. L-W115-9100 SVC C401 (14/16)

2013-08-28

1. Scope of Work to be performed includes:
 - o REFUSE AND GARBAGE REMOVAL - 17 WING, WINNIPEG, MANITOBA AND SATELLITE LOCATIONS
 - o WASTE PAPER, CARDBOARD, PLASTIC AND GLASS RECYCLING - 17 WING, WINNIPEG, MANITOBA AND SATELLITE LOCATIONS
 - o GARBAGE REMOVAL, RECYCLABLE MATERIALS AND YARD WASTE COLLECTION - MARRIED QUARTERS, 17 WING, WINNIPEG, MANITOBA.

- 1.1 REFUSE AND GARBAGE REMOVAL - 17 WING, WINNIPEG, MANITOBA AND SATELLITE LOCATIONS

- .1 SITE OF WORK

- .1 North Site - 17 Wing, Winnipeg, Manitoba.
 - .1 All Buildings.
 - .2 South Site - 17 Wing, Winnipeg, Manitoba.
 - .1 Building P-14.
 - .3 Satellite Locations:
 - .1 HMCS Chippawa, 51 Navy Way, Winnipeg, Manitoba.
 - .2 Minto Armoury, 969 St Matthews Avenue, Winnipeg, Manitoba.
 - .3 McGregor Armoury, 551 Machray Avenue, Winnipeg, Manitoba.
 - .4 St Charles Range, Saskatchewan Avenue, Winnipeg, Manitoba.
 - .5 Portage Armoury, 143 2nd St NE, Portage la Prairie, Manitoba.
 - .6 2117 Ness Avenue, Winnipeg, Manitoba.
 - .7 438 Conway Street, Winnipeg, Manitoba.

- .2 WORK INCLUDED

The Contractor must provide all labour, material, transportation, plant and equipment necessary to complete the work in this section as shown or described by, or reasonably inferable from these specifications and as indicated in Appendix 1, including:

- .1 Supply and siting of containers.
 - .2 Pick up, haul, and disposal of refuse and garbage.
 - .3 Pick up, haul and disposal of wet garbage..
 - .4 Cleaning and deodorizing of Contractor's containers.
 - .5 Supply and service refuse containers for maintenance and construction projects on an "As Required Basis".
 - .6 Supply and service refuse containers for Department of National Defence (DND) events, held on DND property on an "Only As Requested Basis".

- 1.2 WASTE PAPER, CARDBOARD, PLASTIC AND GLASS RECYCLING - 17 WING, WINNIPEG, MANITOBA AND SATELLITE LOCATIONS

- .1 SITE OF WORK

- .1 North Site - 17 Wing, Winnipeg, Manitoba.
 - .1 All Buildings.
 - .2 Satellite Locations:
 - .1 HMCS Chippawa, 51 Navy Way, Winnipeg, Manitoba.
 - .2 Minto Armoury, 969 St Matthews Avenue, Winnipeg, Manitoba.
 - .3 McGregor Armoury, 551 Machray Avenue, Winnipeg,

- Manitoba.
- .4 St Charles Range, Saskatchewan Avenue, Winnipeg, Manitoba.
- .5 Portage Armoury, 143 2nd St NE, Portage la Prairie, Manitoba.
- .6 2117 Ness Avenue, Winnipeg, Manitoba.
- .7 438 Conway Street, Winnipeg, Manitoba.

.2 WORK INCLUDED

The Contractor must provide all labour, material, transportation, plant and equipment necessary to complete the work in this section as shown or described by, or reasonably inferable from these specifications, as indicated in Appendix 2 including:

- .1 Supply and siting of containers..
- .2 Pick up, haul, and disposal of all recyclable materials.
- .3 Supply and service toters for DND events held on DND property on an "Only As Requested Basis"..
- .4 Preference to be performed Tuesdays

1.3 GARBAGE REMOVAL, RECYCLABLE MATERIALS AND YARD WASTE COLLECTION - MARRIED QUARTERS, 17 WING, WINNIPEG, MANITOBA.

.1 SITE OF WORK

.1 Married Quarters.

- .1 North Site Multiple Dual Purpose Residences and Side by Side Single Dwellings.

.2 WORK INCLUDED

The Contractor must provide all labour, material, transportation, plant and equipment necessary to complete the work in this section as shown or described by, or reasonably inferable from these specifications and Appendix 3 and 4, including:

- .1 Supply and siting of containers..
- .2 Pick up, haul and disposal of garbage, recyclable materials and yard waste.

2 TITLE TO WASTE/REGULATIONS

Title to waste must pass to the Contractor as soon as the Contractor takes possession of the waste. The Contractor must dispose of such waste in accordance with the requirements of the Contract, if any, and in accordance with applicable law, whether federal, territorial or municipal.

3 SECURITY REQUIREMENT

The Contractor will be required to supply the names of all employees that will require access to 17 Wing and its associated units to the Project Authority upon award of this Contract and on a regular basis as employees change. Contractor and their employees entering 17 Wing are required to hold Enhanced Reliability Status.

