

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des  
soumissions - TPSGC**  
**11 Laurier St./11, rue Laurier**  
**Place du Portage, Phase III**  
**Core 0A1 / Noyau 0A1**  
**Gatineau, Québec K1A 0S5**  
**Bid Fax: (819) 997-9776**

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> SINGLE SEAT LOUNGE CHAIR W/TABLET	
<b>Solicitation No. - N° de l'invitation</b> 45045-130088/A	<b>Date</b> 2013-12-13
<b>Client Reference No. - N° de référence du client</b> 000001706	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$PQ-968-64177	
<b>File No. - N° de dossier</b> pq968.45045-130088	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-01-27</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Dale, Evonne	<b>Buyer Id - Id de l'acheteur</b> pq419
<b>Telephone No. - N° de téléphone</b> (819) 956-1269 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>  <div style="text-align: center;">Specified Herein Précisé dans les présentes</div>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Furniture Division/Division des produits de l'ameublement  
11 Laurier St. / 11, rue Laurier  
6B1, Place du Portage  
Gatineau  
Québec  
K1A 0S5

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>          <b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>          <b>Signature</b>          <b>Date</b>	

Solicitation No. - N° de l'invitation

45045-130088/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

pq968

Client Ref. No. - N° de réf. du client

000001706

File No. - N° du dossier

pq96845045-130088

CCC No./N° CCC - FMS No/ N° VME

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## **PART 1 - GENERAL INFORMATION**

### **1. Security Requirement**

There is no security requirement associated with this bid solicitation.

### **2. Requirement**

The Department of Public Works and Government Services Canada on behalf of Statistics Canada has a requirement for the supply, delivery and installation of single seat lounge chairs with tablets as detailed in Annex A – Requirement detailed herein for delivery to Ottawa, Ontario.

### **3. Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - BIDDER INSTRUCTIONS**

### **1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2013-06-01) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred and twenty (120) days

### **2. Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

### **3. Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

#### **4. Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

### **PART 3 - BID PREPARATION INSTRUCTIONS**

#### **1. Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid: Two (2) hard copies and two (2) soft copies on CD or DVD.

Section II: Financial Bid: One (1) hard copy and one (1) soft copy on CD or DVD.

Section III: Certifications: One (1) hard copy.

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Price Schedule at Annex B. The total amount of Applicable Taxes must be shown separately.

##### **1.1 Exchange Rate Fluctuation**

C3011T (2013-11-06), Exchange Rate Fluctuation

#### **Section III: Certifications**

Bidders must submit the certifications required under Part 5.

### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

#### **1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

##### **1.1 Technical Evaluation**

###### **1.1.1 Mandatory Technical Criteria**

1.1.1.A	Mandatory Technical Criteria (MTC)
<b>MTC1</b>	<p><u>MTC 1.1</u></p> <p>The bidder must be able to meet all of the specifications required at Annex A.</p>
	<p><u>MTC 1.2</u></p> <p>To demonstrate compliance with MTC 1.1, the Bidder must complete and submit the Product Conformance Certification in Part 5.</p>

	<p><u>MTC 1.3</u></p> <p>The Bidder must submit shop drawings that include, as a minimum, the dimensions (length, width and height as specified at Annex A - Requirement) of the item being proposed at Annex B.</p>
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## 1.2 Financial Evaluation

*SACC Manual* Clause A0220T (2013-04-25), Evaluation of Price

## 2. Basis of Selection

### 2.1 *SACC Manual* Clause A0031T (2010-08-16), Basis of Selection – Mandatory Technical Criteria

## PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and documentation to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, if any certification made by the Bidder is found to be untrue whether during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with this request will also render the bid non-responsive or will constitute a default under the Contract.

## 1. Mandatory Certifications Required Precedent to Contract Award

### 1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

### 1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from Human Resources and Skills Development Canada (HRSDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

## 2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as

requested, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

## **2.1 Product Conformance**

The Bidder certifies that all the products offered conform, and will continue to conform throughout the duration of the Contract, to all specifications of, and meet the testing requirements detailed in, Part 6, Annex A.

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Supplier's Signature

## **PART 6 - RESULTING CONTRACT CLAUSES**

### **1. Security Requirement**

There is no security requirement applicable to this Contract.

### **2. Requirement**

The Department of Public Works and Government Services Canada on behalf of Statistics Canada has a requirement for the supply, delivery and installation of single seat lounge chairs with tablets as detailed in Annex A – Requirement detailed herein for delivery to Ottawa, Ontario.

### **3. Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **3.1 General Conditions**

2010A (2013-04-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

**DELETE:** The warranty period will be twelve (12) months.

**INSERT:** The warranty period will be ten (10) years, with the exception of user adjustable components, which must have a warranty of five (5) years.

**Section 09 entitled Warranty of general conditions 2010A is amended by deleting subsection 2 in its entirety and replacing it with the following:**

2. The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs

(including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs.

All other provisions of the warranty section remain in effect.

#### **4. Term of Contract**

##### **4.1 Delivery Date**

Deliverables in the following quantities are required:

- 1) Quantity 98ea on or before March 17, 2014 and;
- 2) Quantity 98ea on or before March 31, 2014.

Delivery and installation are to be completed during normal working hours (defined Monday to Friday, 8:00am to 4:00pm).

#### **5. Authorities**

##### **5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Evonne Dale  
Supply Officer  
Public Works and Government Services Canada  
Acquisitions Branch  
CASMS  
11 Laurier St, Gatineau, QC

Telephone: 819-956-1269  
Facsimile: 819-956-5706  
E-mail address: Evonne.dale@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

##### **5.2 Technical Authority**

The Technical Authority for the Contract is: (To be completed at contract award)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

E-mail: \_\_\_\_\_.

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters

concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### **5.3 Contractor's Representative (To be completed by bidder)**

Name: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

## **6. Payment**

### **6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot price, as specified in Annex B for a cost of \$ \_\_\_\_\_ (to be inserted at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

## **7. Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
  - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## **8. Certifications**

### **8.1 Product Conformance Certification**

The Contractor warrants that the Product Conformance Certification submitted by the Contractor is accurate and complete, and that the products provided under this Contract are in accordance with Annex A - Requirement. The Contractor must keep proper records and documentation relating to the product conformance and the Testing Requirements in Annex A. The Contractor must not, without obtaining the prior written consent of the Contracting Authority, dispose of any such records or documentation until the expiration of the Contract or the expiry date of the Warranty, whichever is later. All such records and documentation must at all times during the retention period be open to audit, inspection and examination by the representatives of Canada, who may make copies and take extracts.

Nothing in this clause must be interpreted as limiting the rights and remedies which Canada may otherwise have pursuant to this contract.

In addition, the Contractor must provide representatives of Canada access to all locations where any part of the Work is being performed at any time during working hours. Representatives of Canada may make examinations and such tests of the Work as they may think fit. The Contractor must provide all assistance and facilities, test pieces, samples and documentation that the representatives of Canada may reasonably require for the carrying out of the inspection, which may also include the submission of test reporting documentation as listed in Annex A. The Contractor must forward such test pieces and samples to such person or location as the representatives of Canada specifies.

**8.2** Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the term of the Contract. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## **9. Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Ontario.

## **10. Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2013-04-25 ) General Conditions – Goods (Medium Complexity) ;
- (c) Annex A, Requirement
- (d) Annex B, Price Schedule
- (e) the Contractor's bid dated \_\_\_\_\_

## **11. SACC Manual Clauses**

A9068C (2010-01-11) Government Site Regulations  
B7500C (2006-06-16) Excess Goods  
G1005C (2008-05-12) Insurance

## **12. Shipping Instructions**

**Ship to:** Statistics Canada  
Shipping & Receiving  
Jean-Talon Bldg (B1W21)  
Parkdale Avenue Loading Dock  
Ottawa, ON  
K1A 0T6

Goods must be consigned to the destination specified in the Contract and delivered:

Delivered Duty Paid (DDP), Ottawa, Ontario, Incoterms 2000 for shipments from a commercial contractor.