4 CONTRACTOR'S EQUIPMENT

- .1 The Contractor must make his collection of mixed waste paper and cardboard with suitable capacity to provide efficient service.
- .2 The Contractor must provide suitable containers at locations shown and listed on plans and specifications. The collection containers must be compatible to packer units used for pick up and must be supplied with lids which have suitable handles for opening and a

safe locking device to keep lids open while filling containers. There must be no sharp or dangerous projections on containers which could cause injury to personnel using same.

- .3 The Contractor must make the collection of wet garbage with a closed-in rear loading packer which will not allow liquid waste to run out or drip during removal and disposal operation.

5 METHOD OF WORK

- .1 All material under this contract must be picked up at times and places outlined in Appendixes.
- .2 If any material is spilled at the site during loading or in transit, the affected areas must be cleaned by the Contractor.
- .3 The Contractor must handle containers with care to prevent damage. Containers must be returned to their original locations with lids replaced after emptying.
- .4 Appendix 1 is proposed locations, container size, and number of pick-ups. However, if it is found necessary by the Project Authority to increase the container size, amount of pickups, change of location, or the deletion of various areas, the Contractor must be prepared to accept these changes.
- .5 In areas where normal pickup falls on a statutory holiday, provision mustall be made to pick up those containers the following day.
- .6 Provision must be made by the Contractor for the possibility of having to remove frozen garbage from containers at outside pick-up points exposed to the elements.
- .7 Kitchen containers must be cleaned, exchanged and deodorized on the 15th of every month from May to October inclusive.

6 SAFETY REQUIREMENTS

- .1 General. The Contractor will be responsible to take all necessary steps to protect personnel (workers, visitors, general public) and property from any harm during the course of the contract.
- .2 Work Procedures and Equipment. All work procedures and equipment will be in accordance with legislated standards.
- .3 Safety Personnel and Responsibility:
 - .1 The Contractor must supply competent personnel, implement their safety program and ensure that DND and provincial safety and health standards are being complied with.
 - .2 DND will monitor daily to ensure safety requirements are met and safety records are properly kept and maintained. Initial disregard for safety standards will cause the contract to be reviewed and a written record of the review will become part of the contract document.
 - .3 The Contractor must report to the contract supervisor and jurisdictional authorities any accident or incident involving contractor, DND or public personnel and/or property arising from the contractor's execution of work.
- .4 All hazmat spills will immediately be reported to the Contract Authority, as well as Wing Operations 204-833-2500 (local 2700). Spills will be addressed by DND personnel and costs may be the responsibility of the Contractor.

- .5 Delay Due to Health and Safety Regulations Infractions:
 - .1 The Contractor will include all provisions of the contract in any agreement with sub-contractors and hold all sub-contractors equally responsible for safe work performance.
 - .2 If the Contractor is responsible for a delay in the progress of work due to an infraction of legislated health and safety requirements, the Contractor will, without additional cost to DND, work such overtime, acquire and use equipment or material for the execution as deemed necessary in the opinion of the contract supervisor to avoid delay in the final completion of the work or any operation thereof.
- .6 Fire Safety Requirements. Comply with requirements of Fire Orders and Precautions for Civilian Contractors as issued by the Wing Fire Chief.

7 CANCELLATION CLAUSE

The Department of National Defence reserves the right to cancel refuse/recycling services to the South Site if and when this site should close during the term of this contract. DND will provide the contractor with 60 days notice of closure.

DND reserves the right to add buildings and locations as required.

Appendixes:

- Appendix 1 Refuse and Garbage Removal
- Appendix 2 Waste Paper, Cardboard, Plastic and Glass Recycling
- Appendix 3 Garbage Removal and Recyclable Materials - Married Quarters
- Appendix 4 Yard Waste Collection - Married Quarters

APPENDIX 1**REFUSE AND GARBAGE REMOVAL**

1. 17 Wing - North Site:

Building Number	Container Size	Pick Ups Per Week	Notes
21	1 X 6 cu yard	1	Thursday
24T	1 X 4 cu yard	1	Mid April to end Oct on Mondays
25	2 X 6 cu yard 1 X 6 cu yard (WTISS)	3 1	Mon, Wed, Fri Wed
26T	1 X 6 cu yard	1	Wed
32	1 X 4 cu yard	1	Thursday
33	1 X 4 cu yard	1	Monday
51	1 X 6 cu yard 1 X 30 cu yard (metal bin) 1 X 15 cu yard (ash bin)	1	Monday Only as requested Only as requested
52	1 X 6 cu yard	2	Wed and Fri after 8 am
55	1 X 6 cu yard	1	Monday
*61 Kitchen	2 X 6 cu yard	3	Mon, Wed, Fri before 10 am
62 Hospital	1 X 6 cu yard	2	Wed and Fri
63	1 X 6 cu yard	2	Mon and Thurs
64	1 X 6 cu yard	2	Mon and Thurs
65	1 X 6 cu yard	2	Mon and Thurs
66	1 X 6 cu yard	1	Monday
72	1 X 6 cu yard	1	Monday
74	1 X 6 cu yard	1	Monday
75	1 X 6 cu yard	1	Monday
*76 Kitchen	1 X 6 cu yard	3	Mon, Wed, Fri before 10 am
77	1 X 6 cu yard	1	Monday
79	1 X 6 cu yard	1	Monday
84	2 X 6 cu yard	1	Monday
85 WFE	1 X 6 cu yard DND owned 20 cu yard roll-off bin	1	Monday Only as requested
88 Fire Hall	1 X 4 cu yard	1	Thursday
90 Gym	2 X 6 cu yard	1	Monday
94 Chapel	1 X 4 cu yard	1	Monday
95	1 X 4 cu yard	1	Monday
96	1 X 4 cu yard	1	Monday
100	1 X 4 cu yard 30 cu yard roll-off bin	1	Monday Only as requested
102 Comet	1 X 6 cu yard	1	Monday
125 Day Care	1 X 6 cu yard	1	Monday
129	2 X 20 cu yard		Only as requested
135 TECC	1 X 6 cu yard	1	Wednesday
136 WTISS	2 X 6 cu yard	1	Monday
137 WHQ	2 X 6 cu yard	1	Monday
Hangar 10	1 X 6 cu yard	2	Mon and Thurs
Hangar 11	1 X 6 cu yard	2	Mon and Thurs
Hangar 16	2 X 6 cu yard	2	Mon and Thurs
Sportfield/Hockey Rink			Only as requested

A-1/2

2. 17 Wing - South Site:

P-14 (347 Doncaster St)	1 X 6 cu yard	1	Monday
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3. Satellite Locations:

HMCS Chippawa	1 X 6 cu yard	2	Tues and Thurs
Minto Armoury	30 cu yard roll- off bin		Monday
McGregor armoury	1 X 6 cu yard	1	Tuesday
St Charles	2 X 6 cu yard		Only as requested
Portage Armoury	1 X 4 cu yard	1	Tuesday
17 Wing North and South Sites and Satellites			Only as requested

4. Satellite Location:

2117 Ness	1 X 6 cu yard	3	Mon, Wed, Fri
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APPENDIX 2**WASTE PAPER, CARDBOARD, PLASTIC AND GLASS RECYCLING**

1. 17 Wing - North Site:

Building Number	No. of Toters Waste Paper	No. of OCC Bins Cardboard	No. of Toters Plastic/Glass	Notes
25	30	1	5	0
26 T	1	1	1	0
52	3	1	1	0
55	2	0	0	0
61	1	2	1	Mix Recycling 1 X 6 cu yard bin
62	5	1	1	0
63	1	0	1	0
64	1	0	1	0
65	1	0	1	0
66	1	1	1	0
72	1	0	1	0
74	1	0	1	0
75	3	1	1	0
76	1	1	1	Mix Recycling 1 X 6 cu yard bin
79	1	0	1	0
84	3	1	2	0
86	4	0	2	0
88	1	0	1	0
90	1	1	2	0
95	1	0	1	0
96	1	0	1	0
100	3	1	5	0
100 T	1	0	1	0
125	1	1	1	0
129	4	3	4	0
131	1	0	0	0
135	4	1	2	0
136	2	2	2	0
137	8	1	4	0
H-10	1	0	2	0
H-11	3	0	1	0
H-16	12	1	6	0
North Site Total:	104	21	55	2

Notes:

- Pick ups are preferred to be on Tuesday between 0600 and 1500 hrs.
- Provide containers as indicated (Toters and Bins).
- Building 25 must be done between the hours of 0600 and 1100 each Tuesday.

2. Satellite Locations:

Location	No. of Toters Waste Paper	No. of OCC Bins Cardboard	No. of Toters Plastic/Glass
Minto Armoury	2	0	2
McGregor Armoury	1	0	2
HMCS Chippawa	2	1	0
Total:	5	1	4

3. Satellite Location:

Location	No. of Toters Waste Paper	No. of OCC Bins Cardboard	No. of Toters Plastic/Glass
2117 Ness	2	1	2
Total:	2	1	2

APPENDIX 3 MARRIED QUARTERS - GARBAGE REMOVAL AND RECYCLABLE MATERIALS

1. 17 Wing - North Site:

a. Multiple Dual Purpose Residences:

Location	Garbage Toters	Recycling Toters	Notes
110 Argus St - A			
110 Argus St - B			
110 Argus St - C			
110 Argus St - D			
110 Argus St - E			
110 Argus St - F			
110 Argus St - G			
110 Argus St - H			
112 Argus St - A			
112 Argus St - B			
112 Argus St - C			
112 Argus St - D			
112 Argus St - E			
112 Argus St - F			
112 Argus St - G			
112 Argus St - H			
105 Canso St - A			
105 Canso St - B			
105 Canso St - C			
105 Canso St - D			
105 Canso St - E			
105 Canso St - F			
105 Canso St - G			
105 Canso St - H			
108 Canso St - A			
108 Canso St - B			
108 Canso St - C			
108 Canso St - D			
108 Canso St - E			
108 Canso St - F			
108 Canso St - G			
108 Canso St - H			
103 Comet St - A			
103 Comet St - B			
103 Comet St - C			
103 Comet St - D			
103 Comet St - E			
103 Comet St - F			
103 Comet St - G			
103 Comet St - H			
101 Sabre Cres - A			
101 Sabre Cres - B			
101 Sabre Cres - C			
101 Sabre Cres - D			
101 Sabre Cres - E			
101 Sabre Cres - F			
101 Sabre Cres - G			
101 Sabre Cres - H			
104 Sabre Cres - A			
104 Sabre Cres - B			
104 Sabre Cres - C			