### **13. Installation Services**

Installation services must be provided for the products contracted. The minimum level of service required is detailed below. The Contractor must:

1. Receive, unload, store and transport all products/pieces to the staging and/or installation site;
2. Unpack all pieces and inspect products for shipping damage;
3. Install all products in accordance with the manufacturer's specifications;
4. Ensure all other products function properly and make minor adjustment/repairs;
5. Touch up all minor nicks and scratches on the product that may have occurred during installation;
6. Clean the products once installed;
7. Clean up the installation site. The site must present a neat, orderly and workmanlike appearance at all times. This must be accomplished by the removal of scrap material, debris and the like from the site, as frequently as is necessary, using a dumpster arranged for by the Contractor, and;
8. Upon completion of the installation and at the convenience of the Project Authority, the Contractor (or his authorized representative) must walk through the installation site with the Project Authority (or an authorized representative of the Project Authority) to verify the operation condition of all products in accordance with the Deficiency Procedures.

### **14. Deficiency Procedures**

The Contractor must adhere to the following deficiency procedures:

1. The Contractor must notify the Project Authority when the installation is completed;
2. The Project Authority must arrange for the inspection with the Contractor;
3. The inspection must take place no later than three business days after installation is completed;
4. If the contract is for a phased installation, the walk-through inspection must take place no later than three business days after the completion of each phase;
5. The Project Authority, in consultation with the Contractor, must prepare the deficiency list documenting all problems in every installation area;
6. The deficiency list must be forwarded by the Project Authority to the Contractor;
7. Within three business days of receipt of this deficiency list, the Contractor must complete all minor deficiencies and make all adjustments not requiring new parts;
8. For all deficiencies other than those identified in point 7, the Contractor must submit the plan of action with delivery dates or comparison dates within fourteen calendar days from receipt of the deficiency list from the Project Authority and;

9. The Contractor must notify the Project Authority when all deficiencies have been completed. If the Project Authority is satisfied with the deficiency corrections, the Project Authority must provide the Contractor a final sign-off that the deficiencies have been satisfied.

**ANNEX "A"**  
**REQUIREMENT**

SEE ATTACHED WORD DOCUMENT

**ANNEX "B"**  
**PRICE SCHEDULE**

|

**Annex A - Requirement for  
SOFT SEATING SINGLE SEAT LOUNGE CHAIR WITH TABLET**

**1. SCOPE OF WORK**

- 1.1 This specification is for the supply, delivery and installation of soft seating within open common areas.
- 1.2 All products must be new.

**2. REFERENCES**

- 2.1 American National Standards Institute (ANSI) / Business and International Furniture Manufacturers Association (BIFMA International)
  - 2.1.1 ANSI/BIFMA x 5.4 – American National Standard for Office Furnishings – Lounge Seating – Tests.
  - 2.1.2 ANSI/BIFMA M7.1 – American National Standard for Office Furnishings – Standard Test Method for determining VOC Emissions from Office Furniture Systems, Components and Seating.
- 2.2 California Department of Consumer Affairs  
California Technical Bulletin 117 – Requirement Test Procedure and Apparatus for Testing the Flame Retardance of Resilient Filing Materials used in Upholstered Furniture
- 2.3 Association of Contract Textiles (ACT) Voluntary Performance Guidelines
- 2.4 Canadian General Standards Board (CGSB)
- 2.5 FSC (Forest Stewardship Council)

**NOTE: Reference to the above publications, or test methods, is the latest issue unless otherwise specified.**

### **3. PERFORMANCE REQUIREMENTS**

- 3.1 The finished products must be stable, uniform in quality, style, material and workmanship and be clean and free from defects that may affect appearance serviceability and safety.
- 3.2 External surfaces must be smooth and all edges must be rounded and/or beveled. All accessible surfaces must be free from sharp edges, burrs and any other hazards to safety.

### **4. TEST REQUIREMENTS**

- 4.1 All ANSI/BIFMA tests only must be completed at an acceptable testing facility. An independent testing laboratory and/or company owned laboratory are acceptable provided that the laboratory has been accredited by a nationally recognized body such as Standards Council of Canada, A2LA (American Association for Laboratory Accreditation) or is listed on the Canadian General Standards Board (CGSB) Laboratory Acceptance Program.
- 4.2 Seating – All seating must meet the requirements of this specification and the acceptance levels of the performance tests described in ANSI/BIFMA x 5.4.
- 4.3 Flammability – All applicable components must comply with California Technical Bulletin 117.
- 4.4 Upholstery – The fabric used to upholster the chairs must at least meet the ACT Voluntary Performance Guidelines for upholstery and must pass its applicable testing requirements and acceptable levels.