104 Sabre Cres - D			
104 Sabre Cres - E			
104 Sabre Cres - F			
104 Sabre Cres - G			
104 Sabre Cres - H			
106 Sabre Cres - A			
106 Sabre Cres - B			
106 Sabre Cres - C			
106 Sabre Cres - D			
106 Sabre Cres - E			
106 Sabre Cres - F			
106 Sabre Cres - G			
106 Sabre Cres - H			
107 Sabre Cres - A			
107 Sabre Cres - B			
107 Sabre Cres - C			
107 Sabre Cres - D			
107 Sabre Cres - E			
107 Sabre Cres - F			
107 Sabre Cres - G			
107 Sabre Cres - H			
109 Sabre Cres - A			
109 Sabre Cres - B			
109 Sabre Cres - C			
109 Sabre Cres - D			
109 Sabre Cres - E			
109 Sabre Cres - F			
109 Sabre Cres - G			
109 Sabre Cres - H			
111 Sabre Cres - A			
111 Sabre Cres - B			
111 Sabre Cres -C			
111 Sabre Cres - D			
111 Sabre Cres - E			
111 Sabre Cres - F			
111 Sabre Cres - G			
111 Sabre Cres - H			
113 Sabre Cres - A			
113 Sabre Cres - B			
113 Sabre Cres - C			
113 Sabre Cres - D			
113 Sabre Cres - E			
113 Sabre Cres - F			
113 Sabre Cres - G			
113 Sabre Cres - H			

114 Sabre Cres - A			
114 Sabre Cres - B			
114 Sabre Cres - C			
114 Sabre Cres - D			
114 Sabre Cres - E			
114 Sabre Cres - F			
114 Sabre Cres - G			
114 Sabre Cres - H			
Total:	104 Garbage Toters	104 Recycling Toters	

b. Side by Side and Single Dwellings:

Location	Garbage Toters	Recycling Toters	Notes
420 Air Forces Way			
424 Air Forces Way			
428 Air Forces Way			
430 Air Forces Way			
434 Air Forces Way			
436 Air Forces Way			
440 Air Forces Way			
444 Air Forces Way			
448 Air Forces Way			
450 Air Forces Way			
456 Air Forces Way			
458 Air Forces Way			
462 Air Forces Way			
466 Air Forces Way			
470 Air Forces Way			
474 Air Forces Way			
478 Air Forces Way			
480 Air Forces Way			
486 Air Forces Way			
488 Air Forces Way			
492 Air Forces Way			
494 Air Forces Way			
498 Air Forces Way			
421 Conway St			
423 Conway St			
431 Conway St			
433 Conway St			
440 Conway St			
441 Conway St			
444 Conway St			
445 Conway St			
448 Conway St			
449 Conway St			
450 Conway St			
452 Conway St			
453 Conway St			
456 Conway St			
457 Conway St			
460 Conway St			
461 Conway St			
464 Conway St			
465 Conway St			
468 Conway St			
469 Conway St			
472 Conway St			
473 Conway St			
476 Conway St			
477 Conway St			
480 Conway St			
481 Conway St			
484 Conway St			
485 Conway St			
488 Conway St			
489 Conway St			
492 Conway St			
493 Conway St			
496 Conway St			
497 Conway St			
500 Conway St			
501 Conway St			

504 Conway St			
505 Conway St			
508 Conway St			
509 Conway St			
421 Moorgate St			
423 Moorgate St			
429 Moorgate St			
431 Moorgate St			
435 Moorgate St			
437 Moorgate St			
441 Moorgate St			
445 Moorgate St			
450 Moorgate St			
451 Moorgate St			
454 Moorgate St			
455 Moorgate St			
459 Moorgate St			
460 Moorgate St			
463 Moorgate St			
464 Moorgate St			
467 Moorgate St			
468 Moorgate St			
470 Moorgate St			
471 Moorgate St			
474 Moorgate St			
475 Moorgate St			
478 Moorgate St			
481 Moorgate St			
482 Moorgate St			
485 Moorgate St			
486 Moorgate St			
489 Moorgate St			
490 Moorgate St			
493 Moorgate St			
494 Moorgate St			
498 Moorgate St			
499 Moorgate St			
501 Moorgate St			
502 Moorgate St			
504 Moorgate St			
505 Moorgate St			

507 Moorgate St			
508 Moorgate St			
511 Moorgate St			
512 Moorgate St			
Total	105 Garbage Toters	105 Recycling Toters	

c. BFTA 438 Conway St:

Location	Garbage Toters	Recycling Toters	Notes
438 Conway St	1	1	
Total	1	1	

1. Collection Schedule:

- a. Yard waste collection to be provided from the period of 1 April until 30 November, "dates to be weather dependent";
- b. Yard waste collection to be done on the same day as the garbage and recycling pick up;
- c. Yard waste collection to be done every two weeks; and
- d. If a statutory holiday falls on the collection day, provision will/must be made to ensure that yard waste is collected the following day.