### **5. PRODUCTS**

#### **SEATING:**

##### **SEATING MATERIALS & COMPONENTS**

##### **5.1 Fabric:**

- 5.1.1 Fabric must meet the following category requirements of the Association for Contract Textiles (ACT) Voluntary Performance Guidelines: Wet + Dry Crocking, Physical Properties, flammability; and colorfastness to light.
- 5.1.2 Fabric for the chair offered must have an abrasion resistance rating of 75,000 double rubs (DR) or more.
- 5.1.3 Fabric must be a minimum of two grades above the manufacturer's lowest standard fabric grade as published in the manufacturer's price guide.

5.1.4 Must have the option of stain resistant fabric.

5.1.5 All finishes, fabric colour & pattern T.B.D by Statistics Canada from manufacturer's full range.

5.1.6 Patterns must align at seams.

5.2 Base/exposed frame:

5.2.1 Metal finish.

5.2.2 Painted components must be finished with powder coat paint.

5.2.3 Solid or veneer to be FSC (Forest Stewardship Council) certified requiring a FSC Chain Custody certificate.

5.3 Seat/back Material:

5.3.1 Fabric

5.3.2 Solid or veneer to be FSC (Forest Stewardship Council) certified requiring a FSC Chain of Custody certificate and must have a clear finish, and be free from open knots.

5.4 Line Drawing:

5.4.1 Refer to line drawing as shown in Annex B.

## **6. SEATING**

Description:

6.1 Soft seating single seat lounge chair with tablet.

6.2 Enclosed upholstered outer frame.

6.3 Back and seat cushions must be fixed or have Velcro attachment.

6.4 Fully upholstered for a tailored look.

6.5 Must have a minimum of two casters and two legs or four casters of which two must be locking.

6.6 Armrest profile must be straight on the exterior, and have a tailored profile.

6.7 Must have a universal, left or right hand tablet arm that must be adjustable or rotate.

Finishes:

6.8 Legs must be in metal finish, or wood or wood veneer.

6.9 Tablet arm surface must be wood, wood veneer or laminate finish with coordinating edge material.

Dimensions:

6.10 Overall dimensions: min. 711mm W to max. 813mm W x min. 610mm D to max. 806mm D x min. 737mm H to max. 806mm H (min. 28"W to max. 32"W x min. 24"D to max. 31 ¾ "D x min. 29"H to max. 31 ¾"H) +/- 13mm (1/2").

6.11 Seat height must be between 406mm – 508mm (16" - 20") above finished floor.

## **7. REQUIRED SAMPLES AND FINISHES**

7.1 Four fabric cards must be available for showing complete range of colours. Three of these cards must be stain resistant fabric and the fourth card must be 100% recycled fabric.

7.2 Four wood or wood veneer samples must be available.

## **8. MARKING**

8.1 All chairs must be permanently and legibly marked with the product code and the date of manufacture or alternatively the expiry date of the warranty.

## **9. ENVIRONMENTAL REQUIREMENTS**

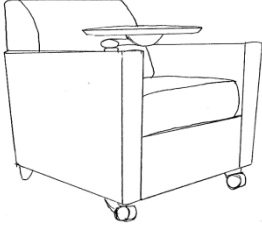
9.1 The manufacturer has ISO 14001 certification.

9.2 All products bid have been Greenguard certified or equivalent (i.e. provide proof that products have been tested to ensure they emit Formaldehyde and VOC at levels required to comply with Greenguard standards.

9.3 Work surface core must consist of 50% recycled materials and adhesive glue must be 100% water based.

9.4 All metal surfaces must be painted using a powder coat process.

ANNEX B  
PRICE SCHEDULE

	<b>Price Schedule</b>
	Bidder must bid a total firm lot price for the supply, delivery, and installation of the single seat lounge chairs with tablet being acquired as detailed in Annex A herein.
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	<b>Price for product, delivery, and installation in Canadian Funds,</b> Applicable taxes excluded \$ _____
<b>APPLICABLE TAXES</b> \$ _____	
<b>TOTAL</b> \$ _____	

Delivery date offered: \_\_\_\_\_