2. Containers for Yard Waste:

- a. Any re-usable containers without a lid can be used for yard waste collection, eg metal/plastic garbage cans, household blue boxes, as well as yard waste bags. It is up to the residents to supply their own containers/yard waste bags;
- b. Contractors will not collect containers, yard waste bags, tied bundles of shrubs/branches that are heavier than 22 kg/50 lbs; and
- c. Contractors will **not** collect yard waste in plastic bags, as they do not break down.

3. Acceptable and Unacceptable Materials:

a. Acceptable Materials:

- (1) Grass clippings, leaves, plants, flowers, shrubs/branches no longer than 1 meter/39 inches in length as well as no more than 10 cm or 4 inches in diameter can be placed inside containers and yard waste bags. Containers/yard waste bags cannot be heavier than 22 kg/50 lbs,
- (2) Fruits that have grown from the residents' yards must be collected as yard waste, and
- (3) Tied bundles of branches no longer than 1 meter/39 inches or more than 22 kg/50 lbs can be placed beside containers and yard waste bags; and

- b. Unacceptable Materials: Logs, stumps, rocks, dirt, sod, flower pots, branches more than 1 meter/39 inches in length, garbage of any kind (including animal waste) and any type of hazardous material, treated wood and lumber.

1. INSTRUCTIONS

1.1. It is MANDATORY that bidders submit prices/rates for the period of the proposed contract and the option years in the following pricing schedules. This section, when completed, will be considered as the bidder's Financial Proposal.

1.2. Should there be an error in the extended pricing of the bidder's proposal, the unit pricing shall prevail and the extended pricing will be corrected in the evaluation. Any errors in the quantities of the bidders' proposal will be changed to reflect the quantities stated in the RFP.

1.3. GST, if applicable, is not included and is to be shown as a separate item on any resulting invoice. Payment will be made in accordance with the following pricing.

1.4 The quantities and estimates specified below are provided for evaluation purposes only.

2. FINANCIAL EVALUATED TOTAL

WASTE PAPER, CARDBOARD AND PLASTIC/GLASS RECYCLING

Step 1: Unit Price X Estimated Quantity = Extended Price

Step 2: Sum of Extended Prices X 52 weeks = Evaluated Total 'A'

REFUSE AND GARBAGE REMOVAL

Step 1: Unit Price X Estimated Annual Quantity = Extended Price

Step 2: Sum of Extended Prices = Evaluated Total 'B'

BLUE BOX RECYCLING, REFUSE AND GARBAGE REMOVAL - MARRIED QUARTERS

Step 1: Unit Price X Estimated Quantity = Extended Price

Step 2: Sum of Extended Prices = Evaluated Total 'C'

TOTAL EVALUATED OFFER = Sum of Evaluated Total 'A' + 'B' + 'C'

3. PRICING SCHEDULES

3.1 Prices must be inclusive of pickup, delivery, storage, bailing, permits, cost of recycling/disposal as applicable, rental of containers as applicable, maintenance of containers, transportation, and other related service charges.

3.2 Rental of containers includes delivery, removal, relocation, maintenance.

3.3 Canada reserves the right to increase and/or decrease the quantity of scheduled pick-ups.

3.4 Canada reserves the right to add or delete locations and buildings as required.

1 REFUSE AND GARBAGE REMOVAL - 17 WING, WINNIPEG, MANITOBA AND
SATELLITE LOCATIONS

REFUSE AND GARBAGE REMOVAL - 17 WING Contract Period Year 1 - August 01, 2014 to July 31, 2015 Firm all-inclusive unit pricing, GST extra					
	Description	Unit of Issue	Unit Price	Est. Annual Qty	Extended Price
A	SCHEDULED PICK-UP - Regular scheduled pick-up and disposal of refuse from 17 Wing North Site, South Site and Satellite sites, in accordance with the Statement of Work.				
1	Firm All-Inclusive monthly lot price for scheduled pick-ups	month	\$	12	\$
B	Additional Services "As and When Requested" - MONTHLY PRICING includes pickup, placement and removal				
1	RENTAL - 2 cubic yard container	container	\$	1	\$
2	RENTAL - 4 cubic yard container	container	\$	1	\$
3	RENTAL - 6 cubic yard container	container	\$	8	\$
4	RENTAL - 20 cu. yard roll-off	container	\$	3	\$
5	RENTAL - 30 cu. yard roll-off	container	\$	4	\$
6	RENTAL - 40 cu. yard roll-off	container	\$	2	\$
7	SERVICE - Disposal fee	metric ton	\$	25	\$

REFUSE AND GARBAGE REMOVAL - 17 WING Contract Period Year 2 - August 01, 2015 to July 31, 2016 Firm all-inclusive unit pricing, GST extra					
	Description	Unit of Issue	Unit Price	Est. Annual Qty	Extended Price
A	SCHEDULED PICK-UP - Regular scheduled pick-up and disposal of refuse from 17 Wing North Site, South Site and Satellite sites, in accordance with the Statement of Work.				
1	Firm All-Inclusive monthly lot price for scheduled pick-ups	month	\$	12	\$
B	Additional Services "As and When Requested" - MONTHLY PRICING includes pickup, placement and removal				
1	RENTAL - 2 cubic yard container	container	\$	1	\$
2	RENTAL - 4 cubic yard container	container	\$	1	\$
3	RENTAL - 6 cubic yard container	container	\$	8	\$
4	RENTAL - 20 cu. yard roll-off	container	\$	3	\$
5	RENTAL - 30 cu. yard roll-off	container	\$	4	\$
6	RENTAL - 40 cu. yard roll-off	container	\$	2	\$
7	SERVICE - Disposal fee	metric ton	\$	25	\$

REFUSE AND GARBAGE REMOVAL - 17 WING Option Year 1 - August 01, 2016 to July 31, 2017 Firm all-inclusive unit pricing, GST extra					
	Description	Unit of Issue	Unit Price	Est. Annual Qty	Extended Price
A	SCHEDULED PICK-UP - Regular scheduled pick-up and disposal of refuse from 17 Wing North Site, South Site and Satellite sites, in accordance with the Statement of Work.				
1	Firm All-Inclusive monthly lot price for scheduled pick-ups	month	\$	12	\$
B	Additional Services "As and When Requested" - MONTHLY PRICING includes pickup, placement and removal				
1	RENTAL - 2 cubic yard container	container	\$	1	\$
2	RENTAL - 4 cubic yard container	container	\$	1	\$
3	RENTAL - 6 cubic yard container	container	\$	8	\$
4	RENTAL - 20 cu. yard roll-off	container	\$	3	\$
5	RENTAL - 30 cu. yard roll-off	container	\$	4	\$
6	RENTAL - 40 cu. yard roll-off	container	\$	2	\$
7	SERVICE - Disposal fee	metric ton	\$	25	\$

REFUSE AND GARBAGE REMOVAL - 17 WING Option Year 2 - August 01, 2017 to July 31, 2018 Firm all-inclusive unit pricing, GST extra					
	Description	Unit of Issue	Unit Price	Est. Annual Qty	Extended Price
A	SCHEDULED PICK-UP - Regular scheduled pick-up and disposal of refuse from 17 Wing North Site, South Site and Satellite sites, in accordance with the Statement of Work.				
1	Firm All-Inclusive monthly lot price for scheduled pick-ups	month	\$	12	\$
B	Additional Services "As and When Requested" - MONTHLY PRICING includes pickup, placement and removal				
1	RENTAL - 2 cubic yard container	container	\$	1	\$
2	RENTAL - 4 cubic yard container	container	\$	1	\$
3	RENTAL - 6 cubic yard container	container	\$	8	\$
4	RENTAL - 20 cu. yard roll-off	container	\$	3	\$
5	RENTAL - 30 cu. yard roll-off	container	\$	4	\$
6	RENTAL - 40 cu. yard roll-off	container	\$	2	\$
7	SERVICE - Disposal fee	metric ton	\$	25	\$

REFUSE AND GARBAGE REMOVAL - 17 WING Option Year 3 - August 01, 2018 to July 31, 2019 Firm all-inclusive unit pricing, GST extra					
	Description	Unit of Issue	Unit Price	Est. Annual Qty	Extended Price
A	SCHEDULED PICK-UP - Regular scheduled pick-up and disposal of refuse from 17 Wing North Site, South Site and Satellite sites, in accordance with the Statement of Work.				
1	Firm All-Inclusive monthly lot price for scheduled pick-ups	month	\$	12	\$
B	Additional Services "As and When Requested" - MONTHLY PRICING includes pickup, placement and removal				
1	RENTAL - 2 cubic yard container	container	\$	1	\$
2	RENTAL - 4 cubic yard container	container	\$	1	\$
3	RENTAL - 6 cubic yard container	container	\$	8	\$
4	RENTAL - 20 cu. yard roll-off	container	\$	3	\$
5	RENTAL - 30 cu. yard roll-off	container	\$	4	\$
6	RENTAL - 40 cu. yard roll-off	container	\$	2	\$
7	SERVICE - Disposal fee	metric ton	\$	25	\$

2 WASTE PAPER, CARDBOARD, PLASTIC AND GLASS RECYCLING - 17 WING,
WINNIPEG, MANITOBA AND SATELLITE LOCATIONS

BLUE BOX RECYCLING, REFUSE AND GARBAGE REMOVAL - MARRIED QUARTERS, 17 WING Contract Year 1 - August 01, 2014 to July 31, 2015 Firm all-inclusive unit pricing, GST extra				
Description	Unit of Issue	Unit Price	Est. Qty	Extended Price
Residential Recycling and Garbage Removal	week	\$	52	\$
Additional Services "As and When Requested"- Container Rentals				
RENTAL - Toters - Weekly	ea	\$	12	\$
SERVICE - Toters	ea	\$	12	\$
RENTAL - OCC Bins - Weekly	ea	\$	3	\$
Service - OCC Bins	ea	\$	3	\$

BLUE BOX RECYCLING, REFUSE AND GARBAGE REMOVAL - MARRIED QUARTERS, 17 WING Contract Year 2 - August 01, 2015 to July 31, 2016 Firm all-inclusive unit pricing, GST extra				
Description	Unit of Issue	Unit Price	Est. Qty	Extended Price
Residential Recycling and Garbage Removal	week	\$	52	\$
Additional Services "As and When Requested"- Container Rentals				
Toters - Weekly	ea	\$	12	\$
Toters - Monthly	ea	\$	12	\$
OCC Bins - Weekly	ea	\$	3	\$
OCC Bins - Monthly	ea	\$	3	\$

BLUE BOX RECYCLING, REFUSE AND GARBAGE REMOVAL - MARRIED QUARTERS, 17 WING Option Year 1 - August 01, 2016 to July 31, 2017 Firm all-inclusive unit pricing, GST extra				
Description	Unit of Issue	Unit Price	Est. Qty	Extended Price
Residential Recycling and Garbage Removal	week	\$	52	\$
Additional Services "As and When Requested"- Container Rentals				
Toters - Weekly	ea	\$	12	\$
Toters - Monthly	ea	\$	12	\$
OCC Bins - Weekly	ea	\$	3	\$
OCC Bins - Monthly	ea	\$	3	\$

BLUE BOX RECYCLING, REFUSE AND GARBAGE REMOVAL - MARRIED QUARTERS, 17 WING Option Year 2 - August 01, 2017 to July 31, 2018 Firm all-inclusive unit pricing, GST extra				
Description	Unit of Issue	Unit Price	Est. Qty	Extended Price
Residential Recycling and Garbage Removal	week	\$	52	\$
Additional Services "As and When Requested"- Container Rentals				
Toters - Weekly	ea	\$	12	\$
Toters - Monthly	ea	\$	12	\$
OCC Bins - Weekly	ea	\$	3	\$
OCC Bins - Monthly	ea	\$	3	\$

BLUE BOX RECYCLING, REFUSE AND GARBAGE REMOVAL - MARRIED QUARTERS, 17 WING Option Year 3 - August 01, 2018 to July 31, 2019 Firm all-inclusive unit pricing, GST extra				
Description	Unit of Issue	Unit Price	Est. Qty	Extended Price
Residential Recycling and Garbage Removal	week	\$	52	\$
Additional Services "As and When Requested"- Container Rentals				
Toters - Weekly	ea	\$	12	\$
Toters - Monthly	ea	\$	12	\$
OCC Bins - Weekly	ea	\$	3	\$
OCC Bins - Monthly	ea	\$	3	\$

3 GARBAGE REMOVAL, RECYCLABLE MATERIALS AND YARD WASTE
COLLECTION - MARRIED QUARTERS, 17 WING, WINNIPEG, MANITOBA.

WASTE PAPER, CARDBOARD AND PLASTIC/GLASS RECYCLING and YARD WASTE - 17 WING Contract Year 1 - August 01, 2014 to July 31, 2015 Firm all-inclusive unit pricing, GST extra					
	Description	Unit of Issue	Unit Price	Est Qty	Extended Price
1	WEEKLY RENTAL AND SERVICES - 96 Gallon Tote Wheeler	ea	\$	10,400	\$
2	WEEKLY RENTAL AND SERVICES - Bin - Approx. 6 cu. Yds	ea	\$	1200	\$
B	Yard Waste collection in accordance with Appendix 4	Metric Ton	\$	20	\$

WASTE PAPER, CARDBOARD AND PLASTIC/GLASS RECYCLING and YARD WASTE - 17 WING Contract Year 2 - August 01, 2015 to July 31, 2016 Firm all-inclusive unit pricing, GST extra					
	Description	Unit of Issue	Unit Price	Est Qty	Extended Price
1	WEEKLY RENTAL AND SERVICES - 96 Gallon Tote Wheeler	ea	\$	10,400	\$
2	WEEKLY RENTAL AND SERVICES - Bin - Approx. 6 cu. Yds	ea	\$	1200	\$
B	Yard Waste collection in accordance with Appendix 4	Metric Ton	\$	20	\$

WASTE PAPER, CARDBOARD AND PLASTIC/GLASS RECYCLING and YARD WASTE - 17 WING Option Year 1 - August 01, 2016 to July 31, 2017 Firm all-inclusive unit pricing, GST extra					
	Description	Unit of Issue	Unit Price	Est Qty	Extended Price
1	WEEKLY RENTAL AND SERVICES - 96 Gallon Tote Wheeler	ea	\$	10,400	\$
2	WEEKLY RENTAL AND SERVICES - Bin - Approx. 6 cu. Yds	ea	\$	1200	\$
B	Yard Waste collection in accordance with Appendix 4	Metric Ton	\$	20	\$

WASTE PAPER, CARDBOARD AND PLASTIC/GLASS RECYCLING and YARD WASTE - 17 WING Option Year 2 - August 01, 2017 to July 31, 2018 Firm all-inclusive unit pricing, GST extra					
	Description	Unit of Issue	Unit Price	Est Qty	Extended Price
1	WEEKLY RENTAL AND SERVICES - 96 Gallon Tote Wheeler	ea	\$	10,400	\$
2	WEEKLY RENTAL AND SERVICES - Bin - Approx. 6 cu. Yds	ea	\$	1200	\$
B	Yard Waste collection in accordance with Appendix 4	Metric Ton	\$	20	\$

WASTE PAPER, CARDBOARD AND PLASTIC/GLASS RECYCLING and YARD WASTE - 17 WING
Option Year 3 - August 01, 2018 to July 31, 2019
Firm all-inclusive unit pricing, GST extra

	Description	Unit of Issue	Unit Price	Est Qty	Extended Price
1	WEEKLY RENTAL AND SERVICES - 96 Gallon Tote Wheeler	ea	\$	10,400	\$
2	WEEKLY RENTAL AND SERVICES - Bin - Approx. 6 cu. Yds	ea	\$	1200	\$
B	Yard Waste collection in accordance with Appendix 4	Metric Ton	\$	20	\$



Government of Canada
Gouvernement du Canada

Contract Number / Numéro du contrat

W4M00-14C401

Security Classification / Classification de sécurité

SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine National Defence		2. Branch or Directorate / Direction générale ou Direction 17 Wing Winnipeg
3. a) Subcontract Number / Numéro du contrat de sous-traitance N/A	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant N/A	
4. Brief Description of Work / Brève description du travail Refuse and recycling services to various DND facilities at 17 Wing Winnipeg		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>

TBS/SCT 350-103(2004/12)

Security Classification / Classification de sécurité

Canada



PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No / Non ☐ Yes / Oui

If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No / Non ☐ Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- | | | | |
|---|---|---|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS
COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL
CONFIDENTIEL | <input type="checkbox"/> SECRET
SECRET | <input type="checkbox"/> TOP SECRET
TRÈS SECRET |
| <input type="checkbox"/> TOP SECRET - SIGINT
TRÈS SECRET - SIGINT | <input type="checkbox"/> NATO CONFIDENTIAL
NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET
NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET
COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS
ACCÈS AUX EMPLACEMENTS | | | |

Special comments:

Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☒ No / Non ☐ Yes / Oui

If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? ☒ No / Non ☐ Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☒ No / Non ☐ Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No / Non ☐ Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No / Non ☐ Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☒ No / Non ☐ Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No / Non ☐ Yes / Oui



PART C - (continued) / PARTIE C - (suite)

For users completing the form manually use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire manuellement doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form online (via the Internet), the summary chart is automatically populated by your responses to previous questions. Dans le cas des utilisateurs qui remplissent le formulaire en ligne (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ				NATO				COMSEC			
	A	B	C	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	RESTRICTED / NATION DIFFUSION RESTREINTE	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	RESTRICTED / NATION DIFFUSION RESTREINTE	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	RESTRICTED / NATION DIFFUSION RESTREINTE
Information / Assets / Informations / Biens															
Production															
IT Media / Support TI															
IT Link / Lien Electronique															

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No / Non ☐ Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification". Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No / Non ☐ Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).



Government of Canada
Gouvernement du Canada

Contract Number / Numéro du contrat

W4M00-14C401

Security Classification / Classification de sécurité

PART D - AUTHORIZATION / PARTIE D - AUTORISATION

13. Organization Project Authority / Chargé de projet de l'organisme

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
DH Wallin	17 WCE Contracts Officer	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel
204-228-9535	204-833-2622	darcy.wallin@forces.gc.ca
		Date
		2013-16-10

14. Organization Security Authority / Responsable de la sécurité de l'organisme

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Sasha Medjovic - C.E. MP 6F HQ - Industrial Security	Senior Security Analyst	
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel
Tel: 613-949-1066 / Fax: 613-949-1069		
E-mail: sasha.medjovic@forces.gc.ca		Date
		2013-10-22

15. Are there additional instructions (e.g. Security Guide, Security Classification Guide) attached?

Des instructions supplémentaires (p. ex. Guide de sécurité, Guide de classification de la sécurité) sont-elles jointes?

☐ No
☒ Yes

16. Procurement Officer / Agent d'approvisionnement

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Anna Kulycka		
Telephone No. - N° de téléphone	Facsimile No. - N° de télécopieur	E-mail address - Adresse courriel

17. Contract Security Authority / Responsable de la sécurité des contrats

Name (print) - Nom (en lettres moulées)	Title - Titre	Signature
Contract Security Officer, Contract Security Division		
Anna.Kulycka@tpsgc-pwgsc.gc.ca		
Tel/Tél - 613-957-1258 / Fax/Téléc - 613-954-4171		Date
		Oct 29, 2013